



# **GENERAL COMMITTEE MEETING AGENDA**

**TUESDAY, SEPTEMBER 22, 2015**

**7 P.M.**

**COUNCIL CHAMBERS  
AURORA TOWN HALL**



**TOWN OF AURORA  
GENERAL COMMITTEE MEETING  
AGENDA**

Tuesday, September 22, 2015  
7 p.m.  
Council Chambers

Councillor Mrakas in the Chair

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**2. APPROVAL OF THE AGENDA**

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

**3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**5. DELEGATIONS**

- (a) Gary Templeton, representing owner of 32 Wellington Street East  
Re: Item 17 – Heritage Advisory Committee Meeting Minutes of  
September 9, 2015; Sub-item 7 – Memorandum from Planner; Re:  
Additional Information to Heritage Advisory Committee Report  
No. HAC15-007 – 32 Wellington Street East, Final Disposition of  
the “David W. Doan House” Designated under Part IV of the  
*Ontario Heritage Act*

pg. 1

**6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR**

**7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**8. NOTICES OF MOTION**

- (a) **Mayor Dawe**  
**Re: AMO Support for the Syrian Refugee Crisis**

pg. 203

**9. NEW BUSINESS/GENERAL INFORMATION**

**10. CLOSED SESSION**

RECOMMENDED:

THAT General Committee resolve into Closed Session to consider the following matter:

1. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Memorandum from the Interim Chief Administrative Officer, Re: Chief Administrative Officer Recruitment

**11. ADJOURNMENT**

**AGENDA ITEMS**

- 1. IES15-052 – Award of Contract – Town-wide Conversion to L.E.D. Street Lighting** pg. 2

RECOMMENDED:

THAT Report No. IES15-052 be received; and

THAT the Investment Grade Audit submitted by RealTerm Energy be received; and

THAT capital project #34709 be funded in the amount of \$3,267,700 with external debenture financing with Infrastructure Ontario, with repayments funded from operational savings gained through the project, per the sample repayments schedule contained in this report; and

THAT this report satisfy Council's previous conditional budget approval and that staff be authorized to proceed with Capital Project #34709, L.E.D. Street Lighting Conversion; and

THAT a contract be awarded to RealTerm Energy for the Town-wide conversion of street lighting to L.E.D. lights for \$3,211,159 excluding taxes; and

THAT the Treasurer be authorized to arrange debenture financing with Infrastructure Ontario at prevailing interest rates and terms for an upset limit of \$3,267,700 being the contract amount excluding taxes, plus the non-recoverable portion of HST; and

THAT the necessary financing by-law(s) be presented to Council to authorize same; and

THAT the Mayor and Town Clerk, or the Treasurer, be authorized to execute any and all documents and agreements necessary for same, including any required to arrange for the necessary approvals from York Region; and

THAT upon completion of the debenture issuance, and settlement with the vendor, that a report be presented to Council with the final details of the financing, including an updated payment schedule for information purposes.

- 2. IES15-053 – Facility Projects Status Report** pg. 64

RECOMMENDED:

THAT Report No. IES15-053 be received; and

THAT Purchase Order No. 20149 for Gerrits Engineering be increased from \$40,000 to \$68,600 excluding taxes for ongoing civil works engineering and support services for the Joint Operations Centre.

**3. BBS15-010 – One-Year OSPCA Contract Renewal** pg. 75

RECOMMENDED:

THAT Report No. BBS15-010 be received; and

THAT the Town exercise the extension option in the current Animal Control Services agreement between the Town of Aurora and Ontario Society for the Prevention of Cruelty to Animals (OSPCA) for a period of one (1) year from January 1 to December 31, 2016, subject to the terms of the agreement at a cost of \$209,643.36 plus CPI; and

THAT the Mayor and Town Clerk be authorized to execute the amending agreement, including any and all documents and ancillary agreements to give effect to same.

**4. CAO15-012 – Canada 150** pg. 79

RECOMMENDED:

THAT Report No. CAO15-012 be received; and

THAT staff be authorized to apply for a Canada 150 Fund grant from the Government of Canada, to cover 100 per cent of costs for stand-alone events; and

THAT the Town proceed with advertising for five (5) members of the public to volunteer on a Canada 150 Ad Hoc Committee, pending notification from the Government of Canada of a successful grant application.

(Referred from Council meeting of September 15, 2015 – Item 1(7))

**5. CFS15-037 – Council Budget Process, Policies and Directives** pg. 83

RECOMMENDED:

THAT General Committee comments and discussion be referred to staff for preparation of an updated Council Budget Process, Policies and Directives report for adoption and recommendation at a future General Committee meeting.

**6. IES15-054 – Speed Cushions Pilot Project Progress Report** pg. 98

RECOMMENDED:

THAT Report No. IES15-054 be received for information.

**7. IES15-055 – Joint Operations Centre Pre-selected Furniture Purchase** pg. 101

RECOMMENDED:

THAT Report No. IES15-055 be received; and

THAT, notwithstanding any provisions of the Procurement By-law, Teknion Limited be awarded the contract for the supply and install of the new Joint Operations Centre's system furniture and architectural wall systems for an upset limit of \$315,000 plus taxes; and

THAT the Director of Infrastructure & Environmental Services be authorized to execute the necessary agreements regarding the award of the contract, including any and all documents and ancillary agreements required to give effect to same.

**8. IES15-056 – Purchase Order Increase for Sidewalk and Curb Repair** pg. 105

RECOMMENDED:

THAT Report No. IES15-056 be received; and

THAT Purchase Order No. 97 for Pencon Construction Canada be increased by \$50,000, to an upset limit of \$200,000 (excluding HST), for the Removal and Replacement of Concrete Sidewalk/Concrete Curb & Gutters.

**9. LLS15-053 – Pending List** pg. 108

RECOMMENDED:

THAT Report No. LLS15-053 be received for information.

**10. LLS15-054 – Heritage Advisory Committee Vacancies** pg. 131

RECOMMENDED:

THAT Report No. LLS15-054 be received; and

THAT the Heritage Advisory Committee Terms of Reference be amended to change the number of Honorary Members from two (2) to one (1).

- 11. PL15-071 – Removal of (H) Holding Provision, Zoning By-law Amendment Application, Casing Developments Inc. 1114 Wellington Street East File: ZBA-2006-03(H-1)** pg. 136

RECOMMENDED:

THAT Report No. PL15-071 be received; and

THAT Application ZBA-2006-03 (H-1) to remove the Holding (H) provisions from the subject lands as detailed in Report No. PL15-071 be approved; and

THAT the necessary removal of the Holding provisions by-law as referred to in Report No. PL15-071 be enacted at the next available Council meeting.

- 12. PL15-072 – Request for Street Name Approval Brookfield Homes (Ontario) Limited 2C Planning Area File: SUB-2011-04** pg. 142

RECOMMENDED:

THAT Report No. PL15-072 be received; and

THAT the following street name be approved for the proposed road within the approved Draft Plan of Subdivision, File SUB-2011-04:

STREET "A"                      WARREN MCBRIDE CRESCENT

- 13. PL15-075 – Planning Applications Status List** pg. 147

RECOMMENDED:

THAT Report No. PL15-075 be received for information.

- 14. PL15-076 – Community Improvement Plan Incentive Program Application, 15032 Yonge Street (Northwest corner of Yonge and Kennedy Streets)** pg. 181

RECOMMENDED:

THAT Report No. PL15-076 be received; and

THAT the applications made by the Owner of 15032 Yonge Street for both the Building Restoration, Renovation & Improvement Program and the Heritage Property Tax Relief be granted.

- 15. PR15-030 – Award of RFP PRS 2015-63 Repurposing Study of Five Town Facilities** pg. 188

RECOMMENDED:

THAT Report No. PR15-030 be received; and

THAT Council engage the services of AECOM Canada Architects Ltd. in the amount of \$46,595.00 excluding HST.

- 16. Environmental Advisory Committee Meeting Minutes of September 3, 2015** pg. 191

RECOMMENDED:

THAT the Environmental Advisory Committee meeting minutes of September 3, 2015, be received for information.

- 17. Heritage Advisory Committee Meeting Minutes of September 9, 2015** pg. 195

RECOMMENDED:

THAT the Heritage Advisory Committee meeting minutes of September 9, 2015, be received; and

THAT the Heritage Advisory Committee recommend to Council:

- 1. HAC15-009 – Proposed Demolition of Existing Second Storey to a Listed Heritage Building, 45 Mosley Street**



THAT the proposed demolition of the existing second storey at 45 Mosley Street be supported for the purpose of reconstructing a new second storey for the existing dwelling; and

THAT a wood plaque indicating the history of the building be included on the property, subject to approval of the Director of Planning and Development Services.

**2. HAC15-010 – Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04**

THAT should Heritage Permit Application (NE-HCD-HPA-15-04) to permit the demolition of the existing 1 1/2 storey accessory barn on 15432 Yonge Street, designated under Part IV of the *Ontario Heritage Act* be supported, that the recommended conditions set out by staff be included; and

THAT the Town Curator and the Aurora Historical Society Curator be invited to a site visit prior to demolition.

**3. HAC15-011 – Doors Open Aurora 2015 – Event Summary Report**

THAT the expenditure plus applicable taxes for the 2016 Doors Open Ontario registration fee to the Ontario Heritage Trust, estimated at \$1,695.00, be authorized.

**7. Memorandum from Planner**

**Re: Additional Information to Heritage Advisory Committee Report No. HAC15-007 – 32 Wellington Street East, Final Disposition of the “David W. Doan House” Designated under Part IV of the *Ontario Heritage Act***

THAT the Heritage Advisory Committee support the reconstruction of the David W. Doan House, and the recommendation conditions set out by staff in Report No. HAC15-007, as revised on September 9, 2015 below, be included:

- The Owner agrees to a proper reconstruction and restoration plan of the designated house be congruent to the original structure, with the proposed development to the satisfaction of the Director of Planning and Development Services;
- That the original bricks, be identified and salvaged to be used in the reconstruction of the house, where possible;

- That the windows, doors, trim, eaves, piers and other remaining designated heritage elements as shown in By-law Number 4948-07.R be identified and salvaged to be used in the reconstruction of the house;
- That the owner provides a \$30,000.00 financial contribution to the Town of Aurora's Heritage Reserve Fund; and
- That a commemorative plaque be placed on the property, as approved by the Director of Planning and Development Services.



Customer and Legislative Services  
905-727-3123  
councilsecretariatstaff@aurora.ca

Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

**DELEGATION REQUEST**

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE**

**COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE:** September 22, 2015 General Committee

**SUBJECT:** 32 Wellington Street East

**NAME OF SPOKESPERSON:** Gary Templeton (Templeton Planning Ltd.)

**NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):**  
2101154 Ontario Inc. (owner of 32 Wellington Street East)

**BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:**  
To support the request for the demolition of the remaining structure and to request that the condition requiring  
the owner to provide a \$30,000 financial contribution to the Heritage Reserve Fund not be imposed.

**PLEASE COMPLETE THE FOLLOWING:**

**Have you been in contact with a Town staff member regarding your matter of interest?**

Yes  No  **IF YES, WITH WHOM** Plng Dept staff **DATE** since late July 2015

**I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.**



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT No. IES15-052**

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**SUBJECT:** *Award of Contract Town-wide Conversion to L.E.D. Street Lighting*

**FROM:** *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. IES15-052 be received; and*

*THAT the Investment Grade Audit submitted by RealTerm Energy be received; and*

*THAT capital project #34709 be funded in the amount of \$3,267,700 with external debenture financing with Infrastructure Ontario, with repayments funded from operational savings gained through the project, per the sample repayments schedule contained in this report; and*

*THAT this report satisfy Council's previous conditional budget approval and that staff be authorized to proceed with Capital Project #34709, L.E.D. Street Lighting Conversion; and*

*THAT a contract be awarded to RealTerm Energy for the Town-wide conversion of street lighting to L.E.D. lights for \$3,211,159 excluding taxes; and*

*THAT the Treasurer be authorized to arrange debenture financing with Infrastructure Ontario at prevailing interest rates and terms for an upset limit of \$3,267,700 being the contract amount excluding taxes, plus the non-recoverable portion of HST; and*

*THAT the necessary financing by-law(s) be presented to Council to authorize same; and*

*THAT the Mayor and Town Clerk, or the Treasurer, be authorized to execute any and all documents and agreements necessary for same, including any required to arrange for the necessary approvals from York Region; and*

*THAT upon completion of the debenture issuance, and settlement with the vendor, that a report be presented to Council with the final details of the financing, including an updated payment schedule for information purposes.*

**September 22, 2015**

**- 2 -**

**Report No. IES15-052**

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## **PURPOSE OF THE REPORT**

To seek authorization to proceed with the Town wide conversion of street lights to L.E.D. through RealTerm Energy and to fund the project internally using financing from the Hydro Sale Investment Reserve Fund Reserve.

## **BACKGROUND**

Light emitting diode (L.E.D. or LED) based lighting technology for street light applications have been on the market commercially since the mid 2000's. However, early technology costs and limited markets resulted in minimal cost savings and untested life cycle costs. As more installations are being approved and technology advancements achieved, the use of LED street lights has become more reliable and financially viable with more recent cost models demonstrating significant life cycle cost saving opportunities.

In March 2013, the Association of Municipalities of Ontario (AMO), through its not-for-profit subsidiary corporation, Local Authority Services (LAS), announced a program wherein LAS undertook a RFP process to select a consultant to support municipalities interested in proceeding with LED conversion projects.

Town staff had discussions with the selected consultant/vendor partnership, being the partnership of RealTerm Energy and Cree Canada Corporation. RealTerm Energy is responsible for developing the lighting plan and providing funding and cost sharing options for the municipality. Cree Canada Corporation is responsible for lighting manufacturing. Preliminary street light inventory information was provided to RealTerm Energy for the purposes of assessing the feasibility of an LED retrofit program for the Town.

To initiate the project, staff recommended the Town-funded model to allow for the highest rate of return. A capital project valued at \$3,000,000 was approved by Council in the 2014 budget, with the condition that approval be subject to a further report from staff. A funding source was not identified at the time of budget approval.

Subsequent to budget approval, industry trends were emerging that suggested that the AMO approved vendor model may limit opportunities. Staff investigated further delivery models and concluded that it might be more advantageous for the Town if the LED vendor selection was undertaken independently from the pre-selected AMO approach.

In September 2014, staff provided Report No. IES14-043 recommending that a Request for Proposal to select an energy solutions partner be issued. This was based on investigation of industry options and the rapidly changing technology and pricing models. The reason for this recommendation was to find a partner expert in the field to guide the Town through the design, energy modeling, procurement, implementation and post implementation energy savings confirmation with Power Stream.

**September 22, 2015**

**- 3 -**

**Report No. IES15-052**

At its meeting of September 9, 2014, Council did not accept the staff recommendation and instead passed the following resolution:

*“THAT Item 1(5) be referred to the 2015 Budget Review.”*

After Council’s direction, staff became aware of a renewed Request for Proposal (RFP) process that LAS initiated in August 2014 for the purpose of confirming best value for its municipal partners. This process was completed in December 2014 and reconfirmed the partnership of RealTerm Energy and Cree Canada as the preferred vendors for municipal LED lighting conversion projects. This new information and the growing successes of the LAS program across Ontario resulted in staff re-evaluating the delivery model for the Town.

Staff Report IES15-015 was presented to General Committee March 24, 2015 wherein the recommendation was to proceed with the LAS program and retain RealTerm Energy to prepare an investment grade audit (IGA) to detail project costs and energy and cost savings. Council approved this recommendation and staff proceeded to retain RealTerm Energy to prepare the IGA.

The audit is now complete and this report presents the costs and expected savings for and LED conversion project.

## **COMMENTS**

### **Selection of fixtures and other options reviewed by staff to optimize project benefits**

During the audit process, staff provided records and guidance on fixture locations and asset conditions. As well, discussions have occurred to review proposed fixtures and optimize the project based on:

- Initial capital costs of fixtures
- Energy efficiency and performance
- Life cycle cost
- Design requirements
- Independent Electricity System Operator (IESO) (PowerStream) rebate eligibility

### **Investment Grade Audit summarizes expected outcome of project as favourable**

It was found that a total of 2,037 fixtures or 43 percent of the total are decorative type fixtures which are higher cost than the standard cobra head type fixtures.

Even with this unfavourable mix of high end decorative fixture type, the economic and environmental benefits warrant proceeding with the project. The following table summarizes the outcome of the Investment Grade Audit which identifies a 61 percent

**September 22, 2015**

**- 4 -**

**Report No. IES15-052**

reduction in energy usage and a 52 percent reduction in costs over current budget.

Item	Existing Condition	Proposed Upgrade	Variance	Percent
Number of Fixtures	4,506	4,506		
Annual Electricity Consumption (kWh)	2,789,453	1,102,860	1,686,593	60% reduction
Annual Electricity Costs	\$500,000	\$218,007	\$281,993	56% reduction
Annual Maintenance Cost (Budget)	\$100,000	\$20,000	\$80,000	80% reduction
Total Street Lights Expenditures	\$600,000	\$238,007	\$361,993	60% reduction
Average Annual Cost per Fixture	\$133	\$53	\$80	60% reduction

This is a favourable position from an operating cost perspective. The environmental benefit will result in an annual greenhouse gas reduction of 169 tonnes annually.

Another benefit of the project will be improvement in light spectrum and light distribution which will theoretically increase road visibility and driver/pedestrian safety.

**Energy cost savings are lower than energy consumption savings due to Power Stream pricing model**

RealTerm has previous experience with Power Stream and application of their pricing model. Because the pricing model contains both a fixed fee and variable fee, the net cost savings will always be higher than the net energy savings. This is a pricing model similar to household pricing where there are fixed fees related to transmission infrastructure costs and other fixed administrative costs.

**LED retrofit program delivery methodology**

The table below summarizes the program delivery steps. As part of the initial planning, the Town's street light inventory was provided to RealTerm Energy, and several versions of their desktop proposal have been provided to the Town. The next step in the process is to determine financing, and proceed to implementation.

Task	Target	Status
Desktop Proposal	Initial delivery Jun 2014, Updated Jan 2015	<input checked="" type="checkbox"/>
Council Approval to proceed with Design	Mar 2015	<input checked="" type="checkbox"/>
Sign Agreement	Apr 2015	<input checked="" type="checkbox"/>
Investment Grade Audit	Sept 2015	<input checked="" type="checkbox"/>
OPA Rebate Submission	Sept 2015	<input type="checkbox"/>
Order Lighting	Sept 2015	<input type="checkbox"/>
Council Approval on Funding Model and contract signing	Oct 2015	<input type="checkbox"/>
Procure local installer	Oct 2015	<input type="checkbox"/>
Installation/recycling	March 2016	<input type="checkbox"/>
Revise billing with Powerstream	March 2016	<input type="checkbox"/>
Commissioning and transfer	March 2016	<input type="checkbox"/>
RealTerm Operate (if selected as preferred funding model)	TBD based on funding model	<input type="checkbox"/>
Report to Council of first year performance	May 2017	<input type="checkbox"/>

**September 22, 2015**

**- 5 -**

**Report No. IES15-052**

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### **Next steps to proceed with project**

With the completion of the Investment Grade Audit, the project is ready to proceed to implementation. The next steps are:

- Acceptance of the Investment Grade Audit as the plan from which the implementation will occur
- Approve funding source or financing option
- Submission of the required forms for application of the IESO rebate
- Entry into contract with RealTerm Energy to begin the light fixture replacement activities

### **LINK TO STRATEGIC PLAN**

This report supports the Strategic Plan Goal of **Supporting an Exceptional Quality of Life for All** with the objective of investing in sustainable infrastructure, maintaining and expanding infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

1. Council may direct staff not to proceed with capital project #34709 "Streetlight Conversion to LED". If this option is preferred, then fees of \$85,000 plus taxes would be required to be paid to RealTerm for the cost of the Investment Grade Audit, and no further actions will be taken for LED conversion of street lights. This fee is not payable in the event the conversion contract is awarded to RealTerm.

### **FINANCIAL IMPLICATIONS**

***Ontario Municipalities are limited by legislation for amount of debt service payments per year.***

Ontario legislation sets out the framework and limitations for the use of debt financing by municipalities. Rather than limiting the total amount of debt allowed to be carried by municipalities, the legislation focusses on limiting the amount of debt servicing payments per year allowed to be assumed by municipalities. The limit is referred to as the "ARL" or Annual Repayment Limit". Each year, the province provides a statement to each municipality documenting the updated total ARL, existing debt repayment amounts, and the corresponding remaining available debt repayment limit.



**September 22, 2015**

**- 6 -**

**Report No. IES15-052**

***Aurora's Authorized Capacity for Additional Debt is Substantial***

The Town currently has two existing long term debt arrangements in place. The Stronach Aurora Recreation Complex (SARC) was constructed oversized at the time, with oversizing costs debt financed by the issuance of debentures. Similarly, the Library facility was built oversized knowing the community was continuing to grow and demand for the library would also grow. The oversizing costs of the library was also debt financed, however was done using internal financial resources rather than third party financing. The following outlines the remaining amounts for each, and the annual repayments required for each.

	<b>Balance January 2015</b>	<b>2015 Total Payment</b>	
SARC External Debt			
Original 10 year debenture	\$1,502,000	\$1,563,582	Final payment due Sept 2015 to retire debt
Original 20 year debenture	\$2,775,750	\$320,543	Final payment due in 2025
Total SARC debt	\$4,277,750	\$1,884,125	Funded from DC's
Library Internal Debt	\$1,535,760	\$289,500	Funded from DC's final payment 2021
Joint Operations Centre, Construction Line of Credit, Balance October 1, 2015	\$7,950,000		Interest only due monthly, variable rate
<b>Combined Debt</b>	<b>\$18,763,510</b>	<b>\$4,057,750</b>	

The above annual debt payments, including interest, are funded by Development Charges which are collected from developers and constructors of new residential construction in Town as growth continues. For the JOC debt, a second funding source identified is the sale of municipal lands as occurs from time to time

The Town's total ARL for 2015 is \$15,781,763, with a remaining capacity for additional ARL of \$13,908,976. The province's annual ARL statement for the end of 2014, applicable to 2015 for the Town of Aurora shows that, depending on the term and interest rate, the Town has current legislative authority to incur additional debt of \$60,000,000 to \$173,000,000. York Region must approve all debt incurred by a local municipality.

**September 22, 2015**

**- 7 -**

**Report No. IES15-052**

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***The LED project will pay for itself through cost savings, but requires funding.***

The LED project does not need to be done to maintain service levels, but rather should be done to capture electricity and maintenance efficiencies of the new technology available.

The current capital project approval for LED conversion does not include an identified funding source which means that this project is currently unfunded. The initial capital cost identified for this project was \$3,000,000 based on pre-Investment Grade Audit information which has since been updated to reflect an increase in the ratio of higher cost decorative fixtures.

The revised capital cost of \$3,211,159, excluding HST and non-recoverable portion of HST totalling \$56,541, creates a project budget requirement of \$3,267,700, which requires a funding source. Options for funding include:

- Fund from the Roads R&R reserve fund
- Internally finance from the Hydro Sale Investment Reserve Fund with a Council approved repayment plan
- Secure funding from an external finance arrangement such as Infrastructure Ontario

The Roads R&R reserve fund has a current balance of \$2,838,000 and would be fully depleted before seeking funding for any necessary 2016 capital works.

Infrastructure Ontario offers two types of debenture financing. "Amortizer" debentures amortize over the term with equal payments in the same way conventional housing mortgages amortize. "Serial" debentures amortize the principle in equal amounts each payment, with interest payments reducing with each installment. Both types of debentures are available with monthly blended payments or semi-annual payments.

Borrowing internally from the Hydro Sale Investment Reserve fund would entail special approval processes, and a borrowing interest rate would need to be set. This rate would likely be more than the fund could normally earn long term, yet less than the Town's alternative best borrowing rate.

Any borrowing considered would be paid back directly from the savings of the LED implementation; those savings of electricity charges and maintenance costs. It is projected that the project would save the corporation approximately \$362,000 in the first 12 months, and escalates due to anticipated inflation of costs to \$463,500 per year in year ten following completion of the project. For the most part, these lamps have an expected service life of 20 years.

The following table outlines the current financing rates available as at September 14, 2015:

	10 Year	15 Year
Infrastructure Ontario Amortizer Debt	2.28%	2.81%
Infrastructure Ontario Serial Debt	2.25%	2.75%
Hydro Sale Investment Reserve Fund	Set by Council	Set by Council
Secured term investment yield available:	2.72%	2.85%

Given the unique situation whereby the Town's invested funds can earn a higher yield than the Town would pay to borrow funding for this project, it is recommended that the financing be sourced externally through Infrastructure Ontario as quickly as possible to lock in these low rates. A specific borrowing bylaw, similar to that passed for the Joint Operations Centre, would need to be passed by both Aurora Council and York Region Council, as they would be the guarantor to the debenture.

Due to the escalating savings expected during the life of the project, the savings will be applied first to the debt payments for the year, with the balance flowing to the benefit of the whole operating budget/and or through to the taxpayer each year. At the end of the debt period, the full savings of the LED program would flow to the budget and/or the taxpayer.

Using the rates noted above, both amortizer and serial debt was analysed. Monthly payment options were used since the savings to be realized are monthly, as PowerStream bills the town monthly for the electricity costs, and the maintenance contractor currently bills the Town on a monthly basis. Monthly payments also reduce the total cost of borrowing compared to semi-annual payments. The amortization schedule for monthly 10 year payments, using a rate of 2.28% for a starting principle of \$3,267,700 is attached as Attachment 2. Actual lending rates cannot be secured until later in the debenturing process.

## **CONCLUSIONS**

LED street lighting is a viable option for reducing energy consumption and environmental impacts related to greenhouse gas production as well as reducing operating costs to the Town. The Town's Strategic Environmental Action Plan identifies energy reduction as a priority which can be achieved through this program. The LAS program for LED street light conversions is an effective program for municipalities with over 100 municipalities currently participating.

To proceed with Aurora's street light conversion to LED program, it is recommended that the Town enter into a contract with RealTerm Energy in the amount of \$3,211,159 excluding taxes to implement the recommendations of the Investment Grade Audit. Funding for this project is to be secured by a 10-year debenture issuance through Infrastructure Ontario, being the best borrowing rate available currently.

September 22, 2015

- 9 -

Report No. IES15-052

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**PREVIOUS REPORTS**

IES14-043 - September 2, 2014 - Town-Wide Conversion to LED Street Lighting

IES15-015 – March 24, 2015 - Town-wide Conversion to LED Street Lighting – Update No.1

**ATTACHMENTS**

Attachment 1 – Investment Grade Audit as prepared by RealTerm Energy  
Attachment 2 – Amortization Schedule, sample using assumptions in report

**PRE-SUBMISSION REVIEW**

Executive Leadership Team meeting of September 10, 2015

*Prepared by: Ilmar Simanovskis, Director of Infrastructure & Environmental Services - Ext. 4371, Dan Elliott, Director of Corporate & Financial Services – Ext. 4772.*

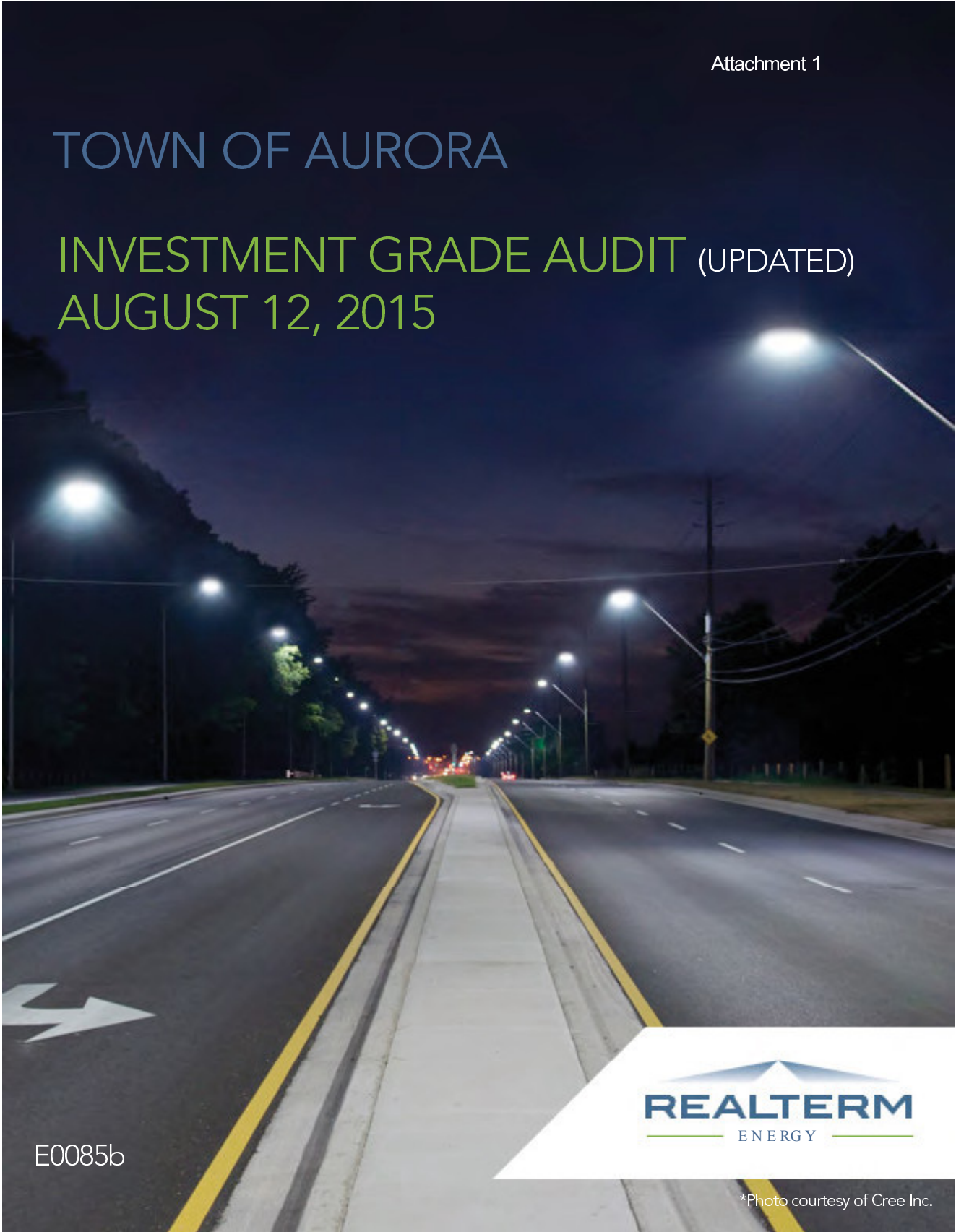
  
\_\_\_\_\_  
**Ilmar Simanovskis**  
**Director, Infrastructure &**  
**Environmental Services**

  
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**Patrick Moyle**  
**Interim Chief Administrative Officer**

Attachment 1

# TOWN OF AURORA

## INVESTMENT GRADE AUDIT (UPDATED) AUGUST 12, 2015



E0085b



\*Photo courtesy of Cree Inc.

TOWN OF AURORA - INVESTMENT GRADE AUDIT - AUGUST 2015

August 10, 2015

Mr. Ilmar Simanovskis, P.Eng., MBA, PMP  
Director, Infrastructure and Environmental Services  
Town of Aurora  
100 John West Way, Box 1000  
Aurora, Ontario L4G 6J1

We have now concluded our detailed analysis of your street lighting system by revising the annual energy consumption and savings estimates for Aurora to reflect the proposed upgrade to LED based on the GIS/GPS Audit. Your street lighting network is currently consuming 2,789,453 kWh. By upgrading to LEDs, your projected annual energy consumption will fall substantially to 1,102,860 kWh, resulting in 1,686,593 kWh energy savings, equivalent to 60% consumption reduction. As requested by the Town, this IGA incorporates the Town's own budget figures for both energy and maintenance costs to determine the baseline, from which the savings calculations are derived.

The final estimate of project cost has been revised to reflect the number and selection of decorative alternatives to be included in the scope of work. The total project cost includes the replacement of 4,507 fixtures; of which 1,814 are decoratives for a total project cost of \$3,505,499 before the application of the IESO incentive. We have calculated an IESO incentive value of \$294,183, which brings the net project cost to **\$3,211,159**, plus HST.

We understand that Aurora will also include the 248 York Regional lights in the project scope, and will collect from the Region the costs associated with designing, procuring and installing these LED replacements. Since the costs to operate and maintain the Regional lights are not billed to the Town, we have been careful to make sure that these lights are treated separately. We have included financial impact of adding the York lights to the total project costs in a separate appendix. The total cost before incentives and including the Regional lights would be \$3,666,915, which includes \$161,573 for the York lights, which will be eligible for an IESO incentive of \$42,876 reducing the net impact to the region to \$118,697. All of these costs include an allowance for 35% rewiring, 100% refusing and a 2% arm replacement.

We look forward to moving the project to the next phase. We will arrange for a conference call to discuss the contents of this report in the next few days, but until then please feel free to contact us should you have any questions.

Yours truly,

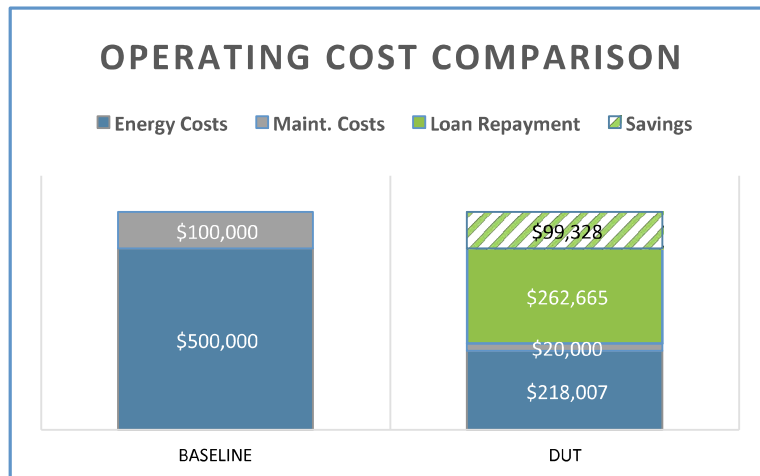


Sean Neely,  
President

## EXECUTIVE SUMMARY

The table below summarizes our findings based on the lighting Inventory obtained through a GIS/GPS audit of 4,506 fixtures and using up to date utility rates of your Hydro Company to calculate the projected electricity costs. The savings that will be achieved following the LED upgrade will be significant and will benefit the entire municipality. For current energy and maintenance costs, we used the budget costs provided by the town.

CURRENT STATUS	BEFORE UPGRADE	POST UPGRADE	VARIANCE	PERCENT
Number of Fixtures	4,506	4,506	0	0%
Annual Electricity Consumption (kWh)	2,789,453	1,102,860	1,686,593	60% ↓
Annual Electricity Costs	\$500,000	\$218,007	\$281,993	56% ↓
Annual Maintenance Cost (5 yr. avg.)	\$100,000	\$20,000	\$80,000	80% ↓
Total Street Lights Expenditures	\$600,000	\$238,007	\$361,993	60% ↓
Average Annual Cost per Fixture	\$133	\$53	\$80	60% ↓



Please note that in the diagram the loan repayment reflects an Infrastructure Ontario loan with a period of 15 years.

Following your decision to proceed with the IGA under a Design, Upgrade and Transfer option, we revised the total project cost to reflect the new lighting inventory that will be replaced obtained through the GIS/GPS.

	Design, Upgrade & Transfer
Number of Fixtures	4,506
Total Project Costs	\$3,505,342
IESO Incentive	-\$294,183
Net Project Costs	\$3,211,159
Price per Fixture Post IESO Incentive	\$712.64
Payback Period (Years)	8.0

## INTRODUCTION

RealTerm Energy Corp. has examined in detail the Town of Aurora's existing streetlight network records to produce this Investment Grade Audit. Our analysis included the following stages:

- Evaluate existing GPS/GIS data of the entire street light inventory of the municipality
- Reconcile differences between the municipality's and the Utility's records if required
- Work with Cree Lighting to apply appropriate LED based lighting designs
- Update the replacement LED fixtures from the desktop review
- Examine in detail the municipality's utility bills
- Confer with utility to address any questions or ambiguities found
- Examine detailed maintenance records of the municipality
- Establish baseline results for energy usage and maintenance costs
- Project revised estimated costs and cost savings

A summary of our findings, compared to our Desktop Review presented in January, 2015 is shown below:

	DESKTOP REVIEW	IGA RESULT	VARIANCE	PERCENT
Number of Fixtures	4,505	4,506	1	0%
Type of Fixture	HPS/MV	HPS/MV	NA	-
Energy Savings (%)	65.0%	60.5%	-4.5%	-
Energy Consumption (kWh)	2,837,054	2,789,453	(47,601)	-2%
Projected Annual Electricity Costs	\$459,291	\$500,000	\$40,709	9%
Annual Maintenance Cost (5 year average)	\$77,867	\$100,000	\$22,133	28%
Average Annual Cost per Fixture	\$119	\$133	\$14	12%
Total Street Lights Expenditures	\$537,157	\$600,000	\$62,843	12%
Total Project Costs	\$2,998,846	\$3,505,342	\$506,496	17%
IESO Incentive	-\$434,858	-\$294,183	\$140,675	-32%
Net Project Costs <i>after IESO</i>	\$2,563,988	\$3,211,159	\$647,171	25%



## VARIANCE ANALYSIS

Referring to the preceding table, the variances in this IGA compared to our initial desktop proposal are can be explained as follows:

- ❑ The number of fixtures has remained the same. Please see the appendix for the details concerning the addition of 248 new LED luminaires for the Region of York. No analysis has been presented as to the energy or maintenance savings of these lights in this analysis.
- ❑ Expected energy consumption savings is lower than we had first projected. This is due in large part to a greater number of decorative fixtures in the inventory than first thought (approximately 600), the replacements of which are not as efficient as cobra head fixtures. In addition, the overall wattage of the existing system is less than the reported inventory prior to the confirmation of data in the field. This lowers the percentage of savings, although the absolute value of the energy savings (60%) is still an excellent result, and consistent with many other Ontario communities.
- ❑ Projected energy costs of \$500,000 are consistent with the Town's budget amount, though this is higher than last year's energy costs of \$459,291
- ❑ The baseline for the annual maintenance in our desktop proposal was based upon a 5 year average, though we have not examined those records to see what is included in the average of \$77,867. We have therefore used the Town's budget figure of \$100,000 to establish the benchmark for expected savings of 80% or \$80,000 per year.
- ❑ Total project costs have increased by 17% over our initial estimate, mainly because of the higher cost of the type and number LED luminaires to replace the decorative fixtures. The team met last month to select the optimum combination of decorative fixtures resulting in this final cost estimate.
- ❑ The IESO incentive figure is lower than projected in our desktop estimate. This is partially due to the fact that most decorative fixtures are NOT "DLC listed" and Aurora is no exception. The initial replacement estimates for the decoratives were for the OEM replacements. The selected replacement fixtures are far less expensive than the OEM fixture replacements, and the cost savings outweigh the lost incentive value.
- ❑ The addition of the York Regional lights to the project costs will have no impact on the energy or maintenance savings to the Town.

## GPS MAPPING

RealTerm Energy conducted a complete GIS inventory of the Town of Aurora's streetlights and used the information derived from this review to develop a detailed picture of the Town's current streetlighting network including the following:

- Accurate count of all fixtures and fixture types
- Wattage of each existing fixtures
- Length of fixture arms, fixture heights, setbacks from roadway, pole spacing, etc.
- Exact GPS coordinates
- Road classifications
- Hydro pole ID numbers (when available)

From this database, we were able to assess the exact state of the Town's streetlight inventory to enable us to clearly define the current street light inventory and energy demand, which we use to accurately estimate the energy savings obtained from the conversion of Aurora's current street lights to LEDs.

A detailed breakdown of the revised lighting inventory, obtained from the GIS/GPS audit appears below:

### GPS INVENTORY (Actual)

TYPE	SYSTEM WATTAGE	QTY	DEMAND (kW)
HPS 70W	100	447	44.7
HPS 100W	130	1,543	200.6
HPS 150W	190	410	77.9
HPS 200W	250	194	48.5
HPS 250W	310	94	29.1
MV 175W	210	4	0.8
Decorative-Box Top	190	4	0.8
Decorative-Top Hat	190	183	34.8
Decorative- Victorian Lantern Post Top	130	52	6.8
Decorative- Victorian Lantern Side Mount	130	1,575	1,575
TOTAL		4,506	648.7

*Although compared to the desktop review, the net total number of fixtures has increased by one fixture we identified 577 more decorative fixtures than indicated in the initial Town's inventory. Please note that at your request, the decorative Tear Drop (172 fixtures) have been removed from this project.*

## LED REPLACEMENT INVENTORY

The reduced demand after the implementation of the LED street light upgrade will directly impact the annual energy consumption, measured in kWh. Our findings show that the demand will be reduced by 392.2 kW. This will result in energy savings 60% over the current consumption, equivalent to 1,686,593 kWh annually. The table below illustrates a starting point the proposed changes to the Town's inventory, based upon our examination of the GPS data and lighting design results (see next page for more details on our design methodology)

### PRELIMINARY LED REPLACEMENTS (Actual, Post-Upgrade)

TYPE	WATTAGE	QTY	DEMAND (kW)	DESIGNLIGHTS CONSORTIUM*
CREE XSPA_2GE-USQR (34W)	34	1697	57.7	DLC
CREE XSPA_2GD-USQR (38W)	38	39	1.5	DLC
CREE XSPA_2GC-USQR (43W)	43	186	8.0	DLC
CREE XSPA_2GA-USQR (53W)	53	19	1.0	DLC
CREE XSPA_2HF-USQR (56W)	56	147	8.2	DLC
CREE XSPA_2HE-USQR (65W)	65	40	2.6	DLC
CREE XSPA_2HD-USQR (73W)	73	130	9.5	DLC
CREE XSPA_2HB-USQR (91W)	91	231	21.0	DLC
CREE XSPA_2HA-USQR (101W)	101	11	1.1	DLC
CREE XSPA_2HO-USQR (112W)	112	3	0.3	DLC
CREE XSPA_2HL-USQR (168W)	168	189	31.8	DLC
KAD LED 40C 530 40K R3 MVOLT	69	4	0.3	DLC
245L 20LED10 MVOLT 4K R3 RNA PCLL NL	72	183	13.2	DLC
CL41T4FLAPGAL380W4K	80	52	4.2	NOT DLC
CL41P1FLACGAL360W4K	60	1534	92.0	NOT DLC
CL41P1FLACGAL3100W	100	41	4.1	NOT DLC
<b>TOTAL</b>		<b>4.506</b>	<b>256.5</b>	

\*DLC listed products are LED products that have been tested at a DLC approved laboratory and that comply with specified performance and energy efficiency criteria. These products are eligible for the IESO incentive. For further information please visit the DesignLights Consortium website at [www.designlights.org](http://www.designlights.org). The 'Not DLC listed' products are not eligible for the IESO incentive.

The lights selected in this base case are the LED equivalents from each of your existing manufacturer, where such a product exists. If not, we have selected alternative LED fixtures that are equivalent in quality and energy efficiency, and have the same type of independent testing as that done for DLC-listed lights, however because they are made in smaller quantities the manufacturer has not paid to submit them to the DLC list.

## LED LIGHTING DESIGN

RealTerm Energy's technical evaluation team reviewed the GPS information we received and formulated a hybrid approach to completing roadway designs for The Town of Aurora. After evaluating the configuration of each light fixture for road classification, pole spacing, mounting height, arm length and curb setback, we were able to conclude that Aurora can achieve the same or better light levels than those of its current incumbent street lights. The lighting design as suggested for the most part meets RP-8 lighting levels. (RP-8 is a recommended, though not required practice for roadway illumination)

Those portions of the Town's lights points that do not meet RP-8 could be for a number of reasons, including:

- Inadequate Pole Spacing (poles are spaced too far apart),
- Insufficient Mounting Height, or
- Missing Light Fixtures

We concluded that in order to fully comply with RP-8 guidelines, the high costs of the required pole additions, replacements, rewiring and retrenching would render the project uneconomical.

**Our analysis concludes that in all instances where RP-8 could not be achieved with a new LED fixture, this was also the case for the currently installed fixture.** In those instances, photometric design has been utilized to select an LED luminaire in which the wattage and distribution pattern combine to meet or exceed the lighting levels of the currently installed fixtures.

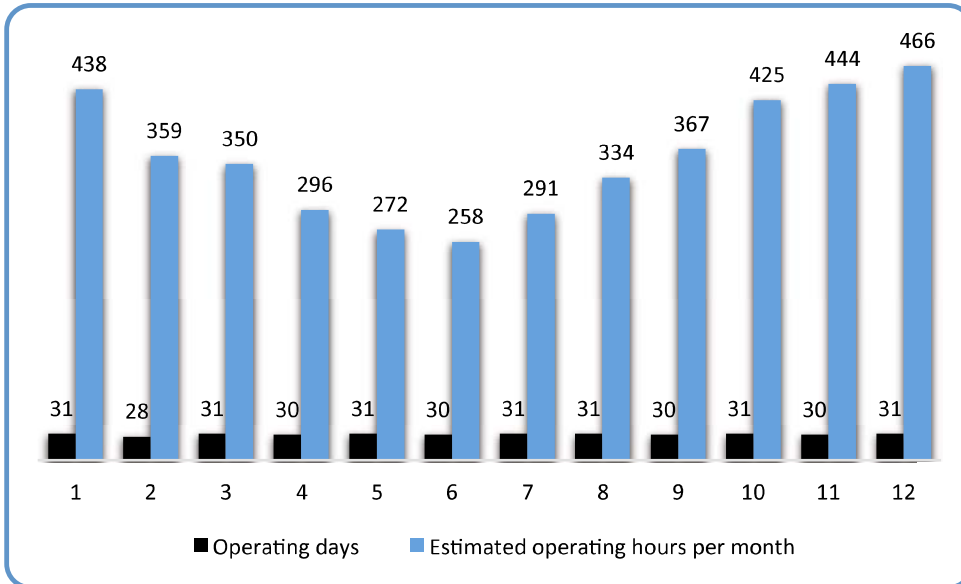
Based upon the replacement luminaires detailed in the following pages, we anticipate that the impact on the Town's annual energy consumption will be as follows:

ENERGY CONSUMPTION	Desktop Review	%	IGA Results	%
Current Annual Energy Consumption (kWh)	2,837,054		2,789,453	
Projected LED Annual Energy Consumption (kWh)	981,011		1,102,860	
Annual Savings (kWh)	1,856,043	65%	1,686,593	60%

## ELECTRICAL COST ANALYSIS

### POWERSTREAM'S LOAD PROFILE

Based on the most recent 12 month street light energy consumption and demand figures provided by PowerStream, we were able to assess the annual load profile used by the utility to charge the Town of Aurora for its street lights. The annual load profile is a critical part of the Baseline calculation, used to project the actual energy consumption and future energy savings that will be realized after the upgrade.



### BASELINE ENERGY CALCULATIONS

At the request of the Town, the current electricity costs included in the baseline have been set at \$500,000, which is consistent with the expected energy rates that will likely be in effect upon the conclusion of the project.

## MAINTENANCE ANALYSIS

### BASELINE MAINTENANCE

For the purpose of this IGA report at the request of the Town the maintenance costs have been considered equal to \$100,000, which is the current annual budget allocation for streetlight maintenance. We also conservatively estimate that ongoing LED maintenance will equate to 80% savings over current HPS expenditures, or approximately \$80,000 per annum.

### Energy & Maintenance Total Savings

	Before	After	Savings
Energy	\$500,000	\$218,007	\$281,993
Maintenance	\$100,000	\$20,000	\$80,000
Total	\$600,000	\$238,007	\$361,993

## PROJECT COSTS & FINANCIAL OPTIONS

The following illustrates the option chosen by the municipality to finance its LED upgrade which is The Design, Upgrade and Transfer option, where it is assumed that the Municipality itself arranges the financing for the project. Typically, this would be from a source like Infrastructure Ontario, with its low-cost interest rates.

### DESIGN, UPGRADE & TRANSFER

#### PROJECT COSTS, SAVINGS AND INVESTMENT RETURN

PROJECT COSTS		PROJECT SAVINGS		
		VALUE	VARIANCE	
Number of Fixtures	4,506	LED Energy Consumption	1,102,860 kWh	60% ↓
Total Project Costs	\$3,505,342	Year 1 LED Energy Costs	\$218,007	56% ↓
IESO Incentive	-\$294,183	Year 1 Maintenance Costs	\$20,000	80% ↓
Net Project Costs	\$3,211,159	Year 1 Operating Costs	\$238,007	\$361,993 ↓
Price per Fixture	\$713	Year 1 Cost per Fixture	\$53	\$80 ↓

The above project costs include a provision for the following:

- 35% of the fixtures being completely rewired
- 100% of the fixtures being refused, and
- An allowance for 2% of the arms to be replaced.

This minimizes the likelihood of service calls over the life of the fixtures, greatly reducing maintenance costs. Should the actual installation costs to rewire or replace fixture arms differ from the above, the final costs shall be adjusted on a time and materials basis.

In the unlikely case that Power Stream insists on charging a fee for changing the connections to the secondary bus line when near high tension lines, such fee will be in addition to the above.

#### INVESTMENT RETURN

The simple payback period of the project, before including any financing costs is **8.0 years**.

## INFRASTRUCTURE ONTARIO LOAN

Infrastructure Ontario offers loans at favorable rates to most municipalities seeking to improve their civic infrastructure. Interest rates vary with market conditions and are set at the prevailing rate at the time the loan is advanced. The table below summarizes payment options which would be available to fund the project through Infrastructure Ontario. Please note these rates change daily and are submitted below for evaluative and budgeting purposes.

CAPITAL COST	TERM (YEARS)	INTEREST RATE	ANNUAL PAYMENT	COST OF BORROWING
\$3,322,527	\$3,211,159	10	2.35%	\$360,437
\$3,322,527	\$3,211,159	15	2.83%	\$262,665
\$3,322,527	\$3,211,159	20	3.12%	\$215,641

\* Investment cost less IESO incentive

### NET SAVINGS AFTER FINANCING COSTS:

Year	1	2	3	4	5	6	7	8	9	10
Annual Savings	\$361,993	\$372,052	\$382,398	\$393,038	\$403,980	\$415,233	\$426,807	\$438,710	\$450,953	\$463,544
Loan Repayment	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665
Net Savings	\$99,328	\$109,388	\$119,733	\$130,373	\$141,315	\$152,569	\$164,142	\$176,046	\$188,288	\$200,879

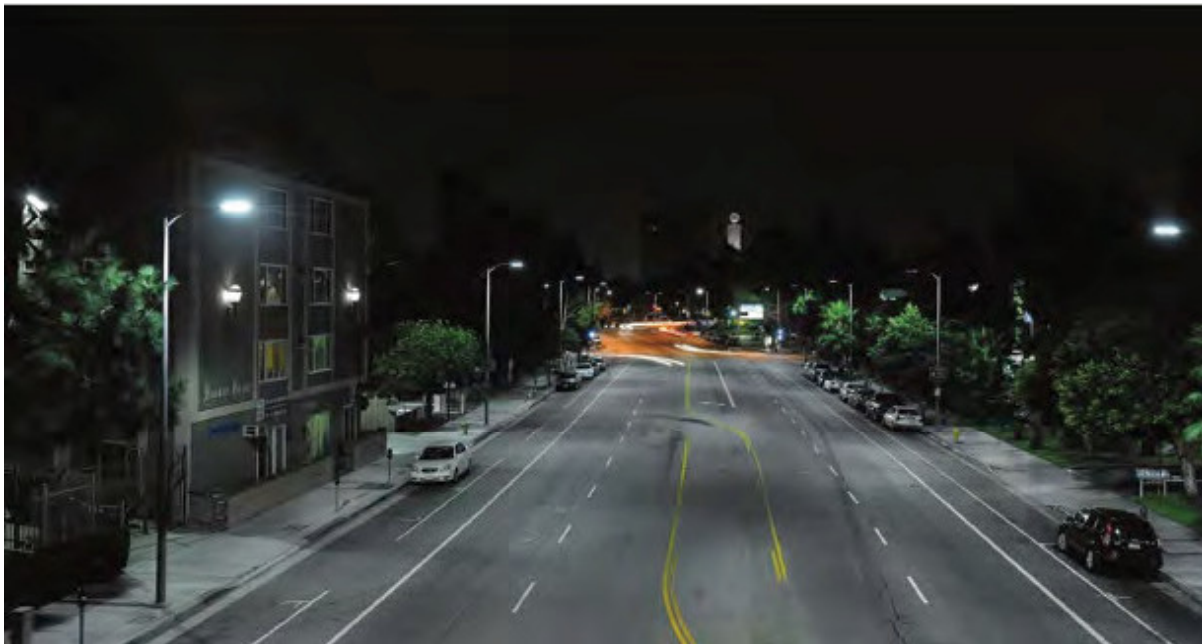
Year	11	12	13	14	15	16-20
Annual Savings	\$476,494	\$489,814	\$503,513	\$517,604	\$532,097	\$2,892,807
Loan Repayment	\$262,665	\$262,665	\$262,665	\$262,665	\$262,665	\$0
Net Savings	\$213,829	\$227,148	\$240,848	\$254,939	\$269,432	2,892,807

We have assumed that given the simple payback is close to 10 years, that an Infrastructure Ontario loan with an amortization term of 15 years would optimize the overall savings potential to the town of Aurora. As can be seen, there are significant net savings from the outset of the project, net of financing costs.



## GREENHOUSE GAS REDUCTION

ESTIMATED GREENHOUSE GAS REDUCTION	Desktop Review	IGA Results
Current Annual Energy Consumption (kWh)	2,837,054	2,789,453
Projected LED Annual Energy Consumption (kWh)	981,011	1,102,860
Annual kWh Savings	1,856,043	1,686,593
Estimated Annual GHG Reduction (metric tonnes)	186	169
GHG Reduction over Luminaire Life (metric tonnes)	4,269	3,879



## CALCULATION ASSUMPTIONS

1. The electricity cost savings were calculated based on the current budget electricity costs provided by the Town. The annual energy savings and the new LED street lighting system were calculated based on the data collected by the GIS/GPS mapping. Any changes in the below data will have as an effect changes in the energy consumption savings and in the energy cost savings.

Type of Light	# of Lights	Total Demand Before (kW)	Total Demand After (kW)	Annual Operating Hours
Cobra Head	2,692	401,7	142,7	4,300
Decorative	1,814	247	113.8	4,300

2. We have assumed that the saveONenergy program continues to be in effect as promised, using the currently published rates, and that there will be no unexpected delays on the part of our partners which would prevent us from meeting the deadline for the Town to receive this incentive. While we will do everything we can to meet the requirements of this program and to gain this incentive for the Town, RealTerm Energy cannot take responsibility for those aspects which are outside of its control.
3. HST was not included through our calculations.

## CONCLUSION AND RECOMMENDATION

- We have implemented a designed solution of selected LED luminaires that conform to RP-8 guidelines for the majority of the applications.
- This combination of LED luminaires will result in energy consumption savings of 1,686,593 kWh per year over the incumbent HPS fixtures, which is equivalent to **60% energy savings**.
- If the Town of Aurora chooses to move forward with the Design, Upgrade and Transfer option based upon the selection of fixtures contained in this portion of the IGA, the total NET project cost will be \$3,211,159 which includes 2% arm replacement and 35% re-wiring and re-fusing of all fixtures. The Town should expect a payback period of 8.0 years with an IESO Incentive of \$294,183

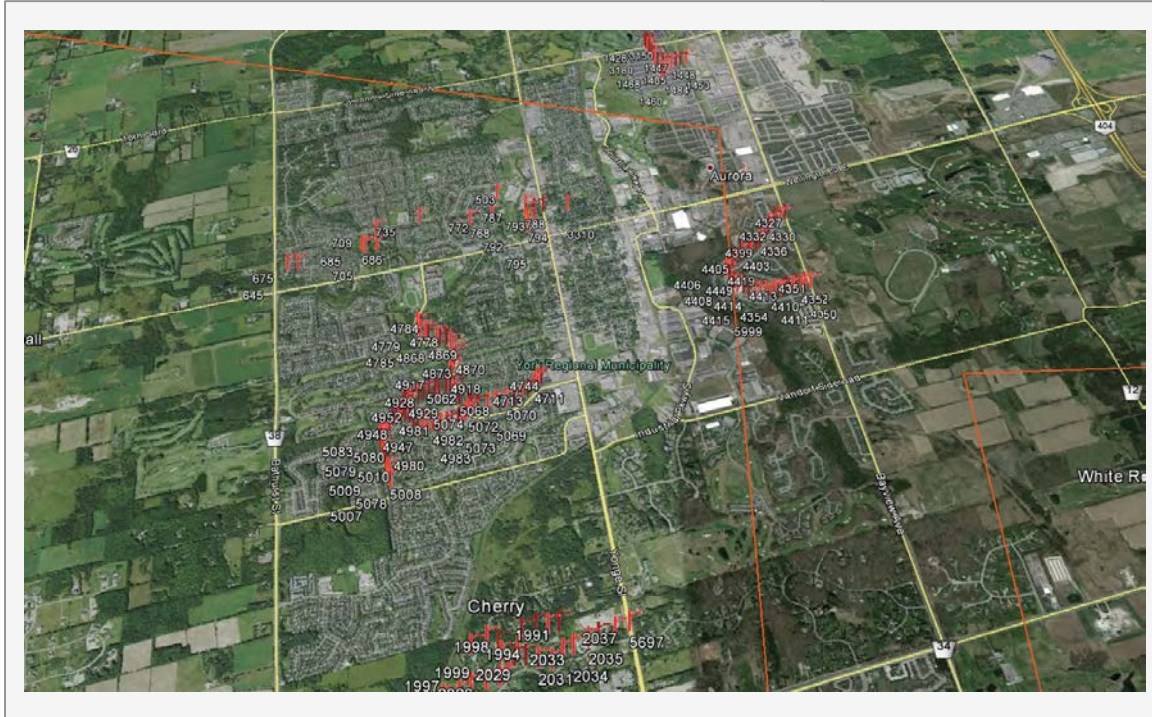
The next steps to start the implementation of this new technology and start seeing energy and maintenance savings are as follows:

1. Meeting to review IGA with staff and RealTerm Energy team to select optional fixtures
2. Approval of the IGA
3. Submit IESO rebate (prepared by RealTerm, but municipal staff must submit)
4. Review and sign CCDC contract to proceed with project

# SITE SPECIFIC FIXTURE REPLACEMENTS

**LED DESIGNS FOR COBRA HEAD LIGHTS (SAMPLE)**

Sample Fixture Locations



Replacement Details\*

RTE_ID	4921
ROADCLASS	Local
FIXTYPE	Cobrahead - HPS
Hydro_Company	Power Stream
LAMPWATTS	100
LAMPHEIGHT	23
ARMLENGTH	6
ROADWIDTH	92
SETBACK	2
LATITUDE	43.985209
LONGITUDE	-79.476235
PHOTO	
COMMENT_	
Headcount	1
With_Ballast	130
Design_ID	8
LED_Design	43W_XSPA02GC_USN
Power_Level	C
Wattage	43
Design	
Performance_Ratio	0.330769
mts	26.84
F23	3.826087
Replacement	FROM 130W Cobrahead - HPS TO 43W_XSPA02GC_USN
Name	4921
FolderPath	Aurora Design/43W_XSPA02GC_USN

**HPS 100 W**



**LED 43 W**

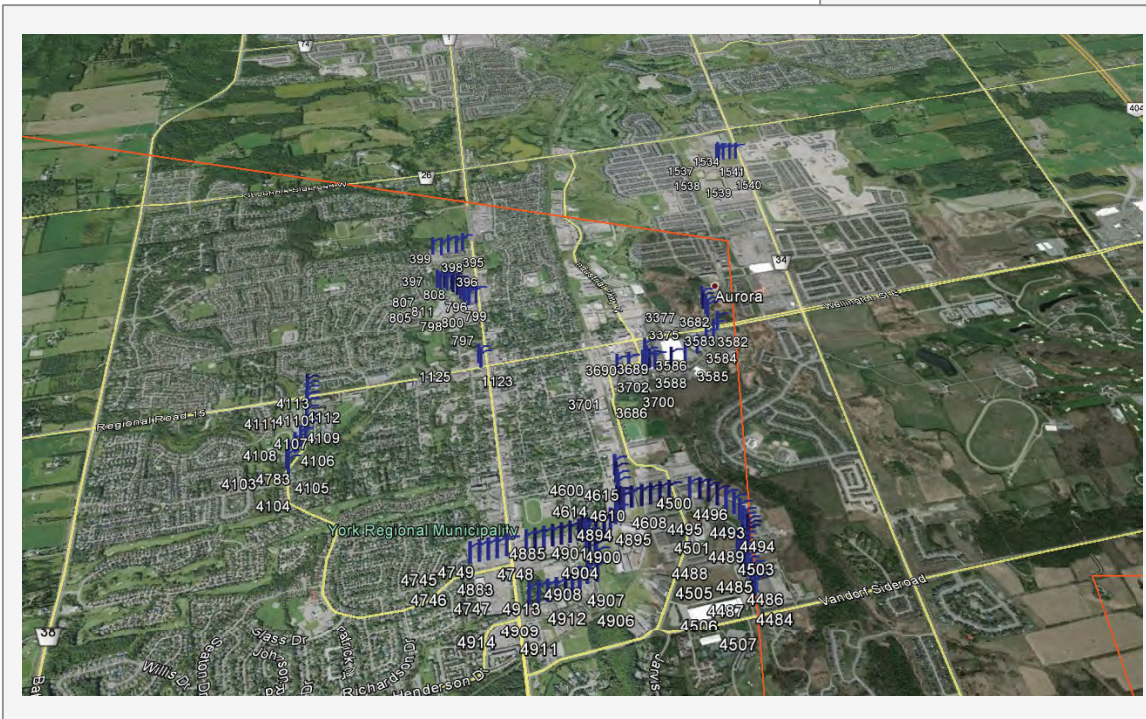
\*Sample Data: Please note that while this map displays all of the 43W LEDs, not all of them will necessarily have been 100W HPS originally. Other sizes of lights may also have been converted to 43W LEDs.

17



**LED DESIGNS FOR COBRA HEAD LIGHTS (SAMPLE)**

Sample Fixture Locations



Replacement Details\*

RTE_ID	4888
ROADCLASS	Local
FIXTYPE	Cobrahead - HPS
Hydro_Company	Power Stream
LAMPWATTS	150
LAMPHEIGHT	25
ARMLENGTH	8
ROADWIDTH	45
SETBACK	7
LATITUDE	43.987407
LONGITUDE	-79.460863
PHOTO	
COMMENT_	
Headcount	1
With_Ballast	190
Design_ID	24
LED_Design	73W_XSPA02HD_USN
Power_Level	D
Wattage	73
Design	
Performance_Ratio	0.384211
mts	13.42
F23	1.76
Replacement	FROM 190W Cobrahead - HPS TO 73W_XSPA02HD_USN
Name	4888
FolderPath	Aurora Design/73W_XSPA02HD_USN

**HPS 150 W**

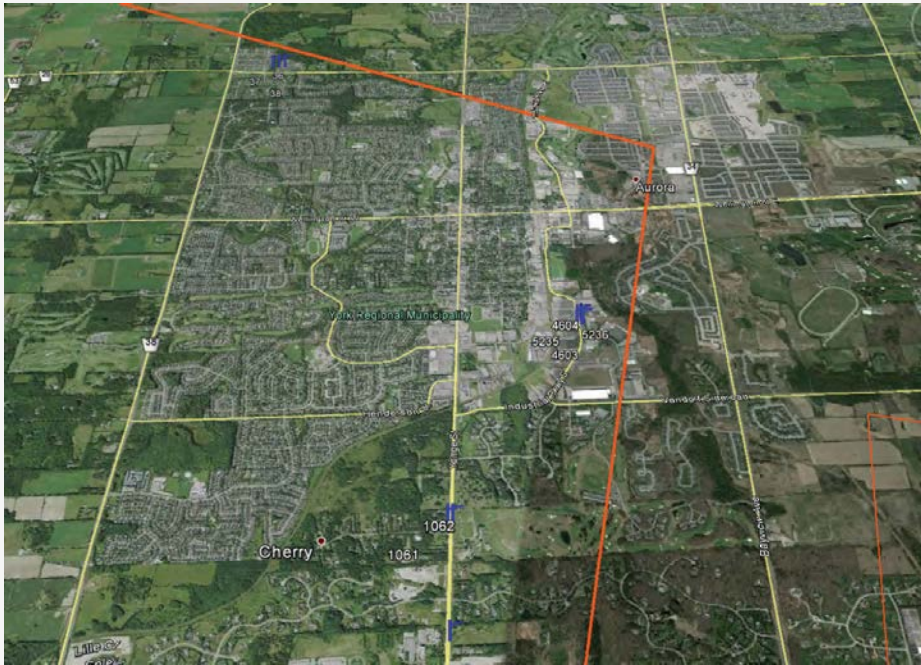


**LED 73 W**

**\*Sample Data:** Please note that while this map displays all of the 73W LEDs, not all of them will necessarily have been 150W HPS originally. Other sizes of lights may also have been converted to 73W LEDs.

**LED DESIGNS FOR COBRA HEAD LIGHTS (SAMPLE)**

Sample Fixture Locations



Replacement Details\*

4603	
RTE_ID	4603
ROADCLASS	Local
FIXTYPE	Cobrahead - HPS
Hydro_Company	Power Stream
LAMPWATTS	150
LAMPHEIGHT	34
ARMLENGTH	8
ROADWIDTH	60
SETBACK	4
LATITUDE	43.990162
LONGITUDE	-79.454022
PHOTO	Streetlight
COMMENT_	
Headcount	1
With_Ballast	190
Design_ID	27
LED_Design	101W_XSPA02HA_USN
Power_Level	A
Wattage	101
Design	
Performance_Ratio	0.531579
mts	17.08
F23	1.647059
Replacement	FROM 190W Cobrahead - HPS TO 101W_XSPA02HA_USN
Name	4603
FolderPath	Aurora Design/101W_XSPA02HA_USN

HPS 150 W

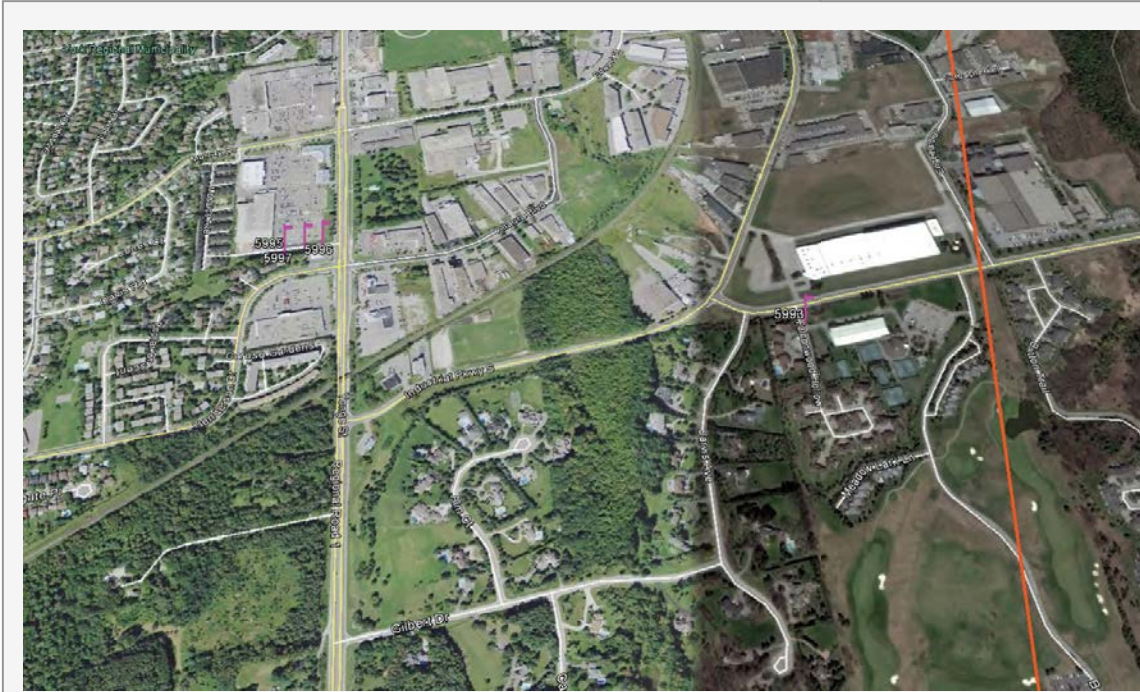


LED 101 W

\*Sample Data: Please note that while this map displays all of the 101W LEDs, not all of them will necessarily have been 150W HPS originally. Other sizes of lights may also have been converted to 101W LEDs.

### LED DESIGNS FOR DECORATIVE FIXTURES

Sample Fixture Locations



Replacement Details

Decorative – Box Top  
HPS 150 W



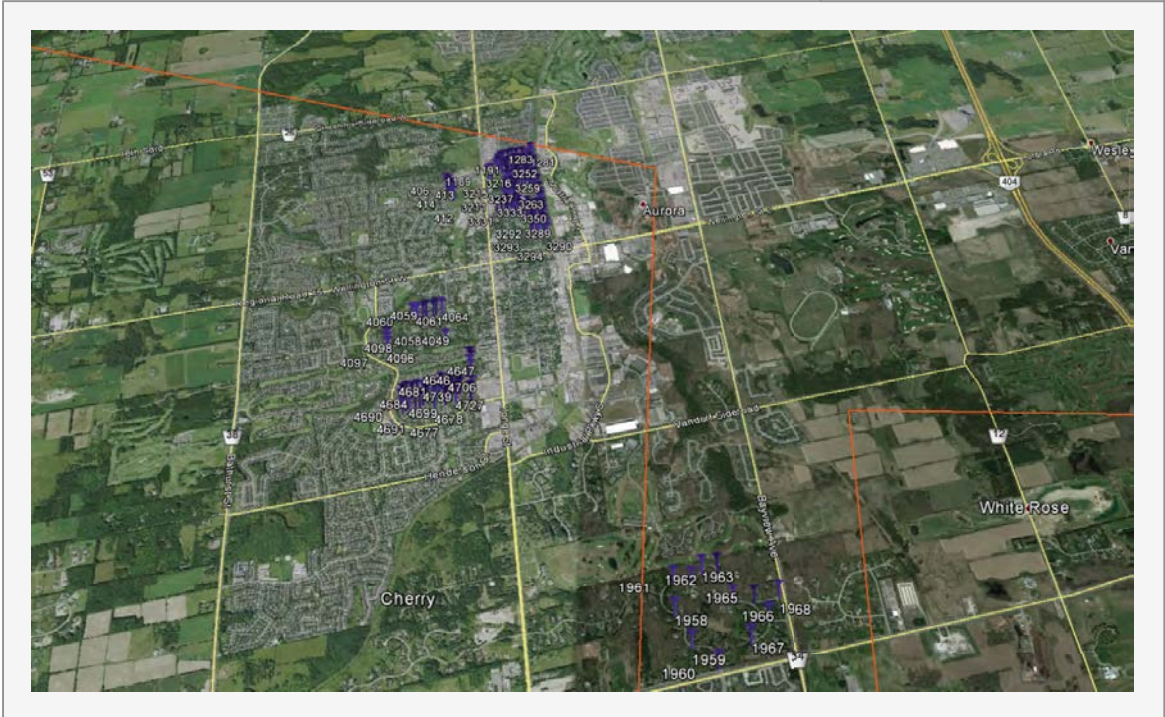
KAD LED –  
LED 69W





**LED DESIGNS FOR DECORATIVE FIXTURES**

Sample Fixture Locations



Replacement Details

**Decorative – Top Hat  
HPS 150 W**

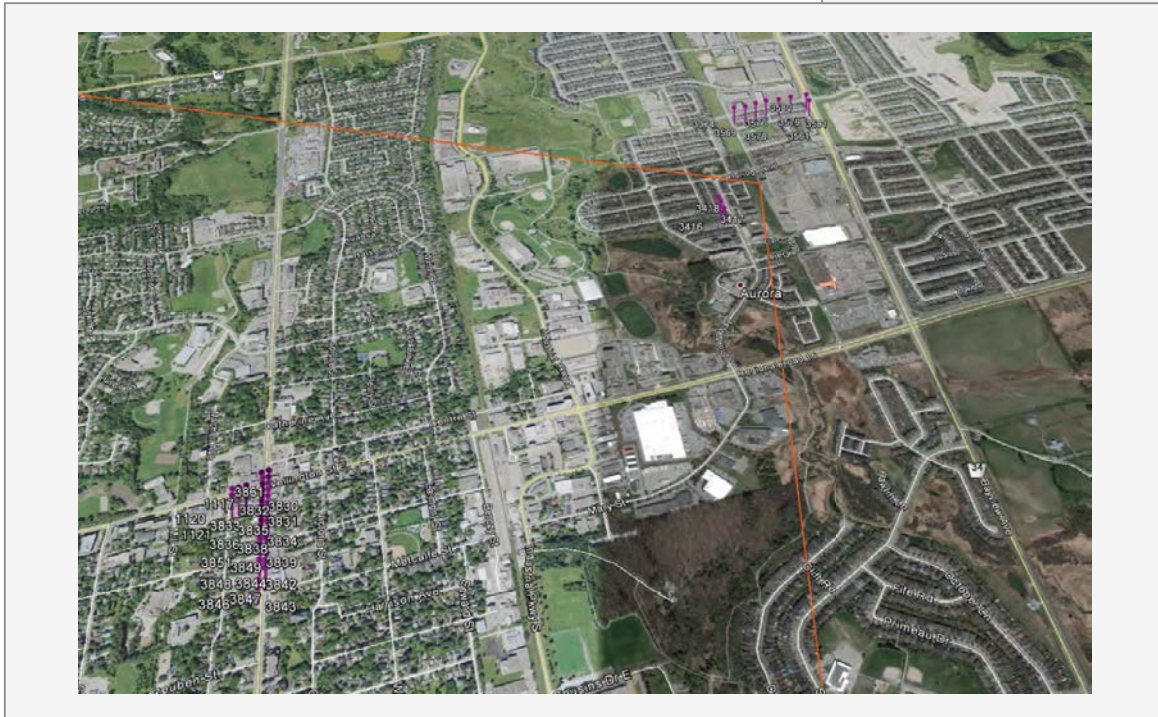
A photograph of a tall, slender street pole against a blue sky with white clouds. At the top of the pole is a decorative 'top hat' fixture, which consists of a dark, circular top and a white, cylindrical base. The pole is positioned next to a green tree.

**245L - LED 72W**

A photograph of a modern LED street light fixture. It has a wide, flat, white top that resembles a shallow bowl or a wide hat. Below the top is a clear, cylindrical lens that houses the LED light source. The fixture is shown against a plain white background.

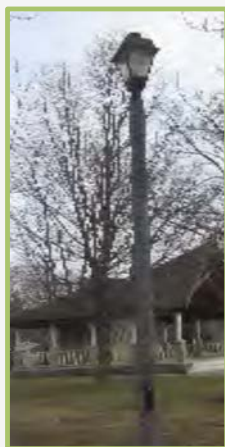
**LED DESIGNS FOR DECORATIVE FIXTURES**

Sample Fixture Locations



Replacement Details

**Decorative –  
Victorian Lantern Post Top  
HPS 150 W**

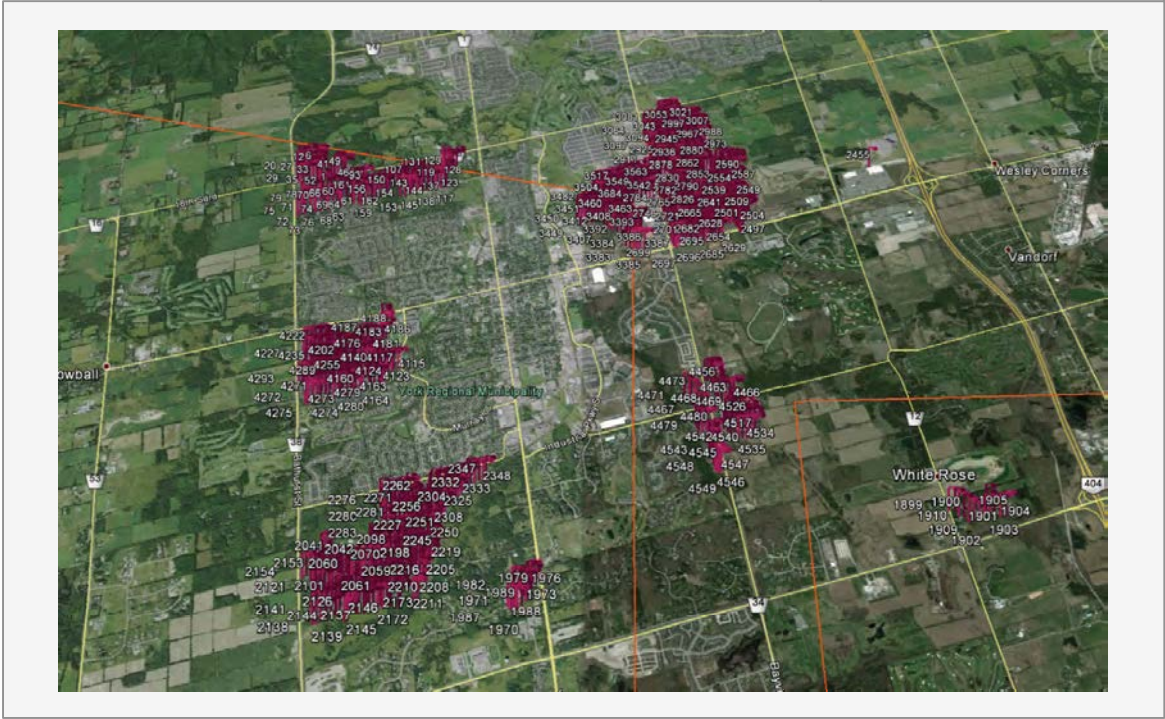


**Classic – CL41T4 - LED 80W**



**LED DESIGNS FOR DECORATIVE FIXTURES**

Sample Fixture Locations

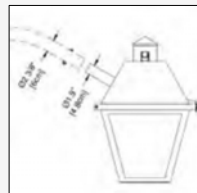


Replacement Details

**Decorative –  
 Victorian Lantern Side Mount  
 HPS 150 W**



**Classic CL41P1 - LED 60W & LED 100W**



## APPENDIX A

- PROJECT COSTS – REGION OF YORK'S LIGHTS

## REGION OF YORK - PROJECT COSTS

### INVENTORY

Before Upgrade			
TYPE	SYSTEM WATTAGE	QTY	DEMAND (kW)
HPS 70W	100	1	0.1
HPS 100W	130	1	0.1
HPS 200W	250	208	52.0
HPS 250W	310	38	11.8
<b>TOTAL LIGHTS</b>		<b>248</b>	<b>64.0</b>

After Upgrade			
TYPE	SYSTEM WATTAGE	QTY	DEMAND (kW)
CREE XSPA_2HD-USQR (73W)	73	2	0.1
CREE XSPA_2HA-USQR (101W)	101	1	0.1
CREE XSPA_2HO-USQR (112W)	112	41	4.6
CREE XSPA_2HN-USQR (134W)	134	23	3.1
CREE XSPA_2HM-USQR (153W)	153	24	3.7
CREE XSPA_2HL-USQR (168W)	168	157	26.4
<b>TOTAL LIGHTS</b>		<b>248</b>	<b>38.0</b>

### DESIGN, UPGRADE & TRANSFER

#### PROJECT COSTS, SAVINGS AND INVESTMENT RETURN

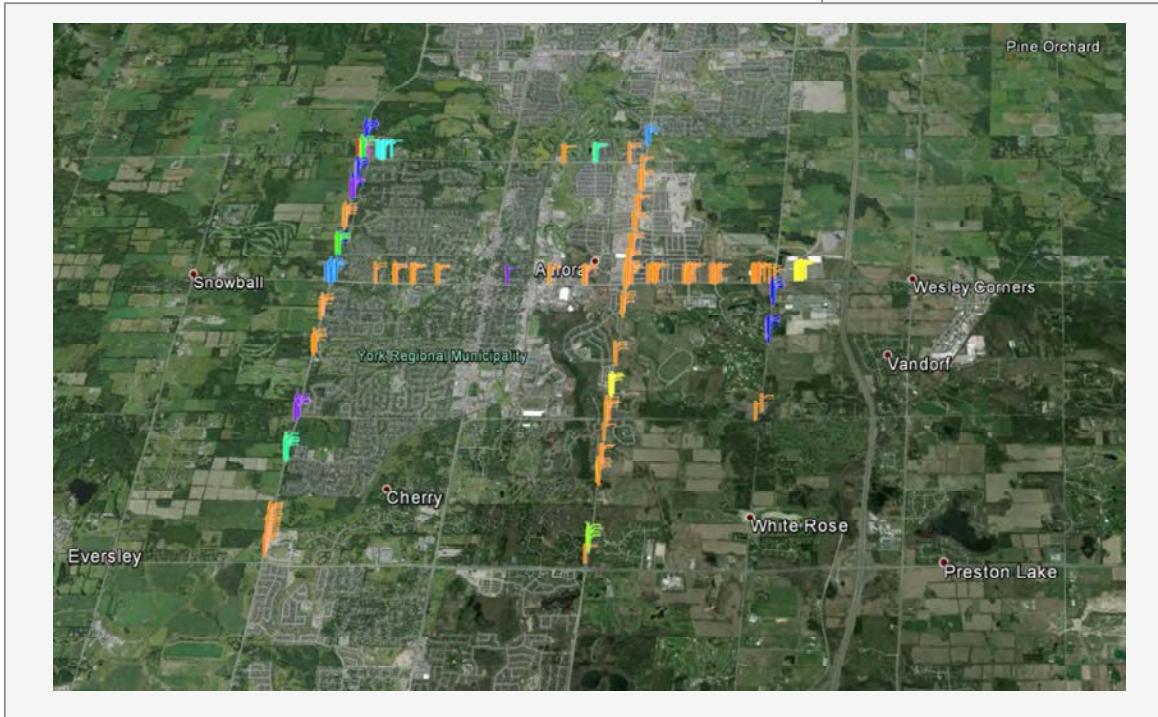
PROJECT COSTS	
Number of Fixtures	248
Total Project Costs	\$161,491.68
IESO Incentive	-\$42,876
Net Project Costs	\$118,615.68
Price per Fixture	\$478.3

The above project costs include a provision for the following:

- 35% of the fixtures being completely rewired
- 100% of the fixtures being refused, and
- An allowance for 2% of the arms to be replaced.

## LED DESIGNS

Sample Fixture Locations



Replacement Details

Cobrahead HPS



LED Replacement Fixture



## APPENDIX B

- CREE PRODUCT WARRANTY

**CANADIAN LIMITED WARRANTY FOR CREE® LED LIGHTING FIXTURES  
(INCLUDING BETALED® TECHNOLOGY; TRUEWHITE® TECHNOLOGY; AND ESSENTIA® FIXTURES)**

This limited warranty is provided by the Cree company described below ("Seller") to the original purchaser of the LED lighting product that is identified on Seller's invoice ("you") reflecting its original purchase (the "Product") in Canada. The Seller is the Cree company identified as such on the invoice. This limited warranty may be transferred to subsequent purchasers of the Product, provided that such Product is resold in new condition and in its original packaging. Seller warrants that the Product, when delivered in new condition and in its original packaging, will be free of defects in material and workmanship for a period of **TEN (10) YEARS** from the date of original purchase. The determination of whether the Product is defective shall be made by Seller in its sole discretion with consideration given to the overall performance of the Product. A Product shall not be considered defective solely as a result of the failure of individual LED components to emit light if the number of inoperable components is less than 10% of the total number of LED components in the Product.

If Seller determines the Product is defective, Seller will elect, in its sole discretion, to refund you the purchase price of the Product, repair the Product or replace the Product.

**Exclusions:**

1. This limited warranty will not apply to loss or damage to the Product caused by: negligence; abuse; misuse; mishandling; improper installation, storage or maintenance; damage due to fire or acts of God; vandalism; civil disturbances; power surges; improper power supply; electrical current fluctuations; corrosive environment installations; induced vibration; harmonic oscillation or resonance associated with movement of air currents around the Product; alteration; accident; failure to follow installation, operating, maintenance or environmental instructions prescribed by Seller or applicable electrical codes; or improper service of the Product performed by someone other than Seller or its authorized service provider.
2. This limited warranty excludes field labour and service charges related to the repair or replacement of the Product.
3. **THIS LIMITED WARRANTY IS VOID IF THE PRODUCT IS NOT USED FOR THE PURPOSE FOR WHICH IT IS DESIGNED.**
4. **THERE ARE NO REPRESENTATIONS, WARRANTIES OR CONDITIONS, WHETHER EXPRESS OR IMPLIED, STATUTORY OR OTHERWISE, INCLUDING WITHOUT LIMITATION ANY WARRANTIES OR CONDITIONS AGAINST INFRINGEMENT OR OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE OR DURABILITY FOR A REASONABLE PERIOD OF TIME, OTHER THAN THOSE EXPRESSLY CONTAINED IN THIS LIMITED WARRANTY AND THOSE LEGAL WARRANTIES PROVIDED UNDER PROVINCIAL LAW WHICH CANNOT BE WAIVED.**
5. IN NO EVENT SHALL SELLER BE LIABLE FOR INCIDENTAL, COMPENSATORY, CONSEQUENTIAL, INDIRECT, SPECIAL OR OTHER DAMAGES. SELLER'S AGGREGATE LIABILITY WITH RESPECT TO A DEFECTIVE PRODUCT SHALL IN ANY EVENT BE LIMITED TO THE MONIES PAID TO SELLER FOR THAT DEFECTIVE PRODUCT. THE LIMITATIONS CONTAINED IN THIS SECTION APPLY REGARDLESS OF THE BASIS OF THE CLAIM OR THE FORM OF ACTION INCLUDING, WITHOUT LIMITATION, NEGLIGENCE OR OTHER TORT, OR BREACH OF CONTRACT.

Seller reserves the right to utilize new, reconditioned, refurbished, repaired or remanufactured products or parts in the warranty repair or replacement process. Such products and parts shall be comparable in function and performance to an original product or part, as determined by Seller in its sole discretion, and warranted as set out in this limited warranty for the remainder of the original warranty period.

In order to make a warranty claim, you must notify Seller in writing within sixty (60) days after your discovery of the defect, provide proof of purchase such as the invoice and comply with Seller's other warranty requirements as set out in this limited warranty. Upon receiving that notice, Seller may require you to promptly return the Product to Seller, or its authorized service provider, freight prepaid. Your warranty claim should be addressed to Cree Canada Corp., 3-6889 Rexwood Road, Mississauga, ON L4V 1R2.

This limited warranty only applies to specified LED fixtures set out above. Any warranties applicable to finish, poles, lamps, CR Series downlights, LR24™ troffers, certain BetaLED® Technology outdoor fixtures (specifically Class II as defined per IEC/EN60598), backup batteries, controls, occupancy sensors, photocells and other fixture accessories can be found at [www.cree.com/canada/warranty](http://www.cree.com/canada/warranty).

This limited warranty is effective for purchases of Product on or after the effective date set forth below. Seller reserves the right to modify this warranty from time to time. Any modification of this warranty shall be effective for all orders placed with Seller on or after the effective date of such revised warranty.

The parties acknowledge that they have required that this document be prepared in English. Les parties reconnaissent avoir exigé que les présents soient rédigés en anglais.

Effective Date: September 24, 2012



## APPENDIX C

- LIGHTING DESIGNS LAYOUT

We are sending the details of the proposed CREE luminaires in a separate file, as well as copies of the lighting design layouts performed for various applications in the municipality. They will be sent electronically.

## APPENDIX D

- SPEC SHEETS

## Field Adjustable Output

For use with XSP1™, XSP2™, XSP2L™, LEDway® High Output and OSQ™ LED Street and Area Luminaires

**Description:**

The Field Adjustable Output option enables the XSP Series, LEDway® High Output and OSQ™ street and area luminaires to be tuned to the exact needs of a particular application. With multiple levels of adjustment, the XSP Series, LEDway® High Output and OSQ Series luminaires offer maximum flexibility to best meet a variety of applications using a single luminaire. When N or U options are ordered (XSP Series, LEDway® High Output), the luminaires will have the field adjustable option as well as a wattage label that indicates the maximum available wattage of the luminaire.

### XSP1™ Street/Area Luminaires

Input Power Designator	System Watts		Lumen Multipliers		Optics Qualified on the DesignLights Consortium Qualified Products List	
	120-277V	347-480V	Types II, II Short, II Long and III Including BLS	Types V and V Short	4000K	5700K
A	53	59	1.00	1.00	2,G,3,H	2,G,3,H
B	48	54	0.91	0.92	2,G,3,H	2,G,3,H
C	43	50	0.86	0.85	2,G,3,H	2,G,3,H
D	38	46	0.77	0.78	2,G,3,H	2,G,3,H
E	34	41	0.70	0.70	2,G,3,H	2,G,3,H
F	29	36	0.61	0.59	2,G,3,H	2,G,3,H
G	27	34	0.52	0.49	N/A	N/A
H	19	26	0.40	0.37	N/A	N/A
I	15	21	0.29	0.27	N/A	N/A

### XSP2™ Street/Area Luminaires

Input Power Designator	System Watts		Lumen Multipliers		Optics Qualified on the DesignLights Consortium Qualified Products List	
	120-277V	347-480V	Types II, II Short, II Long and III Including BLS	Types V and V Short	4000K	5700K
A	101	106	1.00	1.00	2,G,3,H	2,G,3,H
B	91	99	0.91	0.95	2,G,3,H	2,G,3,H
C	83	90	0.86	0.88	2,G,3,H	2,G,3,H
D	73	79	0.77	0.80	2,G,3,H	2,G,3,H
E	65	71	0.70	0.73	2,G,3,H	2,G,3,H
F	56	62	0.61	0.63	2,G,3,H	2,G,3,H
G	53	59	0.52	0.52	N/A	N/A
H	37	43	0.40	0.40	N/A	N/A
I	29	34	0.29	0.29	N/A	N/A

### XSP2L™ Street/Area Luminaires

Input Power Designator	System Watts		Lumen Multipliers		Optics Qualified on the DesignLights Consortium Qualified Products List	
	120-277V	347-480V	Types II, II Short, II Long and III Including BLS	Types V and V Short	4000K	5700K
L*	168	N/A	1.00	N/A	2,3	2,G,3,H
M	153	N/A	0.91	1.00	2,3	2,G,3,H
N	134	N/A	0.85	0.91	2,G,3,H	2,G,3,H
O	112	N/A	0.75	0.81	2,G,3,H	2,G,3,H
P	94	N/A	0.64	0.70	N/A	N/A
Q	76	N/A	0.51	0.57	N/A	N/A
R	56	N/A	0.37	0.42	N/A	N/A

\* Input power designator L not available on XSP Series Area Luminaires



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Rev. Date: 05/22/2014

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T (800) 473-1234 F (800) 890-7507



For use with XSP1™, XSP2™, XSP2L™, LEDway® High Output and OSQ™ LED Street and Area Luminaires

**LEDway® High Output Luminaires – Single Module**

Input Power Designator	System Watts		Lumen Multipliers Types II Medium and III Medium	Optics Qualified on the DesignLights Consortium Qualified Products List	
	120-277V	347-480V		4000K	5700K
A	136	140	1.00	2ME, 3ME	2ME, 3ME
B	130	133	0.97	2ME, 3ME	2ME, 3ME
C	123	126	0.94	2ME, 3ME	2ME, 3ME
D	117	119	0.91	2ME, 3ME	2ME, 3ME
E	107	109	0.86	2ME, 3ME	2ME, 3ME
F	97	99	0.81	2ME, 3ME	2ME, 3ME
G	87	89	0.76	2ME, 3ME	2ME, 3ME
H	78	79	0.67	2ME, 3ME	2ME, 3ME
I	68	69	0.61	2ME, 3ME	2ME, 3ME

**LEDway® High Output Luminaires – Double Module**

Input Power Designator	System Watts		Lumen Multipliers Types II Medium and III Medium	Optics Qualified on the DesignLights Consortium Qualified Products List	
	120-277V	347-480V		4000K	5700K
A	274	279	1.00	2ME, 3ME	2ME, 3ME
B	265	265	0.97	2ME, 3ME	2ME, 3ME
C	252	251	0.94	2ME, 3ME	2ME, 3ME
D	238	237	0.91	2ME, 3ME	2ME, 3ME
E	214	217	0.86	2ME, 3ME	2ME, 3ME
F	198	198	0.81	2ME, 3ME	2ME, 3ME
G	172	177	0.76	2ME, 3ME	2ME, 3ME
H	153	157	0.67	2ME, 3ME	2ME, 3ME
I	136	137	0.61	2ME, 3ME	2ME, 3ME



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For use with XSP1™, XSP2™, XSP2L™, LEDway® High Output and OSQ™ LED Street and Area Luminaires

**OSQ™ LED Area Luminaires – Input Power Designators A & J**

Q Option Setting	System Watts 120-480V		Lumen Multipliers	Optics Qualified on the DesignLights Consortium Qualified Products List		
	Input Power Designator A	Input Power Designator J		3000K	4000K	5700K
09(Standard)	112	168	1.00	N/A	N/A	N/A
08	107	160	0.98	N/A	N/A	N/A
07	101	152	0.94	N/A	N/A	N/A
06	96	143	0.91	N/A	N/A	N/A
05	87	131	0.85	N/A	N/A	N/A
04	79	120	0.80	N/A	N/A	N/A
03	71	108	0.73	N/A	N/A	N/A
02	64	96	0.68	N/A	N/A	N/A
01	56	84	0.61	N/A	N/A	N/A

**OSQ™ LED Area Luminaires – Input Power Designator S**

Q Option Setting	System Watts 120-277V		Lumen Multipliers	Optics Qualified on the DesignLights Consortium Qualified Products List		
	Input Power Designator S			3000K	4000K	5700K
09(Standard)	223		1.00	N/A	N/A	N/A
08	213		0.98	N/A	N/A	N/A
07	202		0.94	N/A	N/A	N/A
06	191		0.91	N/A	N/A	N/A
05	175		0.85	N/A	N/A	N/A
04	160		0.80	N/A	N/A	N/A
03	144		0.73	N/A	N/A	N/A
02	128		0.68	N/A	N/A	N/A
01	112		0.61	N/A	N/A	N/A

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## XSPI™ — XSPA02/G

Cree® LED Street/Area Light – Single Module – Horizontal Tenon Mount – Type II and Type II w/Backlight Control

### Product Description

Designed from the ground up as totally optimized LED street and area lighting system, the XSP Series delivers incredible efficiency without sacrificing application performance. Beyond substantial energy savings and reduced maintenance, Cree achieves better optical control with our NanoOptic® Precision Delivery Grid™ optic than a traditional cobra head luminaire. The Cree® XSP Series LED luminaires are the better alternative for traditional street and area lighting with better payback and better performance.

### Performance Summary

- Utilizes BetaLED™ Technology
- NanoOptic® Precision Delivery Grid™ optic
- Made in the U.S.A., of U.S. and imported parts
- CRI: Minimum 70 CRI
- CCT: 4000K (+/- 300K), 5700K (+/- 500K)
- Limited Warranty\*:** 10 years on luminaire/10 years on Colorfast DeltaGuard™ finish

### Accessories

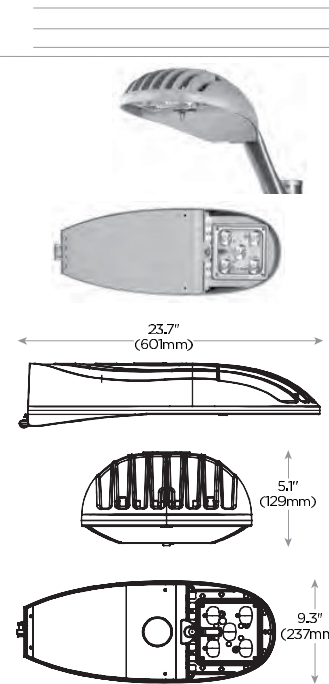
Field Installed Accessories	
<b>XA-SPIBLS</b> Backlight Control Shield - Provides 1/2 Mounting Height Cutoff <b>XA-SPIBROSPK</b> Bird Spikes	<b>XA-XSP4PTMNT</b> Four Point Mounting Kit - Includes Large Bracket for mounting to 2" (51mm) P, 2.375" (60mm) O.D., Small Bracket for mounting to 1.25" (32mm) P, 1.66" (42mm) O.D. tenon, and mounting bolts
Tenons (must specify color)	
<b>Square Internal Mount Tenons</b> - Mounts to 4" (102mm) square aluminum or steel poles <b>PD-H4</b> - Single <b>PD-2H4(90)</b> - 90° Twin <b>PD-3H4(90)</b> - 90° Triple <b>PD-4H4(90)</b> - 90° Quad  <b>Wall Mount Tenon</b> <b>WH-2L</b>	<b>Round External Mount Tenons</b> - Mounts to 2.3/8 - 3" (60 - 76mm) round aluminum or steel poles or tenons <b>PT-H</b> - Single <b>PT-2H(90)</b> - 90° Twin <b>PT-3H(90)</b> - 90° Triple <b>PT-4H(90)</b> - 90° Quad  <b>Direct Arm Pole Adapter Bracket</b> - Mounts to 3 - 6" (76 - 152mm) round or square aluminum or steel poles <b>XA-TMDAS</b>

### Ordering Information

Example: XSPA02GA-US

XSP	A	O		A	-			
Product	Version	Mounting	Optic	Modules	Input Power Designator	Voltage	Color Options	Options
XSP	A	O	Horizontal Tenon	2 Type II G Type II w/BLS	G 4000K N 5700K	A 53W	- U Universal 120-277V V 347-480V*	S Silver T Black Z Bronze B Platinum Bronze W White  F Fuse - When code dictates fusing, use time delay fuse - Not available with V voltage G Small Four Point Mounting - Mounts to 1.25" (32mm) P, 1.66" (42mm) O.D. horizontal tenon J Large Four Point Mounting - Mounts to 2" (51mm) P, 2.375" (60mm) O.D. horizontal tenon K Occupancy Control - Refer to Occupancy Control spec sheet for details N Utility Label and NEMA Photocell Receptacle - Includes Option - Refer to Field Adjustable Output spec sheet for details Q Field Adjustable Output - Refer to Field Adjustable Output spec sheet for details R NEMA Photocell Receptacle - Photocell by others U Utility - Label per ANSI C85.5 - Includes exterior wattage label that indicates the maximum available wattage of the luminaire - Includes Option - Refer to Field Adjustable Output spec sheet for details

\* See [www.cree.com/canada/warranty](http://www.cree.com/canada/warranty) for warranty terms  
 \* 347-480V utilizes magnetic step-down transformer. For input power for 347-480V, refer to the Lumen Output, Electrical, and Lumen Maintenance data table



Rev. Date: 03/03/14



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**XSP1™ — XSPA02/G**  
 LED Street/Area Light

**Product Specifications**

**CONSTRUCTION & MATERIALS**

- Die cast aluminum housing
- Tool-less entry
- Mounts on 1.25" (32mm) ID, 1.66" (42mm) O.D. or 2" (51mm) ID, 2.375" (60mm) O.D. horizontal tenon (minimum 8" [203mm] in length) and is adjustable +/- 5° to allow for fixture leveling (includes two-axis T-level to aid in leveling)
- Luminaire secured with two mounting bolts standard; optional four point mounting available
- Designed with 0-10V dimming capabilities. Controls by others
- Exclusive Colorfast DeltaGuard™ finish features an E-Coat epoxy primer with an ultra-durable powder topcoat, providing excellent resistance to corrosion, ultraviolet degradation and abrasion. Silver, black, bronze, platinum bronze and white are available

**ELECTRICAL SYSTEM**

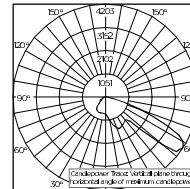
- **Input Voltage:** 120-277V or 347-480V, 50/60Hz
- Class 2 output
- **Power Factor:** > 0.9 at full load
- **Total Harmonic Distortion:** < 20% at full load
- Integral 10kV surge suppression protection standard
- To address inrush current, slow blow fuse or type C/D breaker should be used
- Compatible with control systems; consult factory for details

**REGULATORY & VOLUNTARY QUALIFICATIONS**

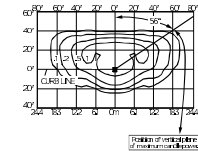
- cULus Listed
- Suitable for wet locations
- Product qualified on the DesignLights Consortium ("DLC") Qualified Products List ("QPL") when ordered with Z, G, 3 or H optics. Exceptions apply when N, U, or Q options are ordered - see Field Adjustable Output spec. sheet for details
- Certified to ANSI C136.3F-2001, 3G bridge and overpass vibration standards
- Meets CALTrans G11 Vibration testing
- 10kV surge suppression protection tested in accordance with IEEE/ANSI C62.412
- Luminaire and finish endurance tested to withstand 5000 hours of elevated ambient salt fog conditions as defined in ASTM Standard B 117
- Meets Buy American requirements within ARRA
- Dark Sky Friendly, IDA Approved when ordered with the Type II and Type III optics

**Photometry**

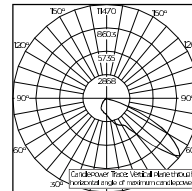
All published luminaire photometric testing performed to IESNA LM-79-08 standards by a NVLAP certified laboratory.



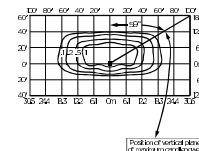
ITL Test Report #: 76664  
 BXSPA\*2GA-U  
 Initial Delivered Lumens: 4,891



BXSPA\*2GA-U  
 Mounting Height: 25' (7.6m)  
 Initial Delivered Lumens: 4,806  
 Initial FC at grade



ITL Test Report #: 76042  
 BXSPA\*GGA-U  
 Initial Delivered Lumens: 11,092



BXSPA\*GGA-U  
 Mounting Height: 25' (7.6m) A.F.G.  
 Initial Delivered Lumens: 4,209  
 Initial FC at grade

**EPA and Weight**

Weight 120-277V	Weight 347-480V	EPA				
		1@90°	2@90°	2@180°	3@90°	4@90°
18.0 lbs (8kg)	22.0 lbs (10kg)	0.71	1.02	1.43	1.74	2.04

**Lumen Output, Electrical, and Lumen Maintenance Data**

XSP1™ Street/Area Lights													
Input Power Designator	4000K		5700K		System Watts 120-277V	System Watts 347-480V	Total Current					50K Hours Projected Lumen Maintenance Factor @ 15°C (59°F)***	
	Initial Delivered Lumens*	BUG Ratings** Per TM-15-11	Initial Delivered Lumens*	BUG Ratings** Per TM-15-11			120V	208V	240V	277V	347V		480V
Type II Distribution													
A	4,806	BIU0-G1	5,340	BIU0-G1	53	59	0.44	0.25	0.22	0.20	0.17	0.15	99%
Type III Distribution w/ELS													
A	4,209	BIU0-G1	4,674	BIU0-G1	53	59	0.44	0.25	0.22	0.20	0.17	0.15	99%

\*Actual production yield may vary between -4 and +10% of initial delivered lumens  
 \*\* For more information on the ESBUG (Backlight-Uplight-Clear) Rating visit [www.iesna.org/PDF/Erates/TM-15-11BugRatingsAddendum.pdf](http://www.iesna.org/PDF/Erates/TM-15-11BugRatingsAddendum.pdf)  
 \*\*\* For recommended lumen maintenance factor data see TM-15. Projected L<sub>m</sub> based on 11,038 hours LM-80-08 testing > 10,000 hours

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## XSP2™ — XSPA02/G

Cree® LED Street/Area Light – Double Module – Horizontal Tenon Mount – Type II and Type II w/Backlight Control

### Product Description

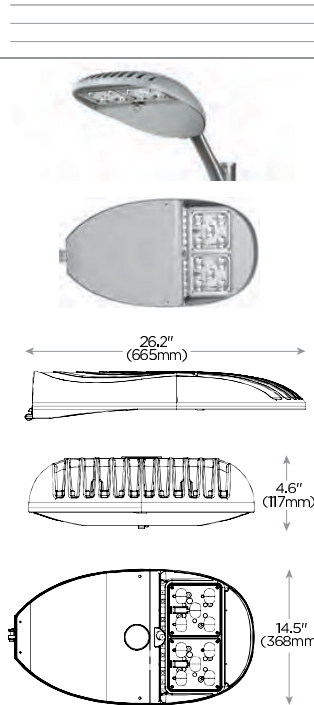
Designed from the ground up as totally optimized LED street and area lighting system, the XSP Series delivers incredible efficiency without sacrificing application performance. Beyond substantial energy savings and reduced maintenance, Cree achieves better optical control with our NanoOptic® Precision Delivery Grid™ optic than a traditional cobra head luminaire. The Cree® XSP Series LED luminaires are the better alternative for traditional street and area lighting with better payback and better performance.

### Performance Summary

- Utilizes BetaLED™ Technology
- NanoOptic® Precision Delivery Grid™ optic
- Made in the U.S.A., of U.S. and imported parts
- CRI: Minimum 70 CRI
- CCT: 4000K (+/- 300K), 5700K (+/- 500K)
- Limited Warranty\*:** 10 years on luminaire/10 years on Colorfast DeltaGuard™ finish

### Accessories

Field Installed Accessories	
<b>XA-SP2BLS</b> Backlight Control Shield - Provides 1/2" Mounting Height Cutoff <b>XA-SP2RSPK</b> Bird Spikes	<b>XA-XSP4PTMNT</b> Four Point Mounting Kit - Includes Large Bracket for mounting to 2" (51mm) ID, 2.375" (60mm) O.D., Small Bracket for mounting to 1.25" (32mm) ID, 1.66" (42mm) O.D. tenon, and mounting bolts.
Tenons (must specify color)	
<b>Square Internal Mount Tenons</b> - Mounts to 4" (102mm) square aluminum or steel poles <b>PD-H4</b> - Single <b>PD-2H4(90)</b> - 90° Twin <b>PD-3H4(90)</b> - 90° Triple <b>PD-4H4(90)</b> - 90° Quad  <b>Wall Mount Tenon</b> <b>WH-2L</b>	<b>Round External Mount Tenons</b> - Mounts to 2.3/8 - 3" (60 - 76mm) round aluminum or steel poles or tenons <b>PT-H</b> - Single <b>PT-2H(90)</b> - 90° Twin <b>PT-3H(90)</b> - 90° Triple <b>PT-4H(90)</b> - 90° Quad  <b>Direct Arm Pole Adapter Bracket</b> - Mounts to 3 - 6" (76 - 152mm) round or square aluminum or steel poles <b>XA-TMDAS</b>



### Ordering Information

Example: XSPA02HA-US

XSP	A	O		A	-			
Product	Version	Mounting	Optic	Modules	Input Power Designator	Voltage	Color Options	Options
XSP	A	O	Horizontal Tenon	2 Type II G Type II w/BLS	H 4000K P 5700K	A 10W	- U Universal 120-277V V 347-480V*	S Silver T Black Z Bronze B Platinum Bronze W White  F Fuse - When code dictates fusing, use time delay fuse - Not available with V voltage G Small Four Point Mounting - Mounts to 1.25" (32mm) ID, 1.66" (42mm) O.D. horizontal tenon J Large Four Point Mounting - Mounts to 2" (51mm) ID, 2.375" (60mm) O.D. horizontal tenon K Occupancy Control - Refer to Occupancy Control spec sheet for details N Utility Label and NEMA Photocell Receptacle - Includes Option - Refer to Field Adjustable Output spec sheet for details Q Field Adjustable Output - Refer to Field Adjustable Output spec sheet for details R NEMA Photocell Receptacle - Photocell by others U Utility - Label per ANSI C85.5 - Includes exterior wattage label that indicates the maximum available wattage of the luminaire - Includes Option - Refer to Field Adjustable Output spec sheet for details

\* See [www.cree.com/canada/warranty](http://www.cree.com/canada/warranty) for warranty terms  
 \* 347-480V utilizes magnetic step-down transformer. For input power for 347-480V, refer to the Lumen Output, Electrical, and Lumen Maintenance data table

[www.cree.com/canada](http://www.cree.com/canada) T (800) 473-1234 F (800) 890-7507

Rev. Deter 03/03/14



**XSP2™ — XSPA02/G**  
 LED Street/Area Light

**Product Specifications**

**CONSTRUCTION & MATERIALS**

- Die cast aluminum housing
- Tool-less entry
- Mounts on 1.25" (32mm) ID, 1.66" (42mm) O.D. or 2" (51mm) ID, 2.375" (60mm) O.D. horizontal tenon (minimum 8" [203mm] in length) and is adjustable +/- 5° to allow for fixture leveling (includes two-axis T-level to aid in leveling)
- Luminaire secured with two mounting bolts standard; optional four point mounting available
- Designed with 0-10V dimming capabilities. Controls by others
- Exclusive Colorfast DeltaGuard™ finish features an E-Coat epoxy primer with an ultra-durable powder topcoat, providing excellent resistance to corrosion, ultraviolet degradation and abrasion. Silver, black, bronze, platinum bronze and white are available

**ELECTRICAL SYSTEM**

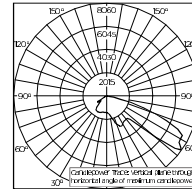
- **Input Voltage:** 120-277V or 347-480V, 50/60Hz
- Class 2 output
- **Power Factor:** > 0.9 at full load
- **Total Harmonic Distortion:** < 20% at full load
- Integral 10kV surge suppression protection standard
- To address inrush current, slow blow fuse or type C/D breaker should be used
- Compatible with control systems; consult factory for details

**REGULATORY & VOLUNTARY QUALIFICATIONS**

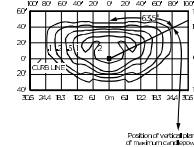
- cULus Listed
- Suitable for wet locations
- Product qualified on the DesignLights Consortium ("DLC") Qualified Products List ("QPL") when ordered with 2, G, 3 or H optics. Exceptions apply when N, U, or Q options are ordered - see Field Adjustable Output spec. sheet for details
- Certified to ANSI C136.3F-2001, 3G bridge and overpass vibration standards
- Meets CALTrans G11 Vibration testing
- 10kV surge suppression protection tested in accordance with IEEE/ANSI C62.412
- Luminaire and finish endurance tested to withstand 5000 hours of elevated ambient salt fog conditions as defined in ASTM Standard B 117
- Meets Buy American requirements within ARRA
- Dark Sky Friendly, IDA Approved when ordered with the Type II and Type III optics

**Photometry**

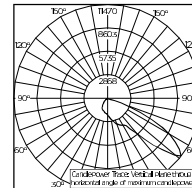
All published luminaire photometric testing performed to IESNA LM-79-08 standards by a NVLAP certified laboratory.



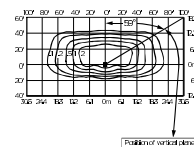
ITL Test Report #: 76663  
 BXSPA\*214A-U  
 Initial Delivered Lumens: 9,532



BXSPA\*214A-U  
 Mounting Height: 25' (7.6m)  
 Initial Delivered Lumens: 9,512  
 Initial FC at grade



ITL Test Report #: 76042  
 BXSPA\*GH4-U  
 Initial Delivered Lumens: 11,092



BXSPA\*GH4-U  
 Mounting Height: 25' (7.6m) A.F.G.  
 Initial Delivered Lumens: 8,417  
 Initial FC at grade

**EPA and Weight**

Weight 120-277V	Weight 347-480V	EPA				
		1@90°	2@90°	2@180°	3@90°	4@90°
26.0 lbs (12kg)	29.0 lbs (13.2kg)	0.69	1.14	1.38	1.85	2.28

**Lumen Output, Electrical, and Lumen Maintenance Data**

XSP2™ Street/Area Lights													
Input Power Designator	4000K		5700K		System Waits 120-277V	System Waits 347-480V	Total Current					50K Hours Projected Lumen Maintenance Factor @ 15°C (59°F)***	
	Initial Delivered Lumens*	BUG Ratings** Per TM-15-11	Initial Delivered Lumens*	BUG Ratings** Per TM-15-11			120V	208V	240V	277V	347V		480V
<b>Type II Distribution</b>													
A	9,612	B2 UO G2	10,680	B2 UO G2	101	106	0.86	0.49	0.45	0.38	0.30	0.23	99%
<b>Type III Distribution w/EBS</b>													
A	8,417	B1 UO G1	9,352	B1 UO G1	101	106	0.86	0.49	0.45	0.38	0.30	0.23	99%

\*Actual production yield may vary between -4 and +10% of initial delivered lumens  
 \*\* For more information on the ESBUG (Backlight-Uplight-Glare) Rating visit [www.iesna.org/PDF/Erates/TM-15-11BugRatingsAddendum.pdf](http://www.iesna.org/PDF/Erates/TM-15-11BugRatingsAddendum.pdf)  
 \*\*\* For recommended lumen maintenance factor data see TM-15. Projected L<sub>m</sub> based on 11,038 hours LM-80-08 testing > 10,000 hours

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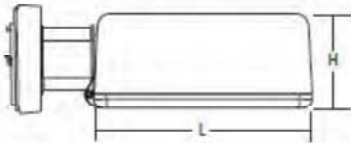


**KAD LED**  
**LED Area Luminaire**



**Specifications**

**EPA:** 1.2 ft<sup>2</sup>  
 (0.11 m<sup>2</sup>)  
**Length:** 17-1/2"  
 (44.5 cm)  
**Width:** 17-1/2"  
 (44.5 cm)  
**Height:** 7-1/8"  
 (18.1 cm)  
**Weight (max):** 36 lbs.  
 (16.4 kg)



Catalog Number
Notes
Type

**Introduction**

The Contour® Series luminaires offer traditional square dayforms with softened edges for a versatile look that complements many applications. The KAD LED combines the latest in LED technology with the familiar aesthetic of the Contour® Series for stylish, high-performance illumination that lasts. It is ideal for replacing 100-400W metal halide in area lighting applications with typical energy savings of 70% and expected service life of over 100,000 hours.

**Ordering Information**

**EXAMPLE: KAD LED 40C 1000 40K R5 MVOLT PUMBAK04 DDBXD**

KAD LED	Series	LEDs	Drive current	LCF	Distribution	Voltage	Mounting*
KAD LED	20C	20 LEDs	530 530 mA	30K 3000 K	R2 type II	MVOLT 277 <sup>1</sup>	<b>Shipped included</b> PUMBAK___ Universal mounting adaptor <sup>1</sup> SPD___ Square pole RPD___ Round pole WBD___ Wall bracket WWD___ Wood pole or wall  <b>Shipped separately</b> 04 4" arm 06 6" arm 09 9" arm 12 12" arm DAD12P Degree arm (pole) DAD12WB Degree arm (wall)
	30C	30 LEDs	700 700 mA	40K 4200 K	R3 type II	120 <sup>1</sup> 347	
	40C	40 LEDs	1000 1000 mA	50K 5000 K	R4 type IV	208 <sup>1</sup> 480	
	60C	60 LEDs			R5 type V	240 <sup>1</sup>	

Options	Finish (optional)
<b>Shipped installed</b> PERZ NEMA twist-lock receptacle only (no controls) SF Single fuse (120, 277, 347V) <sup>1</sup> DF Double fuse (208, 240, 480V) <sup>1</sup> PIR Motion sensor, 8-15' mounting height <sup>5,6</sup>	DDBXD Dark bronze DBLXD Black DNAXD Natural aluminum DWHXD White  DDBTXD Textured dark bronze DBLTXD Textured black DNATXD Textured natural aluminum DWHGXD Textured white
PIRH Motion sensor, 15-30' mounting height <sup>5,6</sup> BL30 Bi-level switched dimming, 30% <sup>5,6</sup> BL50 Bi-level switched dimming, 50% <sup>5,6</sup>	
PNM1D03 Part night, dim 0' down <sup>5,6</sup> PNM1S03 Part night, dim 5 hrs <sup>5,6</sup> PNM1G03 Part night, dim 6 hrs <sup>5,6</sup> PNM17D3 Part night, dim 7 hrs <sup>5,6</sup> HS Hoopside shield <sup>7</sup>	WG Wire guard KMA Mast arm external fitter

**Stock configurations are offered for shorter lead times:**

Quantity (1 box = 1 luminaire)	Stock Part Number
KAD LED 30C 1000 40K R3 MVOLT PUMBAK09 DDBXD	KADL 30C 40K R3
KAD LED 30C 1000 40K R5 MVOLT PUMBAK09 DDBXD	KADL 30C 40K R5
KAD LED 40C 1000 40K R3 MVOLT PUMBAK09 DDBXD	KADL 40C 40K R3
KAD LED 40C 1000 40K R5 MVOLT PUMBAK09 DDBXD	KADL 40C 40K R5
KAD LED 30C 1000 40K R3 MVOLT PUMBAK09 PISH DDBXD	KADL 30C 40K R3 PIRH
KAD LED 30C 1000 40K R5 MVOLT PUMBAK09 PISH DDBXD	KADL 30C 40K R5 PIRH
KAD LED 40C 1000 40K R3 MVOLT PUMBAK09 PISH DDBXD	KADL 40C 40K R3 PIRH
KAD LED 40C 1000 40K R5 MVOLT PUMBAK09 PISH DDBXD	KADL 40C 40K R5 PIRH

**Accessories**  
 (Ordered and shipped separately)

DLL127F 1.5 U	Platsteel - SS, twist-lock (120-277V) <sup>8</sup>
DLL347F 1.5 CUL R3	Platsteel - SS, twist-lock (347V) <sup>8</sup>
DLL480F 1.5 CUL R3	Platsteel - SS, twist-lock (480V) <sup>8</sup>
SC U	Shelving cap <sup>8</sup>
KADLEDHS 20C U	Hoopside shield for 20 LED unit
KADLEDHS 30C U	Hoopside shield for 30 LED unit
KADLEDHS 40C U	Hoopside shield for 40 LED unit
KADLEDHS 60C U	Hoopside shield for 60 LED unit
KMA DDBXD U	Mast arm adapter (specify finish)
KEMG U	Wire guard accessory
PUMBAK DDBXD U*	Square and round pole/universal mounting bracket adapter (specify finish)

For more control options, visit [CET](#) and [SQUAK](#) online.  
<sup>8</sup>Round pole top must be 3.25" O.D. minimum.

- NOTES**
- MVOLT driver operates on any line voltage from 120-277V (50/60 Hz). Single fuse (SF) requires 120, 277 or 347 voltage option. Double fuse (DF) requires 208, 240 or 480 voltage option.
  - 9" or 12" arm is required when two or more luminaires are oriented on a 90° drilling pattern.
  - Available as a separate combination accessory: PUMBAK (finish) U.
  - PIR specifies the SuncoSwitch 3824-10-003 control; PIRH specifies the SuncoSwitch 3824-1-203 control; see [Motion Sensor Guide](#) for details. Dimming driver standard.
  - Max/min ambient temperature with 347V or 480V is 30°C.
  - Requires an additional switched circuit with same phase as main luminaire power. Supply circuit and control circuit are required to be in the same phase.
  - Dimming driver standard MVOLT only.
  - Also available as a separate accessory; see Accessories Information at left.
  - Requires luminaire to be specified with PIR option. Ordered and shipped as a separate line item.



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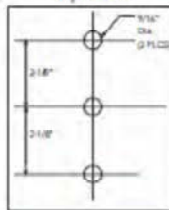
KAD LED  
 Rev. 05/06/15



**Drilling**

Template #5

Top of Pole



**Tenon Mounting Slipfitter\*\***

Tenon O.D.	Single Bolt	2 at 180°	2 at 90°	3 at 120°	3 at 90°	4 at 90°
2-3/8"	T20-190	T20-280	T20-290	T20-320	T20-390	T20-490
2-7/8"	T25-190	T25-280	T25-290	T25-320	T25-390	T25-490
4"	T35-190	T35-280	T35-290	T35-320	T35-390	T35-490

\*\* For non-pole mounting (RPO0) only. / Requires 5" or 12" arm.

**Performance Data**

**Lumen Output**

Lumen values are from photometric tests performed in accordance with IESNA LM-79-08. Data is considered to be representative of the configurations shown, within the tolerance allowed by Lighting Facts. Contact factory for performance data on any configurations not shown here.

LEDs	Other Config (mA)	System Watt.	Disc Type	30K (3000 K, 70 CRI)				45K (4000 K, 70 CRI)				50K (5000 K, 70 CRI)						
				Beam	H	V	U	LPM	Beam	H	V	U	LPM	Beam	H	V	U	LPM
				1	0	1	95	3,846	1	0	1	101	3,860	1	0	1	102	
20C (20 LEDs)	530 mA	35 W	R2	3,635	1	0	1	95	3,846	1	0	1	101	3,860	1	0	1	102
			R3	3,600	1	0	1	95	3,830	1	0	1	101	3,864	1	0	1	101
			R4	3,605	1	0	1	95	3,835	1	0	1	101	3,849	1	0	1	101
			R5	3,826	3	0	1	101	4,070	3	0	1	107	4,368	3	0	1	107
	700 mA	46 W	R2	4,537	1	0	1	95	4,827	1	0	1	101	4,944	1	0	2	101
			R3	4,519	1	0	2	94	4,807	1	0	2	100	4,825	1	0	2	101
			R4	4,524	1	0	2	94	4,813	1	0	2	100	4,830	1	0	2	101
			R5	4,802	3	0	1	100	5,108	3	0	1	106	5,326	3	0	1	107
	1000 mA	73 W	R2	4,293	1	0	2	86	4,596	2	0	2	92	4,622	2	0	2	92
			R3	4,377	1	0	2	86	4,571	1	0	2	91	4,595	1	0	2	92
			R4	4,385	1	0	2	86	4,579	1	0	2	91	4,603	1	0	2	92
			R5	4,564	3	0	1	91	4,983	3	0	1	97	5,208	3	0	1	97
30C (30 LEDs)	530 mA	51 W	R2	5,328	1	0	2	99	5,669	1	0	2	105	5,889	1	0	2	105
			R3	5,307	1	0	2	98	5,646	1	0	2	105	5,866	1	0	2	105
			R4	5,313	1	0	2	98	5,652	1	0	2	105	5,872	1	0	2	105
			R5	5,639	3	0	1	104	5,999	3	0	1	111	6,200	3	0	1	111
	700 mA	69 W	R2	6,674	2	0	2	95	7,100	2	0	2	101	7,326	2	0	2	102
			R3	6,647	1	0	2	95	7,071	2	0	2	101	7,289	2	0	2	101
			R4	6,655	1	0	2	95	7,080	1	0	2	101	7,305	1	0	2	102
			R5	7,062	3	0	2	101	7,514	3	0	2	107	7,841	3	0	2	108
	1000 mA	108 W	R2	8,881	2	0	2	84	9,448	2	0	2	89	9,802	2	0	2	89
			R3	8,844	2	0	2	83	9,409	2	0	2	89	9,843	2	0	2	89
			R4	8,855	2	0	2	84	9,420	2	0	2	89	9,854	2	0	2	89
			R5	9,298	3	0	2	89	9,998	4	0	2	94	10,694	4	0	2	95
40C (40 LEDs)	530 mA	71 W	R2	7,034	2	0	2	102	7,481	2	0	2	108	7,710	2	0	2	109
			R3	7,005	2	0	2	102	7,453	2	0	2	108	7,679	2	0	2	108
			R4	7,034	1	0	2	102	7,462	1	0	2	108	7,800	1	0	2	109
			R5	7,444	3	0	2	108	7,919	3	0	2	115	7,967	3	0	2	115
	700 mA	94 W	R2	8,727	2	0	2	96	9,295	2	0	2	102	9,529	2	0	2	103
			R3	8,701	2	0	2	96	9,257	2	0	2	102	9,586	2	0	2	102
			R4	8,712	2	0	2	96	9,268	2	0	2	102	9,301	2	0	2	102
			R5	9,246	3	0	2	102	9,836	4	0	2	108	9,871	4	0	2	108
	1000 mA	141 W	R2	11,537	2	0	2	82	12,273	2	0	2	88	12,322	2	0	2	88
			R3	11,489	2	0	3	82	12,223	2	0	3	87	12,272	2	0	3	88
			R4	11,583	2	0	3	82	12,237	2	0	3	87	12,286	2	0	3	88
			R5	12,208	4	0	2	87	12,988	4	0	2	93	13,039	4	0	2	93
60C (60 LEDs)	530 mA	103 W	R2	10,334	2	0	2	102	10,993	2	0	2	109	11,033	2	0	2	109
			R3	10,291	2	0	2	102	10,948	2	0	2	108	10,988	2	0	2	109
			R4	10,304	2	0	2	102	10,961	2	0	2	109	11,001	2	0	2	109
			R5	10,935	4	0	2	108	11,633	4	0	2	115	11,679	4	0	2	114
	700 mA	137 W	R2	12,871	2	0	2	96	13,669	2	0	2	102	13,742	2	0	2	103
			R3	12,838	2	0	3	96	13,636	2	0	3	102	13,685	2	0	3	102
			R4	12,833	2	0	3	96	13,633	2	0	3	102	13,702	2	0	3	102
			R5	13,620	4	0	2	102	14,489	4	0	2	108	14,541	4	0	2	109
	1000 mA	216 W	R2	16,336	3	0	3	76	17,079	3	0	3	80	17,440	3	0	3	81
			R3	16,248	3	0	3	76	17,007	3	0	4	80	17,348	3	0	4	80
			R4	16,268	3	0	3	76	17,028	3	0	4	80	17,389	3	0	4	81
			R5	17,286	4	0	2	80	18,390	4	0	2	85	18,655	4	0	2	85



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KAD-LED  
Rev. 05/06/15



**Performance Data**

**Lumen Ambient Temperature (LAT) Multipliers**

Use these factors to determine relative lumen output for average ambient temperatures from 0-40°C (32-104°F).

Ambient	Lumen Multiplier	
0°C	32°F	1.02
10°C	50°F	1.01
20°C	68°F	1.00
25°C	77°F	1.00
30°C	86°F	1.00
40°C	104°F	0.99

**Projected LED Lumen Maintenance**

Data references the extrapolated performance projections for the KAD LED platform in a 25°C ambient, based on 10,000 hours of LED testing (tested per IESNA LM-63-08 and projected per IESNA TM-21-11).

To calculate LMF, use the lumen maintenance factor that corresponds to the desired number of operating hours below. For other lumen maintenance values, contact factory.

Operating Hours	0	25,000	50,000	100,000
	Lumen Maintenance Factor	1.0	0.91	0.86

**Electrical Load**

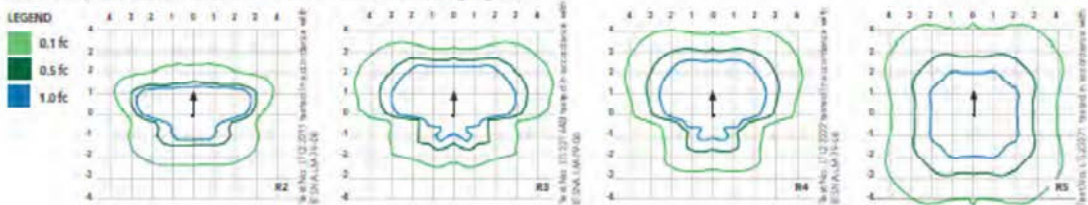
Number LEDs	Power (Watt @ 0V)	Power (Watt)	Current (A)					
			120	208	270	277	347	480
20	530	35	0.30	0.18	0.16	0.15	...	...
	700	46	0.39	0.23	0.20	0.18	0.15	0.12
	1000	77	0.61	0.35	0.31	0.27	0.22	0.17
30	530	53	0.44	0.26	0.23	0.20	...	...
	700	69	0.58	0.34	0.29	0.26	0.21	0.16
	1000	108	0.90	0.52	0.46	0.40	0.32	0.24
40	530	71	0.60	0.35	0.32	0.29	0.23	0.18
	700	94	0.71	0.46	0.41	0.36	0.27	0.20
	1000	141	1.18	0.68	0.59	0.52	0.42	0.30
45	530	101	0.67	0.39	0.44	0.39	0.29	0.22
	700	137	1.15	0.66	0.58	0.51	0.40	0.29
	1000	216	1.81	1.04	0.92	0.81	0.63	0.47

NOTE: All ratings in this table are for a nominal system operated at 25°C ambient temperature. Current and power specifications in this table do not include branch circuit derating specified in the National Electrical Code. Please observe all applicable electrical codes and ratings.

**Photometric Diagrams**

To see complete photometric reports or download .ies files for this product, visit Lithonia Lighting's [KAD LED homepage](#).

Isolotcandle plots for the KAD LED 60C 1000 40K. Distances are in units of mounting height (20').



**FEATURES & SPECIFICATIONS**

**INTENDED USE**

The energy savings and long life of the KAD LED area luminaire make it a reliable choice for illuminating streets, walkways, parking lots, and surrounding areas.

**CONSTRUCTION**

Single piece die-cast aluminum housing with contoured edges has a 0.12" nominal wall thickness. Die-cast door frame has an impact resistant, tempered glass lens that is fully gasketed with one piece tubular silicone.

**FINISH**

Exterior parts are protected by a zinc-infused Super Durable TGIC thermoset powder coat finish that provides superior resistance to corrosion and weathering. A tightly controlled multi-stage process ensures a minimum 3 mils thickness for a finish that can withstand extreme climate changes without cracking or peeling.

**OPTICS**

Precision-molded refractive acrylic lenses are available in four distributions. Light engines are available in standard 4000K, 3000K or 5000K (10 CRI) configurations.

**ELECTRICAL**

Light engine consists of high efficacy LEDs mounted to a metal-core circuit board and aluminum heat sink, ensuring optimal thermal management and long life. Class 1 electronic driver has a power factor >90%, THD <20%, and has an expected life of 100,000 hours with <1% failure rate. Easily-serviceable surge protection device meets a minimum Category C Low (per ANSI/IEEE C62.41.2).

**INSTALLATION**

Included universal mounting block and extruded aluminum arm facilitate quick and easy installation using nearly any existing drilling pattern. Stainless steel bolts fasten the luminaire to the mounting block securing it to poles or walls. The KAD LED can withstand up to a 1.5 G vibration load rating per ANSI C136.31. The KAD LED also utilizes the standard K-Series (template #1) for pole drilling.

**LISTINGS**

CSA certified to U.S. and Canadian standards. Luminaire is IP65 rated. Rated for -40°C minimum ambient. Design Lights Consortium (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org](http://www.designlights.org) to confirm which versions are qualified.

**WARRANTY**

5-year limited warranty. Complete warranty terms located at [www.acuitybrands.com/CustomResources/forms\\_and\\_conditions.aspx](http://www.acuitybrands.com/CustomResources/forms_and_conditions.aspx).

NOTE: Actual performance may differ as a result of end user environment and application. All values are design or typical values, measured under laboratory conditions of 25°C. Specifications subject to change without notice.



One Lithonia Way • Conyers, Georgia 30012 • Phone: 800.279.8041 • Fax: 770.918.1209 • [www.lithonia.com](http://www.lithonia.com)  
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KAD-LED  
Rev. 05/06/15





**Contempo LED  
Series 245L**

**PRODUCT OVERVIEW**

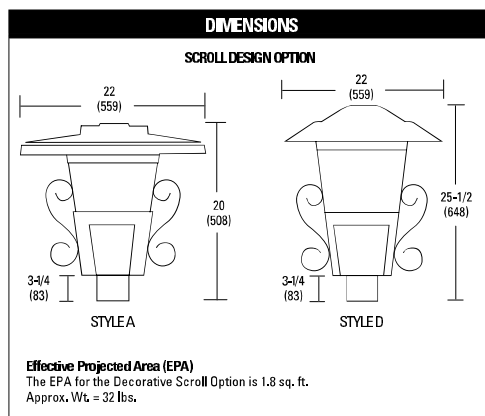
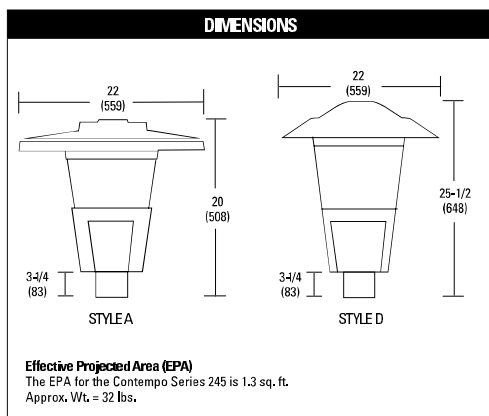


**Features:**

- Die-cast aluminum housing and spun aluminum hood for long-life performance
- Optical assembly designed for maximum performance, available in Type II, Type III and Type V
- Multi-gasketing to provide weatherproof protection of optical assembly for full illumination performance
- Hinged hood and captive screw latching provision afford quick, easy access to electrical and optical area for servicing
- Available with two different style hoods and an added scroll option for a more decorative look
- Cone mounting fitter with three set screws allows secure installation to pole sizes 2-3/8" or 3" O.D.
- Prismatic reflectors available in acrylic, glass and polycarbonate
- Rain pattern lens available in acrylic or polycarbonate
- Complies with ANSI: C136.2, C136.10, C136.15
- CSA listed and suitable for up to 30°C ambient
- Rated L70, LED life greater than 100,000 hours at 25°C
- Replaces up to 150W HPS light source incumbent models
- DesignLights Consortium® (DLC) qualified product. Not all versions of this product may be DLC qualified. Please check the DLC Qualified Products List at [www.designlights.org/QPL](http://www.designlights.org/QPL) to confirm which versions are qualified.

**Applications:**

- Streetscapes
- Walkways
- Pathways
- Parks



All dimensions are inches (millimeters) unless otherwise noted.

Note: Specifications subject to change without notice.  
Contempo Series 245L LED



**Contempo LED**  
**Series 245L**

**ORDERING INFORMATION**

Example: 245L 20LEDE70 MVOLT 4K R2 RNA

Series	Performance Package	Voltage	Color Temperature (CCT)
245L Contempo LED	<b>20LEDE10</b> 20 Chips, 1050 mA Driver, 71 input watts <b>20LEDE70</b> 20 Chips, 700 mA Driver, 44 input watts <b>10LEDE10</b> 10 Chips, 1050 mA Driver, 38 input watts <b>10LEDE70</b> 10 Chips, 700 mA Driver, 26 input watts <b>10LEDE53</b> 10 Chips, 525 mA Driver, 19 input watts <b>10LEDE35</b> 10 Chips, 350 mA Driver, 13 input watts	<b>MVOLT</b> Multi-volt, 120-277V <b>347</b> 347V <b>480</b> 480V	<b>3K</b> 3000K <b>4K</b> 4000K <b>5K</b> 5000K

Distribution	Optics	Options
<b>R2</b> Type II <b>R3</b> Type III <b>R5</b> Type V	<b>GL</b> Glass <b>AY</b> Acrylic <b>PY</b> Polycarbonate <b>RNA</b> Rain Pattern Acrylic <b>RNP</b> Rain Pattern Polycarbonate	<b>Paint</b> <sup>9</sup> <b>(blank)</b> Gray (standard) <b>BK</b> Black <b>DDB</b> Dark Bronze <b>WH</b> White <b>BZ</b> Bronze  <b>Photocontrol</b> <b>(blank)</b> 3 pin NEMA Photocontrol Receptacle (standard) <b>NR</b> <sup>2</sup> No Photocontrol Receptacle <b>P5</b> 5 pin NEMA Photocontrol Receptacle (dimmable driver included) <b>P7</b> 7 pin NEMA Photocontrol Receptacle (dimmable driver included) <b>PCSS</b> <sup>5,6</sup> Solid State Lighting Photocontrol (120-277V) <b>PCLL</b> <sup>5,6</sup> Solid State Long Life Photocontrol

- Hood Style**  
**(blank)** Style A  
**SD** Style D
- Miscellaneous**  
**SS** Stainless steel hardware  
**NL** NEMA Label  
**XL** Not CSA Listed  
**SH** Shorting Cap  
**DE**<sup>7</sup> ROAM Dimming Enabled  
**DM** DM 0V-10V dimmable driver only (leads attached)  
**DD**<sup>8</sup> Decorative scroll design  
**CR** Enhanced Corrosion Resistant Finish  
**HSS** House Side Shield
- Notes:**
1. Available in R3 & R5 only
  2. Available in R2 & R5 only
  3. Other colors available, please contact factory
  4. PC and SH not available with NR option
  5. Standard failure mode—"Fail On"
  6. Photocontrols supplied with ANSI Standard Turn-On levels
  7. Specifies a ROAM dimming enabled fixture with a dimming control module factory installed. NEMA photocontrol receptacle required. Additional hardware and services required. ROAM deployment must be purchased separately.
  8. Scroll color must be specified

**AEL** American Electric Lighting  
 AEL Headquarters, 3825 Columbus Road, Granville, OH 43023  
 www.americanelectricleighting.com  
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**Warranty** Five-year limited warranty. Complete warranty terms located at [www.acuitybrands.com/CustomResources/Terms\\_and\\_conditions.aspx](http://www.acuitybrands.com/CustomResources/Terms_and_conditions.aspx)  
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 Please contact your sales representative for the latest product information.

**Contempo LED**  
**Series 245L**

**OPERATING CHARACTERISTICS**

DLC products are listed in **BOLD**  
 Non DLC products are indicated by shaded box

LED Quantity, mA, CCT	Input Watts	TOTAL LUMENS				
		R2-AY	R5-AY	R2-PY	R2-GL	R5-GL
20LEDE10 3k	71	2834	3298	2421	2956	3016
20LEDE10 4k	71	3565	4148	3045	3718	3492
20LEDE10 5k	71	3843	4472	3280	4008	4086
20LEDE70 3k	44	2175	2530	1854	2268	2323
20LEDE70 4k	44	2745	3194	2317	2863	2904
20LEDE70 5k	44	2959	3443	2531	3086	3153
10LEDE10 3k	38	1515	1763	1291	1562	1601
10LEDE10 4k	38	1904	2215	1626	1971	2016
10LEDE10 5k	38	2252	2389	1750	2119	2174
10LEDE70 3k	26	1141	1327	984	1197	1203
10LEDE70 4k	26	1462	1701	1237	1506	1535
10LEDE70 5k	26	1569	1825	1333	1621	1659
10LEDE53 3k	19	902	1050	770	937	954
10LEDE53 4k	19	1134	1319	966	1179	1199
10LEDE53 5k	19	1223	1423	1041	1268	1294
10LEDE35 3k	13	755	813	553	673	685
10LEDE35 4k	13	813	946	695	844	863
10LEDE35 5k	13	877	1020	749	911	929

DLC products are listed in **BOLD**  
 Non DLC products are indicated by shaded box

LED Quantity, mA, CCT	Input Watts	TOTAL LUMENS					
		R2-RNA	R3-RNA	R5-RNA	R2-RNP	R3-RNP	R5-RNP
20LEDE10 3k	71	3522	3713	4183	3277	3486	3919
20LEDE10 4k	71	<b>4230</b>	<b>4671</b>	<b>5262</b>	4121	<b>4385</b>	<b>4930</b>
20LEDE10 5k	71	<b>4775</b>	<b>5035</b>	<b>5673</b>	<b>4443</b>	<b>4727</b>	<b>5314</b>
20LEDE70 3k	44	<b>3686</b>	<b>2842</b>	<b>3202</b>	2498	2658	2988
20LEDE70 4k	44	<b>3391</b>	<b>3575</b>	<b>4028</b>	<b>3142</b>	<b>3343</b>	<b>3759</b>
20LEDE70 5k	44	<b>3655</b>	<b>3854</b>	<b>4342</b>	<b>3387</b>	<b>3604</b>	<b>4052</b>
10LEDE10 3k	38	1921	2025	<b>2282</b>	1788	1903	2139
10LEDE10 4k	38	<b>2417</b>	<b>2547</b>	<b>2870</b>	<b>2249</b>	<b>2393</b>	<b>2691</b>
10LEDE10 5k	38	<b>2605</b>	<b>2746</b>	<b>3094</b>	<b>2425</b>	<b>2580</b>	<b>2901</b>
10LEDE70 3k	26	1438	1516	<b>1708</b>	1338	1423	1600
10LEDE70 4k	26	<b>1809</b>	<b>1907</b>	<b>2149</b>	<b>1683</b>	<b>1791</b>	<b>2013</b>
10LEDE70 5k	26	<b>1950</b>	<b>2056</b>	<b>2317</b>	<b>1814</b>	<b>1930</b>	<b>2170</b>
10LEDE53 3k	19	1113	<b>1174</b>	<b>1322</b>	1038	1104	1241
10LEDE53 4k	19	<b>1400</b>	<b>1476</b>	<b>1663</b>	<b>1305</b>	<b>1389</b>	<b>1561</b>
10LEDE53 5k	19	<b>1509</b>	<b>1591</b>	<b>1793</b>	<b>1407</b>	<b>1497</b>	<b>1683</b>
10LEDE35 3k	13	798	842	<b>948</b>	746	794	892
10LEDE35 4k	13	<b>1004</b>	<b>1059</b>	<b>1193</b>	<b>938</b>	<b>998</b>	<b>1122</b>
10LEDE35 5k	13	<b>1082</b>	<b>1141</b>	<b>1286</b>	<b>1011</b>	<b>1076</b>	<b>1210</b>

**AEL** American Electric Lighting  
 AEL Headquarters, 3825 Columbus Road, Granville, OH 43023  
 www.americanelectricalighting.com  
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Warranty Five-year limited warranty. Complete warranty terms located at [www.acuitybrands.com/CustomResources/Terms\\_and\\_conditions.aspx](http://www.acuitybrands.com/CustomResources/Terms_and_conditions.aspx)  
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# CL41T4

St-Jerome, Quebec



## Luminaire

Square shape. Cast aluminum hood with cupola and finial top a tapered guard with built-in hinges.

- 4 lenses, mechanically secured.
- FLAC / FLPC: Clear acrylic / polycarbonate
- FLAF / FLPF: Frosted acrylic / polycarbonate
- FLAO / FLPO: Opaline acrylic / polycarbonate
- FLAP / FLPP: POND acrylic / polycarbonate
- FLGC: Clear tempered glass

Tool-free quarter-turn locking latch opening system.

"V" groove seamless silicone gasket.

IP66 weatherproof protection.

Stainless steel hardware.

Slip fits on a 4" (10cm) Ø x 3" (7cm) long tenon.

## Optic / Electric

Pre-anodized aluminum reflector with a 95% minimum reflection level.

- |  |  |  |  |
|--|--|--|--|
| LED<br><b>3L-5L</b><br>IES type III or V<br>Segmented reflector                        |  | HID-PLT<br><b>GR3-GR5</b><br>IES type III or V<br>Glass reflector                          |  |
| HID<br><b>RC2-RC3-RC5</b><br>IES type II, III or V<br>Segmented reflector with chimney |  | HID-QL-PLT<br><b>RS2-RS3-RS5</b><br>IES type II, III or V<br>Segmented reflector with cone |  |
| HID-PLT<br><b>RA3-RA5</b><br>IES type III or V<br>Prismatic reflector                  |  |  |  |

**Lamp**  
4K = LED 4000 K (neutral white)

MH = Metal halide  
HPS = High pressure sodium  
S17=medium base  
S23, S28 & S18=mogul base

QL = Induction  
PLT = Compact fluorescent

**Electric**  
High power factor of 90%. Tool-free removable tray with quick-disconnect connectors.  
120, 208, 240, 277 or 347 volts available

Consult factory for other source and ballast types

## Finish / Options

5 mils/127 microns polyester powder coating.  
Meet the ASTM G7, B117 and D1654.  
A wide variety of RAL colors is available.

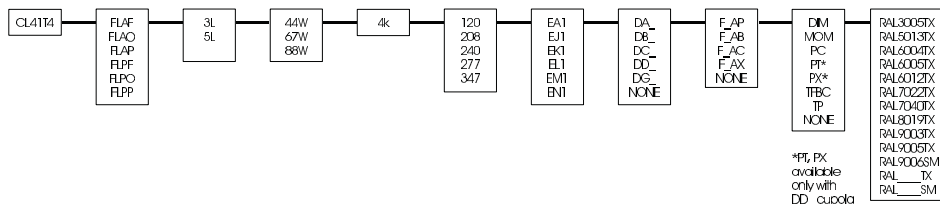
- Option**
- DIM: Dimmable driver 0-10 volts
  - HS: House side shield for RS3 and RC3 optics
  - MOM: Multi optimization monitoring system
  - PC: Photocell button type
  - PT: Twistlock adjustable photocell
  - PX: Shorting cap
  - TFBC: Thermal fold back control
  - TP: Tamperproof hardware

info@cycloneighting.com | www.cycloneighting.com

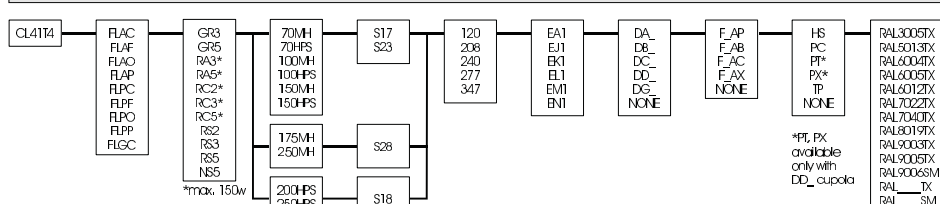
# CL41T4

Luminaire Globe Optic Watt Lamp Volt Filter Cupola Finial Options Color

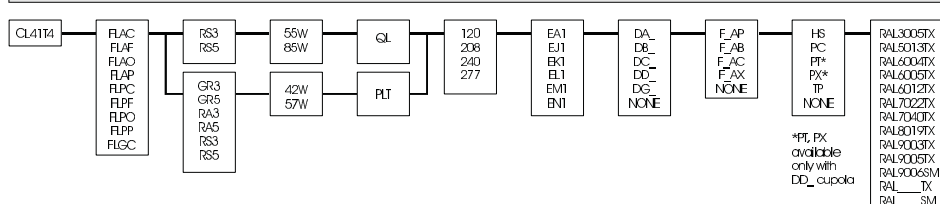
**LED**  
 Ordering example  
 CL41T4 FLAP 3L 44W 4K 120 EA1 DAP FIAP NONE RAL9005IX



**HID**  
 Ordering example  
 CL41T4 FLAC rS3 100MH S17 120 EA1 DAP FIAP NONE RAL9005IX

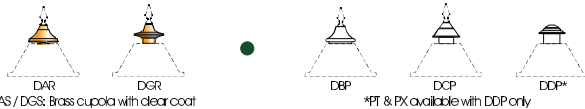


**INDUCTION - FLUORESCENT**  
 Ordering example  
 CL41T4 FLAC rS5 85W QL 120 EA1 DAP FIAP NONE RAL9005IX



### Cupolas

D\_P: Cupola painted same color as luminaire - D\_B: Cupola brass painted - D\_C: Cupola copper painted  
 D\_X: Different color than luminaire

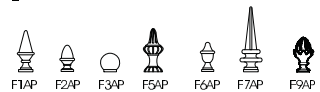


DAS / DGS: Brass cupola with clear coat  
 DAR / DGR: Copper cupola with clear coat

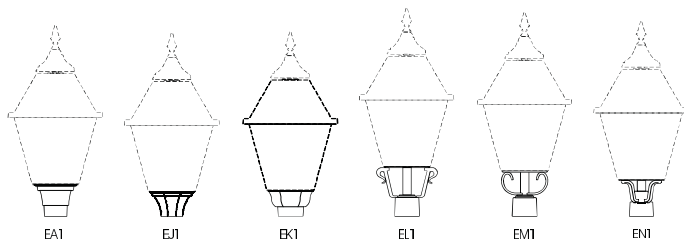
\*PT & PX available with DDP only

### Finials

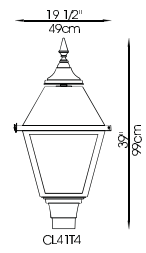
F\_AP: Molded aluminum, luminaire color (standard)  
 F\_AB: Molded aluminum, brass painted  
 F\_AC: Molded aluminum, copper painted  
 F\_AX: Molded aluminum, different color than luminaire



### Filters



### Luminaire



**CLASSIC**



**CLASSIC  
CL41T4**

LED, HID, Induction  
Type III, V  
LED (44W & 67W)  
Available in all RAL colors  
Tool free access  
IP66  
Options: Photocell,  
Dimming, MOM control system, TFBC

**LED details**

LED	Lumen output	efficacy(Lm/W)	Wattage LED	Wattage System	BUG rating	HID equivalency
3L-44W350mA	3360	74.7	44	45	B1-U3-G3	100 W
5L-44W350mA	3542	78.7	44	45	B2-U3-G3	100 W
3L-67W530mA	4080	55.9	67	73	B1-U3-G3	150 W
5L-67W530mA	4352	59.6	67	73	B2-U3-G3	150 W

IES -TM-21 Calculated L70 is over 75 000 hours  
IES -TM-21 Reported more than 36 000 hours  
Equivalency should always be verified by a third party photometric test.  
See latest results and update on website at [www.cyclonlighting.com](http://www.cyclonlighting.com)

LED 4000K +- 150K 70 CRI minimum  
Based on POND acrylic mat. (FLAP)



# CL41P1

CLASSIC

CL41P1  
EPA: 2.7 ft<sup>2</sup>  
Weight: 43 lbs - 20 kg

## Luminaire

Square shape. Cast aluminum hood with cupola top and tapered guard with built-in hinges.

- 4 lenses mechanically secured.
- FLAC / FLPC: Clear acrylic / polycarbonate
- FLAF / FLPF: Frosted acrylic / polycarbonate
- FLAO / FLPO: Opaline acrylic / polycarbonate
- FLAP / FLPP: POND acrylic / polycarbonate
- FLGC: Clear tempered glass

Tool-free half-turn locking latch opening system.

"V" groove seamless silicone gasket.




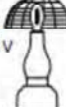

IP66 weatherproof protection.

Stainless steel hardware.

For 2 3/8"(6cm)Ø tenon, 0.154"(4mm) wall.

## Optic / Electric

Pre-anodized aluminum reflector with a 95% minimum reflection level.

- |  |   |  |  |
|--|---|--|--|
| LED<br><b>3L-5L</b><br>IES type III or V<br>Segmented reflector                  |    | HID-PLT<br><b>GR3-GR5</b><br>IES type III or V<br>Glass refractor                      |   |
| HID-PLT<br><b>RA3-RA5</b><br>IES type III or V<br>Prismatic reflector with cone  |   | HID<br><b>RC2-RC3-RC5</b><br>IES type II, III or V<br>Segmented reflector with chimney |  |
| HID-QL-PLT<br><b>RT2-RT3-RT5</b><br>IES type II, III or V<br>Segmented reflector |  |  |  |

**Lamp**  
4K = LED 4000 K (neutral white)

MH = Metal halide  
HPS = High pressure sodium  
S17 = medium base  
S23, S28 & S18 = mogul base

QL = Induction  
PLT = Compact fluorescent

**Electric**  
High power factor of 90%, tool-free removable tray with quick-disconnect connectors.  
120, 208, 240, 277 or 347 volts available

Consult factory for other source and ballast types

## Finish / Options

5 mils/127 microns polyester powder coating. Meet the ASTM G7, B117 and D1654.

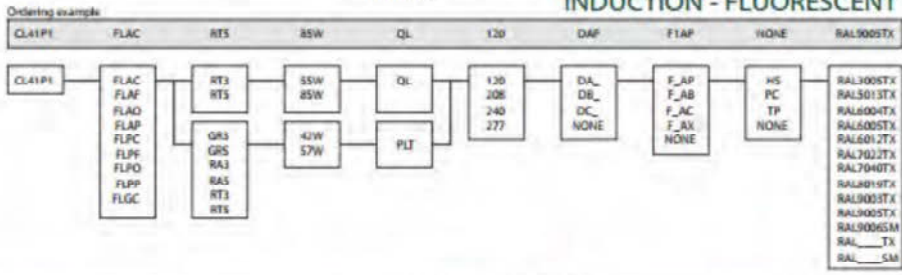
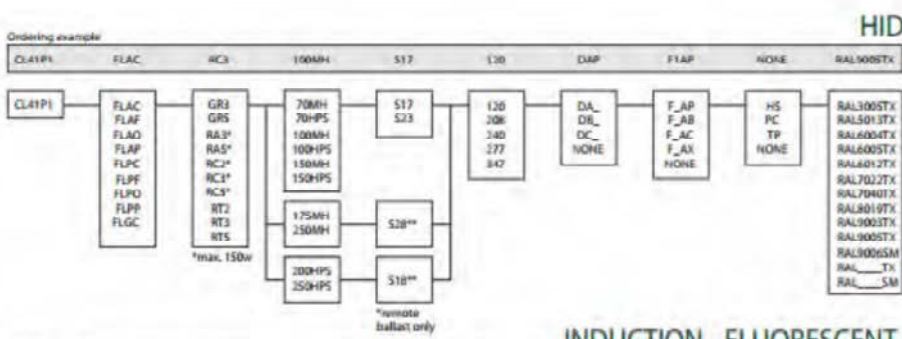
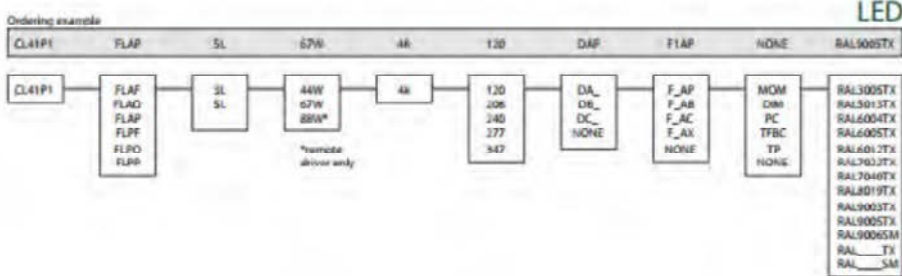
A wide variety of RAL colors is available.

- Options**
- DIM: Dimmable driver 0-10 volts
  - HS: House side shield
  - MOM: Multi optimization monitoring system
  - PC: Button type photocell
  - TFBC: Thermal fold back control

TOWN OF AURORA - INVESTMENT GRADE AUDIT - AUGUST 2015



Luminaire    Lens    Optic    Watt    Lamp    Volt    Cupola    Finial    Options    Color



**Cupolas**

D\_P: Cupola painted same color as luminaire - D\_B: Cupola brass painted - D\_C: Cupola copper painted  
 D\_X: Different color than luminaire

**Finials**

F\_AP: Molded aluminum, luminaire color (standard)  
 F\_AB: Molded aluminum, brass painted  
 F\_AC: Molded aluminum, copper painted  
 F\_AX: Molded aluminum, different color than luminaire



**CLASSIC**

75



**CLASSIC  
CL41P1**

LED, HID, Induction  
Type III, V  
LED (44W & 67W)  
Available in all RAL colors  
Tool free access  
IP66  
Options: Photocell,  
Dimming, MOM control system, TFBC

**LED details**

LED code	Lumen output	efficacy(Lm/W)	Wattage	LED Wattage	System	BUG rating	HID equivalency
CL41P1-3L-44W	2822	62.7	44	45		B1-U3-G3	100 W
CL41P1-5L-44W	3002	66.7	44	45		B2-U3-G3	100 W
CL41P1-3L-67W	3205	43.9	67	73		B2-U3-G3	150 W
CL41P1-5L-67W	3475	47.6	67	73		B2-U3-G3	150W

IES-TM-21 Calculated L70 is over 75 000 hours  
IES-TM-21 Reported more than 36 000 hours  
Equivalency should always be verified by a third party photometric test.  
See latest results and update on website at [www.cycloneighting.com](http://www.cycloneighting.com)

LED 4000K +- 150K 70 CRI minimum  
Based on POND acrylic mat. (FLAP)

**Amortizing Debenture Schedule**

**Principal Amount (\$):** \$3,267,700.00  
**Annual Interest Rate (%):** 2.28%  
**Loan Term (Years):** 10  
**Debenture Date (m/d/yyyy):** 10/1/2015  
**Maturity Date (m/d/yyyy):** 10/1/2025  
**Payment Frequency:** Monthly  
**Loan Type:** Amortize

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
11/2/2015	\$30,478.76	\$24,270.13	\$6,208.63	\$3,243,429.87
12/1/2015	\$30,478.76	\$24,316.24	\$6,162.52	\$3,219,113.63
1/4/2016	\$30,478.76	\$24,362.44	\$6,116.32	\$3,194,751.19
2/1/2016	\$30,478.76	\$24,408.73	\$6,070.03	\$3,170,342.46
3/1/2016	\$30,478.76	\$24,455.11	\$6,023.65	\$3,145,887.35
4/1/2016	\$30,478.76	\$24,501.57	\$5,977.19	\$3,121,385.78
5/2/2016	\$30,478.76	\$24,548.13	\$5,930.63	\$3,096,837.65
6/1/2016	\$30,478.76	\$24,594.77	\$5,883.99	\$3,072,242.88
7/4/2016	\$30,478.76	\$24,641.50	\$5,837.26	\$3,047,601.38
8/2/2016	\$30,478.76	\$24,688.32	\$5,790.44	\$3,022,913.06
9/1/2016	\$30,478.76	\$24,735.23	\$5,743.53	\$2,998,177.83
10/3/2016	\$30,478.76	\$24,782.22	\$5,696.54	\$2,973,395.61
11/1/2016	\$30,478.76	\$24,829.31	\$5,649.45	\$2,948,566.30
12/1/2016	\$30,478.76	\$24,876.48	\$5,602.28	\$2,923,689.82
1/3/2017	\$30,478.76	\$24,923.75	\$5,555.01	\$2,898,766.07
2/1/2017	\$30,478.76	\$24,971.10	\$5,507.66	\$2,873,794.97
3/1/2017	\$30,478.76	\$25,018.55	\$5,460.21	\$2,848,776.42
4/3/2017	\$30,478.76	\$25,066.08	\$5,412.68	\$2,823,710.34
5/1/2017	\$30,478.76	\$25,113.71	\$5,365.05	\$2,798,596.63
6/1/2017	\$30,478.76	\$25,161.43	\$5,317.33	\$2,773,435.20
7/4/2017	\$30,478.76	\$25,209.23	\$5,269.53	\$2,748,225.97
8/1/2017	\$30,478.76	\$25,257.13	\$5,221.63	\$2,722,968.84
9/1/2017	\$30,478.76	\$25,305.12	\$5,173.64	\$2,697,663.72
10/2/2017	\$30,478.76	\$25,353.20	\$5,125.56	\$2,672,310.52
11/1/2017	\$30,478.76	\$25,401.37	\$5,077.39	\$2,646,909.15
12/1/2017	\$30,478.76	\$25,449.63	\$5,029.13	\$2,621,459.52
1/2/2018	\$30,478.76	\$25,497.99	\$4,980.77	\$2,595,961.53
2/1/2018	\$30,478.76	\$25,546.43	\$4,932.33	\$2,570,415.10
3/1/2018	\$30,478.76	\$25,594.97	\$4,883.79	\$2,544,820.13
4/2/2018	\$30,478.76	\$25,643.60	\$4,835.16	\$2,519,176.53
5/1/2018	\$30,478.76	\$25,692.32	\$4,786.44	\$2,493,484.21
6/1/2018	\$30,478.76	\$25,741.14	\$4,737.62	\$2,467,743.07
7/3/2018	\$30,478.76	\$25,790.05	\$4,688.71	\$2,441,953.02
8/1/2018	\$30,478.76	\$25,839.05	\$4,639.71	\$2,416,113.97
9/4/2018	\$30,478.76	\$25,888.14	\$4,590.62	\$2,390,225.83
10/1/2018	\$30,478.76	\$25,937.33	\$4,541.43	\$2,364,288.50
11/1/2018	\$30,478.76	\$25,986.61	\$4,492.15	\$2,338,301.89
12/3/2018	\$30,478.76	\$26,035.99	\$4,442.77	\$2,312,265.90
1/2/2019	\$30,478.76	\$26,085.45	\$4,393.31	\$2,286,180.45
2/1/2019	\$30,478.76	\$26,135.02	\$4,343.74	\$2,260,045.43
3/1/2019	\$30,478.76	\$26,184.67	\$4,294.09	\$2,233,860.76
4/1/2019	\$30,478.76	\$26,234.42	\$4,244.34	\$2,207,626.34
5/1/2019	\$30,478.76	\$26,284.27	\$4,194.49	\$2,181,342.07
6/3/2019	\$30,478.76	\$26,334.21	\$4,144.55	\$2,155,007.86

**Amortizing Debenture Schedule**

**Principal Amount (\$):** \$3,267,700.00  
**Annual Interest Rate (%):** 2.28%  
**Loan Term (Years):** 10  
**Debenture Date (m/d/yyyy):** 10/1/2015  
**Maturity Date (m/d/yyyy):** 10/1/2025  
**Payment Frequency:** Monthly  
**Loan Type:** Amortize

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
7/2/2019	\$30,478.76	\$26,384.25	\$4,094.51	\$2,128,623.61
8/1/2019	\$30,478.76	\$26,434.38	\$4,044.38	\$2,102,189.23
9/3/2019	\$30,478.76	\$26,484.60	\$3,994.16	\$2,075,704.63
10/1/2019	\$30,478.76	\$26,534.92	\$3,943.84	\$2,049,169.71
11/1/2019	\$30,478.76	\$26,585.34	\$3,893.42	\$2,022,584.37
12/2/2019	\$30,478.76	\$26,635.85	\$3,842.91	\$1,995,948.52
1/2/2020	\$30,478.76	\$26,686.46	\$3,792.30	\$1,969,262.06
2/3/2020	\$30,478.76	\$26,737.16	\$3,741.60	\$1,942,524.90
3/2/2020	\$30,478.76	\$26,787.96	\$3,690.80	\$1,915,736.94
4/1/2020	\$30,478.76	\$26,838.86	\$3,639.90	\$1,888,898.08
5/1/2020	\$30,478.76	\$26,889.85	\$3,588.91	\$1,862,008.23
6/1/2020	\$30,478.76	\$26,940.94	\$3,537.82	\$1,835,067.29
7/2/2020	\$30,478.76	\$26,992.13	\$3,486.63	\$1,808,075.16
8/4/2020	\$30,478.76	\$27,043.42	\$3,435.34	\$1,781,031.74
9/1/2020	\$30,478.76	\$27,094.80	\$3,383.96	\$1,753,936.94
10/1/2020	\$30,478.76	\$27,146.28	\$3,332.48	\$1,726,790.66
11/2/2020	\$30,478.76	\$27,197.86	\$3,280.90	\$1,699,592.80
12/1/2020	\$30,478.76	\$27,249.53	\$3,229.23	\$1,672,343.27
1/4/2021	\$30,478.76	\$27,301.31	\$3,177.45	\$1,645,041.96
2/1/2021	\$30,478.76	\$27,353.18	\$3,125.58	\$1,617,688.78
3/1/2021	\$30,478.76	\$27,405.15	\$3,073.61	\$1,590,283.63
4/1/2021	\$30,478.76	\$27,457.22	\$3,021.54	\$1,562,826.41
5/3/2021	\$30,478.76	\$27,509.39	\$2,969.37	\$1,535,317.02
6/1/2021	\$30,478.76	\$27,561.66	\$2,917.10	\$1,507,755.36
7/2/2021	\$30,478.76	\$27,614.02	\$2,864.74	\$1,480,141.34
8/3/2021	\$30,478.76	\$27,666.49	\$2,812.27	\$1,452,474.85
9/1/2021	\$30,478.76	\$27,719.06	\$2,759.70	\$1,424,755.79
10/1/2021	\$30,478.76	\$27,771.72	\$2,707.04	\$1,396,984.07
11/1/2021	\$30,478.76	\$27,824.49	\$2,654.27	\$1,369,159.58
12/1/2021	\$30,478.76	\$27,877.36	\$2,601.40	\$1,341,282.22
1/4/2022	\$30,478.76	\$27,930.32	\$2,548.44	\$1,313,351.90
2/1/2022	\$30,478.76	\$27,983.39	\$2,495.37	\$1,285,368.51
3/1/2022	\$30,478.76	\$28,036.56	\$2,442.20	\$1,257,331.95
4/1/2022	\$30,478.76	\$28,089.83	\$2,388.93	\$1,229,242.12
5/2/2022	\$30,478.76	\$28,143.20	\$2,335.56	\$1,201,098.92
6/1/2022	\$30,478.76	\$28,196.67	\$2,282.09	\$1,172,902.25
7/4/2022	\$30,478.76	\$28,250.25	\$2,228.51	\$1,144,652.00
8/2/2022	\$30,478.76	\$28,303.92	\$2,174.84	\$1,116,348.08
9/1/2022	\$30,478.76	\$28,357.70	\$2,121.06	\$1,087,990.38
10/3/2022	\$30,478.76	\$28,411.58	\$2,067.18	\$1,059,578.80
11/1/2022	\$30,478.76	\$28,465.56	\$2,013.20	\$1,031,113.24
12/1/2022	\$30,478.76	\$28,519.64	\$1,959.12	\$1,002,593.60
1/3/2023	\$30,478.76	\$28,573.83	\$1,904.93	\$974,019.77
2/1/2023	\$30,478.76	\$28,628.12	\$1,850.64	\$945,391.65



**Amortizing Debenture Schedule**

Principal Amount (\$): \$3,267,700.00  
 Annual Interest Rate (%): 2.28%  
 Loan Term (Years): 10  
 Debenture Date (m/d/yyyy): 10/1/2015  
 Maturity Date (m/d/yyyy): 10/1/2025  
 Payment Frequency: Monthly  
 Loan Type: Amortize

Payment Date	Total Payment	Principal Amount	Interest Amount	Principal Balance
3/1/2023	\$30,478.76	\$28,682.52	\$1,796.24	\$916,709.13
4/3/2023	\$30,478.76	\$28,737.01	\$1,741.75	\$887,972.12
5/1/2023	\$30,478.76	\$28,791.61	\$1,687.15	\$859,180.51
6/1/2023	\$30,478.76	\$28,846.32	\$1,632.44	\$830,334.19
7/4/2023	\$30,478.76	\$28,901.13	\$1,577.63	\$801,433.06
8/1/2023	\$30,478.76	\$28,956.04	\$1,522.72	\$772,477.02
9/1/2023	\$30,478.76	\$29,011.05	\$1,467.71	\$743,465.97
10/2/2023	\$30,478.76	\$29,066.17	\$1,412.59	\$714,399.80
11/1/2023	\$30,478.76	\$29,121.40	\$1,357.36	\$685,278.40
12/1/2023	\$30,478.76	\$29,176.73	\$1,302.03	\$656,101.67
1/2/2024	\$30,478.76	\$29,232.17	\$1,246.59	\$626,869.50
2/1/2024	\$30,478.76	\$29,287.71	\$1,191.05	\$597,581.79
3/1/2024	\$30,478.76	\$29,343.35	\$1,135.41	\$568,238.44
4/1/2024	\$30,478.76	\$29,399.11	\$1,079.65	\$538,839.33
5/1/2024	\$30,478.76	\$29,454.97	\$1,023.79	\$509,384.36
6/3/2024	\$30,478.76	\$29,510.93	\$967.83	\$479,873.43
7/2/2024	\$30,478.76	\$29,567.00	\$911.76	\$450,306.43
8/1/2024	\$30,478.76	\$29,623.18	\$855.58	\$420,683.25
9/3/2024	\$30,478.76	\$29,679.46	\$799.30	\$391,003.79
10/1/2024	\$30,478.76	\$29,735.85	\$742.91	\$361,267.94
11/1/2024	\$30,478.76	\$29,792.35	\$686.41	\$331,475.59
12/2/2024	\$30,478.76	\$29,848.96	\$629.80	\$301,626.63
1/2/2025	\$30,478.76	\$29,905.67	\$573.09	\$271,720.96
2/3/2025	\$30,478.76	\$29,962.49	\$516.27	\$241,758.47
3/3/2025	\$30,478.76	\$30,019.42	\$459.34	\$211,739.05
4/1/2025	\$30,478.76	\$30,076.46	\$402.30	\$181,662.59
5/1/2025	\$30,478.76	\$30,133.60	\$345.16	\$151,528.99
6/2/2025	\$30,478.76	\$30,190.85	\$287.91	\$121,338.14
7/2/2025	\$30,478.76	\$30,248.22	\$230.54	\$91,089.92
8/1/2025	\$30,478.76	\$30,305.69	\$173.07	\$60,784.23
9/2/2025	\$30,478.76	\$30,363.27	\$115.49	\$30,420.96
10/1/2025	\$30,478.76	\$30,420.96	\$57.80	\$0.00
		Total Interest Paid	\$389,751.20	



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT      No. IES15-053**

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**SUBJECT:** *Facility Projects Status Report*

**FROM:** *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. IES15-053 be received; and*

*THAT Purchase Order No. 20149 for Gerrits Engineering be increased from \$40,000 to \$68,600 excluding taxes for ongoing civil works engineering and support services for the Joint Operations Centre.*

**PURPOSE OF THE REPORT**

This report provides Council with an update on the following facility projects:

- Addition of the Community Space for Youth at the AFLC
- New joint operations centre

**BACKGROUND**

Council approved the following projects as part of the annual capital planning process:

- No. 74004 - Community Space for Youth
- No. 34217 - Joint Operations Centre

These projects are significant to both the community and the Town. To facilitate providing timely information, staff are providing monthly reports to Council on the progress of these projects. Additional approvals and requirements for Council direction will be either included in this monthly report or augmented with an additional staff report depending on the need.

The reporting process will continue until satisfactory completion of these projects or as directed by Council.

**September 22, 2015**

**- 2 -**

**Report No. IES15-053**

**COMMENTS**

This report provides a brief update on progress for the above projects.

**Community Space for Youth at AFLC**

**Project Summary**

The scope of work for this tender includes a single storey 9,300 square foot addition and 18,400 square foot renovation to existing two storey Aurora Family Leisure Complex. Addition includes new fitness room, programme spaces, climbing wall, control desk, office spaces, new entry driveway and drop off area, parking, landscaping, and outdoor skateboard park. Renovation includes work in existing gymnasium and to suspended track, gym and pool change rooms, and fire exit corridors.

The tender for this project was awarded to Jasper Construction by Council on November 12, 2013 in the amount of \$6,039,000 excluding taxes.

The project is now substantially complete and occupancy was received February 28, 2015. The building was also opened to the public and program delivery has resumed as of February 28, 2015.

As of this report, Jasper Construction has completed the project less minor warranty items. All approved costs have been paid and there are no further future funding liabilities for the actual construction. However, a claim for costs related to delay of completion has been received by the Town and is being reviewed. Further reporting will be forthcoming on this claim.

In addition to completion of construction activities concluding, staff report that all items identified by the user committee that was formed to address operational and usability concerns have also been completed. Two items that could not be accommodated directly through the committee have been reported to Council in Staff Report IES15-049 and will be addressed as directed by Council.

<b>Milestone</b>	<b>Estimated Completion Date</b>
Council Approval of Tender	November 2014
Construction start	November 2014
Interior Demolitions Phase 1	November to January 2015
Excavation and earthworks	January to March 2015
Exterior Foundations	March to May 2015
Exterior Structure	February to July 2015
Interior Partitions	February to October 2015
Stair F Interior Demolitions Phase 2	March 2015
Exterior site works	July to October 2015
Skate Park	September to October 2015
Occupancy	February 2015

**September 22, 2015**

**- 3 -**

**Report No. IES15-053**

<b>Milestone</b>	<b>Estimated Completion Date</b>
Deficiencies and Landscaping	Spring 2015
Issue Certificate of Substantial Completion	May 29, 2015
Release of 10% holdback (45 days after certificate)	July 20, 2015
Project Complete	August 2015

Joint Operations Centre

Activities completed since last report ending August 31, 2015

- Overall concrete completion 95 percent
- Retaining wall on north face of site complete
- Garage bay metal roofing complete
- Environmental stormwater treatment facilities complete
- HVAC units installed
- Building water tight
- Exterior cladding 75 percent complete
- Rainwater storage tanks complete
- Materials storage bays complete
- Garage area concrete floors complete

Activities planned for Sept 2015:

- Install standby generator
- Continue with interior finishing
- Masonry work 52 percent complete
- Prep for site paving

<b>Milestone</b>	<b>Estimated Completion Date</b>
Site Works	Aug/14 to Dec/15
<b>Office Building</b>	
Foundations	Mar 2015
Basic Structure	May 2015
Building Water Tight	July 2015
Exterior Cladding	Sept 2015
Mechanical/electrical	July 2015
Interior Finishes	Dec 2015

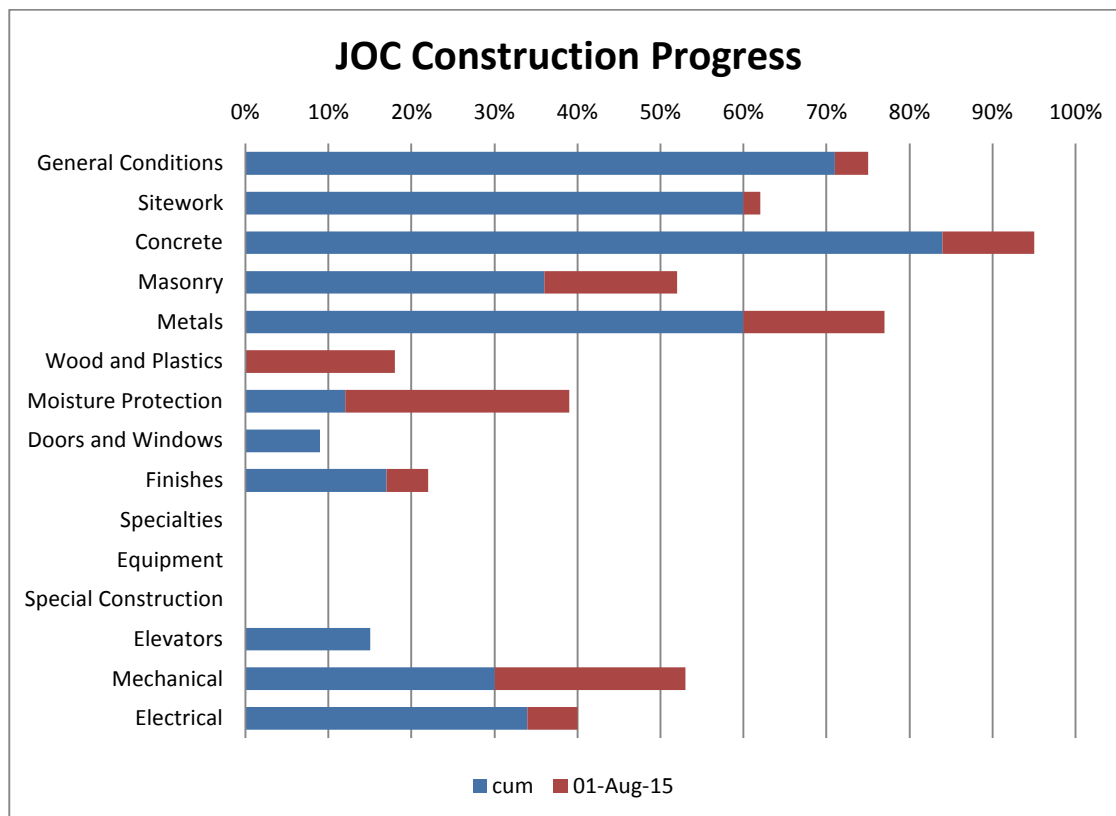
**September 22, 2015**

**- 4 -**

**Report No. IES15-053**

<b>Garage Areas</b>	
Foundations	April 2015
Basic Structure	Jun 2015
Exterior Envelope	Aug 2015
Interior Finishes	Oct 2015
Final Commissioning and Closeout	Feb 2016
Move in activities	March 2016

The following figure provides a summary of progress to date based on construction components:



**Financial and Schedule Update**

The project remains on schedule in spite of significant lost days due to heavy rains. Lost days related to weather will not be as big a concern going forward and the building is now weather tight.

The project remains on budget. The soil conditions on the majority of the site have been confirmed to be suitable for final paving. The east area of the site has a higher than target moisture content which was expected. Due to weather conditions, the area has

**September 22, 2015**

**- 5 -**

**Report No. IES15-053**

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not stabilized as quickly as planned, and it is premature to place pavement with these conditions. To avoid any further costs due to soil remediation, it is recommended that this work be deferred to a future year to allow for natural stabilization of the soils prior to paving. This area will still be accessible by staff if needed however, there is sufficient room on the completed area of the paved yard to accommodate current operations being housed at Scanlon. Other satellite yards will continue to operate if needed until the entire area can be completed.

### **Request to increase fees for Gerrits Engineering**

Gerrits Engineering are responsible for the design and oversight of all site civil works. They were retained directly by the Town and have worked very closely with One Space Unlimited in developing the site requirements for the project. The initial assignment was let in 2013 with a budget of \$40,000. Additions to this budget are related to two factors, the need to retain specialty consulting for the development of a Source Protection Risk Plan, and additional site inspections and support related to the difficult soils conditions.

The proportion of these additional fees is \$13,000 for the Source Protection Plan and \$15,600 for additional inspections and engineering support related to the site and civil works.

Source protection and watershed management are important initiatives for the province and local municipalities. Benefits from participating in responsible resource management projects include valuable partnerships such as the ACC parking lot improvements which received grant funding of \$200,000 from the Lake Simcoe Regional Conservation Authority and its various partners.

### **Financial Monitoring Task Force Meeting**

The Financial Monitoring Task Force met on September 9, 2015 to review the project status and financial activities. Material in this report has been reviewed by the Financial Monitoring Task Force.

### **LINK TO STRATEGIC PLAN**

The above projects support the Strategic Plan goal of **supporting an exceptional quality of life for all** through their accomplishment in satisfying requirements in the following key objectives within this goal statement:

**Investing in sustainable infrastructure:** By using new technologies and energy and environmentally conscious design and building practices.

**Encouraging an active and healthy lifestyle:** Through new services and facilities focused on youth needs.

September 22, 2015

- 6 -

Report No. IES15-053

**Strengthening the fabric of our community:** Through new and better formats to engage the community.

**ALTERNATIVE(S) TO THE RECOMMENDATIONS**

None.

**FINANCIAL IMPLICATIONS**

The financial approvals and commitments are presented for each project in the following sections. These figures are excluding HST.

***Community Space for Youth at AFLC:***

**Contract Change Log**

The following contract change log has been updated to capture approved change orders to date.

**Contract Change Log**

Change Order Group 1 added to contract value (Report IES14-027)	66,855.19
Change Order Group 2 added to contract value (Report IES14-032)	132,254.73
Change Order Group 3 added to contract value (Report IES14-032)	40,594.02
Change Order Group 4 added to contract value (Report IES14-052)	100,450.34
Change Order Group 5 added to contract value (Report IES14-057)	257,068.46
Change Order Group 6 added to contract value (Report IES15-001)	65,955.83
Change Order Group 7 added to contract value (Report IES15-010)	57,959.95
Change Order Group 8 added to contract value (Report IES15-023)	41,845.75
Change Order Group 9 added to contract value (Report IES15-032)	36,168.89
Change Order Group 10 added to contract value (Report IES15-037)	Nil
Change Order Group 11 added to contract value (Report IES15-039)	40,634.64
Subtotal	839,787.80
Noted change orders to close of project	-16,817.09
Change Order Group 12 to be added to contract value	-16,817.09
<b>Total Change Order value to date</b>	<b>822,970.71</b>
<b>Approved Contingency for Contract Changes</b>	<b>950,000.00</b>
<b>Remaining Contingency Value</b>	<b>127,029.29</b>

Each change order group above represents those changes that have been reported to Council in earlier reports.

**Funding Summary**

The following table summarizes the revised budget for the AFLC renovations:

September 22, 2015

- 7 -

Report No. IES15-053

**Approved Funding and Contract Commitments**

	Previous Approved	Additional Requirements	Revised Budget	Final Commitments
<b>Approved Budget</b>	<b>\$7,424,723</b>		<b>\$7,424,723</b>	<b>\$7,424,723</b>
External Funding Source			\$100,000	\$100,000
Additional Approved Budget			\$433,113	\$433,113
<b>Total Approved Budget</b>			<b>\$7,957,836</b>	<b>\$7,957,836</b>
Less Committed Funds	\$525,373		\$525,373	\$525,373
<b>Funding Available</b>	<b>\$6,899,349</b>		<b>\$7,432,463</b>	<b>\$7,432,463</b>
Base Contract Award excluding HST	\$5,994,000		\$5,994,000	\$5,994,000
Gym Lights	\$20,000		\$20,000	\$20,000
Asphalt Driveway	\$25,000		\$25,000	\$25,000
<b>Sub-Total</b>	<b>\$6,039,000</b>		<b>\$6,039,000</b>	<b>\$6,039,000</b>
1. Contingency	\$603,900	\$346,100	\$950,000	\$822,971
2. FF&E	\$100,000	\$50,000	\$150,000	\$150,000
3. Inspections and Testing		\$15,000	\$15,000	\$15,000
4. Building Insurance Costs		\$27,147	\$27,147	\$27,147
5. Internal Start-up costs		\$40,000	\$40,000	\$40,000
6. Arch Fees based on Change Orders		\$80,000	\$80,000	\$51,402
<b>Total other commitments (lines 2 to 6)</b>			<b>\$312,147</b>	<b>283,549</b>
landscape works performed through Town				50,000
AFLC user group requests				27,000
Post-Occupancy modifications funding				70,000
7. Non-refundable HST (1.76%)	\$118,675	\$12,640	\$131,315	\$131,315
<b>Total Funding Required</b>	<b>\$6,861,575</b>	<b>\$730,887</b>	<b>\$7,432,462</b>	<b>\$7,423,835</b>

In the final analysis, the project has been completed within the approved budget. Items of note in the above table are the landscaping works, AFLC user requests and a post-occupancy modifications fund.

The landscape work was removed from the base contract as concerns were raised by the Arboretum members that insufficient soils would be replaced along the sloped area to adequately sustain existing and future planned plantings. This additional scope was priced by the contractor and upon review by staff was determined that the work could be completed for a lower costs through the Parks and Recreation Department. This work is planned to be completed this year and the Arboretum will be contributing additional funds to cover costs for their additional requirements.

The costs identified for the AFLC user groups were based on additional works that were identified through a series of user committee meetings. These works are detailed in staff report IES15-049.

There is also benefit to set aside post-occupancy modifications funding. This funding is needed to implement works not initially contemplated in the design and not included through change orders. Planned commitments include some additions to the security



**September 22, 2015**

**- 8 -**

**Report No. IES15-053**

and video monitoring system to address staff and user identified opportunities for improvement as well as items that have been identified based on functionality and usability of the building now that programming is fully engaged.

**Contract Payments**

Item	Transaction	Balance Remaining
Approved Contract Value		6,039,000
Payment Certificate #1 (Jan 6, 2014)	-169,164	5,869,836
Payment Certificate #2 (Jan 17, 2014)	-117,610	5,752,226
Payment Certificate #3 (Feb 25, 2014)	-162,529	5,589,697
Elevator Payment (Feb 28, 2014)	-147,000	5,442,697
Payment Certificate #4 (Mar 17, 2014)	-116,407	5,326,290
Payment Certificate #5 (April 25, 2014)	-358,172	4,968,118
Approved Change order group 1 (May 1, 2014)	66,855	5,034,973
Payment Certificate #6 (May 14, 2014)	-490,234	4,544,739
Approved Change order group 2 (May 27, 2014)	132,254	4,676,993
Payment Certificate #7 (June 12, 2014)	-437,267	4,239,726
Approved Change order group 3 (Jun, 2014)	40,594	4,280,320
Payment Certificate #8 (July 28, 2014)	-682,415	3,597,905
Payment Certificate #9 (August 22, 2014)	-440,917	3,156,988
Approved Change order group 4 (July/Aug), 2014)	100,450	3,257,438
Payment Certificate #10 (September 10, 2014)	-574,588	2,682,850
Payment Certificate #11 (October 27, 2014)	-682,184	2,000,666
Payment Certificate #12 (November 17, 2014)	-667,831	1,332,835
Approved Change order group 5 (Sept-Nov, 2014)	257,068	1,589,903
Payment Certificate #13 (December 19, 2014)	-438,844	1,151,059
Approved Change order group 6 (Dec, 2014)	65,956	1,217,015
Payment Certificate #14 (January 23, 2015)	-256,751	960,264
Approved Change order group 7 (Jan 23, 2015)	57,960	1,018,224
Payment Certificate #15 (February 27, 2015)	-212,025	806,199
Approved Change order group 8 (February 2015)	41,846	848,045
Payment Certificate #16 (March 25, 2015)	-137,730	710,315
Approved Change order group 9 (March 2015)	36,169	746,484
Payment Certificate not paid in April	0	746,484
Approved Change order group 11 (May 2015)	40,634	787,118
Payment Certificate #17 (May 2015)	-93,576	693,542
Approved Change order group 12 (to complete)	-16,817.09	676,725
Payment Certificate #18 Release of holdback	-670,916.00	5,809
Payment Certificate #19 (Final Payment)	-5,809	Nil

**Joint Operations Centre:** Funding approvals and commitments for the Joint Operations Centre are summarized in the following table as based on Council recommendations from the August 12, 2014 Meeting.

**Approved Funding and Contract Commitments**

<b>Construction and Related Costs:</b>	
Buttcon Limited Contract Award (excluding optional items)	17,004,000
Non-refundable taxes (1.76%)	299,270
Fees for One Space Architects Unlimited	954,084
FF&E and Internal IT costs	125,000
Third party testing services (soils, concrete, building envelope)	150,000
Subtotal	18,532,354
Contingency Allowance (10%)	1,853,235
<b>Project Construction Budget</b>	<b>20,385,589</b>

September 22, 2015

- 9 -

Report No. IES15-053

**Contract Change Log**

Change Order Group 1 added to contract value (Report IES15-001)	653,632
Change Order Group 2 added to contract value (Report IES15-010)	93,000
Change Order Group 3 added to contract value (Report IES15-023)	100,048
Change Order Group 4 added to contract value (Report IES15-032)	nil
Change Order Group 5 added to contract value (Report IES15-037)	31,343
Change Order Group 6 added to contract value (Report IES15-039)	-175,449.24
Subtotal	702,574
Change Order Group 7 added to contract value	nil
Total Change Order value to date	702,574
Approved Contingency for Contract Changes	1,700,400
Remaining Value	997,826

**Contract Payments**

Item	Transaction	Balance Remaining
Approved Contract Value		17,004,000
Payment Certificate #1 (September 18, 2014)	-211,756	16,792,244
Payment Certificate #2 (October 17, 2014)	-497,468	16,294,776
Payment Certificate #3 (November 21, 2014)	-977,432	15,317,344
Payment Certificate #4 (December 16, 2014)	-1,164,015	14,153,329
Approve Change order group 1 (Sept/Dec)	653,632	13,499,697
Payment Certificate #5 (January 16, 2015)	-890,323	12,609,374
Approve Change order group 2 (Jan 2015)	93,000	12,702,374
Payment Certificate #6 (February 17, 2015)	-695,814	12,006,560
Approve Change order group 3 (Feb 2015)	100,048	12,106,608
Payment Certificate #7 (March 2015)	-316,976	11,789,632
Approve Change order group 4 (March 2015)	nil	11,789,632
Payment Certificate #8 (April 2015)	-733,357	11,056,275
Approve Change order group 5 (April 2015)	31,343	11,087,618
Payment Certificate #9 (May 13, 2015)	-796,433	10,291,185
Approve Change order group 6 (May 2015)	-175,449	10,115,736
Payment Certificate #10 (June 15, 2015)	-1,116,115	8,999,621
Payment Certificate #11 (July 15, 2015)	-841,953	8,157,668
Payment Certificate #12 (August 15, 2015)	-1,609,260	6,548,408
Approve Change order group 7 (August 2015)	nil	6,548,408

**Funding Sources Summary:**

Source	Approved Funding Budget	Received to Date: August 31, 2015
Development Charges	\$11,932,404	\$3,886,300
Sale of Municipal Lands	8,453,185	522,000
Interim Line of Credit (LOC) if nec.		5,870,000
Internal awaiting LOC draw.		1,300
<b>Total</b>	<b>\$20,385,589</b>	<b>\$10,279,600</b>

<b>Project Costs Paid to Date to May 31, 2015</b>	<b>\$ 12,359,600</b>
<b>Funding Received to Date</b>	<b>10,279,600</b>
<b>Draw on Line of Credit October 1, 2015</b>	<b>\$2,080,000</b>

Project to date costs incurred have now exceeded funding received, so use of the approved Construction Line of Credit has been made. The Line of Credit from

**September 22, 2015**

**- 10 -**

**Report No. IES15-053**

Infrastructure Ontario carries an interest rate which varies monthly. The interest rate for the month of September is currently 1.31% per annum.

The Balance on Construction Line of Credit as at August 31, 2015 was \$5,870,000, with the above noted additional draw for \$2,080,000 to occur October 1.

## **CONCLUSIONS**

This report is provided to Council as an ongoing communication on the progress of the following two facilities projects; 1) Addition of the youth centre to the AFLC, 2) New joint operations centre.

## **PREVIOUS REPORTS**

### **Infrastructure and Environmental Services**

1. January 18, 2011, IES11-002 – Award of RFP No.IES2010-73-Architectural Consulting Services for a New Operations Centre
2. March 20, 2012, IES12-012 – Town of Aurora Joint Operations Centre
3. April 3, 2012, IES12-017 – Town of Aurora Joint Operations Centre
4. July 17, 2012, IES12-039 – Town of Aurora Joint Operations Centre Site Selection
5. September 18, 2012, CFS12-032 – Follow-up Information: Funding Sources for New Joint Operations Centre Capital Project
6. October 2, 2012, IES12-052 – Town of Aurora Joint Operations Centre
7. October 23, 2012, IES Memo 09-12 – Cost Information for Leadership in Energy and Environmental Design for New Construction (LEED NC)
8. May 21, 2013, IES13-031 – Joint Operations Centre Status and Snow Disposal Site Consideration
9. July 16, 2013, CFS13-023 – Capital Financing of Youth Centre and Operations Centre Capital Projects
10. January 7, 2014- IES14-001 JOC Pre-tender scope and budget approval
11. February 18, 2014- IES14-009 Facility Project Status Report
12. April 15, 2014- IES14-024 Facility Project Status Report
13. May 20, 2014 – IES14-027 Facility Status Report
14. June 17, 2014 – IES14-032 Facility Status Report
15. July 29, 2014 – IES14-041 Facility Status Report
16. September 16, 2014 – IES14-052 Facility Status Report
17. December 9, 2014 – IES14-057 Facility Status Report
18. January 13, 2015 – IES15-001 Facility Status Report
19. February 17, 2015 – IES15-010 Facility Status Report
20. March 24, 2015 – IES15-023 Facility Status Report
21. April 21, 2015 – IES15-032 Facility Status Report
22. May 19, 2015 – IES15-037 Facility Status Report
23. June 16, 2015 – IES15-039 Facility Status Report

September 22, 2015

- 11 -

Report No. IES15-053

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**ATTACHMENTS**

N/A

**PRE-SUBMISSION REVIEW**

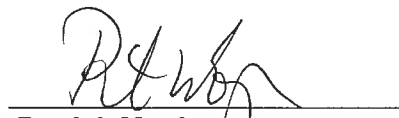
Executive Leadership Team meeting of September 10, 2015

*Prepared by: Ilmar Simanovskis, Director Infrastructure and Environmental Services, Ext. 4371*



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**Ilmar Simanovskis**  
**Director, Infrastructure &**  
**Environmental Services**



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**Patrick Moyle**  
**Interim Chief Administrative Officer**



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT No. BBS15-010**

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**SUBJECT:** *One-Year OSPCA Contract Renewal*  
**FROM:** *Techa van Leeuwen, Director Building & Bylaw Services*  
**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

***THAT Report No. BBS15-010 be received; and***

***THAT the Town exercise the extension option in the current Animal Control Services agreement between the Town of Aurora and Ontario Society for the Prevention of Cruelty to Animals (OSPCA) for a period of one (1) year from January 1 to December 31, 2016, subject to the terms of the agreement at a cost of \$209,643.36 plus CPI; and***

***THAT the Mayor and Town Clerk be authorized to execute the amending agreement, including any and all documents and ancillary agreements to give effect to same.***

**PURPOSE OF THE REPORT**

To seek Council's approval to exercise the extension option in the current Animal Control Services agreement for a period of one (1) year under the same terms and conditions with an adjustment of the annual fee increased by the Consumer Price Index Rate as published by Statistics Canada.

**BACKGROUND**

The Ontario Society for the Prevention of Cruelty to Animals (OSPCA) provides contracted animal control and shelter services to the Town. The current three-year contract expires December 31, 2015. The agreement does contain an extension provision upon consent of both parties. Staff has had discussions with OSPCA and they are willing to extend the contract for a one-year period.

The Town of Aurora initially entered into an agreement with the OSPCA in 2008 when they were the successful respondent to a Request for Proposal (RFP). The initial contract was for a term of three years. Two, one-year extensions were granted through Council approval for the years 2011 and 2012.

In November of 2012, staff brought forward Report BBS12-010 outlining options for animal control and shelter service and recommending a single source three-year

**September 22, 2015**

**- 2 -**

**Report No. BBS15-010**

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contract with the OSPCA which was adopted by Council.

### **COMMENTS**

**The OSPCA has been the Town's animal control provider for seven (7) years and provides reliable service to the Town.**

Currently OSPCA assigns one officer to patrol the Town 40 hours a week on a rotating schedule. They also provide 24-hour emergency service responding to calls respecting injured animals, a contained dog at large and aggressive animal behaviour. In 2014 OSPCA responded to 379 calls and to date in 2015 they have responded to 296 calls. They are very responsive to community needs and communicate frequently with the Bylaw Services division.

The OSPCA animal shelter is located at 16586 Woodbine Ave. in Newmarket. The shelter was constructed in 2001 specifically to be used as an animal shelter with a capacity of approximately 160 animals. The indoor kennel provides for segregation of animals and protocols are in place respecting infection control. The shelter operates six days a week and the staff are fully trained and qualified in the Animal Control field. Staff periodically attends the shelter to ensure operational requirements are maintained. A complete walk through of the shelter was conducted on May 19, 2015 to the satisfaction of staff.

**OSPCA is the current animal control service provider for the City of Markham and the Town of Richmond Hill and the three municipalities meet bi-annually as an Oversight Committee.**

OSPCA has provided animal control services to the Town of Richmond Hill and The City of Markham for several years. The three municipalities meet bi-annually to discuss emerging issues and share information with a view to create consistency, identify opportunities and realize synergies. The next oversight committee meeting is scheduled for September 15.

The Town of Richmond Hill issued an RFP for animal control services in the spring of this year as their contract with OSPCA expired in June. They are currently on a month to month contract with OSPCA until the results of the RFP are released and awarded. A report is scheduled to be placed on the September 21 Council agenda.

**The Northern Six (N6) municipalities have identified Animal Control and Shelter Services as a possible opportunity for a shared service initiative.**

A study of potential shared service opportunities for the delivery of Animal Shelter services has been directed by the N6 CAOs. The study is being championed by Georgina as they are currently providing shelter service for Georgina, Newmarket, East Gwillimbury and Whitchurch-Stouffville. The shelter is at capacity and options need to

**September 22, 2015**

**- 3 -**

**Report No. BBS15-010**

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be explored. Georgina has released a Request for Proposal (RFP) for a consultant to lead the study and are currently evaluating the results.

This study will conduct a needs assessment outlining the service requirements for each municipality related to Animal Services and advise the N6 CAOs on the standards of service, levels of service and recommend a service delivery model.

**Consolidating and providing service through a shared delivery model should reduce the administration time and effort for each municipality and also provide a cost reduction opportunity.**

We are just now entering phase one of a two phase study – with a completion date of the fall of 2016. This study should provide the Town with a better understanding of the growing needs of the Town as well as helping to understand the service levels of neighbouring municipalities and whether or not a shared agreement would benefit the Town of Aurora.

### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

1. Council could direct staff to issue a Request for Proposal (RFP) to locate other possible service providers. In this case staff would be recommending a short term contract to allow for future possibilities with the N6 initiative and a short term contract may not yield the most competitive proposals.

### **FINANCIAL IMPLICATIONS**

Animal Control Services are currently provided to the Town at the cost of \$209,643.36 for 2015. The current approved and allocated 2015 budget for these contract services is \$224,000.00 which includes an additional budget of \$14,000 for after-hours emergency services and veterinary and shelter costs.

Renewal of the current contract would see an increase equal to the CPI, with service delivery remaining the same. The CPI is determined in December of 2015 and is an estimated 1.5% which would increase this budget amount for 2016 to approximately \$217,500.00.

### **CONCLUSIONS**

Staff is recommending a one (1) year extension of the service agreement with OSPCA. The OSPCA is maintaining their service levels at an acceptable level. This would give staff the opportunity to explore opportunities resulting from the N6 Animal Shelter Study.

September 22, 2015

- 4 -

Report No. BBS15-010

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**ATTACHMENTS**

None

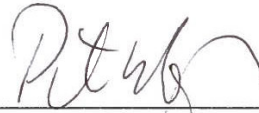
**PRE-SUBMISSION REVIEW**

Executive Leadership Team Meeting – September 10<sup>th</sup> 2015

*Prepared by: Mandie Crawford, Manager, Bylaw Services ext. 4241*



**Techa van Leeuwen, Director  
Building and Bylaw Services**



**Patrick Moyle  
Interim Chief Administrative Officer**





**TOWN OF AURORA**  
**GENERAL COMMITTEE REPORT**      **No. CAO15-012**

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**SUBJECT:**    *Canada 150*

**FROM:**        *Allan D. Downey, Director Parks and Recreation Services*  
                  *Patrick Moyle, Interim Chief Administrative Officer*

**DATE:**        *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. CAO15-012 be received; and*

*THAT staff be authorized to apply for a Canada 150 Fund grant from the Government of Canada, to cover 100 per cent of costs for stand-alone events; and*

*THAT the Town proceed with advertising for five (5) members of the public to volunteer on a Canada 150 Ad Hoc Committee, pending notification from the Government of Canada of a successful grant application.*

**PURPOSE OF THE REPORT**

To provide Town Council with a proposal for a Canada 150 Committee and options to leverage senior government resources to enhance celebrations in 2017.

**BACKGROUND**

At its March 31 meeting, Council approved the following motion:

NOW THEREFORE BE IT HEREBY RESOLVED THAT Council direct staff to bring forward a report with recommendations regarding the implementation of a "Canada 150 Committee", similar to the "Aurora Sesquicentennial Committee", for the purpose of coordinating Town of Aurora events surrounding the 150<sup>th</sup> anniversary of Confederation; and

BE IT FURTHER RESOLVED THAT Council direct staff to investigate and include in their report any possible synergies and collaboration opportunities with the federal and provincial governments as they roll out their plans for Canada 150 celebrations.

**September 22, 2015**

**- 2 -**

**Report No. CAO15-012**

The Town of Aurora celebrated its sesquicentennial (150) celebration in 2013. In anticipation of the celebration, Council directed that a Sesquicentennial Ad Hoc Committee be convened, comprised of members of the general public, to create a budget, as well as organize and execute events with the assistance of staff.

Four events were held, in addition to regularly scheduled corporate and special events, to commemorate Aurora's past, present and future. Promotion for Aurora 150 included a website, Facebook page, video development, advertising and promotions at the Aurora Home Show and Street Festival.

## **COMMENTS**

### ***Collaborative Opportunity – Canada 150 Fund***

The Government of Canada, via the Department of Canadian Heritage, has made a *Canada 150 Fund* available to municipalities, to promote and celebrate Canada's sesquicentennial.

Eligible events can take place any time between now and December 31, 2017.

The grant is not eligible for celebrations between June 21 and July 1.

The grant must be submitted at least 30 weeks (seven months) prior to the first scheduled Canada 150 celebration. As such, it is recommended that the Canada 150 Fund grant application be submitted no later than April 30, 2016.

The *Canada 150 Fund* will support activities such as:

- Celebratory or commemorative activities and events;
- Community building activities and events;
- Sport and active-living activities and events;
- Exhibits;
- Plaques, monuments and permanent installations;
- Ceremonies for site dedications;
- Interpretive programming and tours;
- Documentary films;
- Learning materials and activities;
- Theatrical or musical performances;
- Large-scale artwork projects;
- New Canada 150 fairs and festivals; and
- Specific Canada 150 programming added to regular or recurrent fairs and festivals.

**September 22, 2015**

**- 3 -**

**Report No. CAO15-012**

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Adopting the successful format of the Aurora 150 celebration in 2013, staff recommends that a grant be submitted to cover 100 per cent of the costs for the design and execution of stand-alone events celebrating Canada 150, including costs for event management, staffing and promotion.

### ***Canada 150 Ad Hoc Committee***

Pending a successful Canada 150 Fund application, staff recommends the formation of an advisory group comprising members of Council and the public to assist in guiding preparations for Canada 150 celebrations.

Staff recommends the following for a Canada 150 Ad Hoc Committee (the Committee):

- That the Committee comprise five (5) members of the general public, preferably with experience in event management and/or volunteerism
- That the Committee also include Mayor Dawe and one (1) additional member of Council
- That the Committee act in an advisory capacity to help determine the allocation of funds, and provide input on event activities and promotions
- That the Committee be convened immediately after the Town has received notice of a successful Canada 150 Fund application
- That the Committee meet on an as-required basis, as determined by Committee members
- That the Committee term conclude after the final Canada 150 celebration is completed

### **LINK TO STRATEGIC PLAN**

A Canada 150 celebration supports the Town of Aurora Strategic Plan's ***Community Goal: Supporting an exceptional quality of life for all***, specifically "***celebrating and promoting culture***" and "***strengthening the fabric of our community.***"

### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

1. Council may revise any conditions associated with the proposed Canada 150 Ad Hoc Committee and/or grant application process

September 22, 2015

- 4 -

Report No. CAO15-012

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### **FINANCIAL IMPLICATIONS**

Funds expended for the Aurora 150 events totalled approximately \$106,000. Staff will be submitting a grant request for a similar figure for Canada's sesquicentennial.

### **CONCLUSIONS**

To facilitate a celebration of Canada's sesquicentennial in 2017, it is recommended that the Town apply for funding from the Canada 150 Fund to cover 100 per cent of the costs to plan and execute stand-alone events.

Pending a successful Canada 150 Fund application, it is recommended that a Canada 150 Ad Hoc Committee, comprised of representatives from the general public and Council, be convened to assist in guiding preparations for Canada 150 celebrations.

### **PRE-SUBMISSION REVIEW**

Executive Leadership Team Meeting September 10, 2015

***Prepared by: Michael Kemp, Manager of Corporate Communications - Ext. 4238***

  
\_\_\_\_\_  
**Allan D. Downey**  
**Director Parks and Recreation Services**

  
\_\_\_\_\_  
**Patrick Moyle**  
**Interim Chief Administrative Officer**



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT**

**No. CFS15-037**

**SUBJECT:** *Council Budget Process, Policies and Directives*  
**FROM:** *Dan Elliott, Director, Corporate & Financial Services - Treasurer*  
**DATE:** *September 8, 2015*

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**RECOMMENDATIONS**

*THAT Report No. CFS15-037 be received; and*

*THAT Report No. CFS15-037 and the following recommendation be referred to the General Committee meeting of September 22, 2015, for consideration:*

*THAT General Committee comments and discussion be referred to staff for preparation of an updated Council Budget Process, Policies and Directives report for adoption and recommendation at a future General Committee meeting.*

**PURPOSE OF THE REPORT**

To present a framework for the annual budget review process of Council and Committee which streamlines the review time and process, while balancing the need for detailed reviews. The report outlines draft Budget Principles of Council, draft Council Budget Process, and a draft set of Budget Directives for staff preparation of the 2016 and forecast budgets.

**BACKGROUND**

At its first meeting held in April, Finance Advisory Committee discussed approaches for future budget reviews by Council which would seek to streamline the review timelines and number of meetings of Council members, while balancing the need for detailed reviews of each section of the budget. Staff prepared the attached Council Budget Principles, Budget Process and Budget Directives for further discussion with Finance Advisory Committee. Finance Advisory Committee has recommended that these three documents be reviewed and approved by General Committee and recommended for adoption by Council.

Given the significant content of the material, Finance Advisory Committee recommended that it be presented to General Committee one cycle with the deferral motion for consideration at the following Committee meeting. Due to the concerns that staff are underway in their preparation for the 2016 Operating Budgets, FAC also

**September 8, 2015**

**- 2 -**

**Report No. CFS15-037**

recommended that a stand-alone “budget directives for 2016” report and recommendations be presented directly to General Committee. That separate report stands elsewhere on the September 8, 2015 Committee agenda.

## **COMMENTS**

A number of municipalities are able to review and approve their annual operating budgets in short order on a recurring basis. This normally arises through the use of Council having set clear objectives and targets for the preparation of the budget. Staff then prepare and present a draft budget which meets the directives of Council for prompt approval. Discussion is limited to the key pressure points which had to be overcome during the budget preparation, and any changes in service levels which may be noticed by members of the public in the coming year.

The greatest difficulty in following such budget approach is that Council must have a clear outlook of the budget realities facing the municipality in the coming years, and once having informed knowledge of such, set appropriate directives for staff for preparation of the budget. Making significant budget adjustments late in the budget review process is challenging, as often the lead time for service level adjustments or even rate changes can be long, as program and services are often flowing from one year to another, and incorporated into program guides, and other materials for the public. Adjusting service levels, rates and programs requires lead time. Accordingly, it is helpful to all participants in the budget process to have a very clear understanding of the expected processes, timelines, and even Council’s expectations for the end result set out in writing.

Multi year budget approaches can also be incorporated where the detailed budgets are produced following the budget principles and directives of Council for the upcoming and three successive budget years all at the same time. Information of the outlook years is then used by Committee in reviewing and setting budget directives for the subsequent year, if change is needed.

The attached draft Council Budget Principles, Process and Directives is for discussion only at this time. Despite requests, staff have yet to receive any input or samples from other municipalities. Some material was gleaned from the Town of Markham. Accordingly, the attached document is considered substantively original by staff.

The Council Budget Principles portion is intended to set a clear and open framework of budget principles upon which Council expects the budget to be prepared. These are higher level statements addressing such things as the reality of infrastructure funding shortfalls, fluctuating interest rates, fluctuation inflation, continual growth of the community, and need to maintain services and facilities as we grow and as we age. These Council Budget Principles are proposed to be reviewed in detail in the first year of each Council term.

**September 8, 2015**

**- 3 -**

**Report No. CFS15-037**

The Council Budget Process portion is intended to set out high level overview of the budget review process undertaken by Council and or Committee each year. This includes establishing distinct components of each annual budget which must be considered independent of each other for their specific purposes. Segregation in this way, like segregating Operating from Capital budget review, allows the key issues of each to be separately discussed and debated for approval. This process also outlines a proposed detailed budget review to be conducted on a continually rotating basis of each town department, intended to occur after each budget approval, with recommendations to be incorporated in the following year budget. This Council Budget Process document would not be expected to change much at all year to year, or even term to term. It is anticipated that this Process portion would be reviewed and affirmed in the first year of each term of Council.

Council Directives for Annual Budget preparation by staff is a set of more specific, definitive type statements of Council for staff to follow in preparing the upcoming budget details. Immediately following the annual operating budget approval, Council, through Committee would review, update and set the Council Budget Directives for the following year's budget and forecast preparation. Due to the timing for 2016, the Budget Directives component of this report has been deleted as the stand alone report now addresses those items.

The use of documented Council Budget Principles, Council Budget Processes, and Council Budget Directives is intended to bring about adoption and use of common understanding and language for Council, members of the public who follow such, and staff. These three documents would be made public on the Town's website in the applicable annual budget information and review section for easy reference by all parties.

#### **LINK TO STRATEGIC PLAN**

Bringing forward high level statements of budget principles, process, and directives for the annual budget cycle support the broad guiding principles of the Town's Strategic Plan of Leadership in Corporate Management, and Progressive Corporate Excellence and Continuous Improvement.

#### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

1. None, Discussion and comments from General Committee to be referred back to staff for incorporation into a final version for presentation at a future meeting of Committee.
2. Committee may provide alternative directions for budget cycle preparation and review.

September 8, 2015

- 4 -

Report No. CFS15-037

**FINANCIAL IMPLICATIONS**

No direct financial implications of this report.

**CONCLUSIONS**

At the request of Finance Advisory Committee, staff have prepared some overarching budget framework statements and principles for consideration by Committee. These have been organized into three sections: Council Budget Principles, Budget Process, and Council Budget Directives. Comments and directions from Committee will be incorporated into a future report to Committee.

**PREVIOUS REPORTS**

None

**ATTACHMENTS**

Attachment #1 – Council Budget Process, Principles and Directives – DRAFT for discussion

**PRE-SUBMISSION REVIEW**

Executive Leadership Team - Thursday, August 27, 2015

*Prepared by: Dan Elliott, Director of Corporate & Financial Services - Treasurer*



**Dan Elliott, CPA, CA  
Director of Corporate & Financial  
Services - Treasurer**



**Patrick Moyle,  
Interim Chief Administrative Officer**



## **Council Budget Principles**

The Council of the Town of Aurora is responsible for two key elements in carrying out their duties. Council must represent and advance the interests, needs and actively plan for the future, and serve the residents and businesses of the community of the Town of Aurora, while also responsibly managing a large municipal corporation, including its future, resources, assets, needs and interests. The funding raised and used by the corporation comes primarily from within the community, and must be used wisely, obtaining good value and cared for responsibly. Within the context of annual corporation budgets, Council is committed to remain engaged with the community and continually strengthen the municipal corporation's overall fiscal sustainability, balanced with the need for Aurora's property taxation levels and water rates to remain comparable and affordable within the context of the Greater Toronto Area.

Council recognizes that there are many different external influences which have impacts to the Town's budgets, costs and services. The following items each cause tax increase pressures upon the budgets of the Town. Council is committed to address each of these issues in a manner which respects the taxpayer, the financial health of the municipal corporation and our staff serving Aurora:

- New and emerging legislative compliance requirements increasing demand on municipal resources and staffing
- Growth of the community, and the resultant volumetric increase in demand for services and facilities provided and available. Such costs are normally offset by growth in base revenues arising from the new residents and businesses.
- Community expectations for newer, evolving and additional services and facilities over and above today's existing service levels
- The need to develop the financial capacity to meet current and future capital infrastructure replacement needs to provide reasonable service levels in a sustainable manner. Infrastructure sustainability funding has historically been a low priority for municipal governments across the country. Aging and deteriorating infrastructure requiring urgent repair or replacement has now brought this issue to the forefront for all levels of government.
- Economic pressures such as interest rate fluctuations and inflationary pressures
- Cost increases in some supply sectors which exceed inflation, such as electricity
- Pressures on wage and benefits costs, including collective agreements
- Service and supply contract renewals and existing committed multi-year contracts

Council recognises that during every budget debate, various perspectives and interests are represented and raised at the Council table. To assist in these prospective discussions, Council has reviewed and agreed on a consensus basis that the following principles will guide the development, review and approval processes of each budget for the Town. These Budget Principles will be reviewed by Council in the first year of each Council term, and at any other time as requested by Council.

Attachment #1 CFS15-037  
General Committee – September 8, 2015

The following principles will guide the preparation, review and evaluation for approvals of the Annual Operating, Capital and Utility budgets for the Town:

**Open and Transparent Process**

1. The Annual Budget Process shall include opportunities for input from members of the public and community groups. All feedback, comments and suggestions received through solicitation tools such as email, website, surveys or others, will be conveyed to General Committee – Budget (Budget Committee) as they are received throughout the budget review process.
2. All meetings of the Budget Committee shall be open to the public, except those aspects which are permitted and appropriate to be held in closed session, such as but not limited to discussions regarding collective agreement negotiation provisions, personnel matters, or litigation.
3. Budget materials, presentations, disclosures and Budget Committee review processes shall be open and transparent. All materials will be prepared with the intended audience being a member of the general public where reasonable and practical. A specific section of the Town's website will contain all relevant budget materials, presentations, summaries and reports throughout the process, and updated to reflect the final approved budgets.
4. Council will undertake to complete the review and approval of the annual operating budgets prior to the commencement of the new budget year. For a budget in respect of the year following a municipal general election, the budget review process will begin early in the new budget year, as required by statute.
5. In making comparisons to other municipalities in respect to processes, performance, service levels, cost, revenue rates or any other basis, the Town shall have regard to, at minimum, the following municipalities:
  - a. All other lower tier municipalities of York Region.
  - b. Municipalities in the Durham Region, Peel Region, and Region of Halton Hills which have populations within 30% of the Town's population.
  - c. York Region where applicable.

**Budgets to be Fiscally Responsible**

6. The Town will prepare a traditional municipal balanced budget for review. Ontario Regulation 284/09 allows for exclusion from such budget certain accounting estimates such as amortization, and post-employment benefit liabilities. The impact of these excluded items will be presented separately as part of the budget submission as required of the Regulation.

Attachment #1 CFS15-037  
General Committee – September 8, 2015

7. The Town will not use or rely upon prior year operating surpluses to fund or balance the Operating Budget.
8. The Town will not rely on one-time or short-term temporary funding sources to fund or balance the Operating Budget, unless directly associated with corresponding temporary expenses for events or special purpose programs.
9. Council and staff will continually look to implement changes in technique, tools or approaches to delivering all services and functions which will reduce costs, or improve the efficiency or effectiveness of our work and programs. Where necessary, capital investments required to achieve such improvements will be prioritized.
10. The annual operating budget will not be impacted by year to year fluctuations of the actual capital budget approval. Rather a singular, stable and predictable funding transfer to Infrastructure Sustainability Reserves will be included.
11. Council is committed to adequately fund infrastructure repair, replacement and improvements through annually evaluating the future funding needs, and when indicated, increase annual contributions to infrastructure sustainability reserves. Such increases will be included in the Fiscal Strategy budget area. Additionally, the Town will ensure the planned capital program attempts to replace assets at the optimal point in time for efficient and effective use of scarce capital funding in accordance with the Ten Year Asset Management and Investment Plan, balancing this with meeting community expectations, and the need for maintaining reliable services.
12. Council recognizes that budget decisions made in one year may have ripple-type impacts to future budget years. To ensure open and public awareness, for each annual operating budget presented for tax funding, an accompanying forecast of the next three budgets and related tax impacts shall also be presented. These forecasts will be updated as budget decisions are made during review. The forecasts presented will always include three or more years for consistency of vision. Using multi-year budgets and forecasts improves fiscal health and service delivery through:
  - a. better coordination of budgeting and strategic priorities,
  - b. greater certainty for departments in managing expenditures and service levels
  - c. improved fiscal discipline of the organization
  - d. streamline annual budget reviews to focus on key changes in assumptions and outlooks, and the reasons driving such changes
  - e. allow staff to develop budgets with fixed targets in place, allowing early response to circumstances and budget constraints of such targets.
13. A separate Special Phasing Budget will be used to address significant permanent tax pressures. These pressures will be mitigated through phase-in in over multiple years, using tax stabilization reserves where necessary. Foreseen pressures, such as the operating costs for a facility under construction, will be phased-in in advance where possible. Unforeseen pressures will be phased-in as promptly as

Attachment #1 CFS15-037  
General Committee – September 8, 2015

appropriate. Phasing of such tax pressures may result in tax rate increases which are in excess of inflation so as not to adversely impact existing services and facilities provided. Where appropriate, growth revenues will be allocated towards the new costs.

14. In the event that previously established Operating Budget directives are sought to be reduced by Budget Committee or Council, a balanced approach will be used whereby 50% of such amount will be through internal cost reductions which have minimal impact on service levels, with the other 50% through new revenue streams, fee increases exceeding inflation, or definitive service or program reductions identified by Budget Committee.

#### **Inflation is a Reality for both the community and the Corporation**

15. Council and our taxpayers recognize that annual tax increases approximating inflation are necessary to support perpetuation of existing services, facilities and operations, while accommodating new growth in population and the demand for more of these same levels of services, facilities and operations such growth creates. For reference, Council will refer to the annual 12 month CPI index for the Toronto Area, as reported by Statistics Canada for the period July 1 to June 30, ending in the year prior to the budget under review.
16. It is reasonable to expect administrative support overhead type costs are necessary, and should remain in a consistent ratio to the cost of core outward services and operations. The growth of the community and demand for services affects both outward and administrative functions of the corporation.

#### **The Town will Advance Priorities**

17. Council is committed to advancing strategic priorities set out in our Strategic Plan, balanced with affordable and coordinated advancements of the goals and objectives set out in our various Master Plans, including:
  - a. Communications Strategic Plan
  - b. Corporate Administrative Plan
  - c. Corporate Environmental Action Plan
  - d. Cultural Master Plan
  - e. Downtown Revitalization Plan
  - f. Economic Development Master Plan
  - g. Information Technology Strategic Plan
  - h. Long Range Asset Management and Investment Plan
  - i. Official Plan (community growth plan)
  - j. Parks Master Plan
  - k. Promenade Plan
  - l. Pursuit of Top 100 Employer status
  - m. Servicing Master Plan
  - n. Trails and Open Spaces Master Plan
  - o. Transportation Master Plan

It is recognized that it may not be financially possible to make advancement in all areas each year. Council will annually identify and prioritize such items during the annual budget review process.

18. Innovation, efficiencies, service excellence, maintaining public safety, and service level improvements come through the continuous learning and development of our staff. Training and development funding will be provided in the budget in the range of x% to x% (to be determined) of the Total Salaries and Benefits costs. In the first year of each term of Council, data from the comparator municipalities will be presented to confirm the Town's percentage allocation.

**Historical Underfunding must be Addressed**

19. A separate annual Fiscal Strategy budget is intended to:
  - a. Eliminate the infrastructure funding gap which arose from a long history of underfunding the costs of wear & tear on (consumption of) our infrastructure.
  - b. Reduce the reliance upon unsustainable revenue sources by the Operating budget, such as interest from the Hydro Investment Reserve Funds.

The driver for the need for current tax increases in this regard is a historical underfunding of contributions to infrastructure reserves, and the recently mandated detailed planning and forecasting taking place for the management of capital asset infrastructure. This situation is being experienced in virtually all municipalities across Canada, particularly by those municipalities such as Aurora who implemented long periods without increasing taxes. The “no tax increase” years actually made matters worse for each of these municipalities, as the core operations experience inflationary pressures every year, as does the cost of rehabilitation and replacement of infrastructure.

Current service levels of the base operating budget should not suffer due to the need to address this historical funding issue. Council is committed to increase property taxes in order to increase its contributions to reserves for funding necessary infrastructure rehabilitation and renewal. The Town's Ten Year Asset Management and Investment Plan outlines and updates this strategy each year.

It is understood that the Fiscal Strategy budget will normally push the tax rate impact to the resident beyond inflation rates when combined with the Operating Budget.

20. The Province has quietly been providing “tax room” to municipalities since 1998: Since the substantial changes of property taxes with the introduction of Current Value Assessment in Ontario in 1998, the Province of Ontario has generally held education tax rates revenue neutral for existing properties each year, resulting in a decline of the portion of the property tax bill going toward education. Together with

Attachment #1 CFS15-037  
General Committee – September 8, 2015

recent uploading from the Region of York and others of the Social Pooling allocation, and other social and provincial responsibilities, the Province has continually reduced their burden on the property tax bill incrementally each year. Some of these reductions have been offset by increased regulatory compliance requirements which have directly or indirectly added costs to the municipalities. Overall, it needs to be recognized that due to the net zero tax increases for education taxes, the province annually opens “tax room” on the bill for municipalities to address funding pressures such as infrastructure and compliance costs. Council and the community need to recognize that to access this tax room, the local taxes need to increase by more than general inflationary levels. Failing to access this tax room in one year is difficult to recapture in future years.

### **Council Budget Review and Approval Process**

The annual budget review and approval process includes the following distinct components, each with their separate Council Review and Approval Process flow:

#### **November/December each year (January to March following an election)**

- Operating Budget
  - CAO controlled operations
  - Aurora Public Library Board funding request
  - Aurora Cultural Centre Board funding request
  - Aurora Historical Society funding request
  - Central York Fire Services Budget
  - Utilities Operations Budgets
  
- Annual Fiscal Strategy Budget
  
- Annual Special Phasing Budget
  
- Three Year Forecast Budgets
  
- Budget Directives for the next year's budget

#### **October each year (January following an election)**

- Capital Budget
  - Ten Year Asset Management and Investment Plan
  - Annual Capital Budget

#### **March to September**

- Annual Detailed Review – departmental detailed review (rotating)

#### **Operating Budget**

The annual operating budget will be reviewed by the General Committee – Budget (Budget Committee) in the fall period prior to each budget year, except budgets for the year following an election. All meetings of the Budget Committee are open to the public.

A multi-year budget approach is to be used by Aurora. The current year's budget, plus similarly detailed forecasted budgets of the subsequent three years are to be prepared and presented by staff, in accordance with directives from Council. The basic premise of the multi-year budget approach is that a current budget which meets the previously approved forecast and budget directives of Council will generally be approved by Budget Committee and Council. Staff can more effectively plan multi-year programs, revenue streams and staffing based on the presumption of having complying budget forecasts receiving approval. Any variations from forecast would need to be fully explained in the presentation of such budget. It is important to note that Committee or

Attachment #1 CFS15-037  
General Committee – September 8, 2015

Council can still make amendments to those future approved forecasts based on new initiatives, new regulations, or changing economic circumstances.

Using this presumed approval and multi-year approach to developing budgets will give several advantages:

- improved coordination of budgeting for strategic priorities,
- greater certainty for departments in managing expenditures and service levels
- improved fiscal discipline of the organization
- streamline annual budget reviews to focus on key changes in assumptions and outlooks, and the reasons driving such changes
- allow staff to develop budgets with fixed targets in place, allowing early response to circumstances and budget constraints of such targets.

In conducting its annual operating budget review and approval process, the Budget Committee will consider the following components and their related three year forecasts:

- CAO controlled operations including Building Services Budget
- Aurora Public Library Board funding request
- Aurora Historical Society funding request
- Central York Fire Services Budget (as recommended by Joint Council Committee)
- Utilities Operations Budgets
- Annual Fiscal Strategy Budget
- Annual Special Phasing Budget

Once these budget components have been reviewed by Budget Committee, Committee will recommend adoption to Council.

#### Operating Budget – Aurora Cultural Centre Board funding request

To fulfil the requirements of the Cultural Services Agreement with the Aurora Cultural Centre Board, their annual report and budget request for funding of operations will be presented to Budget Committee. Budget Committee will deliberate on the funding request and make any adjustments to the Operating Budget as appropriate.

#### Budget Communications Strategy and Key Messages

Following recommendation for adoption of the annual operating budget and forecasts, Budget Committee will discuss and provide direction to staff regarding key messages and budget highlights, including any specific statements or strategies to be included in media releases, website and other communications regarding the approval of the budget.



Budget Directives for Next Budget

Following resolutions regarding Communications Strategy Key Messages, the Budget Committee will turn its attention to reviewing the budget directives for the preparation of the subsequent budget. The directives presented by staff for consideration will be those of Council from the prior year, with any changes recommended being highlighted. Budget Committee will recommend a set of Budget Directives for adoption by Council.

Capital Budget

The annual review and approval of the Ten Year Asset Management and Investment Plan will be completed prior to the end of October prior to the budget year. This timing allows for pricing advantage of early tendering, as well as allowing integration of the capital plan into the operational plans, capacities and requirements of the affected business units within the Operating Budget as applicable. Budget Committee will recommend adoption to Council. Funding allocations approved in the annual capital budget will be effective January 1 of the budget year, unless otherwise specifically approved by Council.

Rotating Annual Departmental Detailed Budget Reviews

Separate from and completed subsequent to the annual final budget approval, a specific group of town budget areas will be examined in detail each year during the period of April to September or as otherwise determined by Committee. The Finance Advisory Committee (FAC) will review the operational budget details of each operating department on a rotating basis, so as to review all operating departments of the Town once each term. Recommended adjustments will be reflected by staff in the following year's operating budget submission.

This rotating approach balances the need to review the details of each departmental budget with the expectation of efficient and effective use of Committee time commitment for the annual budget process. Detailed review of every department every year is not practical. The rotational approach allows for ongoing assurance by Council, new members to Council, and the general public that all areas of the budget have been reviewed in extensive detail within the last few years by a committee of Council, and that such reviews continue on a regular basis on a fixed schedule. This approach ensures that the annual budget review of the overall corporate budget submission can remain at a higher level of consolidation, focusing on service levels, performance indicators and overall compliance with budget directives and prior forecasts, and the forecasts for the following years.

The rotation of detailed reviews will be as follows (calendar year of term):

Year 1	Parks, Recreation and Culture Services Infrastructure & Environmental Services Utilities Operation Budget
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Attachment #1 CFS15-037  
General Committee – September 8, 2015

Year 2      Building Services Division (fees funded budget)  
                 Building & Bylaw Services  
                 Planning & Development Services

Year 3      Council Administration  
                 CAO/ Administration  
                 Legal & Legislative Services  
                 Corporate & Financial Services  
                 Corporate Accounts

Year 4      None due to municipal election

The detailed review will include, but is not limited to:

- the current approved operating budget, with provided expanded details;
- all related fees and rates charged;
- activities, services and service levels provided by the department;
- open capital projects and status
- the area's related content details within the Ten Year Asset Management and Investment Plan
- adequacy of staffing and funding to meet mandatory activities, services, commitments, and approved non-mandatory services, activities and programs and general expectations of Council;

Attachment #1 CFS15-037  
General Committee – September 8, 2015

**Directives of Council to Staff for Preparing 2016 Budget and Forecasts**

The original version of this draft document which was presented to Finance Advisory Committee included specific budget target directions for the preparation of the 2016 operating budget.

In an effort to be able to deliver a budget for Council approval prior to the end of 2015, Finance Advisory Committee suggested staff prepare a separate stand alone report seeking Council direction for 2016 budget. That separate report stands on the September 8, 2015 General Committee agenda. Accordingly, the original content of this section has been deleted.



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT No. IES15-054**

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**SUBJECT:** *Speed Cushions Pilot Project Progress Report*

**FROM:** *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. IES15-054 be received for information.*

**PURPOSE OF THE REPORT**

This report has been prepared to update Council on the status of the speed cushions installation pilot project.

**BACKGROUND**

On April 27, 2015, Council considered staff report IES15-027 "Speed Cushions on Roads Prone to Speeders" and received it for information.

The report provided a work plan that outlined dates and steps for the installation of the speed cushions pilot project at five locations.

**COMMENTS**

**The pilot project is progressing as outlined in the work plan identified in the staff report that was considered by Council**

As part of the work plan, staff conducted traffic volume counts and speed studies in 20 locations. The selection of the locations was based on Council recommendation, staff experience of problematic areas throughout the Town, and residents' complaints. Based on the results of the studies, the following five worst locations were selected for the implementation of the pilot project:

1. Kennedy Street West – McGee Crescent to Murray Drive
2. Stone Road - Clift Road to Hawtin Lane
3. McMaster Avenue – Hollidge Boulevard to Hollandview Trail
4. Mavrinac Boulevard – Borealis Avenue to Spring Farm Road
5. Conover Avenue - River Ridge Boulevard to Borealis Avenue

**September 22, 2015**

**- 2 -**

**Report No. IES15-054**

The selection of the locations was based on the highest 85% speed that vehicles were travelling at these locations. To meet the technical requirements of the Town's traffic calming policy the minimum speed on street where traffic calming is proposed, the 85<sup>th</sup> percentile speed must be a minimum of 15km/h over the posted speed limit.

Other sites that were considered and did not meet the above criteria, in no particular order are:

1. Laurentide – Aurora Heights Drive to Orchard Heights Boulevard
2. Spence Drive – McClellan Way to Tamarac Trail
3. Seaton Drive – Murray Drive to Simmons Crescent
4. Willis Drive – Seaton Drive to Gleave Court
5. Fairway Drive – Murray Drive to Nisbet Drive
6. George Street – Tyler Street to Kennedy Street West
7. Old Yonge Street – St. John's Sideroad to Batson Drive
8. Halldorson Avenue – Conover Avenue to Mavrinac Boulevard
9. Dunning Avenue – Yonge Street to Edward Street
10. Tamarac Trail – Henderson Drive to McClellan Way
11. Batson Drive – Spruce Street (starting at northern intersection with Batson Drive) to Walton Drive
12. Kemano Road – Aurora Heights Drive to Crawford Rose Drive
13. Willow Farm Lane – Tree Grove Circle to Long Valley Road (west leg)
14. Wells Street – Metcalfe Street to Cousins Drive
15. Conover Avenue – Spring Farm Road to Hartwell Way

**Next steps are to complete the speed cushions design and hold a public open house where residents can review the plans and provide comments**

The Town is currently completing the design for the speed cushions for the locations identified above and holding a public open house on **Thursday October 1, 2015** from 5:00 p.m. until 7:30 p.m., where residents can drop by to see the plans, provide comments and ask questions they may have. Staff will be available at the open house to answer questions and discuss the proposed work.

## **LINK TO STRATEGIC PLAN**

***Strategic Plan Goal of Supporting an Exceptional Quality of Life for All***

### **Objective 1: Improve transportation, mobility and connectivity**

Examine traffic patterns and identify potential solutions to improve movement and safety for motorists and pedestrians.

September 22, 2015

- 3 -

Report No. IES15-054

## **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

As recommended.

## **FINANCIAL IMPLICATIONS**

There are no financial implications associated with this report. However, moving forward with the pilot project, the estimated budget for the installation of the speed cushions is between \$75,000 - \$100,000.

## **CONCLUSIONS**

This report has been prepared to update Council on the status of the speed cushions installation pilot project in the Town of Aurora.

The work is progressing according to the work plan that was identified in staff report IES15-027.

The next opportunity for public engagement will be a public open house to review the details of speed cushions for the five short listed locations. The date for this open house is September 30, 2015.

## **PREVIOUS REPORTS**

IES15-027 Speed Cushions on Roads Prone to Speeders – April 27, 2015

## **ATTACHMENTS**

None

## **PRE-SUBMISSION REVIEW**

Executive Leadership Team Meeting of September 10, 2015

***Prepared by: Jamal Massadeh, Traffic Transportation Analyst - Ext. 4374***

  
\_\_\_\_\_  
***Ilmar Simaňovskis***  
***Director, Infrastructure &  
Environmental Services***

  
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***Patrick Moyle***  
***Interim Chief Administrative Officer***



**TOWN OF AURORA**  
**GENERAL COMMITTEE REPORT**      **No. IES15-055**

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**SUBJECT:**    *Joint Operations Centre Pre-selected Furniture Purchase*

**FROM:**        *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

**DATE:**        *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. IES15-055 be received; and*

*THAT, notwithstanding any provisions of the Procurement By-law, Teknion Limited be awarded the contract for the supply and install of the new Joint Operations Centre's system furniture and architectural wall systems for an upset limit of \$315,000 plus taxes; and*

*THAT the Director of Infrastructure & Environmental Services be authorized to execute the necessary agreements regarding the award of the contract, including any and all documents and ancillary agreements required to give effect to same.*

**PURPOSE OF THE REPORT**

The purpose of this report is to update Council on the purchase of the Joint Operations Centre's furniture system and the architectural wall system that was designed by One Space Architectural for the new JOC building.

**BACKGROUND**

Council awarded the contract to build the new JOC in the fall of 2014, and as a cost savings measure, staff deleted the general contractor's responsibility for the installation of the main office furniture and glass wall system inside the building, as it was determined to be less costly for the Town to directly purchase the furniture system.

After investigating and evaluating options, the architect specified a Teknion design integrated wall system that works with the building design. The building's electrical and mechanical systems were designed with the Teknion system furniture in mind.

Teknion is currently one of the Town's qualified vendors for furniture. This is based on the Town's practice of piggybacking on the Province of Ontario's procurement contracts. The Town has an adoption agreement with Teknion based on the Province's master agreement for an existing vendor of record (VOR), which is for the supply, delivery, and

**September 22, 2015**

**- 2 -**

**Report No. IES15-055**

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installation of office furniture.

Since Teknion is one of the qualified vendors for furniture based on the Province's VOR, and as Teknion's wall systems are designed to work with their furniture and have been incorporated in the office design for the JOC, it is recommended that both the furniture and architectural wall systems be purchased from Teknion. To accomplish this, it is recommended that the contract for furniture and architectural wall systems be awarded to Teknion. This report provides details on this recommendation.

### **COMMENTS**

**There are two categories of furniture for the JOC: system furniture and modular office wall systems.**

The office space design has included a combination of conventional office spaces in combination with modular partitions to create cubicle pods. This is the most cost effective arrangement for office furnishing and work space creation.

For the furniture based wall space, the architect designed the space to accommodate the Teknion product line as this is currently one of the Town's qualified vendors for office furniture.

**Architectural wall systems were excluded from the construction tender and budgeted separately, as it is expected that the Town will benefit from significant discounts extended from government pricing.**

During design, the architectural team independently evaluated options for the furniture wall systems, and in consultation with the various vendors recognized that government-preferred pricing could not be extended to a private purchaser such as a contractor. This is due to competition and pricing structures within the industry. Based on this constraint, it was decided that the most cost effective approach to procuring the wall systems was by having the Town make the purchase directly and then have the vendor coordinate the installation with the contractor. This is an approach typically used for pre-selected equipment and allows for cost efficiencies as well as commitment to design decisions without the risk of having to change design during construction to accommodate an alternate product or system.

**Staff recommend procuring the Teknion wall systems to ensure compatibility with the design and integration with the approved Teknion furniture.**

The design team investigated several options for furniture systems during the design phase and selected the Teknion product line as the best option for this building. All auxiliary furniture can be specified through alternative vendors, but to use another wall and furniture system could cause issues with the base building as the design and layout



**September 22, 2015**

**- 3 -**

**Report No. IES15-055**

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of electrical and lighting requirements have been completed based on this system.

Given that the architect specified a Teknion design integrated wall system when creating the building layout, the use of an alternative furniture and architectural wall system would not be appropriate at this time and could create additional costs. It is under these conditions that IES staff are recommending proceeding with the Teknion solution for the furniture and wall system within the office areas of the JOC.

As the contract award is greater than \$100,000, Council approval is required to award the proposed contract in accordance with the Procurement By-law.

#### **LINK TO STRATEGIC PLAN**

##### **Objective 2: Invest in sustainable infrastructure**

Maintain and expand infrastructure to support forecasted population growth through technology.

#### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

Council may direct staff to issue a tender/RFP for the JOC furniture wall systems and consider other products. This alternative will allow for other suppliers of furniture wall systems to provide pricing on their wall systems.

Teknion is the current approved supplier of furniture to the Town. The challenge with an open competition for this system is that the building design and power supply/lighting configurations have been designed to work with the Teknion product line. Any new vendor will have to either accommodate their system with the building design, or the building design will have to be changed. Changing the selected furniture wall system at this stage of the project will result in additional coordination and construction costs to accommodate changes to the installation for an alternate wall system.

#### **FINANCIAL IMPLICATIONS**

Funding of \$315,000 for furniture has been included in the current approved overall project budget based on costing performed during the design phase. This funding is included in the contingency allowance. Other FF&E related purchases are being funded through the approved \$125,000 budget that remains as part of the overall project.

#### **CONCLUSIONS**

The most cost effective approach to providing the cubicle wall and furniture system is to continue with the Teknion system as designed by the architect. During the design phase this was deemed the optimal wall system for the building.

September 22, 2015

- 4 -

Report No. IES15-055

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Teknion has an existing agreement with the Town based on the Province's VOR for furniture purchases at the Town; however, the Provincial procurement under which they were selected did not include wall systems. It is recommended that both the furniture and wall systems be purchased from Teknion to ensure integration and compatibility with the building design. Staff recommend proceeding with Teknion for the wall system and office furniture requirement of the Joint Operation Centre at an estimated budget of \$315,000 plus taxes.

**PREVIOUS REPORTS**

None

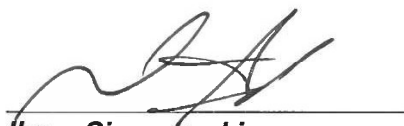
**ATTACHMENTS**

None

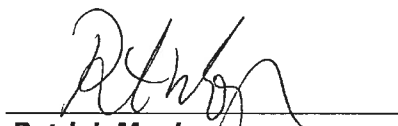
**PRE-SUBMISSION REVIEW**

Executive Leadership Team meeting of September 10, 2015

***Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet-Ext. 4323***



***Iimar Simanovskis  
Director, Infrastructure &  
Environmental Services***



***Patrick Moyle  
Interim Chief Administrative Officer***



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT No. IES15-056**

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**SUBJECT:** *Purchase Order Increase for Sidewalk and Curb Repair*

**FROM:** *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. IES15-056 be received; and*

*THAT Purchase Order No. 97 for Pencon Construction Canada be increased by \$50,000, to an upset limit of \$200,000 (excluding HST), for the Removal and Replacement of Concrete Sidewalk/Concrete Curb & Gutters.*

**PURPOSE OF THE REPORT**

To seek Council approval to increase the above purchase order to complete curb and gutter repair as required in various areas in The Town of Aurora.

**BACKGROUND**

Two contracts are issued annually to address curb and catch basin repairs and sidewalk repairs.

For 2015 these contracts were awarded to two separate contractors. The contractor awarded the curb and catch basin repairs was unable to fulfil the contract requirements and that contract has since been terminated. This work was not completed.

The sidewalk repair work that was awarded to Pencon Construction Ltd has been progressing satisfactorily. This work includes both sidewalk and curb repairs as identified by staff and as tracked on a unit rate basis.

Due to the failure of the first contract, there are a number of outstanding curb repairs related to catch basin issues that should be repaired before the winter season to reduce risk of equipment damage and improve road way conditions for the traveling public.

**COMMENTS**

Currently Town staff has done a town wide inspection and has compiled a list of locations that require curb repairs before the upcoming winter season. These are high

**September 22, 2015**

**- 2 -**

**Report No. IES15-056**

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priority due to location or condition and need to be addressed before winter. The Pencon contract has a unit price and budget for curb repairs, however their budget has been completed.

To address these remaining curb issues, staff are recommending using \$50,000 from the unspent funds committed to the cancelled contract. This will allow for repair of critical curb areas that was to be initially completed by the cancelled contractor.

This approach will not require any increase in existing budgets. Uncompleted catch basin work will be addressed by staff for any critical areas with any remaining uncompleted work being addressed in the 2016 work program.

### **LINK TO STRATEGIC PLAN**

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life for All** by investing in sustainable infrastructure. This project ensures the sidewalks and curbs throughout town meet the needs and expectations of our community.

### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

Council may choose to not authorize this increase that will prevent the completion of curb and gutter maintenance to be performed by the contractor.

### **FINANCIAL IMPLICATIONS**

The costs for this contract are funded through the operating budget and will be allocated to the following accounts:

\$ 50,000 - Operation account No. 04115 – Concrete Curb and Catch Basin Repairs;

There is sufficient funding in the 2015 operating budget.

### **CONCLUSIONS**

It is recommended that the purchase order for Pencon Construction Limited be increased by \$50,000, to a revised upset limit of \$200,000 excluding taxes to complete curb repair works required for 2015. This does not impact current approved budget limits as these funds are a result of savings realized through cancelation of a second contract (curb and catch basin repairs) that was unable to perform satisfactorily.

**September 22, 2015**

**- 3 -**

**Report No. IES15-056**

Any remaining uncompleted work resulting from the cancellation of the curb and catch basin repairs contract will be addressed in the 2016 work program.

**PREVIOUS REPORTS**

None

**ATTACHMENTS**

N/A

**PRE-SUBMISSION REVIEW**

Executive Leadership Team Meeting of September 10, 2015

***Prepared by: Steve Wilson, Coordinator Project Delivery - Ext. 4377***



***Ilmar Simanovskis  
Director, Infrastructure &  
Environmental Services***



***Patrick Moyle  
Interim Chief Administrative Officer***



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT**

**No. LLS15-053**

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**SUBJECT:** *Pending List*

**FROM:** *Warren Mar, Director of Legal & Legislative Services/Town Solicitor*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. LLS15-053 be received for information.*

**PURPOSE OF THE REPORT**

To keep Council apprised of pending issues originating from General Committee and Council meetings.

**BACKGROUND**

Attached is a list of motions and directions from Council. The list is intended for information purposes. The text in bold represents changes in status since the last distribution.

**COMMENTS**

None

**LINK TO STRATEGIC PLAN**

None

**ALTERNATIVE(S) TO THE RECOMMENDATIONS**

None

September 22, 2015

- 2 -

Report No. LLS15-053

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**FINANCIAL IMPLICATIONS**

None

**CONCLUSIONS**

That Report No. LLS15-053 be received for information.

**ATTACHMENTS**

Attachment #1 – Pending List

**PRE-SUBMISSION REVIEW**

Executive Leadership Team – September 10, 2015

*Prepared by: Patty Thoma, Council & Committee Coordinator/Deputy Clerk, ext. 4227*



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**Warren Mar**  
**Director of Legal & Legislative**  
**Services/Town Solicitor**



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**Patrick Moyle**  
**Interim Chief Administrative Officer**

**Attachment #1**

Revised: September 16, 2015

**PENDING LIST**

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
C1	2014-07-29	Motion (a) Councillor Buck Re: Aurora United Church	THAT the Mayor be directed to seek a meeting between Town and Church representatives to discover how the Town and the Aurora United Church might work together for renewal of the Church and municipal functions, for the benefit to both.	Mayor Dawe	<u>COMPLETED</u>

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**General Committee Meeting Agenda  
Tuesday, September 22, 2015**

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
BBS1	2014-02-04	5. BBS14-005 – Proposed Sign Variance Evaluation Criteria and Process	THAT Council direct staff to continue with the Sign By-law project plan, including maintaining the status quo with Council being the approval body for sign variances and bring forward an amended Sign By-law to a future Council meeting.	BBS	Sign Review and Project Plan in progress, target for new bylaw before Council – Q3 2015.
BBS2	2014-12-16	(e) Councillor Mrakas Re: Amendment(s) to the Temporary Sign By-law	THAT this item be referred back to staff to consider in the context of the current Sign By-law Review and provide feedback to Council.	BBS	In progress – see BBS1.
BBS3	2015-01-20	Motion (d) Councillor Mrakas Re: Sign By-law Enforcement	THAT staff be directed to report on options to ensure necessary staff to enforce the Temporary Sign By-law as it pertains to municipal election signs.	BBS	Future consideration.

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Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CAO1	2015-02-10	Motion (c) Councillor Thom Re: Town of Aurora's Official Town Flag	BE IT FURTHER RESOLVED THAT staff be directed to report back on updates to the Town's brand standard guide on the appropriate use of the Town's official flag and corporate logo flag.	CAO	<u>COMPLETED</u> Council adopted Report No. LLS15-032 May 11/15- Flags on order.
CAO2	2015-04-15	1(10) CAO15-005 – Town of Aurora Strategic Plan (2015) Update	THAT Report No. CAO15-005 be referred back to staff and staff be directed to come forward with a report card on the implementation of the Strategic Plan in its current form prior to consideration of any update.	CAO	<u>COMPLETED</u> Council adopted Report No. CAO15-006 May 11/15 and CAO Memo - Jun.23/15.
CAO3	2015-03-31	4. Memorandum from Mayor Dawe Re: Correspondence from MPP Ernie Hardeman, Oxford – Housing Services Corporation Accountability Act, 2015	THAT the memorandum regarding Correspondence from MPP Ernie Hardeman, Oxford – Housing Services Corporation Accountability Act, 2015 be received and referred to staff for further information.	CAO	<u>COMPLETED</u> Council adopted Memo re Private Members Bill 74 – Housing Services Corporation Accountability Act, 2015, May 26/15.
CAO4	2015-04-28	Motion (b) Councillor Thompson Re: Corporate Communications Policy	THAT the Town of Aurora's Corporate Communications Plan (2011) and the Corporate Communications Policy be placed on the next Agenda for review and direction from Council; and  BE IT FURTHER RESOLVED THAT staff bring forward, for Council's approval, a revised Corporate Communications Plan and Corporate Communications Policy prior to the end of 2015.	CAO	<u>PARTIALLY COMPLETED</u> Council adopted Memo re Communications May 11/15.
	2015-05-11	1(16) Memorandum from Chief Administrative Officer Re: Communications	THAT the memorandum regarding Communications be received; and  THAT a public Council workshop be scheduled to review the Communications Policies and Corporate Communications Strategic Plan; and  THAT staff be directed to engage residents,	CAO	

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PENDING LIST						
REVISED: September 16, 2015	REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
		2015-07-14	4. CAO15-009 – Results of Communications Survey	including at the upcoming 2015 Aurora Chamber Street Festival, to obtain ideas on improving the Town's communication and engagement practices and policies. THAT Report No. CAO15-009 be referred to a future Council Workshop to be scheduled in September 2015.	CAO	In progress.
CAO5		2015-04-28	Motion (c) Councillor Abel Re: Town Resources for Events	THAT staff be directed to report back to Council on resources that the Town has available to organizers, for events such as the Run or Walk for Southlake, the Aurora Chamber of Commerce Home Show, or the Winter Blues Festival; and  BE IT FURTHER RESOLVED THAT staff prepare an event package that contains information on available resources, potential locations, required permits, and any other information that may streamline the process in the organization and promotion of various types of events.	CAO	In progress.
CAO06		2015-06-23	Memorandum from Chief Administrative Officer Re: Town of Aurora Strategic Plan (2015) Update	THAT the memorandum regarding Town of Aurora Strategic Plan (2015) Update be referred back to staff for a report on a work plan to update the Strategic Plan using internal resources.	CAO	<u>COMPLETED</u> Council adopted Report No. CAO15-011
CAO7		2015-07-14	4. CAO15-008 – Community Tourism Plan	THAT the Community Tourism Plan be forwarded to the August 11, 2015 Council meeting for consideration, together with the following recommendations:  THAT Council endorse the Community Tourism Plan and specifically approve the Action Plan contained within the Plan; and	CAO	Referred to 2016 Budget

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Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
	2015-08-11	1. CAO15-008 – Community Tourism Plan	THAT the Tourism Coordinator position as outlined within the Action Plan be referred to the 2016 budget process. THAT Item 1, CAO15-008 – Community Tourism Plan, be referred to the 2016 Budget process.		
CAO8	2015-07-28	1. Memorandum from Director of Legal and Legislative Services/Town Solicitor Re: Reconsideration of Council's June 9, 2015 Decision Pertaining to the Potential Acquisition of land for a New CYFS Station	THAT Aurora Council direct staff to proceed with a land securement, subject to a report for final approval in 2015, for construction of a new fire facility to include a suppression crew only."	CAO	In progress - Closed Session Report – July 28/15
CAO9	2015-08-11	Motion(a) Councillor Mrakas Re: 2016 Hiring Freeze	BE IT FURTHER RESOLVED THAT the Interim Chief Administrative Officer develop a vacancy control program and bring forward a proposal for Council's consideration as soon as possible; and	CAO	<u>COMPLETED</u> Council adopted Report CAO15-010 – Aug. 25/15
CAO10	2015-06-23	Motion (a) Councillor Mrakas Re: Community Recognition Review Ad Hoc Committee	...BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be required to report back to Council with recommendations for approval in time for preparation of the 2016 Community Recognition Awards.	CAO	Report pending Committee review.

<b>BOLD = UPDATES</b>	<b>C - Council</b>	<b>BBS – Building &amp; By-law Services</b>	<b>CAO – Chief Administrative Officer</b>	<b>CFS – Corporate &amp; Financial Services</b>	<b>IES – Infrastructure &amp; Environmental Services</b>	<b>JCC – Joint Council Committee/Central York Fire Services</b>	<b>LLS – Legal &amp; Legislative Services</b>	<b>PR – Parks &amp; Recreation Services</b>	<b>PL – Planning &amp; Development Services</b>
K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc									
									Page 5

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
CFS1	2014-04-08	6. CFS14-017 – Development Charges By-law Approval	THAT staff undertake research and public consultation with respect to consideration of splitting and differentiating, and/or offering discounts on the non-residential development charge rates between types of intended land uses, and that such consultation include the Town's Economic Development Advisory Committee, the Aurora Chamber of Commerce, the local development community and any other interested party, and following such consultation prepare a report outlining options considered, feedback received, and a recommendation for Council consideration at a Public Meeting to be held pursuant to the Development Charges Act prior to September 30, 2014.	CFS	Electronic public consultation to take place in September/October, with report to a public meeting of Council in <b>October 2015</b> .  <b>Council referred CFS14-017 to EDAC on Aug.25/15, Item 2 - EDAC agenda – Sep.10/15</b>
CFS2	2014-05-27	Motion (e) Councillor Abel Re: Vacant Commercial Lot Tax Rates	THAT Council direct staff to investigate alternatives and prepare a report with options for Council's consideration on how the Town of Aurora could tax vacant lots.	CFS	Report pending <b>October 2015</b> .
CFS3	2015-04-15	Motion (b) Councillor Mrakas Re: Training and Development Budget	THAT staff provide a report, for Council consideration at the next Budget meeting, that includes the following information: for the year 2014, an itemized list of all conferences and/or training and/or development courses attended by all members of staff, the cost of each conference and/or training and/or development course attended.	CFS	<b>COMPLETED</b> Budget Adopted May 26/15
CFS4	2015-08-25	Motion (b) Councillor Humfries Re: Town of Aurora Financial Health Status	<b>NOW THEREFORE BE IT HEREBY RESOLVED</b> that staff be directed to prepare a Financial Health Status Report for each fiscal year after adoption of the budget to be communicated to	CFS	In progress - Pending November Operating Budget review meetings.

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Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			<p>all residents; and  <b>BE IT FURTHER RESOLVED THAT</b> the format of the Financial Health Status Report of the Town of Aurora should generally adhere to the following guidelines:</p> <ol style="list-style-type: none"> <li>1. It should be clear, concise and meaningful to a majority of Aurora residents;</li> <li>2. It should be a meaningful communication tool based on best practices in the sector;</li> <li>3. It should avoid the use of accounting terminology and reporting formats (e.g., balance sheets);</li> <li>4. It should generally provide information on the following topics:               <ol style="list-style-type: none"> <li>(a) the amount of cash the Town has in the bank;</li> <li>(b) the value of the Town's investments and the rate of return/performance of those investments;</li> <li>(c) the value of the Town's assets;</li> <li>(d) the status of the Town's reserves, including a simplified explanation on the policies guiding the growth and use of the Town's reserves;</li> <li>(e) where the Town spends its money;</li> <li>(f) expectations on the future financial health of the Town; and</li> </ol> </li> </ol> <p><b>BE IT FURTHER RESOLVED THAT</b> staff be directed to present a draft of the format of the Financial Health Status Report at a future General Committee meeting for consideration by Council prior to the adoption of the 2016 Budget.</p>		

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PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES1	2012-11-27 2013-08-13	1(7) IES12-059 – On-Street Parking Safety Concerns on Stone Road 19. IES13-043 – On-Street Parking and Safety Concerns on Stone Road	THAT this Item be referred to staff. THAT this Item be referred back to staff for a report on time restricted parking.	IES	Pending Development of Community Traffic Planning Manual.
IES2	2014-06-24	Memorandum from Chief Administrative Officer Re: Petch House Open Call to the Public	THAT Council direct staff to report back on the costs of accommodating the suggested uses of the Petch House, categorized by function and level of modification required.	IES	Facility uses to be part of Facility-Use Study to be presented by PRS. Costs to be evaluated once use is established.
IES3	2014-12-16	Motion (c) Councillor Abel Re: Speed Cushions on Roads Prone to Speeders	THAT staff be directed to report back to Council on providing for the installation of speed cushions at five (5) locations and to provide a one (1) year follow-up evaluation.	IES	<b>Council received Report IES15-027 – Apr.15/15 that included a work plan with report back to Council early 2017.</b> <b>Sep. 22 GC Agenda - Report IES15-054 updating status and announcing public open house.</b>
IES4	2014-12-16	<b>Motion (d) Councillor Abel Re: Strategy to Remove Excessive Road Signage</b>	<b>THAT staff be directed to formulate a strategy to combine signs on posts, and report back to Council with options to mitigate the number of signs posted, to give our neighbourhoods a cleaner look.</b>	IES	<b>COMPLETED</b> <b>Council adopted Report No. IES15-038 Jun.9/15.</b>
IES5	2015-01-20  2015-01-20	Motion (a) Councillor Mirakas Re: Pilot Project for Left Turn Restrictions at Intersection of Yonge  Motion (b) Mayor Dawe Re: Street Parking Plan for the Downtown Core	THAT the Regional Municipality of York be requested to provide Aurora Council with a presentation prior to the implementation of a pilot project for left turn restrictions to north and southbound Yonge Street at Wellington Street during AM/PM peak traffic periods for the purposes of addressing traffic congestion at said intersection following any such investigation.  THAT staff be directed to investigate the feasibility of implementing a street parking plan as per the attached conceptual plan and to report back to Council as soon as possible.	IES	<b>York Region requested to attend Aurora General Committee meeting to present on signal timing options.</b>

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PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES7	2015-01-20	1(3) BBS15-002 – Parking Regulations and Enforcement	THAT staff report back to Council on the feasibility of implementing an on-street parking permit system and an online just-in-time parking permit system in the Town of Aurora.	Moved from BBS to IES	<b>COMPLETED</b> Council adopted BBS15-009 Sept.15/15.
IES8	2015-02-10	Motion (f) Councillor Thompson Re: Interchange at Highway 404 and St. John's Sideroad	THAT staff meet with the Region of York to express the need for the interchange at Highway 404 and St. John's Sideroad to be constructed prior to 2031 and indicate to them that the Town prefers to have the interchange built in the short term, before 2021; and  <b>BE IT FURTHER RESOLVED THAT</b> staff report back periodically to Council on the progress of the Region's Transportation Master Plan, timelines for future Regional road enhancements, and any progress on the interchange at Highway 404 and St. John's Sideroad.	IES	<b>COMPLETED</b> Council adopted PL15-059 – Aug.25/15.  Staff will report back periodically as directed by Council regarding any progress on the Highway 404 and St. John's Sideroad interchange.
IES9	2015-02-24	Motion (e) Councillor Mrakas Re: Winter Maintenance Service	THAT staff be directed to report to Council, following the end of the 2014-2015 winter maintenance season, with recommendations on how to provide the residents of and businesses in Aurora with better winter service provisions especially as it speaks to snow removal.	IES	<b>Report to Council Q4 2015.</b>
IES10	2015-03-10	1(2) IES15-011 – Northern Six Waste Collection Contract, Tender Preparation Update	THAT staff report back with opportunities to harmonize all Waste Collection By-laws in the Northern Six Municipalities with the aim to improve efficiencies in the Contract Administration and customer service; and  THAT staff report back to Council for direction with respect to opportunities for improvements in the service level(s) provided, range of services provided, opportunities for further waste diversion and cost efficiencies.	IES	<b>Report planned for October 2015.</b>

Revised: September 16, 2015

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PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES11	2015-04-14	Memorandum from Director of IES Re: AFLC Outstanding Deficiency List	THAT three (3) Members of Council, as appointed by the Mayor, be requested to establish an AFLC liaison committee that includes AFLC users and appropriate Town staff to review the AFLC Outstanding Deficiency List and report back to Council on the recommended priorities and communication plan.	IES/PR	<b>COMPLETED</b> Council adopted Report IES15-049 – Sep.15/15
IES12	2015-05-26	Motion (b) Councillor Gaertner Re: Aurora Family Leisure Complex (AFLC) – Rear Door Access	THAT staff be directed to study the options and costs for users to access the rear door to enter the AFLC and bring this information back to Council as expeditiously as possible.	IES/PR	On Aug. 25/15 – Council adopted: THAT the following matters be submitted for Council's consideration in early October 2015: <ul style="list-style-type: none"> <li>• Tree Protection By-law</li> <li>• Back door access to Aurora Family Leisure Complex</li> </ul>
IES13	2015-06-23	Motion (c) Councillor Humfries Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart Drive, Pederson Drive, St. John's Sideroad East, and Bayview Avenue	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to review current traffic studies in the area bounded by Earl Stewart Drive, Pederson Drive, St. John's Sideroad East, and Bayview Avenue, and to report back to Council on the results of those studies including any recommendations for additional safety measures that may be required.	IES	<b>COMPLETED</b> Council adopted Report No. IES15-045 – Aug.25/15
IES14	2015-06-23	Motion (f) Councillor Kim Re: Unnamed Walkways	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to identify all of the unnamed walkways in Aurora, investigate the potential to sell or auction off naming rights to these unnamed walkways and use the revenue generated from them toward various community benefits, and report back to Council.	IES	Report planned for Q4 2015.

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Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
IES15	2015-06-23	10. Correspondence from Jill Foster, CEO and Library Board Secretary Re: Presentation (c) Steve Langlois, Principal Planner, Monteith Brown Planning Consultants Re: Aurora Public Library Facility Needs Assessment	THAT the recommendation of the Aurora Public Library Board of Directors be referred back to staff to report back to Council on both the cost implications and effects of the Library's assumptions of the space within the Library.	IES	Staff investigating impact of request.
IES16	2015-06-23	Motion (d) Councilor Pirri Re: Low Impact Development Reserve Fund	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to draft a report to Council outlining proposed additional fees for redevelopment which increase lot coverage for the purpose of implementing a low impact development reserve fund.	IES	Report planned for Q4 2015.

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Revised: September 16, 2015

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
LLS1	2013-06-18	14. Memorandum from the Director of Customer and Legislative Services/Town Clerk, Re: Additional Information to Report CLS13-010 – Audio Recording of Closed Session Meetings	THAT report CLS13-010 be referred back to staff for a report to Council regarding further information from the Ontario Ombudsman.	LLS	<b>COMPLETED</b> Council adopted Report No. LLS15-025 May 11/15
LLS2	2015-01-20	1(2) BBS15-001 – Accessibility 2014 Election Report	THAT staff report back to Council on the feasibility and cost of telephone and online voting for the 2018 Municipal Election.	Moved from BBS to LLS	In progress.
LLS3	2015-02-10	Motion (d) Councillor Thompson Re: Publication of Recorded Votes	THAT staff report to Council on potential ways in which the voting records of individual Council members may be compiled and made available to residents in a readily accessible annual report.		Report to Council in Q4 2015.
LLS4	2015-02-24	Motion (b) Councillor Mrakas RE: Liquidated Damages	BE IT FURTHER RESOLVED THAT staff report back to Council on the effectiveness of a liquidated damages clause as well as other tools available to ensure contractors meet project timelines and completion dates.	LLS	<b>COMPLETED</b> Council adopted Report No. LLS15-047 Aug. 25/15
LLS5	2015-05-11	New Business Motion No. 1	THAT staff be directed to report back to Council on opportunities to implement a temporary right of access to adjacent landowner property in accordance with s. 132 of the Municipal Act, 2001.	LLS	Council adopted Report No. LLS15-045 Sep. 15/15. By-law to be presented to Council on Sep.29/15.
LLS6	2015-05-26	1 (2) LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest) and  1 (3) LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive)	THAT Item 1(2) LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest) be deferred until such time that staff reports back to Council regarding the policy for management of encroachments throughout the Town.  THAT Item 1(3) LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive) be deferred until such time that staff reports back to Council regarding the policy for management of encroachments throughout the Town.	LLS	Report to be presented at the Oct.6/15 GC meeting.

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K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 12

Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
LLS7	2015-05-11	Motion (a) Councillor Mirakas Re: Canada Post Community Mailboxes	<p>BE IT FURTHER RESOLVED THAT Council direct staff to bring forward recommendations to the next Council meeting to align the Town's by-laws with the City of Hamilton's By-law Number 15-091 which regulates the installation of equipment on roads; and</p> <p>BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Town to install and maintain community mailboxes in established neighbourhoods; and</p> <p>BE IT FURTHER RESOLVED THAT staff bring back a new bylaw for Council's enactment at the next Council meeting.</p>	LLS/IES	<b>COMPLETED</b> Council adopted Report No. LLS15-051 Aug.11/15
LLS8	2015-06-23	Motion (a) Councillor Mirakas Re: Community Recognition Review Ad Hoc Committee	<p>NOW THEREFORE BE IT HEREBY RESOLVED THAT a "Community Recognition Review Ad Hoc Committee" be established; and</p> <p>..BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be required to report back to Council with recommendations for approval in time for preparation of the 2016 Community Recognition Awards.</p>	LLS8  CAO10	<b>COMPLETED</b> Council adopted Report LLS15-049 Aug. 11/15.
LLS9	2015-08-25	Motion (a) Mayor Dawe Re: Special Council Meeting to Review Procedural By-law Number 5330-11	<p>THAT the requirements of Section 11 of the Procedural By-law be waived to permit Council to review the Procedural By-law in the fall of 2015; and</p> <p>BE IT FURTHER RESOLVED THAT a Special Council workshop be scheduled to review staff recommendations to amend the Procedural By-law.</p>	LLS	In progress.

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PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PL1	2013-10-08	Motion (a) Councillor Ballard Re: Principles of Shared Space – Aurora Promenade Study Area	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to investigate the principles of Shared Space and identify any areas where these concepts could be applied within the Promenade Study Area; and  FURTHER that staff report to Council with examples of this concept, the principles applicable to Aurora, and recommendations on how this could be implemented within the Promenade Study Area.	PL	Report scheduled for 2015.
PL2	2014-01-14	8. PL 14-002 – Proposed Bell Mobility Telecommunications Tower, 15320 Bayview Ave. Holdings. 650-676 Wellington Street East; File Number D11-(EX)04-13	THAT report PL 14-002 be referred back to staff to investigate the feasibility of co-location of services on telecommunication towers.	PL	Awaiting response from Bell as to the possibility of co-location with an existing tower in the area.
PL3	2014-02-11	Motion (g) Mayor Dawe Re: Oak Ridges Moraine Conservation Plan and Greenbelt Plan	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff commence a review of the Oak Ridges Moraine Conservation Plan and Greenbelt Plan for presentation to Council; and  BE IT FURTHER RESOLVED THAT comments from the review are forwarded to the Regional Municipality of York to be consolidated and presented to the Province of Ontario on behalf of the Regional Municipality of York.	PL	<b>COMPLETED</b> No Special Council meeting was held as the Provincial comment period was not extended.
	2014-07-15	11. PL 14-043 – Oak Ridges Moraine Conservation Plan & Greenbelt Plan Provincial Review (2015)	THAT Item 11 be referred back to staff to undertake a public consultation in the Town of Aurora, to be completed in conjunction with York Region, and report back to Council in early 2015.	PL	
PL4	2015-04-28	New Business	THAT staff report back through the Environmental Advisory Committee and Parks and Recreation Advisory Committee on the opportunity to develop community gardens.	PL/PR	<b>COMPLETED</b> Council adopted Report PR15-024 – Aug. 11, 2015. See PR15

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K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 14

Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PL5	2015-05-11	Delegation (a) Major Brian Bishop, The Salvation Army Re: Parkland Fees – 15338 Leslie Street (The Salvation Army)	THAT staff report back to Council on the terms of the agreement to finalize the deferral of cash-in-lieu of parkland dedication fees for 15338 Leslie Street including options for community use of The Salvation Army property.	PL/PR	<b>COMPLETED</b> Council adopted Report LLS15-046 – Jul.14/15
PL6	2015-05-11	(1) PL15-039 – Public Consultation Process for Planning Applications, Highland Gate Developments Inc., 21 Golf Links Drive, Files: OPA-2015-01, SUB-2015-01 and ZBA-2015-02	THAT in addition to the June 24, 2015 Public Planning meeting, two (2) additional Public Planning meetings be held in September and October for the purpose of receiving additional public comments related to Highland Gate Development Inc. Files: OPA-2015-01, SUB-2015-01 and ZBA-2015-02; and  THAT the Public Planning meetings be held at a suitable venue outside of Council Chambers as determined by the Town Clerk, to accommodate the anticipated large volume of residents.	PL/LLS	<b>COMPLETED</b> Council adopted Memorandum from Director of Planning & Development Services on June 23/15 Re: Additional Public Planning Meeting Dates for September and October 2015.
PL7	2015-06-23	Memorandum from the Director of Planning & Development Services Re: Corporate Environmental Action Plan Progress Report 2014	THAT the Environmental Advisory Committee be directed to review the Corporate Environmental Action Plan and make recommendations to Council on new initiatives, changes, or updates to the Plan.	PL	Item on EAC agenda – Sep. 3
PL8	2015-08-11	3. Environmental Advisory Committee Meeting Minutes of June 10, 2015	THAT a public education component and strategy be developed instructing residents on the proper discharge of wastewater from private swimming pools and hot tubs, and that options be provided for distribution of this information to all owners as soon as possible; and THAT staff investigate revising the current Sewer Use By-law to deal with the correct handling and discharge of swimming pool and hot tub wastewater; and THAT staff report back to the Environmental Advisory Committee.	PL	In progress.

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K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 15

PENDING LIST						
REVISED: September 16, 2015	REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
	PR1	2008-08-12	15. LS08-039 – Online Pond Removal and Channel Restoration	THAT staff and the working group present the proposed wildlife park to the Lake Simcoe Region Conservation Authority.	PR	Awaiting results of the Hydro geological studies scheduled to be received in 2015.
	PR2	2012-12-18	New Business	THAT staff prepare a report regarding the Terms of Reference for the Parks and Recreation Advisory Committee. THAT staff report back on the issue of two or more non-profit sports groups within the Town of Aurora.	PR	Staff recommend postponing this discussion until a new committee is established following the 2014 election.
	PR3	2015-04-28	1(12) PR15-010 Aurora King Baseball Association Provision of Maintenance Service at Stewart Burnett Park Baseball Diamond	THAT Report No. PR15-010 be received; and THAT the maintenance service level for Stewart Burnett Park baseball diamond be enhanced as set out in attached Schedule "A" entitled S. B. Maintenance Services; and THAT the requirements of Schedule "A" entitled S. B. Maintenance Services be included in the facility maintenance agreement between the Aurora King Baseball Association (AKBA) and the Town authorized by Council on April 14, 2015; and THAT \$7,000.00 be added to the 2015 Parks Operations Budget for the enhanced baseball diamond maintenance service level; and THAT the Town compensate the AKBA in an amount not to exceed \$7,000.00 for the provision of said maintenance services; and THAT the AKBA provision of enhanced maintenance services at Stewart Burnett Park baseball diamond be identified as a one (1) year pilot project; and THAT staff report back on the pilot project after the conclusion of the 2015 baseball season.	PR	<b>In progress.</b>

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K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 16

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PR4	2010-04-27	1(1) CAO10-006 – Anne Bartley Smith Lands	THAT the Chief Administrative Officer report back to Council with a draft custodial relationship agreement with the Ontario Heritage Trust related to the Anne Bartley Smith Lands when appropriate.	PR <small>(transferred from CAO)</small>	On February 12, 2013 Council directed staff, through the Trails and Active Transportation Committee, to explore opportunities with the Ontario Heritage Trust to fulfill the Trails Master Plan through the Anne Bartley Smith lands.  <b>Council adopted Closed Session Report No.PR15-021 – Jul.28/15.</b>
PR5	2014-02-11	New Business	THAT staff explore options for the purchase of 100 Bloomington Road and obtain an appraisal on the land and report back to Council.	PR/LLS	
PR6	2014-02-2	1(6) PR14-008 – Sports Dome	THAT Council authorize staff to explore the concept and carry out the appropriate due diligence for the transfer of ownership of the Sports Dome to the Town of Aurora and the operation of the Sports Dome to the Aurora Youth Soccer Club (AYSC); and  THAT staff engage the services of a consultant to inspect and prepare a report on the condition of the Sports Dome; and  THAT staff prepare terms and conditions for an agreement with the AYSC on the operation of the Sports Dome.	PR	In progress.
PR7	2014-07-29	11.PR14-035 – Urban Forest Study (UFORE)	THAT Council direct staff to report back to the incoming Council in 2015 with a further report detailing the implementation of each of the recommendations contained in the Urban Forestry Study (UFORE) Report including the associated financial implications; and  THAT the final draft of the UFORE Study be posted on the Town of Aurora website for public review and comment and that any comments received be summarized and included in the report to Council.	PR	<b>Report going to Oct. 6/15 GC meeting.</b>
PR8	2014-06-24	New Business	THAT Council direct staff to review public safety and access to the McLeod Wood Nature Reserve and	PR	Awaiting response from Planning on Re-zoning application.
<b>BOLD = UPDATES</b> <b>C - Council</b> <b>BBS – Building &amp; By-law Services</b> <b>CAO – Chief Administrative Officer</b> <b>CFS – Corporate &amp; Financial Services</b> <b>IES – Infrastructure &amp; Environmental Services</b> <b>JCC – Joint Council Committee/Central York Fire Services</b> <b>LLS – Legal &amp; Legislative Services</b> <b>PR – Parks &amp; Recreation Services</b> <b>PL – Planning &amp; Development Services</b>					
<b>K:\Legal &amp; Legislative Services\GOV\CouncilComm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc</b>					



PENDING LIST					Revised: September 16, 2015
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			report back to Council regarding the costs associated with erecting a fence on the Leslie Street side of the McLeod Nature Reserve and regarding the current maintenance of the property.		Cost to be included in 2015 Capital Budget.
PR9	2015-01-20	Motion (c) Mayor Dawe Re: Community Radio Station	THAT staff be directed to investigate the feasibility of this proposal and report back to Council as soon as possible.	PR	<b>COMPLETED</b> Council adopted Report PR15-022 – Jul.14/15
PR10	2015-02-10	Motion (a) Councillor Pirri Re: Renaming of Aurora's Portion of the Nokiidaa Trail in Honour of Tim Jones	THAT staff bring forward a report to Council regarding the renaming of Aurora's portion of the Nokiidaa Trail in honour of Tim Jones.	PR	<b>COMPLETED</b> Council adopted Report PR15-023 - August 25, 2015
PR11	2015-02-24 2015-03-24	Motion (d) Councillor Thompson Re: Development of a Sport Plan 1(2) PR15-008 – Development of Sport Plan for Aurora	THAT staff report to Council on the development of a Sport Plan for the Town of Aurora.  THAT the engagement of a consultant for the development of a Sports Plan for Aurora be combined with the Parks and Recreation Master Plan review and update.	PR	In progress – RFP awarded – Council to receive report late 2015.
PR12	2015-03-10	Motion (b) Councillor Kim Re: Multicultural Festival	THAT staff be directed to investigate and report back to Council on the potential for Aurora to hold a multicultural festival similar to those of other York Region Municipalities with a timeline of an inaugural event to be held sometime in 2016.	PR	Report to be provided as part of 2016 Budget deliberations.
PR13	2015-04-28	1 (13) Accessibility Advisory Committee Meeting Minutes of April 1, 2015	“THAT staff be directed to bring a report to Council regarding the need for an Inclusion Coordinator for aquatics and recreation services.”	PR	No new staff being contemplated per Council direction.
PR14	2015-04-28 2015-08-11	New Business  16. PR15-024 – McMahon Park Neighbourhood Garden	THAT staff report back through the Environmental Advisory Committee and Parks and Recreation Advisory Committee on the opportunity to develop community gardens.  THAT the local area residents in the vicinity of McMahon Park be consulted according to the	PL/PR  PR	<b>COMPLETED</b> Council adopted Report PR15-024 - August 11, 2015.  Residents who live within 400 metres of McMahon Park were

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K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 18

Revised: September 16, 2015

PENDING LIST

REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			process set out in Report No. PR15-024 to gauge public interest in the establishment of a neighbourhood garden in a section of McMahon Park; and THAT staff report back to Council on the outcomes of the consultation process and any recommendations pertaining to the establishment of a neighbourhood garden in McMahon Park.		hand delivered surveys with a deadline of Sep 25/15 to submit comments.
PR15	2015-03-31	Motion (a) Councillor Thom Re: Canada 150 Celebrations	THAT Council direct staff to bring forward a report with recommendations regarding the implementation of a "Canada 150 Committee", similar to the "Aurora Sesquicentennial Committee", for the purpose of coordinating Town of Aurora events surrounding the 150th anniversary of Confederation; and  BE IT FURTHER RESOLVED THAT Council direct staff to investigate and include in their report any possible synergies and collaboration opportunities with the federal and provincial governments as they roll out their plans for Canada 150 celebrations.	PR	Sep. 22 GC Agenda - Report No. CA015-012.
PR16	2015-05-11	Motion (d) Councillor Abel Re: Aurora Winter Blues Festival	THAT staff be directed to report back to Council as soon as possible, on opportunities to extend the 2015 Concerts in the Park series by one (1) additional week in collaboration with the organizers of the Aurora Winter Blues Festival.	PR	COMPLETED Council adopted Report PR15-014 on June 9/15.
PR17	2015-05-26	Motion (c) Councillor Gaertner Re: Draft Tree Protection By-law	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff place the matter of the Draft Tree Protection By-law on a future General Committee agenda for discussion and direction, with a copy of all previous staff reports dealing with this matter as well as a copy of the Town's current Tree By-law and Tree Destruction Permit; and	PR	On Aug. 25/15 - Council adopted: THAT the following matters be submitted for Council's consideration in early October 2015: • Tree Protection By-law • Back door access to

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K:\Legal & Legislative Services\GOV\CouncilComm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 19

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
			<p><b>BE IT FURTHER RESOLVED THAT staff be directed to prepare and bring a comprehensive report to General Committee prior to the end of September 2015 containing a written summary of the review process and all written or verbal input received from the general public at the Public Planning meeting and other Council meetings outlined in this motion; and</b></p> <p><b>BE IT FURTHER RESOLVED THAT that staff be directed to provide Council with options for meeting dates for Council to invite the public to comment and offer input on the Draft Tree Protection By-law.</b></p>		Aurora Family Leisure Complex
PR18	2015-07-14	Delegation (b) Mark Setter and David Tomlinson Re: Progress of 2C Wildlife Park Development Project	<p>THAT the presentation of Mark Setter and David Tomlinson be received and referred to staff for comment and recommended course of action, to be provided to the Parks and Recreation Advisory Committee, Trails and Active Transportation Committee, and Environmental Advisory Committee for comment and recommendation, prior to staff reporting back to Council.</p>	PR	Design Phase in progress.
PR19	2015-07-14	Motion (c) Councillor Humfryes Re: Church Street School Landscaping	<p><b>NOW THEREFORE BE IT HEREBY RESOLVED THAT staff review and provide appropriate landscape designs that would be more suitable for the building; and</b></p> <p><b>BE IT FURTHER RESOLVED THAT the design options be first presented to the Aurora Cultural Centre Board to ensure that the design is conducive to Cultural Centre programming and vision, followed by a report to Council early in September 2015.</b></p>	PR	Report will be presented during 2016 Budget deliberations.

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K:\Legal & Legislative Services\GOV\Council\Comm\Agendas\Minutes\2015\Working Folders\Pending List\Master Pending List - September 2015 Update.doc Page 20

PENDING LIST					
REF. #	MTG DATE yyyy-mm-dd	REPORT TITLE/SUBJECT	ACTION	ACTION DEPT	RESPONSE/STATUS
PR20	2015-08-11	Delegation (b) Don Lewis, President , Aurora Lions Club Re: Home for the Aurora Lions Club	THAT the presentation of Don Lewis, President, Aurora Lions Club, be received and referred to staff for a report back to Council.	PR	
PR21	2015-08-11	Delegation (c) Bruce Stafford and Stephen Kimmerer, Sport Aurora Re: Consideration of Multi-Sport Use Facility/Hallmark Building	THAT the presentation of Bruce Stafford and Stephen Kimmerer, Sport Aurora, be received and referred to the Director of Parks and Recreation Services for consultation in relation to the Parks and Recreation Master Plan and a report back to Council.	PR	
PR22	2015-08-11	Motion (c) Councillors Thompson and Councillor Mirakas Re: Establishment of a Cultural Precinct	NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to conduct an RFP to engage a design firm to establish a Vision and Conceptual Plan for the Cultural Precinct Area; and BE IT FURTHER RESOLVED THAT the final report and conceptual plan for the Cultural Precinct Area be presented to Council for consideration prior to the approval of the 2016 Budget.	PR	In progress. Report No. PR15-026 adopted at Sep. 15/15 Council meeting.

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**TOWN OF AURORA  
GENERAL COMMITTEE REPORT**

**No. LLS15-054**

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**SUBJECT:** *Heritage Advisory Committee Vacancies*

**FROM:** *Warren Mar, Director of Legal & Legislative Services/Town Solicitor*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. LLS15-054 be received; and*

*THAT the Heritage Advisory Committee Terms of Reference be amended to change the number of Honorary Members from two (2) to one (1).*

**PURPOSE OF THE REPORT**

To advise Council of vacancies on the Heritage Advisory Committee ("HAC") and receive Council direction regarding the vacant Honorary Member position.

**BACKGROUND**

On August 17, 2015, Stan Rycombel, a Citizen Member of the HAC, submitted his resignation to the Town Clerk, and on August 25, 2015 John McIntyre, Honorary Member, submitted his resignation to the Town Clerk. The Policy for Ad Hoc/Advisory Committees and Local Boards ("Policy") states:

**Resignation, Withdrawal or Removal from Office**

6.4 Members may resign from office at any time by submitting a letter of resignation to the Clerk and such resignation shall be effective upon receipt of such letter by the Clerk. Normally resignations are tabled for the information of Council at a subsequent Meeting.

**Continuation Where a Member Is Retired**

6.6 It is intended that all Local Boards and Committees shall have the membership as set forth in the Terms of Reference for that entity. Where a Member resigns or is removed from office, Council shall determine within two (2) months whether to select a new Member or amend the Terms of Reference respecting the membership of that entity.

September 22, 2015

- 2 -

Report No. LLS15-054

The current Terms of Reference for the Heritage Advisory Committee states:

The Committee shall be comprised of seven (7) Members:

- Two (2) Members of Council, one (1) appointed as Chair for a two-year term, the other appointed as Chair for the following two-year term; and
- Five (5) Members of the public, and two (2) Honorary Members.

## **COMMENTS**

### Citizen Member Vacancy

Section 7.5 and 7.7 of the Policy states:

#### **Advertising**

- 7.5 All vacancies for Local Boards and Committees shall be advertised in the local media and any manner determined by the Clerk.

#### **Selection Process**

- 7.7 After a vacancy has been advertised, the Clerk shall provide Council with all applications received to date in relation to that office and all applications received during the term of the current Council provided such applications indicate a general willingness to hold an office such as the one that is vacant.

Staff will begin advertising to fill the Citizen Member vacancy on the HAC. Any application received as a result of this process, including previous applications received early in 2015, will be presented for Council consideration at a future meeting. To ensure that Council only considers applicants currently interested in serving on HAC staff will contact applicants to confirm their continued interest and qualifications.

### Honorary Member Vacancy:

The Policy is silent on the definition, role and process for appointing Honorary Members of an Advisory committee. Council has previously appointed two (2) Honorary Members of the HAC who are full voting members of the Committee but not subject to the attendance rules of the Policy. These appointments have generally been made either:

1. to provide continuity with previous committee where a member is otherwise unable to be appointed as a result of the Policy's two term maximum; or
2. to recognize the significant contribution of the appointee to the Town or committee.

September 22, 2015

- 3 -

Report No. LLS15-054

With no established criteria for determining the process to appoint an Honorary Member it is recommended that the composition of the committee be changed to include only one (1) Honorary Member.

**ALTERNATIVES TO THE RECOMMENDATION**

1. Council may decide to amend the Terms of Reference by reducing the Citizen Members to four (4);
2. Council may decide to bestow the honour of Honorary Member on a suitable candidate;
3. Council may decide to amend the Terms of Reference by reducing the Honorary Members to one (1) and increasing the number of Citizen Members to six (6).

**FINANCIAL IMPLICATIONS**

None


**ATTACHMENTS**

Attachment #1 – Terms of Reference

**PRE-SUBMISSION REVIEW**

Executive Leadership Team meeting – September 10, 2015.

***Prepared by: Stephen M.A. Huycke, Town Clerk, ext. 4771***

  
\_\_\_\_\_  
**Warren Mar**  
**Director of Legal & Legislative/  
Town Solicitor**

  
\_\_\_\_\_  
**for: Patrick Moyle**  
**Interim Chief Administrative Officer**



**Attachment #1**

## **HERITAGE ADVISORY COMMITTEE**

### **TERMS OF REFERENCE**

#### **1. PURPOSE**

The Heritage Advisory Committee shall advise and assist Council on all matters relating to the conservation of buildings of historic or architectural value and on all matters relating to the designation and preservation of heritage conservation districts in accordance with the *Ontario Heritage Act*, and not on new planning and development, except for new applications within the heritage resource area, as identified in the Town of Aurora's Official Plan and on all properties as defined in Part IV and V of the *Ontario Heritage Act*.

#### **2. MEMBERSHIP**

The Committee shall be comprised of nine (9) Members:

- Two (2) Members of Council, one (1) appointed as a Chair for a two-year term, the other appointed as Chair for the following two-year term; and
- Five (5) Members of the public, and two (2) Honorary Members.

#### **3. TERM**

The Committee shall be appointed for a two-year term, with the option of a further two-year term and will be concurrent with the term of Council.

#### **4. REMUNERATION**

None.

#### **5. DUTIES AND FUNCTIONS**

- To encourage heritage preservation in Aurora by examining, researching and evaluating properties and areas that may deserve recognition and protection;
- To recommend to Council the designation of architecturally significant properties or districts under the *Ontario Heritage Act*;
- To promote heritage conservation within the Town through newsletters, guides, exhibits and other educational material about notable buildings, streets, and districts in the Town in order to raise community awareness;
- To compile data and other information on heritage buildings and features that may have historical or architectural significance; and





- 
- To comment to Council and Staff on proposed development applications and demolition permits on properties within the heritage area, as identified within the Town of Aurora's Official Plan.

**6. MEETING TIMES AND LOCATIONS**

Second Monday of each month at 7 p.m. with the exception of August and January. Additional meetings of the Committee may be called by the Chair to address urgent matters.

**7. STAFF SUPPORT**

The Planning and Development Services Department provides technical support services and the Legal and Legislative Services Department provides administrative support services to the Committee.

Other Staff representatives will attend Committee meetings on an as-required basis and will provide technical assistance to the Committee.

**8. Agendas**

Agendas are set by the Director in consultation with the Chair.



**TOWN OF AURORA**

**GENERAL COMMITTEE REPORT**

**No. PL15-071**

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**SUBJECT:** *Removal of (H) Holding Provision,  
Zoning By-law Amendment Application  
Casing Developments Inc.  
1114 Wellington Street East  
File: ZBA-2006-03 (H-1)*

**FROM:** *Marco Ramunno, Director of Planning & Development Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. PL15-071 be received; and*

*THAT Application ZBA-2006-03 (H-1) to remove the Holding (H) provisions from the subject lands as detailed in Staff Report PL15-071 BE APPROVED; and*

*THAT the necessary removal of the Holding provisions by-law as referred to in Report No. PL15-071 be enacted at the next available Council meeting.*

**PURPOSE OF THE REPORT**

The purpose of this report is to advise Council that the applicant has satisfied the conditions for removal of the Holding (H) provision which will allow the residential development of the approved draft plan of subdivision (Figure 1).

**BACKGROUND**

Report PL07-137, was approved by Council on November 27, 2007 granting Draft Plan Approval to the proposed Plan of Subdivision consisting of 134 townhouse dwellings. The implementing Zoning By-law 4944-07.D was also enacted at the same meeting and is in effect.

**Location**

The subject lands are located just north of Wellington Street East and west of Leslie Street (Figure 1). The Owner has a pre-servicing agreement with the Town and the lands are currently under construction for servicing.

**September 22, 2015**

**- 2 -**

**Report No. PL15-071**

**Official Plan**

The subject lands are designated “Medium – High Density Residential” by the Town’s Official Plan Amendment No. 30. The “Medium – High Density Residential” designation permits street and/or block row houses. The location and size of such areas are intended to provide a strong built form presence along Wellington Street East and ensure an appropriate transition to the lower density housing type.

Due to the scale, location and cost associated with extending municipal services, the 2B Secondary Plan requires all development be appropriately phased subject to the availability of servicing. All development must follow a logical, co-ordinated and cost-effective expansion of urban development. The proposed removal of “H” application complies with the Official Plan Amendment No. 30.

**Zoning By-law – Removal of Holding ‘H’ Provisions**

The lands subject to the removal of Holding ‘H’ provisions state the following provisions:

- i) York Region has advised in writing that it is no earlier than six (6) months prior to the expected completion of the 16<sup>th</sup> Avenue Phase 2 Trunk Sewer, the 19<sup>th</sup> Avenue Interceptor Trunk Sewer, the Lower Leslie Street Trunk Sewer, the Aurora/Newmarket Feedermain, the Newmarket EQ Tank, the Aurora EQ Tank; or
- ii) The Town of Aurora approves a transfer of servicing allocation to this development that is not dependent upon the construction of infrastructure; or,
- iii) The Regional Commissioner of Transportation and Works confirms servicing capacity for this development by a suitable alternative method and the Town of Aurora allocates sufficient capacity to this development;
- iv) A subdivision agreement, and other agreement(s) as required, have been executed between the owner of the lands and the Corporation of the Town of Aurora;
- v) The Town of Aurora is satisfied that all necessary approvals have been received from all other relevant agencies and government bodies; and
- vi) The Town of Aurora is satisfied that the proposed plan of subdivision complies with the relevant policies of the Bayview Northeast Secondary Plan (OPA # 30) and is satisfied that the removal of the “(H)” represents a logical and orderly progression of development.

**September 22, 2015**

**- 3 -**

**Report No. PL15-071**

**COMMENTS**

**Removal of Holding “H” Provision Requirements**

The applicant has applied to the Town of Aurora to remove the Holding “(H)” provision for the residential R6-53 and R6-54 zoned lots. The “H” provision applying to the subject land was applied by By-law 4944-07.D on November 2007. As indicated above, the site specific provisions of the Zoning By-law contains detailed requirements for the applicant to address prior to removal of the “(H)” Holding prefix.

The applicant has addressed the above mentioned conditions to allow removal of the “(H)” Holding provision. Planning Staff received a clearance letter dated August 25, 2015 from the Region indicated the Owner has fulfilled the conditions relating to the Region as identified in 1), ii) and iii). Furthermore, Staff have received no objections by any departments or external agencies to the request for comments on the lifting of the Hold. On November 27, 2007, Council allocated a total of 134 units of sewage and water capacity to the approved Draft Plan of Subdivision. The subdivision agreement to be entered into between the Town and the Owner has been substantially completed.

Staff are satisfied that the removal of the ‘(H)’ represents a logical and orderly progression of the development and this application is in compliance with the 2B Secondary Plan (OPA No.30) related policies such as density, phasing, availability of servicing and the holding zone policies.

Planning Staff are satisfied that the preconditions as identified above have been met and by-laws to remove the Holding (H) provisions may be passed.

**ALTERNATIVE(S) TO THE RECOMMENDATIONS**

None.

**FINANCIAL IMPLICATIONS**

The removal of the Holding provisions currently applying to the 2B Subdivisions will allow the subdivision agreement to be registered and the lands to be developed for residential purposes in accordance with their draft plan conditions. Fees and securities are payable upon execution of the subdivision agreements and development charges will be payable at the time of building permit issuance. The development of the 2B residential lands will add to the Town’s assessment growth.

September 22, 2015

- 4 -

Report No. PL15-071

## **PREVIOUS REPORTS**

General Committee Planning Report No. PL07-137 dated, November 20, 2007.

## **CONCLUSIONS**

The criteria for removal of the "(H)" provision on the subject lands have been satisfied. Therefore, Staff recommends that Council remove the Holding "(H)" provision on the subject lands thereby allowing the development of the lands to proceed.

## **ATTACHMENTS**

Figure 1 – Location Map

Figure 2 – Casing Developments Inc. – Area subject to removal of (H)

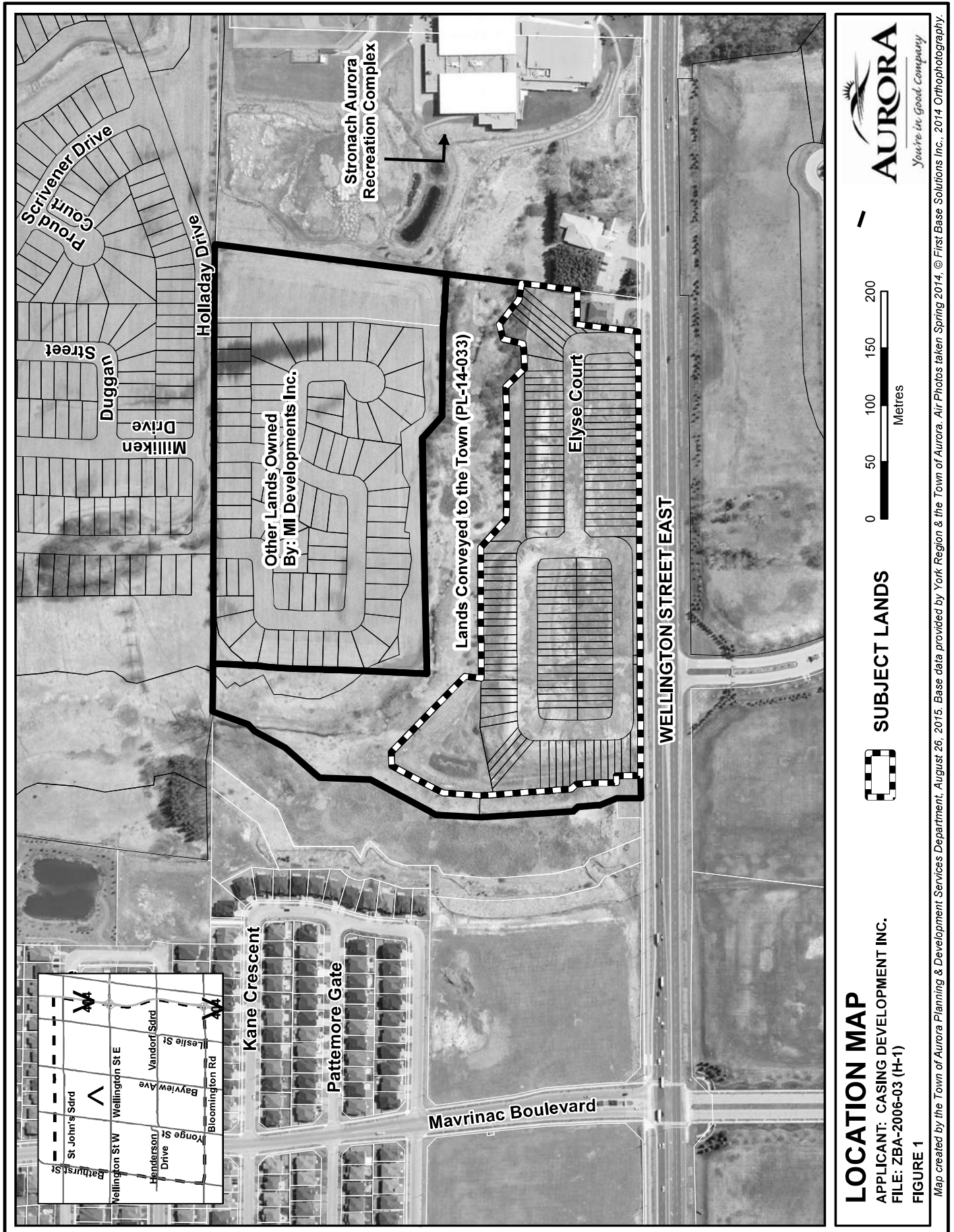
## **PRE-SUBMISSION REVIEW**

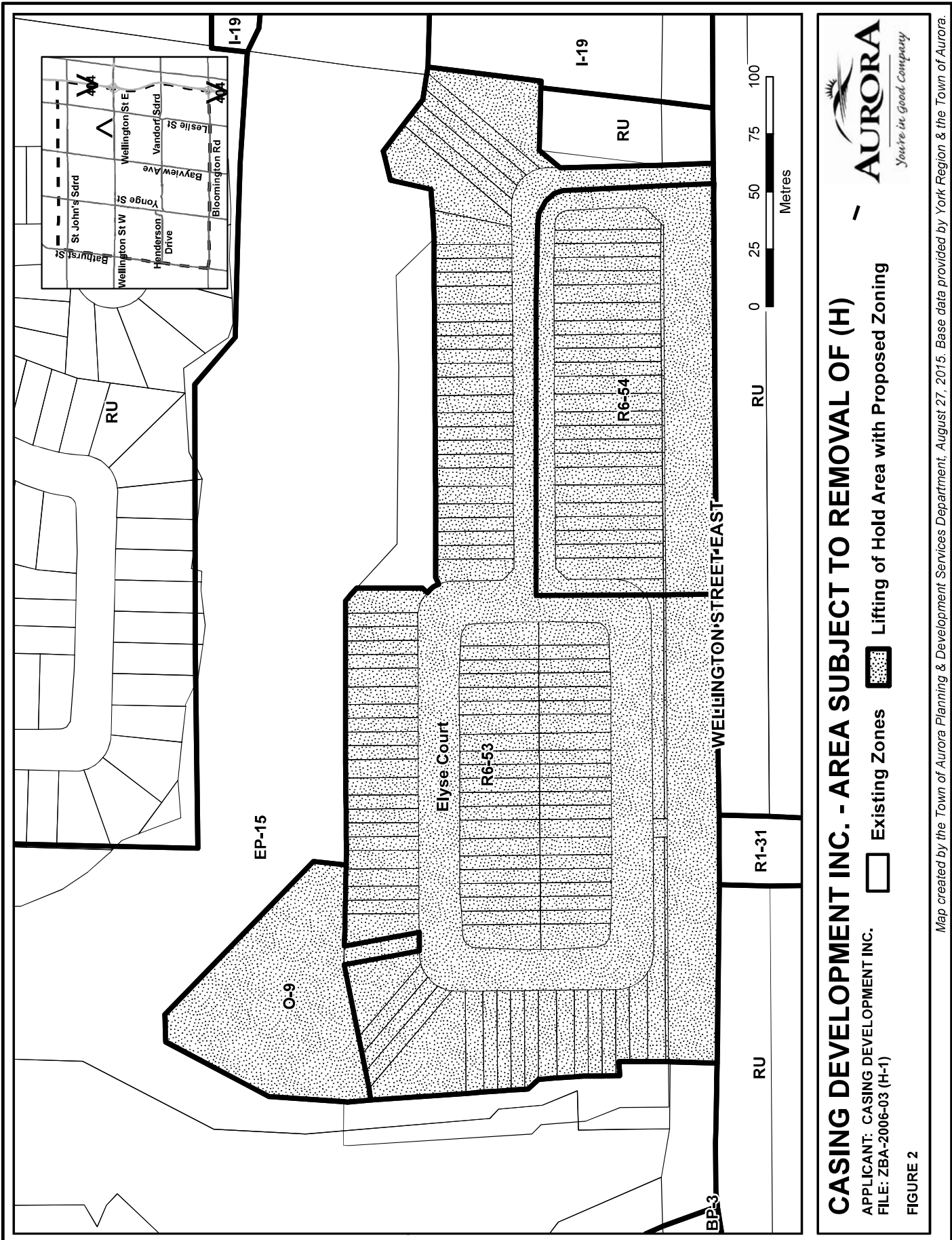
Executive Leadership Team Meeting – September 10, 2015

*Prepared by: Lawrence Kuk, Planner, Extension 4343*

  
**Marco Ramunno, MCIP, RPP**  
**Director of Planning & Development**  
**Services**

  
**Patrick Moyle**  
**Interim Chief Administrative Officer**







**TOWN OF AURORA**

**GENERAL COMMITTEE REPORT**

**No. PL15-072**

---

**SUBJECT:** *Request for Street Name Approval  
Brookfield Homes (Ontario) Limited  
2C Planning Area  
File: SUB-2011-04*

**FROM:** *Marco Ramunno, Director of Planning & Development Services*

**DATE:** *September 22, 2015*

---

**RECOMMENDATIONS**

*THAT Report No. PL15-072 be received; and*

*THAT the following street name BE APPROVED for the proposed road within the approved Draft Plan of Subdivision, File SUB-2011-04.*

*STREET "A"*

*WARREN MCBRIDE CRESCENT*

**PURPOSE OF THE REPORT**

To seek Council approval of a street name proposed by Brookfield Homes (Ontario) Limited. The name was selected from the Town of Aurora's approved bank of street names and has been approved by York Region and Central York Fire Services.

**BACKGROUND**

In accordance with the Town of Aurora's Street Naming Policy, developers have the option of requesting specific street names for proposed new developments, pending obtaining clearance by the York Region Planning Department and acceptance by the Town's Fire Department, and subsequently Council's approval. The applicant has indicated their desire to proceed with the clearance of conditions of approval, working towards the preparation of the subdivision agreement and registration of the plan. It is appropriate that the street name be approved for the site at this time.



**September 22, 2015**

**- 2 -**

**Report No. PL15-072**

## **COMMENTS**

The proposed name was selected From the Town of Aurora, Bank of Approved Street Names by Brookfield Homes (Ontario) LTD., who first had the opportunity of reviewing the Approved Bank of Street Names. After careful consideration, the applicant has proposed that Street A take the name of WARREN MCBRIDE Crescent. The proposed name was added to the Bank of Approved Street Names because it is the name of World War 2 veteran who served from 1939 to 1945. The proposed name has been approved by Central York Fire Services and by the Regional Municipality of York.

## **LINK TO STRATEGIC PLAN**

The proposed draft plan of subdivision supports the Strategic Plan goal of **Supporting and exceptional quality of life for all** through its accomplishment in satisfying requirements in the objectives of **strengthening the fabric of our community**.

## **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

1. Council has the option to not approve the proposed name, at which point the developer would have to re-submit alternate requests to the applicable agencies for review and a future report.

## **FINANCIAL IMPLICATIONS**

None.

## **PREVIOUS REPORTS**

None.

## **CONCLUSIONS**

In keeping with Council's resolution respecting the naming of roads, staff recommends that the name WARREN MCBRIDE Crescent be considered for the road servicing the proposed development.

September 22, 2015

- 3 -

Report No. PL15-072

**ATTACHMENTS**

Figure 1 – Location Map  
Figure 2 – Conceptual Site Plan

**PRE-SUBMISSION REVIEW**

Executive Leadership Team Meeting – September 10, 2015.

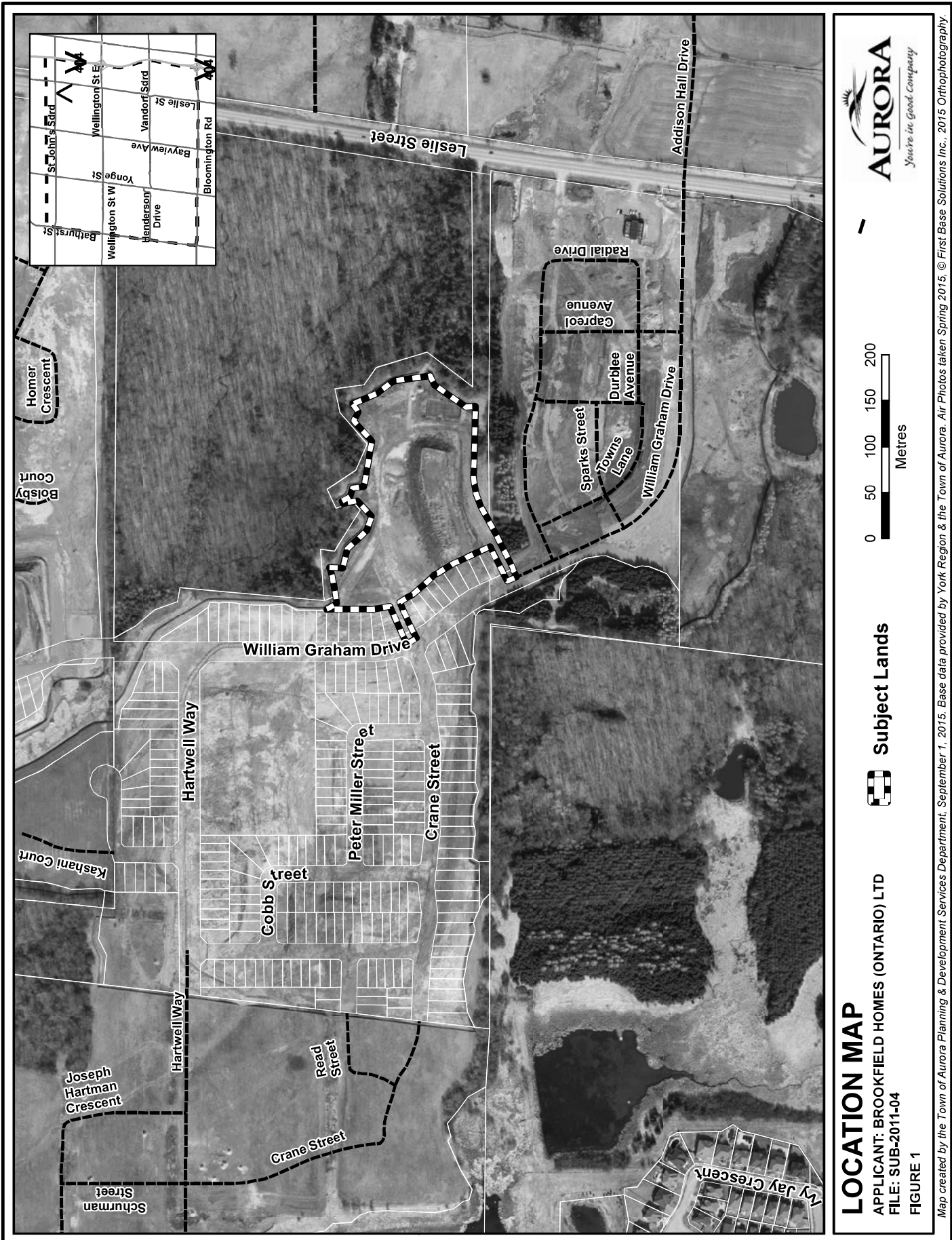
*Prepared by: Mark Lemmon, GIS Analyst - Ext. 4348*

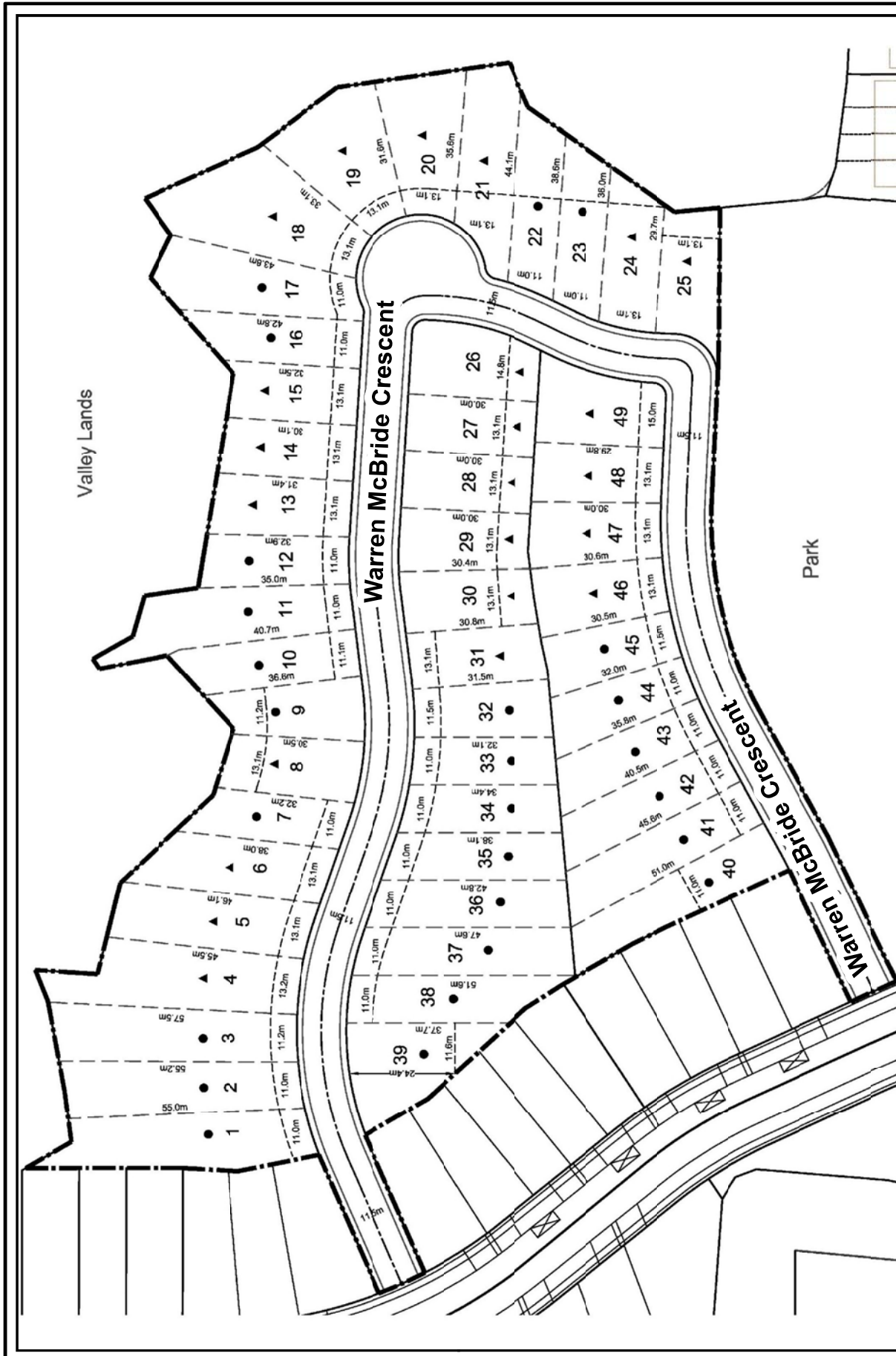


**Marco Ramunno, MCIP, RPP  
Director of Planning & Development  
Services**



**Patrick Moyle  
Interim Chief Administrative Officer**





**CONCEPTUAL SITE PLAN**  
 APPLICANT: BROOKFIELD HOMES (ONTARIO) LTD  
 FILE: SUB-2011-04  
 FIGURE 2



Map created by the Town of Aurora Planning & Development Services Department, September 1, 2015. Drawing provided by Malone Given Parsons LTD.



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT      No. PL15-075**

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**SUBJECT:** *Planning Applications Status List*

**FROM:** *Marco Ramunno, Director of Planning & Development Services*

**DATE:** *September 22, 2015*

---

**RECOMMENDATIONS**

*THAT Report No. PL15-075 be received for information.*

**PURPOSE OF THE REPORT**

This report provides a summary and update of development applications that have been received by Planning & Development Services.

**BACKGROUND**

Attached is a list updating the status of applications being reviewed by Planning & Development Services. The list supersedes the June 16, 2015 Planning Applications Status list and is intended for information purposes. The text in bold italics represents changes in status since the last update of the Planning Applications Status List.

**COMMENTS**

Since the preparation of the last status list, fourteen (14) new planning applications have been filed with Planning & Development Services as follows:

- Site Plan Application (SP-2015-07) to allow a self-storage facility;
- Site Plan Application (SP-2015-05) to allow a building addition for storage;
- Zoning Bylaw Application (ZBA-2015-07) to allow a 250 unit retirement home;
- Official Plan, Zoning Bylaw and Subdivision Applications (OPA-2015-03, ZBA-2015-08 and SUB-2015-04) to allow 42 single detached lots;
- Official Plan, Zoning Bylaw and Site Plan Applications (OPA-2015-04, ZBA-2015-10 and SP-2015-08) to allow 126 townhouse unit development;
- Official Plan and Zoning Bylaw Amendment Applications (OPA-2015-02 and ZBA-2015-06) to allow 68 unit townhouse development; and,
- Zoning Bylaw Amendment and Site Plan Applications (ZBA-2015-011 and SP2015-09) to allow a day nursery use.

September 22, 2015

- 2 -

Report No. PL15-075

- Zoning Bylaw Application (ZBA-2015-012) to allow severances to create four (4) new and one retained residential lots.

### **LINK TO STRATEGIC PLAN**

None.

### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

None.

### **FINANCIAL IMPLICATIONS**

There are no direct financial implications associated with this report.

### **PREVIOUS REPORTS**

Planning Report No. PL15-050, dated June 16, 2015.

### **CONCLUSIONS**

Planning & Development Services will continue to provide this update to inform Council of the number and status of planning applications filed with the Town.

### **ATTACHMENTS**

Figure 1 – Planning Applications Status Map\*

Figure 2 – Secondary Plan Map

Figure 3 – Planning Applications Status List – September 22, 2015

*\*Planning Applications Status Map (large colour version available via Town's website or by visiting Planning & Development Services)*

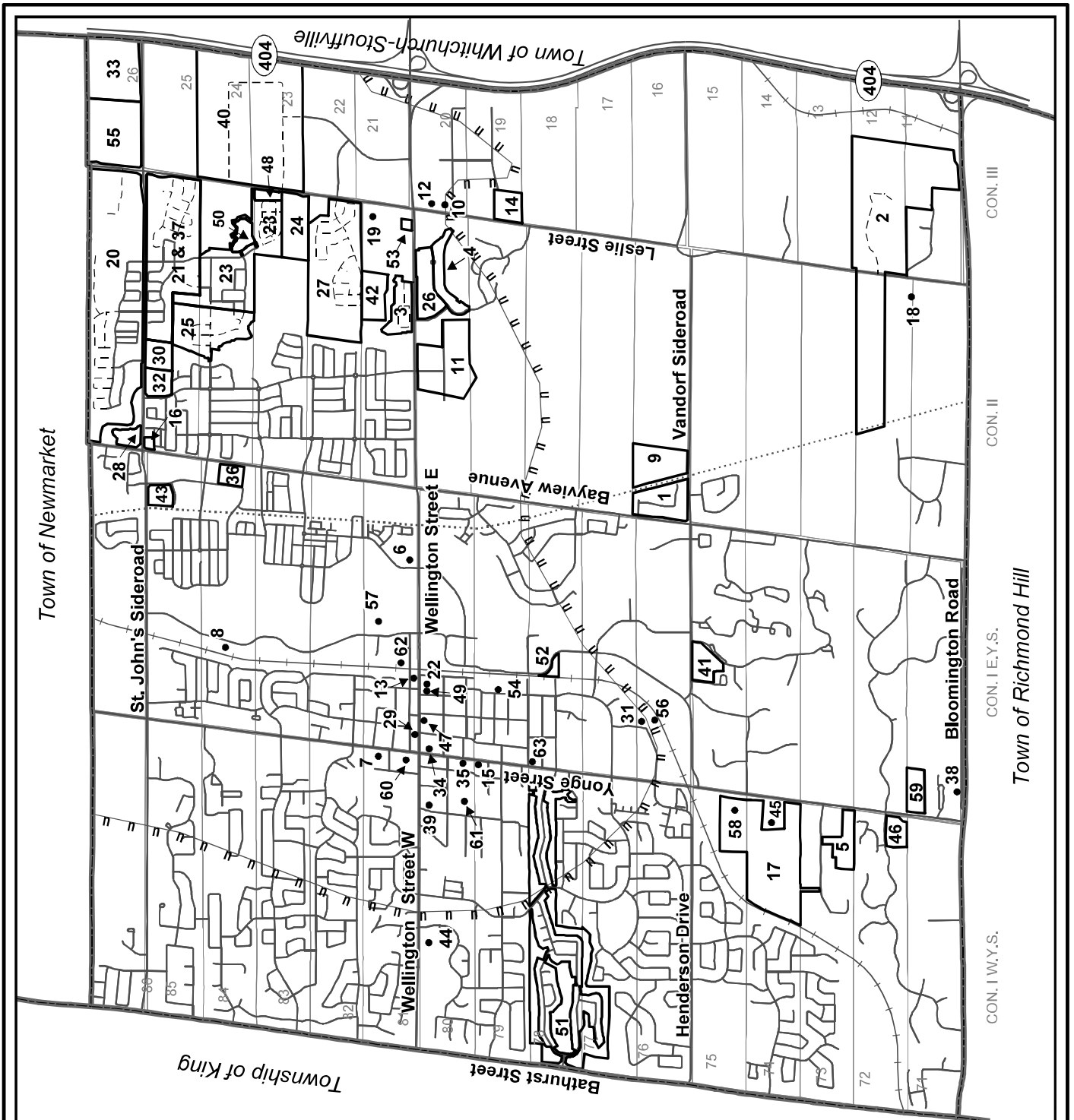
### **PRE-SUBMISSION REVIEW**

Executive Leadership Team Meeting – September 10, 2015.

***Prepared by: Glen Letman, Manager of Development Planning, Ext. 4346***

  
\_\_\_\_\_  
**Marco Ramunno, MCIP, RPP**  
**Director of Planning & Development**  
**Services**

  
\_\_\_\_\_  
**Patrick Moyle**  
**Interim Chief Administrative Officer**



**FIGURE 1**

**PLANNING APPLICATIONS MAP**

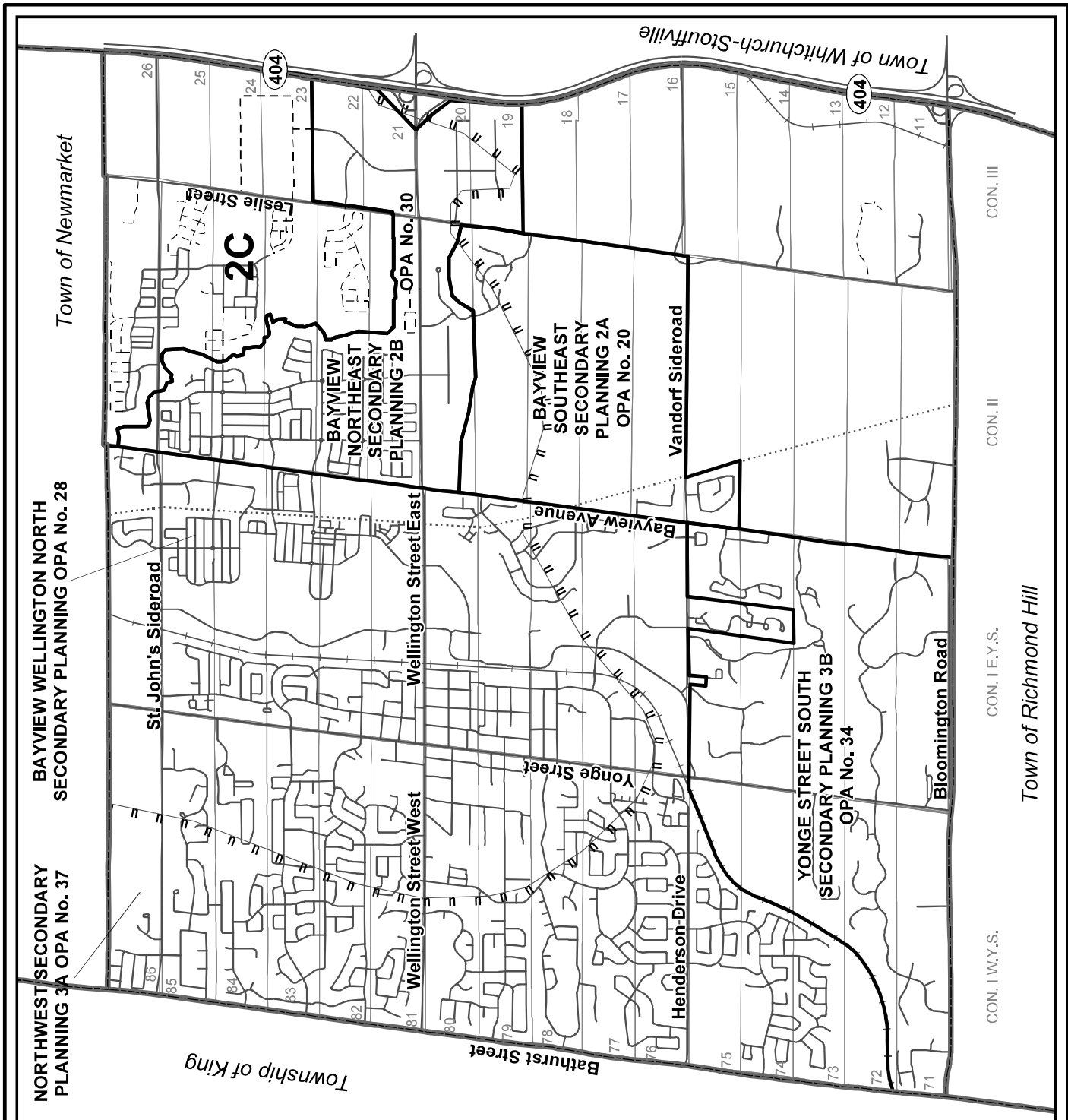
**LEGEND**

**APPLICATIONS**

- Approximate Location
- Large Application
- Municipal Boundary
- Street
- - - Proposed Street
- Oak Ridges Moraine Boundary Line
- Railway
- Hydro Corridor
- Concession Line



*Planning Applications Map created by the Town of Aurora Planning & Development Services Department, November 12th, 2002. Updated on September 14, 2015. Base Data provided by the Region of York.*

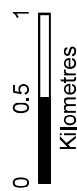


**FIGURE 2**

**SECONDARY PLANS MAP**

**LEGEND**

- Secondary Plan
- Municipal Boundary
- Street
- Proposed Street
- Oak Ridges Moraine Boundary Line
- Railway
- Hydro Corridor
- Concession Line



*Secondary Plans Map created by the  
 Town of Aurora Planning & Development  
 Services Department, November 12th,  
 2002. Updated on September 2, 2015.  
 Base Data provided by the Region of York.*



**PLANNING APPLICATION STATUS LIST – FIGURE 3**  
September 22, 2015

1

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
1.	<p>Genview Development Corp. 14575 Bayview Avenue</p> <p>Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext. 115</p> <p>Files: ZBA-2001-04 &amp; SUB-2001-01</p>	<p>Plan of Subdivision to permit 61 residential lots.</p>	<p>Jan.4, 2001</p>	<p>Phase 1 consisting of 56 lots was registered on October 20, 2011 (65M-4292).</p> <p>Phase II (5 lots) to be developed with adjacent lands: SUB-04-07.</p>
2.	<p>Lebovic Enterprises Limited <i>(Formerly Westhill Redevelopment Co.)</i> 13927 &amp; 14012 Leslie Street and 1796 Bloomington Road</p> <p>GHD Investments. Attn:Glen Easton 905-752-4369</p> <p>Files: OPA-2000-04, ZBA-2000-12 &amp; CDM-2000-03</p> <p>OMB Case No. PL030997, PL080014 OMB File Nos. O030373 Z030149 S030085</p>	<p>Applications for Official Plan Amendment, Zoning By-law Amendment, Draft Plan of Subdivision and Draft Plan of Condominium to permit 75 condo units and 18 hole golf course.</p>	<p>May 3, 2000</p>	<p>Ontario Municipal Board Hearing held September 14, 2010 – January 5, 2011.</p> <p>Ontario Municipal Board approved appeals on April 14, 2011.</p> <p>Ontario Municipal Board issued Order approving; OPA 74, ZBA 5361-11 Plan of Subdivision and Condominium Draft Plan approval on September 15, 2011.</p> <p>OMB issued Order approving Draft Plan of Subdivision on November 14, 2011.</p> <p>Top soil removal permit issued.</p> <p>Subdivision Agreement being prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

2

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>3. MI Developments Inc. Part of Lot 21, Con 2 Attn: Dan Robert 905-726-7805 Files: SUB-2006-01 &amp; ZBA-2006-03</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Application for 134 townhouse units.</p>	<p>Jan. 3, 2006</p>	<p>Council approved Draft Plan of Subdivision on August 14, 2007 and implementing Zoning By-law on November 27, 2007.  Awaiting submission of engineering plans to initiate Subdivision Agreement process.  File Maintenance Fee was received on December 11, 2013.  Subdivision Agreement being prepared.  <b>Removal of H Application applied and being prepared.</b></p>
<p>4. MI Developments Inc. Leslie &amp; Wellington Street E. Attn: Ari Huber 905-726-7607 Files: ZBA-2003-19 &amp; CDM-2003-03</p>	<p>Zoning By-law Amendment and Vacant Land Condominium Applications to permit 14 units detached residential.</p>	<p>May 5, 2003</p>	<p>Revised Draft Plan of Condominium approved on October 9, 2012.  Notice of Decision issued.  Certification of notification with Draft Plan of Condominium sent out on November 13, 2012.  Applicant to clear conditions.  File Maintenance Fee was received on January 17, 2014.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3**  
September 22, 2015

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
5.	<p>Pandolfo, et al. Lot 8, Part Lots 20 &amp; 21, Plan 132 14070 Yonge Street</p> <p>Templeton Planning Consulting Attn: Gary Templeton 905-727-8672</p> <p>Files: OPA-2012-03, ZBA-2003-21 &amp; SUB-2003-02</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision to permit 29 single detached dwellings and two (2) open space blocks.</p>	<p>May 7, 2003</p>	<p>Public Planning Meeting held February 27, 2013. Additional Public Planning Meetings held November 27, 2013 and March 26, 2014. Official Plan Amendment and Zoning By-law Amendment Applications approved by General Committee on June 17, 2014. Official Plan Amendment No. 6 (By-law 5656-14) and Zoning By-law Amendment 5657-14 enacted by Council on August 12, 2014 are in full force and effect. Draft Plan of Subdivision approved by Council on September 23, 2014. OMB Appeal to Council's Decision to Draft Plan Approval. OMB Decision / Minutes of Settlement issued April 23, 2015, Case No. PL141259.</p>
6.	<p>Perwick Inv. (Deltera) Part of Lot 81, Con 1 N/E corner Wellington &amp; John West Way</p> <p>Tridel Attn: Gouled Osman 416-661-9290</p> <p>Files: OPA-2005-03, ZBA-2005-16 &amp; SP-2013-13</p>	<p>Application to Amend the Official Plan and Zoning By-law to permit a 1,255m2 multi-unit retail commercial plaza. Site Plan Application to develop a 1,255 sqm one storey commercial plaza.</p>	<p>Oct. 11, 2005 Revised Appl. Rec'd Jun. 1, 2011. Dec.23, 2013</p>	<p>Council Approved Report July 16, 2013. Official Plan Amendment adopted by Council on August 13, 2013. Regional approval granted November 5, 2013. Site Plan Application received as complete and circulated. Site Plan Application approved by Council on May 26, 2015.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

4

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>7. 1087931 Ontario Ltd. c/o Bruce Spragg Lot 13, Part Lot 14, Plan 246 15356 Yonge Street Attn: Bruce Hall 416-686-3563 Files: ZBA-2006-11 &amp; SP-2006-13</p>	<p>Zoning By-law Amendment Application to permit a single existing detached and 5 new townhouse residential infill development.</p>	<p>Apr. 12, 2006 (ZBA) May 31, 2006 (Site Plan)</p>	<p>Zoning By-law Amendment and Site Plan Application approved by Council on November 10, 2009. LSRCA approval granted. Site Plan Agreement drafted. Inactive.</p>
<p>8. Hamil Inc. 260 Industrial Parkway North Blocks 1, 2, 3 &amp; Part Block 4, 65M-2718 Attn: Michael Langer 416-398-0747 File: SP-2007-09</p>	<p>Minor Site Plan Application to permit an addition to an existing 4,879 m<sup>2</sup> industrial building.</p>	<p>May 25, 2007</p>	<p>Applicant has requested the File to be held in abeyance. Inactive.</p>
<p>9. Genview, formerly Clifford Sifton 908 Vandorf Sdrd. Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: BLK-2007-04 &amp; ZBA-2007-12</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Application to allow for a 20 lot residential development within Settlement Area of the Oak Ridges Moraine.</p>	<p>Oct. 15, 2007</p>	<p>Draft Plan of Subdivision approved on August 1, 2012. Zoning By-law passed at Council on June 26, 2012 and is now in full force and effect. Awaiting final engineering plans. <b>Inactive.</b></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
10.	2292863 Ontario Inc. (Best Western Hotel) 4 Don Hillock Drive  Attn: Claudio Rabalino 416-425-2222 Ext. 245  File: SP-2008-06	Revised Site Plan Application for four (4) storey hotel with pool, bar/lounge and convention facilities.	Revised proposal by new owner, Dec. 23, 2011	Awaiting final Site Plan submission.  Inactive.
11.	1207309 Ontario Inc. 337, 375 & 455 Magna Drive  Attn: Frank Tozzi 905-726-7607  File: SP-2008-02	Site Plan Application for three (3) storey 9600m <sup>2</sup> (103,333ft <sup>2</sup> ) Arts and Education building.	Mar. 14, 2008	Applicant required to obtain Infrastructure Easement prior to executing Site Plan Agreement.
12.	Vinder Holdings Inc. 15195 Leslie Street  Attn: Stephen Bernatt 416-449-8845  File: ZBA-2008-04	Zoning By-law Amendment Application to permit business uses and a free standing restaurant.	Feb. 29, 2008	Approved in principle pending Site Plan Application.  Inactive.

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

6

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>13. Farid Ameryoun 118 Wellington Street East Intelliterra Inc. Attn: Bruce Hall 416-525-1133 Files: ZBA-2008-19 &amp; SP-2014-03</p>	<p>Zoning By-law Amendment Application to permit a personal service shop (hair salon) &amp; business &amp; professional office within existing building.  Site Plan Application to permit business and professional offices, and personal shop uses, as well as related parking on the subject lands.</p>	<p>Nov. 3, 2008          Jun. 9, 2014</p>	<p>Public Planning Meeting held May 27, 2009. Public Planning Meeting held November 27, 2013. Zoning By-law Application approved by Council on August 12, 2014. Zoning By-law 5652-14 passed by Council on September 9, 2013 is in full force and effect. Site Plan, approved by Council on August 12, 2014. Awaiting Final Site Plan Submission.</p>
<p>14. Richardson House Developments Inc. (Bellwood) 14985 Leslie Street Attn: Martin Rendl 416-291-6902 File: SP-2010-01</p>	<p>Site Plan Application to permit four (4) storey health and wellness centre.</p>	<p>Apr. 13, 2010</p>	<p>Site Plan Application Approved by Council on September 14, 2010.  Inactive.</p>

7

**PLANNING APPLICATION STATUS LIST – FIGURE 3**  
September 22, 2015

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
15.	Malfaro, Giorgio, Buccioli 15086 – 15088 Yonge Street Soscia Engineering Attn: Sandro Soscia 416-707-3868 File: SP-2009-10	Site Plan Application to permit two (2) storey Montessori school.	Oct. 8, 2009	Inactive.
16.	Daniels LR Corporation 15933 Bayview Avenue Attn: Remo Agostino 416-591-2928 File: SP-2009-17	Site Plan Approval Application two (2) single storey commercial buildings with a total GFA of 1155 m <sup>2</sup> .	Dec. 23, 2009	Resubmission received and circulated for comment.  Site Plan Agreement being prepared.
17.	Rod Coutts & Brian Coutts 222 Ridge Roads & 14222, 14314, 14338 & 14378 Yonge Street Brutto Consulting Attn: Matthew King 905-851-1201 Ext. 225 Files: SUB 2012-03 & ZBA-2012-16	Draft Plan of Subdivision and Zoning By-law Amendment Applications proposing 195 residential units.	Dec. 17, 2012	Draft Plan of Subdivision was approved by Council on June 26, 2013.  Zoning By-law Amendment approved in principal on June 26, 2013, The implementing Zoning By-law will be presented at a future Council Meeting for enactment.

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

8

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
18. KTZL 13900 Leslie Street Michael Smith Planning Consultants Attn: Gord Mahoney 905-989-2588 Files: OPA-2006-06 & ZBA-2006-18 & SP-2014-05	Zoning By-law Amendment Application to permit a Buddhist Meditation Centre within the existing house and accessory structures. Site Plan Application to permit a Buddhist Meditation Centre and parking lot on the subject lands.	Aug. 25, 2006 Jun. 20, 2014	Applications approved in principle at September 4, 2012 General Committee Meeting. Official Plan Amendment 1 adopted by Council on September 25, 2012, By-Law 5452-12. Regional Official Plan Amendment Application approved November 7, 2013. Zoning By-law 5579-15 in effect. Site Plan Agreement being prepared.
19. Salvation Army (Northridge Community Church) 15338 Leslie Street Ted Handy and Associates Inc. Architect Attn: Ted Handy 705-734-3580 File: SP-2010-07	Site Plan Application to permit a place of worship approximately 2250 m <sup>2</sup> (27500 sq. ft.).	Dec. 22, 2010	Council approved Site Plan Application on June 12, 2012. <b>Site Plan Agreement Registered.</b>



9

**PLANNING APPLICATION STATUS LIST – FIGURE 3**  
September 22, 2015

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>20. Mattamy (Aurora) Ltd. 2C (West) Area Part Lot 26, Concession 2 (NE corner of Bayview Avenue and St. John's Sideroad)  Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115  Files: SUB-2011-02 &amp; ZBA-2011-08</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a 760 unit residential subdivision.</p>	<p>Aug. 25, 2011</p>	<p>Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. General Committee Meeting held on April 16, 2013.  Zoning By-law Amendment and Plan of Subdivision Draft Plan approved by Council April 23, 2013.  Zoning By-law 5522-13 approved by Council, is in force and effect.  Council approved Lifting of "H" symbol on December 10, 2013.  Subdivision Agreements executed by the Town and the Owner.  The Plan of Subdivisions registered as 65M-4407, 65M-4408 and 65M-4423.  <b>Subdivision Agreement (Phase 3) Registered.</b></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

10

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
21.	<p>TACC Developments (Aurora) Inc. 2C (West) Area Part Lot 25, Concession 2 1335 St. John's Sideroad (SW corner of Leslie Street and St. John's Sideroad)</p> <p>Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115</p> <p>Files: SUB-2001-03 &amp; ZBA-2011-09</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit 553 unit residential subdivision.</p>	<p>Oct. 17, 2011</p>	<p>Applications received as complete and circulated. Public Planning Meeting was held on June 27, 2012. Zoning By-law Amendment and Plan of Subdivision Draft Plan approved by Council March 26, 2013. Zoning By-law 5523-13 approved by Council, is in force and effect. Subdivision Agreement (Phase I), Registered 65M-4424. <b>Subdivision Agreement (Phase 2) Registered.</b></p>
22.	<p>99 Wellington Street Limited 99 Wellington Street East Part of Lot 15, Plan 68</p> <p>Lepek Consulting Inc. Attn: Helen Lepek 416-485-3390</p> <p>Files: ZBA-2011-10 &amp; SP-2012-06</p>	<p>Zoning By-law Amendment Application to permit business and professional office use. Site Plan Application to convert the existing house to 177.6 m<sup>2</sup> of office space.</p>	<p>Oct. 31, 2011  Jun. 7, 2012</p>	<p>Zoning By-law 5490-13 approved by Council on February 26, 2013, is in force and effect. Site Plan second submission comments provided to Applicant. Inactive.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>23. Brookfield Homes (Ontario) Limited 2C (West) Area (Leslie Street mid-block between St. John's Sideroad and Wellington St. E.) Part Lots 23,24 and 25, Concession 2  Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115  Files: SUB-2011-04 &amp; ZBA-2011-12</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a 401 lot Plan of Subdivision including single detached and townhouse units, schools, parks and environmental protection areas. The Application also includes two (2) future development blocks including up to 80 unit condo townhouses and up to 250 residential units in mixed use building with commercial uses on the ground floor.</p>	<p>Nov. 30, 2011</p>	<p>Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. Zoning By-law Amendment and Plan of Subdivision Draft Plan approved by Council March 26, 2013. Zoning By-law 5525-13 approved by Council, is in force and effect. Council approved Lifting of "H" symbol on February 25, 2014. Council approved Lifting of "H" Symbol on September 23, 2014. Council approved Lifting of "H" Symbol on April 28, 2015. Subdivision Agreement (Phase I) executed. Registered Plan 65M-4433. <b>Subdivision Agreement (Phase II) being prepared.</b></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

12

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>24. York Region Senior Homes Inc. 15600 Leslie Street Pt. Lot 23, Concession 2  Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115  Files: SUB-2011-05 &amp; ZBA-2011-13</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Application to define blocks for future road, environmentally sensitive lands and a future seniors living apartment complex in five (5) buildings.</p>	<p>Dec. 16, 2011</p>	<p>Application received as complete and circulated. Public Planning Meeting held on June 27, 2012.  Zoning By-law Amendment and Draft Plan of Subdivision Approved by Council March 26, 2013.  Zoning By-law 5527-13 approved by Council, is in force and effect.  Council approved Lifting of "H" Symbol on December 10, 2013.  Council approved Lifting of "H" Symbol on April 28, 2015.  Subdivision Agreement (Phase 1) Registered. 65M-4442</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
25. St. John's Road Development Corp. / Metrus Development Inc. 2C (West) Area (East of Hartwell extension) Pt Lot 24 & 25, Concession 2  Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115  Files: SUB-2012-01 & ZBA-2012-01	Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a 117 lot Plan of Subdivision comprised of single detached lots, schools, parks and environmental protection areas.	Jan. 20, 2012	Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. Zoning By-law Amendment and Plan of Subdivision Draft Plan Approved by Council March 26, 2013. Zoning By-law 5524-13 approved by Council, is in force and effect. Council approved Lifting of "H" Symbol on February 25, 2014. Council approved second Lifting of "H" Symbol on September 23, 2014. Council approved Lifting of "H" Symbol on April 28, 2015. Subdivision Agreement <b>executed</b> .

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

14

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
26.	<p>Stronach Group 1289 Wellington Street MHBC Attention: Mr. Ryan Moore 905-761-5588 File: ZBA-2012-03 Site Plan Application: Adena Wellington Developments Inc. Attn: Mr. Andrew Gerth 905-726-0995 File: SP-2012-08</p>	<p>Zoning By-law Amendment Application to permit four (4) residential condominium buildings consisting of 116 units, a sales/recreation centre; and tennis courts. Site Plan Application to implement the above proposal.</p>	Mar.15, 2012	<p>Application for Zoning approved by Council on October 9, 2012. By-law to proceed in conjunction with Site Plan Application.  Site Plan Application received as complete and circulated.  <b>Inactive.</b></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>27. Shimvest Investments Ltd. 15436 Leslie Street 2C (West) Area (Westside of Leslie St., north of SARC)  Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115  Files: SUB-2012-02 &amp; ZBA-2012-02</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a subdivision with 359 residential units and a commercial block with up to 1858 m<sup>2</sup> of gross floor area.</p>	<p>Mar. 7, 2012</p>	<p>Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. Zoning By-law and Draft Plan of Subdivision approved by Council March 26, 2013. Zoning Bylaw 5526-13 approved by Council, is in force and effect. Subdivision Agreement being prepared.</p>
<p>28. RCG Aurora North Limited Partnership 800 St. John's Sideroad (North East corner of Bayview Ave. and St. John's Sdrd.)  Attn: Michael Mendes 905-888-1277 Ext. 227  Files: OPA-2012-02 &amp; ZBA-2012-09</p>	<p>Official Plan Amendment and Zoning By-law Amendment Applications seek to permit a commercial development including three (3) one (1) storey buildings having an approximate gross floor area of 5600 m<sup>2</sup>.</p>	<p>Jun. 5, 2012</p>	<p>Applications received as complete and circulated. Public Planning Meeting held on September 24, 2012. File Maintenance Fees received on November 6, 2013. Revised Official Plan and Zoning Amendment received and circulated for comments. Public Planning Meeting held March 25, 2015.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

16

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
29. 2101154 Ontario Inc. 32 Wellington Street East  Templeton Planning Consulting Attn: Gary Templeton 905-727-8672  Files: SP-2012-09 & ZBA-2012-11	Site Plan Application to develop a 3 storey, 22 unit residential apartment building with ground floor retail onto the existing heritage building.  Zoning By-law Amendment Application to implement the above noted Site Plan Application.	Aug. 2, 2012  Sept. 28, 2012	Site Plan Application received as complete and circulated.  Zoning By-law Amendment Application received as complete and circulated.  Public Planning Meeting held December 19, 2012.  Zoning By-law Amendment and Site Plan Applications approved by Council on September 24, 2013.  Zoning Bylaw 5550-13 is in force and effect.  <b>Site Plan Agreement sent to York Region for Execution.</b>
30.  Luvian Homes (Aurora) Limited 1001 St. John's Sideroad East  GHD Inc. Attn: Glen Easton 905-752-4300  Files: SUB-2012-04 & ZBA-2012-12	Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit 30 single detached dwellings and a 2.03 ha open space block.	Oct. 3, 2012	Applications received as complete and circulated.  Public Planning Meeting held March 27, 2013.  Inactive.



**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
31.	Vitmont Holdings Inc. 27 Allaura Blvd  Intra Architect Inc. Attn: Sajjad Hussain 905-653-5370  File: SP-2012-14	Site Plan Application for 4 multi-unit industrial buildings with 4908 m <sup>2</sup> GFA,	Nov. 23, 2012	Application received as complete and circulated.  Inactive.  <b>File closed.</b>
32.	Edenbrook (Aurora) Inc. 929 St. John's Sdrd E  Evans Planning Attn: Murray Evans 905-669-6992  Files: SUB-2012-06 & ZBA-2012-15	Draft Plan of Subdivision and Zoning By-law Amendment Applications to allow 33 single detached lots.	Nov. 29, 2012	Applications received as complete and circulated.  Public Planning Meetings held on March 27, 2013 and June 25, 2014.  Draft Plan of Subdivision approved by Council on July 29, 2014.  Zoning By-law 5659-14 approved by Council on September 9, 2014, is in force and effect.  Subdivision Agreement being prepared.
33.	<b>Coppervalley Estates Inc. formally</b> Northern Thoroughbred Equine Production Ltd. (Sikura) 1756 St. John's Sideroad  KLM Planning Partners Inc. Attn: Roy Mason 905-669-4055  Files: <b>ZBA-2015-09 &amp; SUB-2015-05</b>	Application for a Draft Plan of Subdivision & Zoning By-law Amendments for 101 single family detached lots.	Nov. 13, 2012	Applications received as complete and circulated.  Comments provided to Applicant.  <b>Application File closed and transfer to a new File Number.</b>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

18

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>34. Yonge Developments Inc. 15217 Yonge Street Markets on Mainstreet Inc. Attn: Jack Dougan 416-759-1093 File: SP-2013-04</p>	<p>Site Plan Application to construct a 5 storey mixed-use building including 12 residential units and 195 m<sup>2</sup> of commercial space.</p>	<p>Apr. 9, 2013</p>	<p>Application received as complete and circulated. Site Plan Application approved by General Committee on March 4, 2014. Revised Plans received and circulated.</p>
<p>35. Joe Cara 15132 Yonge Street 647-300-2272 File: SP-2013-05</p>	<p>Site Plan Application to construct a three (3) storey mixed use building including 12 residential units and 240 sqm of commercial space</p>	<p>Apr. 24, 2013</p>	<p>Application received and circulated. Comments provided to Applicant. Inactive.</p>
<p>36. Aurora Retail GP Limited 201 Earl Stewart Drive Lots 2 and 3, Plan 65M-2873 Gatzios Planning &amp; Development Consultants Inc. 647-748-8466 Files: ZBA-2013-03 &amp; SP-2013-09</p>	<p>Zoning By-law Amendment and Site Plan Application to permit the demolishing of the existing office/industrial building and to develop a multiunit commercial building development.</p>	<p>Nov. 13, 2013</p>	<p>Application received as complete and circulated. Public Planning Meeting held on December 18, 2013. Second submission received and circulated for comments. Site Plan Application &amp; Zoning By-law Amendment approved by Council on May 6, 2014. Site Plan Agreement Registered. Minor Amending Agreement under review.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>37. TACC Developments (Aurora) Inc. Part of Lot 25, Concession 2 1335 St. John's Sideroad East Attn: Ken Rovinelli 905-760-7300 File: SP-2013-11</p>	<p>A Site Plan Application to develop the commercial development within the approved Draft Plan of Subdivision on St. John Sideroad.</p>	<p>Nov. 13, 2013</p>	<p>Application received as complete and circulated. Site Plan Application approved by Council on September 23, 2014. Site Plan Agreement to be prepared.</p>
<p>38. Stirling Cook Aurora Ltd. 74 Old Bloomington Road YRVLCP – 1159 Level 1, Unit 22 Macaulay, Shiomi, Howson Ltd. Attn: Angela Sciberras 905-868-8230 File: ZBA-2013-04</p>	<p>Zoning By-law Amendment Application to permit six (6) row house units on the subject lands.  Site Plan Application to permit six (6) row house units on the subject lands.</p>	<p>Nov. 15, 2013  Aug. 6, 2014</p>	<p>Application received as complete and circulated. Public Planning Meetings were held on March 26, 2014 and May 28, 2014. Zoning By-law 5661-14 passed by Council on September 23, 2013. Site Plan Application received as complete and circulated. Site Plan Application approved by Council on September 23, 2014. Site Plan Agreement being prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
39. L.S. Consulting Inc. 29 George Street  Larkin Associates Attn: Aaron Gillard 905-895-0554  Files: OPA-2013-02, ZBA-2013-05 & SP-2014-08	Official Plan Amendment and Zoning By-law Amendment Applications to permit a four (4) storey apartment building.  Site Plan Application to permit a four (4) storey, 12 unit apartment building.	Dec. 11, 2013          Oct. 8, 2014	Applications received as complete and circulated.  Awaiting second submission.  Public Planning Meeting held on April 30, 2014.  A report to be brought back to a future Public Planning Meeting.  Official Plan Amendment, Zoning By-law Amendment, and Site Plan Applications approved by Council on January 28, 2015.  OPA No.7 & By-law 5712-15 approved by Council on May 11, 2015.  Site Plan Agreement being prepared.

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>40. 2351528 Ontario Limited and Aurora-Leslie Developments Limited (Emery Investments) 15625 and 15775 Leslie Street  KLM Planning Attn: Bill Tam 905-669-4055  Files: ZBA-2014-01 &amp; SUB-2014-01</p>	<p>Zoning By-law Amendment Application and a Draft Plan of Subdivision Application to develop a business park over the 76.6 hectare of land. The business park development proposes Employment Blocks, Office Employment Blocks, a Retail Block, an Institutional Block, a Park Block and open space, woodlot, stormwater management, buffers and road widening.</p>	<p>Mar. 26, 2014</p>	<p>Applications received as complete and circulated. Public Planning Meeting held June 25, 2014. Draft Plan of Subdivision and Zoning By-law Applications approved by Council on September 16, 2014. By-law approved by Council on November 25, 2014. No appeals, Zoning Bylaw Amendment in effect. Subdivision Agreement being prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

22

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
41.	<p>Brookfield Homes (Ontario) Limited 155 Vandorf Sideroad</p> <p>Malone Given Parsons Ltd. Attn: Adrian Cammaert 905-513-0170 Ext. 148</p> <p>Files: OPA-2014-01 &amp; ZBA-2014-03</p>	<p>Official Plan Amendment, and Zoning By-law Amendment, for a condominium development <b>56</b> single detached units.</p>	Apr. 28, 2014	<p>Applications received as complete and circulated. Comments provided to Applicant.</p> <p>Public Planning Meetings held on January 28, 2015 and April 22, 2015.</p> <p><b>Official Plan Amendment and Zoning By-law Amendment approved by Council on June 9, 2015.</b></p> <p><b>Official Plan Amendment No. 8 (By-law 5748-15) and Zoning By-law Amendment 5749-15 enacted by Council on July 14, 2015 are in full force and effect.</b></p>
42.	<p>Eyelet Investment Corp 1114 Wellington Street East</p> <p>Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0177</p> <p>Files: SUB-2014-03 &amp; ZBA-2014-08</p>	<p>Draft Plan of Subdivision and Rezoning Applications for 82 single detached lots and a 0.3 hectare community park.</p>	Aug. 22, 2014	<p>Application received as complete and circulated.</p> <p>Public Planning Meeting held on December 14, 2014.</p> <p>Report scheduled for General Committee on March 24, 2015.</p> <p>Subdivision and Zoning By-law Amendment Applications approved by Council on March 31, 2015.</p> <p>Subdivision Agreement being prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
43.	<p>Chafam Premiere Inc./ Sterne Motors Ltd 300 Earl Stewart Drive  Larkin and Associates Attn: Michael Larkin 905-895-0554  Files: ZBA-2014-06 &amp; SP-2014-10</p>	<p>A Zoning By-law Amendment to allow a Motor Vehicle Sales Establishment as a permitted use on the lands.    Site Plan Application to permit a Motor Vehicle Sales Establishment.</p>	<p>Aug. 11, 2014          Dec. 4, 2014</p>	<p>Applications received as Complete and circulated. Public Planning Meeting held on September 24, 2014. Second Planning Meeting held on February 25, 2015. Zoning By-law Amendment Application approved by Council on April 28, 2015. Application received and circulated. Site Plan Application approved by Council on April 28, 2015. <b>Site Plan Agreement executed and registered.</b></p>
44.	<p>2419059 Ontario Inc. 497 Wellington St. West Markets on Main Street Inc. Attn: Jack Dougan 416-759-1093  Files: ZBA-2014-07 &amp; SP-2015-01</p>	<p>A Zoning By-law Amendment to permit 22 Row house units.    Site Plan Application to permit 22 Row house units.</p>	<p>Sept. 3, 2014    Feb. 2, 2015</p>	<p>Application received as Complete and circulated. Public Planning Meeting held on February 25, 2015.  <b>Application is scheduled for September 21, 2015 Public Planning Meeting.</b></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

24

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
45. David Frattaroli 14288 Yonge Street  Brutto Consulting Attn: Matt King 905-761-9890  Files: SUB-2014-04 & ZBA-2014-08	Draft Plan of Subdivision and Re-Zoning Applications for nine (9) townhouse units and two (2) semi-detached units.	Sept. 29, 2014	Application received as complete and circulated.  Comments provided to Applicant.  Public Planning Meeting held March 25, 2015.  <b>Awaiting 2<sup>nd</sup> Draft Plan of Subdivision Submission.</b>
46.  P.A.R.C.E.L SW Corner of Yonge & Elderberry Trail  Mark Emery, Weston Consulting 905-738-8080 Ext. 240  File: SP-2014-07	A Site Plan Application to facilitate a wellness living and health centre, 20 unit adult living facility and doctor's residence.	Oct. 8, 2014	Application received as complete and circulated.  Comments provided to Applicant for review and resubmission.
47.  The CAP Centre Inc. 49 Wellington Street East  Attn: Helen Lepek Lepek Consulting Inc. 416-485-3390  Files: ZBA-2014-04 & SP-2015-03	A Zoning By-law Amendment to permit business and professional offices within the existing building.  A Site Plan Application to facilitate an office and counselling services within the existing building.	Nov. 10, 2014   Mar. 9, 2015	Application received as complete and circulated.  Public Planning Meeting held on February 25, 2015.  Zoning By-law 5725-15 Amendment Application approved by Council on May 12, 2015.  Application received.  Site Plan Application approved by Council on May 12, 2015.  Site Plan Agreement being prepared.



**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
48.	Brookfield Homes (Ontario) Residential Ltd. 15624 & 15776 Leslie Street  Brookfield Residential Attn: Nadia Lawrence 905-948-5036  File: SP-2014-11	A Site Plan Application to facilitate a four (4) storey, mixed-use building with commercial units at grade and apartment (condo) units above.	Dec. 5, 2014	Application received as complete and circulated.  Comments provided to Applicant.  <b>Site Plan Agreement being prepared.</b>
49.	PMK Capital Inc. 95 Wellington Street East  Attn: Philip Krizinger PMK Capital Inc. 905-853-3200  Files: SP-2014-12 & ZBA-2014-10	Zoning By-law Amendment to permit business and professional offices and a Site Plan Application for a 460 m <sup>2</sup> , two storey office building.	Dec. 12, 2014	Application received as complete and circulated.  Public Planning Meeting held on April 22, 2015.  <b>Comments provided to the Applicant.</b>  <b>Site Plan Agreement being prepared.</b>
50.	Brookfield Homes (Ontario) Residential Ltd. 15624 & 15776 Leslie Street  Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext. 115  File: ZBA-2015-01	A Zoning By-law Amendment to permit 49 single detached dwelling units on the subject lands.	Feb. 25, 2015	Application received as complete and circulated.  Comments provided to the Applicant.  Public Planning Meeting held May 27, 2015.

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

26

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>51. Highland Gate Developments Inc. 21 Golf Links Drive  Malone Given Parsons Attn: Matthew Cory 905-513-0170 Ext. 138  Files:OPA-2015-01, ZBA-2015-02 &amp; SUB-2015-01</p>	<p>Official Plan Amendment, Zoning By-law Amendment Application and a Draft Plan of Subdivision Application to develop a residential subdivision.  The Draft Plan of Subdivision proposes 184 lots for single detached dwellings and a block for a high-density building (estimated to yield 144 units plus small scale commercial at grade).</p>	<p>Feb. 27, 2015</p>	<p>Applications received as complete and circulated. First Public Planning Meeting for June 24, 2015.  <b>Second Public Planning Meeting scheduled for September 30, 2015.</b></p>
<p>52.  Jochri Investments Ltd. 200 Industrial Parkway South.  Trumbley Hampton Design Build Inc. Attn: Robert Trumbley 416-258-1424  File: SP-2015-02</p>	<p>Site Plan Application for a new 625 m<sup>2</sup> warehouse building. A 1398 m<sup>2</sup> industrial building already exists on the property.</p>	<p>Mar. 4, 2015</p>	<p>Application received as complete and circulated. Comments provided to Applicant.  Site Plan <b>Application approved by Council on June 23, 2015.</b>  <b>Site Plan Agreement being prepared.</b></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
53.	Leswell Investments Inc. 1452 Wellington Street  Michael Smith Planning Consultants Attn: Michael Smith 905-989-2588  Files: ZBA-2015-04 & SP-2015-04	Zoning By-law Amendment and Site Plan Application to permit the development of two commercial buildings on the subject property.	May 13, 2015	Applications received as complete and circulated.  <b>Public Planning Meeting scheduled for September 21, 2015.</b>
54.	The Priestly Holding Corporation 125 Edward Street  Hunter & Associates Limited Attn: Diana Mercier 416-444-8095  File: ZBA-2015-03	Zoning By-law Amendment to permit the existing use of the existing business and professional office building with By-law exceptions on the subject lands.	Apr. 23, 2015	Application received as complete and circulated.  Comments provided to the Applicant.  Public Planning Meeting held May 21, 2015.
55.	2352017 Ontario Inc. 1588 St. John's Sideroad  Humphries Planning Group Inc. Attn: Rosemarie Humphries 905-264-7678 Ext. 244  Files: SUB-2015-02 & ZBA-2015-05	Zoning By-law Amendment and Draft Plan of Subdivision Applications to develop a 10 block business park and 10 ha EP on the 19.8 ha lands.	May 29, 2015	Applications received as complete <b>and circulated.</b>  <b>Comments provided to the Applicant.</b>
56.	<b>Green Storage Inc.</b> <b>27 Allaura Blvd</b>  <b>Attn: Al Azevedo</b> <b>905-424-2947</b>  <b>File: SP-2015-07</b>	<b>Site Plan Application to construct a self-storage facility with four buildings with 8,596 m<sup>2</sup> gross floor area.</b>	<b>Jul. 13, 2015</b>	<b>Application received as complete and circulated.</b>  <b>Comments provided to the Applicant.</b>

**PLANNING APPLICATION STATUS LIST – FIGURE 3  
September 22, 2015**

28

	<b>OWNER/LOCATION/ AGENT &amp; FILE NUMBER</b>	<b>PROPOSAL</b>	<b>DATE REC'D</b>	<b>STATUS</b>
57.	1525366 Ontario Ltd. 67 Industrial Parkway North AECOM Canada Ltd. Attn: Arthur Diamond 905-668-9363 Ext. 2212 File: SP-2015-05	Site Plan Application to build a 334 m <sup>2</sup> addition and a new 156 m <sup>2</sup> storage structure.	Jul. 27, 2015	Application received as complete and circulated.  Comments provided to Applicant.
58.	Rod Couatts & Brian Couatts 14314 & 14338 Yonge Street Brutto Consulting Attn: Claudio Brutto/ Mattt King 906-761-9890 File: ZBA-2015-07	Zoning By-law Amendment to permit a retirement home with By-law exceptions on the subject lands.	Aug. 6, 2015	Application received as complete and circulated.
59.	Ashlen Holdings Ltd. 13859, 13875, & 13887 Yonge St. Brutto Consulting Attn: Matthew King 905-761-5497 Ext. 225 Files: OPA-2015-03, ZBA-2015-08 & SUB-2015-04	Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision Application to develop 42 single detached dwellings.	Aug. 6, 2015	Application received as complete and circulated.

**PLANNING APPLICATION STATUS LIST – FIGURE 3**  
September 22, 2015

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
60.	<p>Carpino Construction Inc. c/o Treasure Hill Homes 15278 Yonge Street</p> <p>Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext.115</p> <p>Files: OPA-2015-04, ZBA-2015-04 &amp; SP-2015-08</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Site Plan Application to develop a 126 unit stacked townhouse development.</p>	<p>Aug. 20, 2015</p>	<p><i>Application received as complete.</i></p>
61.	<p>Charlieville Developments Ltd. 45 Tyler Street</p> <p>Groundswell Urban Planners Inc. Attn: Kerigan Kelly 905-597-8204</p> <p>Files: OPA-2015-02 &amp; ZBA-2015-06</p>	<p>Official Plan Amendment, Zoning By-law Amendment to develop a 68 unit condominium townhouse development.</p>	<p>Aug. 20, 2015</p>	<p><i>Application received as complete and circulated.</i></p>
62.	<p>Guadalupe Torres 138 Centre Street</p> <p>LARKIN+ Land Use Planners Attn: Matt Bagnall 905-895-0554</p> <p>Files: ZBA-2015-11 &amp; SP-2015-09</p>	<p>Zoning By-law Amendment and Site Plan Application to allow a day nursery use and develop a 103.2 m<sup>2</sup> addition onto the existing 65.8 m<sup>2</sup> building.</p>	<p>Aug. 27, 2015</p>	<p><i>Application received.</i></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3**  
September 22, 2015

30

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
63.	Grossi, Nunzio 7,15, 19 Cousins Drive  MPlan Inc. Attn: Michael Mannett 905 889-6309  File ZBA-2015-12	Zoning Bylaw Amendment Application to allow four (4) new and one retained lots.	Sept. 8, 2015	<i>Application received.</i>



**TOWN OF AURORA**

**GENERAL COMMITTEE REPORT**

**No. PL15-076**

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**SUBJECT:** *Community Improvement Plan Incentive Program Application  
15032 Yonge Street  
(Northwest corner of Yonge and Kennedy Streets)*

**FROM:** *Marco Ramunno, Director of Planning & Development Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

*THAT Report No. PL15-076 be received; and*

*THAT the applications made by the Owner of 15032 Yonge Street for both the Building Restoration, Renovation & Improvement Program and the Heritage Property Tax Relief be granted.*

**PURPOSE OF THE REPORT**

The purpose of this report is to obtain Council approval and funding of the Community Improvement Plan (CIP) Incentive Program applications made by the Owner of 15032 Yonge Street for both the Building Restoration, Renovation & Improvement Program and the Heritage Property Tax Relief.

**BACKGROUND**

**Aurora Promenade Community Improvement Plan**

The Aurora Promenade CIP was approved by Council in February 2014. A CIP is a tool provided for under the *Planning Act* that allows a municipality to offer financial incentives to the private sector to stimulate redevelopment. The incentive programs of the Aurora Promenade CIP represent a tailored response to the property (re)development needs within the CIP Area and includes the objectives of:

- Intensification of retail, commercial and mixed uses, particularly in the downtown, bringing underutilized and/or vacant sites and buildings into the highest and best use; and
- heritage-sensitive property enhancements and upgrades through a range of signage, façade and exterior improvements along gateway and commercial corridors.

**September 22, 2015**

**- 2 -**

**Report No. PL15-076**

The seven Aurora Promenade CIP Incentive Programs are:

1. Façade & Signage Improvement Grant Program
2. Building Restoration, Renovation and Improvement Program
3. Development Charges Grant Program
4. Tax-based Redevelopment Grant Program
5. Heritage Property Tax Relief Program
6. Environmental Site Assessment Grant Program
7. Environmental Remediation Tax Assistance Program

### **CIP Incentive Program Applications**

#### *Proposed Redevelopment & CIP Incentive Program Applications*

The Owner of 15032 Yonge Street has made applications for three of the Aurora Promenade CIP Incentive Programs:

- Façade and Signage Improvement Grant Program
- Building Restoration, Renovation & Improvement Program
- Heritage Property Tax Relief

The applicant is proposing to demolish and rebuild the two-storey rear addition located on the historic property. The proposal would allow for structural and aesthetic enhancements to the historic building. The applicant is also proposing to enclose the front porch at this time.

#### *Façade and Signage Improvement Grant Program*

This program is intended to encourage private sector property owners to implement improvements to building facings and exterior signage that otherwise may not occur due to cost-related issues. A grant of up to 50% of the eligible costs up to a maximum grant of \$15,000 per property, whichever is less, may be awarded. The minimum grant amount available through this program is \$5,000.

#### *Building Restoration, Renovation & Improvement Program*

This program is designed to promote the enhanced use of second floors of commercial buildings, structural enhancement and sustainability of an older building stock as well as the sustainable mixed use of existing buildings in the Promenade. A grant of up to 50% of the eligible costs up to a maximum grant of \$40,000 per property, whichever is less, may be awarded. The minimum grant amount available through this program is \$15,000. The grant is a secured loan, forgivable over 5 years at an annual rate of 20%.



**September 22, 2015**

**- 3 -**

**Report No. PL15-076**

Program eligibility is limited to existing commercial and commercial mixed-use (commercial-at-grade) properties fronting Yonge and Wellington Streets within the Community Improvement Plan Area (CIPA); including former residential buildings now used, in part or in whole, for commercial uses. This program is designed to promote the reinvestment in the Town's oldest commercial building stock.

*Heritage Property Tax Relief*

This program offers Owners of eligible heritage properties a reduction in annual property taxes levied for municipal and education purposes; as a means of encouraging the enhancement, restoration and/or preservation of heritage properties for commercial/commercial mixed uses. Assistance of 10% to 40% of taxes for municipal and education purposes levied on eligible heritage properties over a five year period is available through this program. Program availability is subject to Council approval by By-law. Furthermore, program participants must enter into a Program Agreement detailing proposed work on the property and recognized items and standards of preservation/restoration to be maintained in exchange for financial support under this program.

**COMMENTS**

**Evaluation**

The subject lands are located on the northwest corner of Yonge Street and Kennedy Street West; and within Community Improvement Plan Priority Area 1, which represents the highest level of priority. Furthermore, the property is designated under Part IV of the *Ontario Heritage Act* and is historically known as *Elmwood Lodge: The Reuben J. Kennedy House*. The proposed works seek to enhance the commercial use of the property, thereby enhancing the viability of the historic resource. The proposed works would also meet the Aurora Promenade objective of conserving, protecting and reinforcing Aurora's heritage and cultural neighbourhoods, streetscapes and significant buildings. The proposed works also meets the CIP Goals to "*support the longevity of the existing building stock; giving primacy to heritage-sensitive redevelopment and enhancement in the historic core and surrounding area; protecting existing heritage assets and where possible promoting the adaptive re-use (commercial) of key sites*".

As a principle, the programs of the CIP support the preservation and enhancement of the existing heritage stock and historic architectural integrity of buildings within the Aurora Promenade CIPA. The CIP encourages the improvement of such properties through building enhancements to promote occupancy; bringing sites into highest, best and active use. It is for these reasons that staff are recommending the approval of the applications for the Building Restoration, Renovation & Improvement Program and Heritage Property Tax Relief in full.

**September 22, 2015**

**- 4 -**

**Report No. PL15-076**

With respect to the application for the Façade and Signage Improvement Grant Program, staff are not recommending in favour of this application as the rebuilding of the existing rear addition is not fronting on Yonge Street, which is clearly a requirement of the program. Furthermore, the enclosing of the front porch is not considered by staff to be a significant façade improvement that is worthy of funding through this program.

The CIP Evaluation Committee met on August 24, 2015 to consider this application and the Committee agreed with staff's recommendations as described above.

### **LINK TO STRATEGIC PLAN**

The awarding of funding through the Aurora Promenade CIP Incentive Programs supports the majority of the Strategic Plan Goals, but the goal which has the most support through this program is: ***Enabling a diverse, creative and resilient economy.*** The applicable objectives include: ***Promoting economic development opportunities that facilitate the Growth of Aurora as a desirable place to do business and supporting small business and encouraging a more sustainable business environment.*** Finally, the action item to ***actively promote and support a plan to revitalize the downtown*** is realized through the CIP Incentive Programs.

### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

1. Council has the option of not awarding the requested funding, awarding partial funding or awarding funding for only one program.

### **FINANCIAL IMPLICATIONS**

Council has a budget of \$200,000 for 2014 from which they can award CIP funding. If Council agrees with the recommendation, \$40,000 from this pool will be awarded for the Building Restoration, Renovation & Improvement Program.

### **PREVIOUS REPORTS**

None.

### **CONCLUSIONS**

Staff have reviewed the CIP Inceptive Program Applications made by the Owner of 15032 Yonge Street and are recommending that the approval of the Building Restoration, Renovation & Improvement Program and the Heritage Property Tax Relief be granted for the reasons expressed in this report.

September 22, 2015

- 5 -

Report No. PL15-076

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**ATTACHMENTS**

**Figure 1:** Photo of Existing Rear Addition to be Replaced

**Figure 2:** Proposed South & West Elevations for Rear Addition

**PRE-SUBMISSION REVIEW**

Reviewed by the Chief Administrative Officer and Director of Planning & Development Services

*Prepared by: Fausto Filipetto, Senior Policy Planner, Extension 4342*

  
\_\_\_\_\_  
**Marco Ramunno, M.C.I.P., R.P.P.**  
**Director of Planning & Development Services**

  
\_\_\_\_\_  
**Patrick Moyle**  
**Interim Chief Administrative Officer**



FIGURE 1



FIGURE 2



**TOWN OF AURORA  
GENERAL COMMITTEE REPORT No. PR15-030**

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**SUBJECT:** *Award of RFP PRS 2015-63 Repurposing Study of Five Town Facilities*

**FROM:** *Allan D. Downey, Director of Parks and Recreation Services*

**DATE:** *September 22, 2015*

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**RECOMMENDATIONS**

***THAT Report No. PR15-030 be received; and***

***THAT Council engage the services of AECOM Canada Architects Ltd. in the amount of \$46,595.00, excluding HST.***

**PURPOSE OF THE REPORT**

To engage a consultant to assist Council on the determination and disposition of the Library Square (56 & 52 Victoria Street), Victoria Hall, the Armoury and the Petch House.

**BACKGROUND**

As part of the 2015 Capital Budget, Council approved \$50,000.00 to engage the services of a Consultant to prepare recommendations regarding the repurposing of vacant or underutilized facilities within the Town.

**COMMENTS**

Staff prepared RFP PRS 2015-63 and issued it for release on June 30, 2015. The RFP closed on July 21, 2015. A total of 65 firms picked up packages with and three proposals were received from the following proponents:

1. AECOM Canada Architects
2. AM FM Consulting
3. Stantec

The proposals were reviewed by the Purchasing Division for compliancy and they were also responsible for overseeing the evaluation process. The proposals were evaluated based on a pre-determined set of criteria:

**September 22, 2015**

**- 2 -**

**Report No. PR15-030**

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1. Company Profile.
2. Work Plan and Process.
3. Demonstrated Qualifications and Project Team.
4. Relevant Past Experience.
5. Fees.
6. Value Added Services.

The Evaluation Team was comprised of the Director of Parks and Recreation, the Recreation Supervisor, Special Projects and the Manager of Facilities, Property and Fleet and assisted by the Purchasing Department staff.

AECOM Canada Architects Ltd. received the highest score and fulfilled the requirements of the RFP.

#### **LINK TO STRATEGIC PLAN**

The determination and disposition of these five Town-owned properties supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for All by encouraging an active and healthy lifestyle by developing a long-term needs assessment for recreation programs, services and operations to match the evolving needs of the growing and changing population.

#### **ALTERNATIVE(S) TO THE RECOMMENDATIONS**

Council may choose not to Award this proposal; however, several groups have requested space within one or more of these facilities and are awaiting a response to their request.

#### **FINANCIAL IMPLICATIONS**

\$50,000.00 has been allocated in the 2015 Capital Budget.

#### **CONCLUSIONS**

With the recent approval of the consultant for the Cultural Precinct, staff have presented this report to Council to confirm that Council wishes to continue with this study as four of the five facilities are contained within the Cultural Precinct. Staff recommend proceeding with the Study and report back to Council with recommendations in early 2016.

September 22, 2015

- 3 -

Report No. PR15-030

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**PREVIOUS REPORTS**

None.

**ATTACHMENTS**

None.

**PRE-SUBMISSION REVIEW**


CAO Review.

***Prepared by: Allan D. Downey, Director, Parks and Recreation Services- Ext. 4752***



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**Allan D. Downey**  
**Director of Parks and Recreation**



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**Patrick Moyle**  
**Interim Chief Administrative Officer**





**TOWN OF AURORA  
ENVIRONMENTAL ADVISORY COMMITTEE  
MEETING MINUTES**

**Date:** Thursday, September 3, 2015

**Time and Location:** 7 p.m., Leksand Room, Aurora Town Hall

**Committee Members:** Councillor Mrakas (Chair), Councillor Pirri (Vice Chair)  
Irene Clement, Larry Fedec, Danielle Howell, Melville James,  
and Kristina Zeromskiene

**Member(s) Absent:** Sara Varty and Nancee Webb

**Other Attendees:** Christina Nagy-Oh, Program Manager, Environmental  
Initiatives, and Linda Bottos, Council/Committee Secretary

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The Chair called the meeting to order at 7:08 p.m.

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. APPROVAL OF AGENDA**

**Moved by Irene Clement  
Seconded by Melville James**

THAT the agenda as circulated by Legal and Legislative Services be approved.

**CARRIED**

**3. RECEIPT OF THE MINUTES**

**Environmental Advisory Committee Meeting Minutes of June 10, 2015**

**Moved by Danielle Howell  
Seconded by Councillor Pirri**

THAT the Environmental Advisory Committee meeting minutes of June 10, 2015, be received for information.

**CARRIED**

**4. DELEGATIONS**

None

**5. MATTERS FOR CONSIDERATION**

None

**6. INFORMATIONAL ITEMS**

**1. Memorandum from Program Manager, Environmental Initiatives  
Re: Corporate Environmental Action Plan (CEAP) Update**

The Committee discussed the CEAP Update and expressed concern regarding the removal of the energy component from the Plan and the Town of Aurora's carbon footprint. Staff advised that the energy component is being consolidated into the Corporate Energy Master Plan, but the Committee may continue to provide feedback regarding energy. The Committee inquired about various aspects of the Progress Report Summary Chart and staff advised on completed and new items, the scope of the CEAP, and how the Committee could review the CEAP and provide input through the coming months. The Committee suggested that a priority list of the top ten items should be developed.

**Moved by Danielle Howell  
Seconded by Irene Clement**

THAT the memorandum regarding Corporate Environmental Action Plan (CEAP) Update be received for information.

**CARRIED**

**2. Extract from Council Meeting of August 11, 2015  
Re: Environmental Advisory Committee Meeting Minutes of June 10, 2015**

**Moved by Irene Clement  
Seconded by Danielle Howell**

THAT the Extract from Council Meeting of August 11, 2015, regarding the Environmental Advisory Committee meeting minutes of June 10, 2015, be received for information.

**CARRIED**

**7. NEW BUSINESS**

The Committee proposed that an Environmental Forum be held, possibly during the next Earth Week in April 2016, and that residents and interested parties be invited to participate, to raise awareness and provide an opportunity for everyone to be involved with environmental issues. The Committee discussed various aspects, including engaging schools and other Town Committees, and suggested the formation of a Working Group to organize the event. Staff advised on other Regional forums and timing of the proposed Forum.

**New Business Motion No. 1  
Moved by Melville James  
Seconded by Councillor Pirri**

THAT the Environmental Advisory Committee recommend to Council:

THAT the formation of a Working Group to organize a Community Environmental Forum be endorsed by Council.

**CARRIED**

Councillor Pirri informed the Committee that he has been made Vice-Chair of the Federation of Canadian Municipalities' Standing Committee on Environmental Issues and Sustainable Development, and stated that he looks forward to representing the Town of Aurora at the federal level on environmental issues.

Staff advised that the Town would be hosting an Electric Vehicle Roadshow at Town Hall on September 26, 2015, and requested the Committee's assistance with the distribution of advertising flyers for the event.

**8. ADJOURNMENT**

**Moved by Danielle Howell**  
**Seconded by Kristina Zeromskiene**

THAT the meeting be adjourned at 7:35 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS  
ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA  
HERITAGE ADVISORY COMMITTEE  
MEETING MINUTES**

**Date:** Wednesday, September 9, 2015

**Time and Location:** 7 p.m., Holland Room, Aurora Town Hall

**Committee Members:** Councillor Jeff Thom (Chair), Councillor Wendy Gaertner (Vice Chair), Barry Bridgeford, Bob McRoberts (Honorary Member), Kathy Constable, and Carol Gravelle

**Member(s) Absent:** Martin Paivio

**Other Attendees:** Councillor Tom Mrakas, Marco Ramunno, Director of Planning and Development Services, Jeff Healey, Planner, and Samantha Kong, Council/Committee Secretary

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The Chair called the meeting to order at 7:02 p.m.

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. APPROVAL OF THE AGENDA**

**Moved by Councillor Gaertner  
Seconded by Barry Bridgeford**

THAT the agenda as circulated by Legal and Legislative Services, ***with the following additions***, be approved:

- Delegation (b) Lora Cai, Owner of 15342 Yonge Street  
Re: Item 2 – Report No. HAC15-010 – Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04

- Delegation (c) Gary Templeton, representing Owner of 32 Wellington St. E  
Re: Item 7 – Memorandum from Planner; Re: Additional Information to Heritage Advisory Committee Report No. HAC-007 – 32 Wellington Street East, Final Disposition of the “David W. Doan House” Designated under Part IV of the *Ontario Heritage Act*
- Item 6 – Memorandum from Planner, Re: Additional Information to Item 2 – Report No. HAC15-010 – Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04: Structural Engineering Letter from Lee Yung & Associates Inc.
- Item 7 – Memorandum from Planner; Re: Additional Information to Heritage Advisory Committee Report No. HAC15-007 – 32 Wellington Street East, Final Disposition of the “David W. Doan House” Designated under Part IV of the *Ontario Heritage Act*

**CARRIED**

### **3. RECEIPT OF THE MINUTES**

#### **Heritage Advisory Committee Meeting Minutes of August 17, 2015**

**Moved by Carol Gravelle  
Seconded by Bob McRoberts**

THAT the Heritage Advisory Committee meeting minutes of August 17, 2015, be received for information.

**CARRIED**

### **4. DELEGATIONS**

- (a) **Shane Gregory, representing Owners of 45 Mosley Street  
Re: Item 1 – Report No. HAC15-009 – Proposed Demolition of Existing  
Second Storey to a Listed Heritage Building, 45 Mosley Street**

Mr. Gregory presented a brief overview of the request to demolish the existing second storey for the purposes of reconstructing a new second storey, and indicated he was present to answer any questions of the Committee.

**Moved by Councillor Gaertner  
Seconded Barry Bridgeford**

THAT the comments of the delegation be received and referred to Item 1.

**CARRIED**

- (b) **Lora Cai, Owner of 15342 Yonge Street**  
**Re: Item 2 – Report No. HAC15-010 – Demolition Application for a  
Structure on a Designated Heritage Property, Demolition of an  
Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04**

(Added Item)

Ms. Cai presented a brief overview of the request and provided information and history regarding the accessory barn. She noted that the accessory barn is expensive to maintain and that she considered alternative uses, such as a garage, however, the foundation of the barn would not be able to support the weight of a car. Ms. Cai expressed future plans to convert the site of the barn into part of the business's parking lot.

**Moved by Bob McRoberts**  
**Seconded by Carol Gravelle**

THAT the comments of the delegation be received and referred to Item 2.

**CARRIED**

- (c) **Gary Templeton, representing Owner of 32 Wellington St. E.**  
**Re: Item 7 – Memorandum from Planner; Re: Additional Information to  
Heritage Advisory Committee Report No HAC15-007 – 32 Wellington  
Street East, Final Disposition of the “David W. Doan House”  
Designated under Part IV of the *Ontario Heritage Act***

(Added Item)

Mr. Templeton and owner Mr. Belak, provided information and history regarding the subject property and expressed their efforts in saving the façade.

**Moved by Barry Bridgeford**  
**Seconded by Carol Gravelle**

THAT the comments of the delegation be received and referred to Item 7.

**CARRIED**

## **5. MATTERS FOR CONSIDERATION**

1. **HAC15-009 – Proposed Demolition of Existing Second Storey to a Listed  
Heritage Building, 45 Mosley Street**

Staff provided a brief overview of the subject property at 45 Mosley Street, which is a 1-1/2 storey residential dwelling constructed circa 1860, and is known as the "Aurora's First Village Hall". He stated that the structure may have been moved from its original location on Yonge Street and Mosley Street, where it served as Town Hall, however, additional research would be required to confirm this claim. Staff indicated that the owners have prepared a new design for the second storey, in keeping with the current style.

The Committee expressed support towards the demolition of the existing second storey and reconstruction of a new second storey as many aspects of the existing dwelling indicate that the original structure has been altered.

**Moved by Bob McRoberts**  
**Seconded by Councillor Gaertner**

THAT Report No. HAC15-009 be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT the proposed demolition of the existing second storey at 45 Mosley Street ***be supported*** for the purpose of reconstructing a new second storey for the existing dwelling; ***and***

***THAT a wood plaque indicating the history of the building be included on the property, subject to approval of the Director of Planning and Development Services.***

**CARRIED AS AMENDED**

**2. HAC15-010 – Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04**

Staff presented a brief overview of the proposed application to demolish the accessory barn on a designated heritage property, 15342 Yonge Street, which required a decision prior to October 19, 2015. Staff indicated that the addition was built to provide additional space for farming uses and storing of equipment.

The Committee expressed support for the proposed demolition of the accessory barn on the designated heritage property and requested that the Town's Curator and the Ontario Historical Society Curator be invited to a site visit.



**Moved by Bob McRoberts  
Seconded by Carol Gravelle**

THAT Report No. HAC15-010 be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT should Heritage Permit Application (NE-HCD-HPA-15-04) to permit the demolition of the existing 1 1/2 storey accessory barn on 15432 Yonge Street, designated under Part IV of the *Ontario Heritage Act* be supported, that the recommended conditions set out by staff be included; **and**

***THAT the Town Curator and the Aurora Historical Society Curator be invited to a site visit prior to demolition.***

**CARRIED AS AMENDED**

**3. HAC15-011 – Doors Open Aurora 2015 – Event Summary Report**

Staff provided a brief summary of Doors Open Aurora 2015 and indicated that the 16 sites received 2,724 site visits; approximately 150 more site visits than in the previous year.

The Committee extended thanks to staff for executing a successful event and indicated that they had a great experience and recommended it to friends.

**Moved by Councillor Gaertner  
Seconded by Kathy Constable**

THAT Report No. HAC15-011 be received; and

THAT the Heritage Advisory Committee extend thanks to the following individuals and groups for their support of Doors Open Aurora 2015:

- All site owners/co-ordinators;
- All volunteers and site staff;
- The Auroran newspaper;
- The Mayor, Members of Council, and supporting Town Staff; and

THAT the Heritage Advisory Committee recommend to Council:

THAT the expenditure plus applicable taxes for the 2016 Doors Open Ontario registration fee to the Ontario Heritage Trust, estimated at \$1,695.00, be authorized.

**CARRIED**

**7. Memorandum from Planner**

**Re: Additional Information to Heritage Advisory Committee Report No. HAC15-007 – 32 Wellington Street East, Final Disposition of the “David W. Doan House” Designated under Part IV of the *Ontario Heritage Act***

(Added Item)

The Committee consented to consider Item 7 prior to Item 3. The Committee waived the requirements of the Procedural By-law on a two-thirds vote to allow AMR Engineers to join the discussion.

Staff presented a brief overview of the subject property and indicated that engineers recommended to remove the front façade, and as suggested at the previous Heritage Advisory Committee meeting, a second structural engineer was obtained to review the condition of the structure and provide recommendations for saving the front façade of the structure. AMR Engineers concluded that it was not feasible to save the front façade.

The Committee expressed disappointment that the front façade could not be saved and inquired about the designation of the subject property following demolition. Staff advised that the intent was to amend the by-law to reflect the new construction and that it would be proposed that the property remain as a Part IV designated property within the amended by-law.

**Moved by Bob McRoberts**  
**Seconded by Councillor Gaertner**

THAT the memorandum regarding Additional Information to Heritage Advisory Committee Report No. HAC15-007 – 32 Wellington Street East, Final Disposition of the “David W. Doan House” Designated under Part IV of the *Ontario Heritage Act* be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT the Heritage Advisory Committee support the reconstruction of the David W. Doan House, and the recommendation conditions set out by staff in Report No. HAC15-007, as revised on September 9, 2015 below, be included:

- The Owner agrees to a proper reconstruction and restoration plan of the designated house be congruent to the original structure, with the proposed development to the satisfaction of the Director of Planning and Development Services;
- That the original bricks, be identified and salvaged to be used in the reconstruction of the house, where possible;

- That the windows, doors, trim, eaves, piers and other remaining designated heritage elements as shown in By-law Number 4948-07.R be identified and salvaged to be used in the reconstruction of the house;
- That the owner provides a \$30,000.00 financial contribution to the Town of Aurora's Heritage Reserve Fund; and
- That a commemorative plaque be placed on the property, as approved by the Director of Planning and Development Services.

**CARRIED**

**6. INFORMATIONAL ITEMS**

- 4. Extract from Council Meeting of August 11, 2015  
Re: Heritage Advisory Committee Meeting Minutes of July 13, 2015**

**Moved by Bob McRoberts  
Seconded by Carol Gravelle**

THAT the Extract from Council Meeting of August 11, 2015, regarding the Heritage Advisory Committee meeting minutes of July 13, 2015, be received for information.

**CARRIED**

- 5. Extract from Council Meeting of August 25, 2015  
Re: Heritage Advisory Committee Meeting Minutes of August 17, 2015**

**Moved by Bob McRoberts  
Seconded by Carol Gravelle**

THAT the Extract from Council Meeting of August 25, 2015, regarding the Heritage Advisory Committee meeting minutes of August 17, 2015, be received for information.

**CARRIED**

- 6. Memorandum from Planner  
Re: Additional Information to Item 2 – Report No. HAC15-010 – Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04: Structural Engineering Letter from Lee Yung & Associates Inc.**

(Added Item)

**Moved by Carol Gravelle  
Seconded by Kathy Constable**

THAT the memorandum regarding Additional information to Item 2 – Report No. HAC15-010 – Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street, NE-HCD-HPA-15-04: Structural Engineering Letter from Lee Yung & Associates Inc. be received for information.

**CARRIED**

**7. NEW BUSINESS**

The Committee requested that any future report submitted for the Committee's consideration regarding the date selection for Doors Open Aurora 2016 also include a history of previous dates and attendance records.

**8. ADJOURNMENT**

**Moved by Barry Bridgeford  
Seconded by Kathy Constable**

THAT the meeting be adjourned at 8:48 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS OTHERWISE ADOPTED BY COUNCIL AT A LATER MEETING.



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<b>NOTICE OF MOTION</b>	<b>Mayor Geoffrey Dawe</b>
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**Date: September 22, 2015**  
**To: Members of Council**  
**From: Mayor Dawe**  
**Re: AMO Support for the Syrian Refugee Crisis**

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WHEREAS the Syrian refugee crisis cries out for compassion and action; and

WHEREAS the Association of Municipalities of Ontario (AMO) is challenging all of its member municipalities to donate at least \$100 to aid in the international effort to resettle the Syrian refugees in safe countries; and

WHEREAS the goal is to raise at least \$40,000 to help save two families; and

WHEREAS exceeding this goal will result in saving more families; and

WHEREAS AMO will donate all of the proceeds to Lifeline Syria, an organization seeking to resettle and integrate 1,000 Syrian refugees in Ontario over the next two years, reuniting them with their families; and

WHEREAS Lifeline Syria, a community-based initiative, will match private refugee sponsors in Ontario with Syrian refugees approved for resettlement by the federal government; and

WHEREAS sponsors will include organizations, individuals, or groups of individuals such as faith-based groups; and

WHEREAS the Ontario government has provided seed funding to Lifeline Syria to support its work but it is reliant on public donations to fulfill its mandate;

NOW THEREFORE BE IT HEREBY RESOLVED THAT Council make a \$500 donation, from the Council Contingency Fund, to AMO in support of Lifeline Syria.