



**COUNCIL
MEETING AGENDA**

TUESDAY, MAY 26, 2015

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**



**TOWN OF AURORA
COUNCIL MEETING
AGENDA**

Tuesday, May 26, 2015
7 p.m.
Council Chambers

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. ADOPTION OF THE MINUTES

Council Meeting Minutes of May 11, 2015 pg. 1
General Committee Closed Session Meeting Minutes of May 4, 2015 (Confidential Attachment)

RECOMMENDED:

THAT the Council meeting minutes of May 11, 2015, and the General Committee Closed Session meeting minutes of May 4, 2015, be adopted as printed and circulated.

4. PRESENTATIONS

5. PUBLIC SERVICE ANNOUNCEMENTS

6. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

8. DELEGATIONS

- (a) **Stephen Macaulay, Resident** pg. 22
**Re: Item 1(3) LLS15-036 – Request for an Encroachment Agreement
(50 Pineneedle Drive)**
- (b) **Terry Kawar, Resident** pg. 29
**Re: Item 1(2) LLS15-035 – Request for an Encroachment Agreement
(29 Mendy’s Forest)**

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

10. NOTICES OF MOTION/MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

(i) Notices of Motion

- (a) **Councillor Abel** pg. 84
Re: Highland Gate Neighbourhood

(ii) Motions for Which Notice Has Been Given

- (a) **Councillor Abel** Motion Withdrawn
Re: Highland Gate Neighbourhood
- (b) **Councillor Gaertner** pg. 86
Re: Aurora Family Leisure Complex (AFLC) – Rear Door Access
- (c) **Councillor Gaertner** pg. 87
Re: Draft Tree Protection By-law
- (d) **Councillor Mrakas** pg. 89
Re: Community Recognition Review Ad Hoc Committee
- (e) **Councillor Abel** pg. 91
Re: Library Square Ad Hoc Committee
- (f) **Councillor Humfries** pg. 92
**Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart
Drive, Pederson Drive, St. John’s Sideroad East, and
Bayview Avenue**

11. REGIONAL REPORT

York Regional Council Highlights – May 21, 2015 pg. 93

RECOMMENDED:

THAT the Regional Report of May 21, 2015, be received for information.

12. NEW BUSINESS/GENERAL INFORMATION

13. READING OF BY-LAWS

RECOMMENDED:

THAT the following by-laws be given first, second, and third readings and enacted:

- | | | |
|----------------|---|---------|
| 5689-15 | BEING A BYLAW to amend By-law Number 5553-13, as amended, to establish various Reserve Funds for the Town of Aurora.
(Report No. CFS15-006 – GC Item 7 – Apr. 7/15) | pg. 101 |
| 5710-15 | BEING A BY-LAW to define the public notice policies and procedures for The Corporation of the Town of Aurora.
(Report No. LLS15-029 – GC Item 9 – May 5/15) | pg. 105 |
| 5729-15 | BEING A BY-LAW to set and levy the rates of taxation for the taxation year 2015.
(Report No. CFS15-018 – Council Item 7 – May 26/15) | pg. 116 |
| 5730-15 | BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on Carisbrooke Circle and Longthorpe Court in the Town of Aurora.
(Memorandum – Council Item 10 – May 26/15) | pg. 120 |
| 5731-15 | BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate and erect stop signs at various intersections in the Town of Aurora.
(Memorandum – Council Item 10 – May 26/15) | pg. 121 |

- 5732-15** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Medical Marihuana Production Use). (Report No. PL15-041 – GC Item 4 – May 19/15) pg. 122
- 5733-15** BEING A BY-LAW to regulate the manner in which persons may enter onto boulevards, rights-of-way, and highways within the Town of Aurora for the purpose of constructing access driveways, service connections, mail receptacles, or other works and equipment. (Report No. PL15-047 – Council Item 8 – May 26/15) pg. 125

RECOMMENDED:

THAT the following confirming by-law be given first, second, and third readings and enacted:

- 5728-15** BEING A BY-LAW to Confirm Actions by Council Resulting from Council Meeting on May 26, 2015. pg. 133

14. CLOSED SESSION

RECOMMENDED:

THAT Council resolve into Closed Session to consider the following matter:

1. A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act*, 2001); Memorandum from Chief Administrative Officer; Re: Potential Land Acquisitions in the Promenade Area

15. ADJOURNMENT

AGENDA ITEMS

1. **General Committee Meeting Report of May 19, 2015** pg. 30

RECOMMENDED:

THAT the General Committee meeting report of May 19, 2015 be received and the recommendations carried by the Committee be approved.

2. **LLS15-039 – General Committee Closed Session Report of May 19, 2015** pg. 41

RECOMMENDED:

THAT Report No. LLS15-039 be received; and

THAT Council adopt the following recommendations from the General Committee Closed Session meeting of May 19, 2015:

1. **Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: PL15-045 – Appeal to the Ontario Municipal Board re Pechen OMB Case No.: PL141323, Committee of Adjustment Variance Applications – D13-(32A-F)-14, 251 Willis Drive, Lot 23, Plan 65M-3219**

THAT Closed Session Report No. PL15-045 be received; and

THAT the confidential recommendations of General Committee on May 19, 2015, in respect of an appeal to the Ontario Municipal Board (Pechen) be approved.

2. **Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Staff Performance (Deferred by Council on May 11, 2015)**

THAT the confidential memorandum of the Chief Administrative Officer be received; and

THAT the confidential recommendations of General Committee on May 19, 2015, in respect of personal matters about an identifiable individual, including a Town or Local Board employee (Staff Performance) be approved.

(Referred from General Committee meeting of May 19, 2015 – Item 7)

- 3. PR15-013 – Facility Sponsorship Program – Pfaff Motors Inc.** pg. 43

RECOMMENDED:

THAT Report No. PR15-013 be received for information.

(Referred from General Committee meeting of May 19, 2015 – Item 8)

- 4. Memorandum from Director of Infrastructure & Environmental Services** pg. 45
Re: Water Restriction Policy and Sewer and Water Allocation

RECOMMENDED:

THAT the memorandum regarding Water Restriction Policy and Sewer and Water Allocation be received for information.

(Referred from General Committee meeting of May 19, 2015 – Item 13)

- 5. Finance Advisory Committee Meeting Minutes of April 28, 2015** pg. 47

RECOMMENDED:

THAT the Finance Advisory Committee meeting minutes of April 28, 2015, be received; and

THAT the following recommendation regarding Item 1 – Memorandum from Town Clerk; Re: Finance Advisory Committee – Terms of Reference, be approved:

THAT the Finance Advisory Committee Terms of Reference be amended to reflect the changes recommended by staff.

(Referred from General Committee meeting of May 19, 2015 – Item 16)

- 6. Memorandum from Mayor Dawe** pg. 52
Re: Lake Simcoe Region Conservation Authority
Highlights – April 24, 2015 – Meeting of the Board

RECOMMENDED:

THAT the memorandum regarding Lake Simcoe Region Conservation Authority Highlights – April 24, 2015 – Meeting of the Board be received for information.

7. CFS15-018 – 2015 Final Operating Budget Approval pg. 55

RECOMMENDED:

THAT Report No. CFS15-018 be received; and

THAT the 2015 Operating Budget summarized in Attachment #2 which reflects all revisions recommended for approval by the Budget Committee, resulting in a total tax levy of \$36,996,300 and a total expenditure plan of \$56,020,700, generating a 3.91% Town of Aurora share tax increase, which results in an estimated 2.69% residential tax bill increase when combined with the regional and education shares of the tax bill, be approved; and

THAT the Town's full-time staff complement be increased by four (4) (two of which have already been preapproved by Council for hiring) and reduced by one (1) to 211 (excluding Library Board and Central York Fire Services staff) as presented in Attachment #6 and funded in the 2015 Operating Budget; and

THAT a general wage increase of 2.0% effective April 1, 2015, be applied to the Salary Schedule for Full-time Permanent Non-Bargaining Unit Positions, and to the Rate Schedule for Other-Than-Continuous-Full-time Non-Bargaining Unit Positions, both being Attachments to Policy #7; and

THAT By-law Number 5729-15 be adopted to set 2015 tax rates and payment dates.

8. PL15-047 – Town Regulation of Canada Post Community Mailbox Installations on Municipal Roadways pg. 73

RECOMMENDED:

THAT Report No. PL15-047 be received for information.

9. Memorandum from Director of Planning & Development Services pg. 80
Re: Additional Information, May 19, 2015, General Committee Agenda Item 6, Report No. PL15-043 – Oak Ridges Moraine Conservation Plan Review (2015)

RECOMMENDED:

THAT the memorandum regarding Additional Information, May 19, 2015, General Committee Agenda Item 6, Report No. PL15-043 – Oak Ridges Moraine Conservation Plan Review (2015) be received for information.

- 10. Memorandum from Director of Infrastructure & Environmental Services** pg. 82
**Re: Parking Restrictions and Intersection Stop Sign Regulations in
Brookvalley Development**

RECOMMENDED:

THAT the memorandum regarding Parking Restrictions and Intersection Stop Sign Regulations in Brookvalley Development be received; and

THAT Council enact By-law Number 5730-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on Carisbrooke Circle and Longthorpe Court in the Town of Aurora"; and

THAT Council enact By-law Number 5731-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate and erect stop signs at various intersections in the Town of Aurora."



**TOWN OF AURORA
COUNCIL MEETING MINUTES**

Council Chambers
Aurora Town Hall
Monday, May 11, 2015

ATTENDANCE

COUNCIL MEMBERS Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, and Thompson

MEMBERS ABSENT None

OTHER ATTENDEES Chief Administrative Officer, Director of Building and By-law Services, Director of Corporate and Financial Services/Treasurer, Director of Legal and Legislative Services/Town Solicitor, Director of Parks and Recreation Services, Director of Planning and Development Services, Manager of Operations Services, Town Clerk, and Council/Committee Secretary

Mayor Dawe called the meeting to order at 7:16 p.m. following Open Forum.

Mayor Dawe relinquished the Chair to Deputy Mayor Abel at 10:27 p.m. during the consideration of Item 10 (ii) Motions for Which Notice Has Been Given (a) and (b), and resumed the Chair at 10:30 p.m.

On a motion of Councillor Pirri seconded by Councillor Thom, Council consented to extend the hour past 10:30 p.m. in accordance with subsection 3.16(b) of the Procedural By-law.

Council recessed at 10:32 p.m. to resolve into a Closed Session meeting and reconvened into open session at 10:58 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

Moved by Councillor Thompson
Seconded by Councillor Mrakas

THAT the agenda as circulated by Legal and Legislative Services, ***with the following additions***, be approved:

- Delegation (a) Councillor Terry Whitehead, representing City of Hamilton
Re: Motion for Which Notice Has Been Given (c) Councillor Mrakas; Re: Canada Post Community Mailboxes
- Delegation (b) Jamie MacDonald, representing Aurora Winter Blues Festival
Re: Notice of Motion (b) Councillor Abel; Re: Aurora Winter Blues Festival
- Closed Session Item 1 – Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239 (2)(e) of the *Municipal Act, 2001*); Re: Report No. LLS15-038 – Zoning By-law Violation – 14476 Yonge Street

CARRIED

3. ADOPTION OF THE MINUTES

Council Meeting Minutes of April 28, 2015
Special Council – Public Planning Meeting Minutes of April 22, 2015
Closed Session Meeting Minutes of April 28, 2015

Moved by Councillor Thompson
Seconded by Councillor Gaertner

THAT the Council meeting minutes of April 28, 2015 be adopted as amended to include the recorded vote on Closed Session Item 1.

CARRIED AS AMENDED

Moved by Councillor Thom
Seconded by Councillor Kim

THAT the Special Council – Public Planning meeting minutes of April 22, 2015, and the Closed Session meeting minutes of April 28, 2015, be adopted as printed and circulated.

CARRIED

4. PRESENTATIONS

(a) Major Brian Bishop, representing The Salvation Army
Re: Parkland Fees – 15338 Leslie Street (The Salvation Army)

Mr. Bishop provided a brief overview of the proposed development located at 15338 Leslie Street and requested a deferral of the payment of cash-in-lieu of parkland dedication fees to permit this development.

Moved by Councillor Abel
Seconded by Councillor Humfryes

THAT the comments of the presentation of Major Brian Bishop be received; and

THAT the request for deferral of the payment of cash-in-lieu of parkland dedication fees for 15338 Leslie Street (Northridge Community Church of The Salvation Army) be approved; and

THAT staff report back to Council on the terms of the agreement to finalize the deferral of cash-in-lieu of parkland dedication fees for 15338 Leslie Street including options for community use of The Salvation Army property.

CARRIED

5. PUBLIC SERVICE ANNOUNCEMENTS

Councillor Humfryes extended congratulations to the Special Olympics Ontario-Aurora team for their participation in the International Bocce Tournament and encouraged everyone to join team practices at the Aurora Seniors' Centre, which would be held on Wednesday nights in June.

Councillor Abel noted that the Mayor and Members of Council participated in McHappy Day.

Councillor Abel added that he attended the 6th Annual Portraits of Giving Exhibit at Upper Canada Mall in Newmarket.

Councillor Thompson extended a reminder that the deadline to contribute to the Run or Walk for Southlake is May 15, 2015, and noted that Team Aurora is currently in first place in the Municipal Challenge.

Councillor Gaertner noted that she attended the celebration of Asian heritage hosted by the York Regional Police on May 2, 2015.

Councillor Gaertner announced that the Aurora Public Library, in collaboration with The Arts Music Store, would be hosting a Coffee House on May 23, 2015, from 2 p.m. to 4:30 p.m.

Councillor Abel noted that the Mayor and Members of Council participated in the Heart and Stroke Big Bike event on the "Aurora Has Heart" team.

Mayor Dawe extended a reminder to residents that new information regarding the Highland Gate redevelopment proposal is available on the Town's website at www.aurora.ca/highlandgate.

Mayor Dawe announced that the Joint Operations Centre live stream is available for viewing at www.aurora.ca/JOCstream.

Mayor Dawe extended an invitation to residents to attend the Queen's Diamond Jubilee Park Accessible Playground public meeting to be held in the Holland Room located at Town Hall on May 14, 2015, at 7 p.m.

Mayor Dawe extended a reminder to residents that the Outdoor Water Use By-law takes effect on May 15, 2015.

Mayor Dawe announced that a Summer Camp Open House would be taking place on May 23, 2015, from 10 a.m. to 12 p.m. at the Stronach Aurora Recreation Complex.

Mayor Dawe announced that June 6, 2015, is Compost Giveaway Day at the Operations Works Yard located at 9 Scanlon Court.

Mayor Dawe stated that Aurora business owners may receive a free listing in the York Region Business Directory by participating in their annual employment survey and further information may be provided by emailing businessdirectory@york.ca.

Mayor Dawe extended a reminder that the application deadline for the John West Memorial "Leaders of Tomorrow" Scholarship is June 1, 2015.

Mayor Dawe extended congratulations to the winners of the 53rd Annual Juried Art Show and Sale: Lauren Brock, Brandon Nicholson, Ethan Platt, Brigitte Granton, Dave Rheaume, and Donna Greenstein.

Mayor Dawe noted that the Friends of the Greenbelt Foundation publication entitled "Local Leadership Matters: Ontario Municipalities Taking Action to Strengthen the Greenbelt" includes a case study written by Town staff member Jim Kyle, regarding the economic values of natural assets.

6. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 1 (sub-items 3, 8, 11, and 16), and 2 were identified for discussion.

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 1 (with the exception of sub-items 3, 8, 11, and 16), and 3 were identified as items not requiring separate discussion.

Moved by Councillor Pirri
Seconded by Councillor Kim

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of May 5, 2015

THAT the General Committee meeting report of May 5, 2015 be received and the following recommendations carried by the Committee be approved:

- (1) PL15-039 – Public Consultation Process for Planning Applications, Highland Gate Developments Inc., 21 Golf Links Drive, Files: OPA-2015-01, SUB-2015-01 and ZBA-2015-02**

THAT Report No. PL15-039 be received; and

THAT in addition to the June 24, 2015 Public Planning meeting, two (2) additional Public Planning meetings be held in September and October for the purpose of receiving additional public comments related to Highland Gate Development Inc. Files: OPA-2015-01, SUB-2015-01 and ZBA-2015-02; and

THAT the Public Planning meetings be held at a suitable venue outside of Council Chambers as determined by the Town Clerk, to accommodate the anticipated large volume of residents.

- (2) PL15-040 – 2041 York Region Draft Growth Scenarios and Land Budget**

THAT Report No. PL15-040 be received; and

THAT Report No. PL15-040 be referred to the May 21, 2015 Public Planning meeting for discussion.

- (4) BBS15-006 – Building Division Workload**

THAT Report No. BBS15-006 be received; and

THAT the 2015 budget request for a Building Plan Examiner/Inspector be approved and recruitment for the position commence immediately; and

THAT Administrative Procedure No. 13 for Excess Hours and Overtime be waived for a period of one year to allow Building staff to be paid at straight time for any excess hours worked up to 44 hours in a week; and

THAT the expedited permit programs, Residential Express Permit Program and Green Path Program, be suspended until workload allows for the objectives of the programs to be successfully achieved.

(5) CAO15-006 – Strategic Plan Report Card 2014

THAT Report No. CAO15-006 be received for information.

(6) CAO15-004 – Excellence Matters Aurora

THAT Report No. CAO15-004 be received for information.

(7) CFS15-017 – Capital Projects Status and Closures Report as of December 31, 2014

THAT Report No. CFS15-017 be received; and

THAT the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 of Report No. CFS15-017 be approved.

(9) LLS15-029 – Notice Policy

THAT Report No. LLS15-029 be received; and

THAT staff bring forward By-law Number 5710-15, "BEING A BY-LAW to define the public notice policies and procedures for The Corporation of the Town of Aurora" to a future Council meeting for enactment; and

THAT "Administration Procedure No. 62 – Notice Provision Policy", as amended, be repealed on the day that By-law Number 5710-15 comes into force.

(10) LLS15-032 – Flag Protocol and Flag Raising Policy

THAT Report No. LLS15-032 be received; and

THAT the "Flag Protocol and Flag Raising Policy" attached to Report No. LLS15-032 be approved; and

THAT Town of Aurora "Administration Procedure No. 59 – Flag Raising Policy" be repealed and replaced with the "Flag Protocol and Flag Raising Policy" attached to Report No. LLS15-032; and

THAT the description and guidelines for the Official Town Flag as set out in Report No. LLS15-032 be approved.

(12) PR15-011 – Parks Maintenance Service Level Standards

THAT Report No. PR15-011 be received; and

THAT the Parks Maintenance Service Level Standards be received by Council as information; and

THAT, subject to any clarifications, questions and or requested revisions by Council, the Parks Maintenance Service Level Standards be adopted effective June 1, 2015; and

THAT all remaining funds be returned to source.

(13) PR15-012 – Tree Permit Application for 302 Ridge Road

THAT Report No. PR15-012 be received; and

THAT a permit be issued to the property owner for the removal of seven (7) trees from a property located at 302 Ridge Road.

(14) Parks and Recreation Advisory Committee Meeting Minutes of April 16, 2015

THAT the Parks and Recreation Advisory Committee meeting minutes of April 16, 2015 be received for information.

(15) Trails and Active Transportation Advisory Committee Meeting Minutes of April 17, 2015

THAT the Trails and Active Transportation Advisory Committee meeting minutes of April 17, 2015 be received for information.

New Business Motion No. 1

THAT staff be directed to report back to Council on opportunities to implement a temporary right of access to adjacent landowner property in accordance with s. 132 of the *Municipal Act, 2001*.

3. Memorandum from Director of Planning & Development Services
Re: Additional Information – Report No. PR15-012 – Tree Permit
Application for 302 Ridge Road

THAT the memorandum regarding Additional Information – Report No. PR15-012 – Tree Permit Application for 302 Ridge Road be received for information.

CARRIED

8. DELEGATIONS

On a motion of Councillor Mrakas seconded by Councillor Thompson, Council consented, on a two-thirds vote, to waive the requirements of section 3.8(c) of the Procedural By-law to permit Councillor Terry Whitehead to speak for more than five (5) minutes.

(a) Councillor Terry Whitehead, representing City of Hamilton
Re: Motion for Which Notice Has Been Given (c) Councillor Mrakas;
Re: Canada Post Community Mailboxes

(Added Item)

Mr. Whitehead provided an overview of the experiences that the City of Hamilton is encountering in regards to the regulation of installing Canada Post community mailboxes in existing neighbourhoods.

Moved by Councillor Mrakas
Seconded by Councillor Abel

THAT the comments of the delegation be received and referred to Motion for Which Notice Has Been Given (c).

CARRIED

(b) Jamie MacDonald, representing Aurora Winter Blues Festival
Re: Notice of Motion (b) Councillor Abel; Re: Aurora Winter Blues Festival

(Added Item)

Mr. MacDonald requested that the Concerts in the Park series be extended by one week to include an Aurora Winter Blues Festival “Blues and Cruise Night” on September 2, 2015.

Moved by Councillor Abel
Seconded by Councillor Gaertner

THAT the comments of the delegation be received and referred to Notice of Motion (b).

CARRIED

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

- 1. General Committee Meeting Report of May 5, 2015**
- (3) PL15-034 – Economy and Housing in Aurora**

THAT Report No. PL15-034 be received for information.

CARRIED

- 1. General Committee Meeting Report of May 5, 2015**
- (8) LLS15-028 – Pending List**

THAT Report No. LLS15-028 be received for information.

CARRIED

- 1. General Committee Meeting Report of May 5, 2015**
- (11) LLS15-025 – Audio Recording of Closed Session Meetings – Additional Information**

**Main motion
Moved by Councillor Thompson
Seconded by Councillor Pirri**

THAT Report No. LLS15-025 be received for information.

**Amendment No. 1
Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT the main motion be amended by adding the following clauses:

“THAT staff be directed to commence audio recordings of closed session meetings; and

THAT staff report back on protocols to maintain audio recordings of closed session meetings.”

**On a recorded vote the amendment was
DEFEATED**

YEAS: 4	NAYS: 5
VOTING YEAS:	Councillors Gaertner, Humfries, Mrakas, and Thompson
VOTING NAYS:	Councillors Abel, Kim, Thom, Pirri, and Mayor Dawe

Amendment No. 2
Moved by Councillor Pirri
Seconded by Councillor Thom

THAT the main motion be amended by adding the following clause:

“THAT a letter, signed by the Mayor and all Members of Council, be sent to the Premier of Ontario, the Newmarket-Aurora Member of Provincial Parliament, and all other Members of Provincial Parliament, to request the implementation of the necessary legislation to protect audio recordings of municipal closed session meetings from disclosure except in order to ensure compliance with the closed meeting requirements of the *Municipal Act, 2001*.”

**On a recorded vote the amendment
CARRIED**

YEAS: 9	NAYS: 0
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	None

Main motion as amended
Moved by Councillor Thompson
Seconded by Councillor Pirri

THAT Report No. LLS15-025 be received; *and*

THAT a letter, signed by the Mayor and all Members of Council, be sent to the Premier of Ontario, the Newmarket-Aurora Member of Provincial Parliament, and all other Members of Provincial Parliament, to request the implementation of the necessary legislation to protect audio recordings of municipal closed session meetings from disclosure except in order to ensure compliance with the closed meeting requirements of the Municipal Act, 2001.

CARRIED AS AMENDED

1. General Committee Meeting Report of May 5, 2015
(16) Memorandum from Chief Administrative Officer
Re: Communications

THAT the memorandum regarding Communications be received; and

THAT a public Council workshop be scheduled to review the Communications Policies and Corporate Communications Strategic Plan; and

THAT staff be directed to engage residents, including at the upcoming 2015 Aurora Chamber Street Festival, to obtain ideas on improving the Town's communication and engagement practices and policies.

CARRIED

2. LLS15-037 – General Committee Closed Session Report of May 5, 2015

THAT Report No. LLS15-037 be received; and

THAT Council adopt the following recommendations from the General Committee Closed Session meeting of May 5, 2015:

1. Personal matters about an identifiable individual, including a Town or Local Board employee; Re: Staff Performance

THAT consideration of the May 5, 2015 Closed Session Item 1, regarding personal matters about an identifiable individual, including a Town or Local Board employee; Re: Staff Performance, be deferred to a General Committee Closed Session meeting on May 19, 2015.

**On a recorded vote the motion
CARRIED**

YEAS: 9	NAYS: 0
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	None

10. NOTICES OF MOTION/MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

On a motion of Councillor Thompson seconded by Councillor Gaertner, Council consented, on a two-thirds vote, to waive the requirements of section 3.13 of the Procedural By-law to allow Item 10 "(i) Notice of Motion (b) Aurora Winter Blues Festival" to be moved forward for consideration.

(i) Notices of Motion

**(a) Councillor Abel
Re: Highland Gate Neighbourhood**

WHEREAS the Highland Gate Golf Course has been closed; and

WHEREAS ClubLink, owner of the Golf Course, has partnered with Geranium Homes to form Highland Gate Developments Inc.; and

WHEREAS Highland Gate Developments Inc. has applied to develop 184 homes and a ten (10) story condominium building on the golf course lands; and

WHEREAS Highland Gate is an established residential neighbourhood and residents of the neighbourhood demand that any development proposal protect and strengthen their neighbourhood; and

WHEREAS members of the Highland Gate Ratepayers Association have been urged to contact their Councillors; and

WHEREAS the Town of Aurora Council is required to abide by the *Planning Act, R.S.O. 1990* and the *Places to Grow Act, 2005*; and

WHEREAS the Province of Ontario alone can enact amendments to the *Planning Act, R.S.O. 1990* and *Places to Grow Act, 2005*; and

WHEREAS private member Bill 41, the *Preserving Existing Communities Act, 2013* ("Bill 41"), would have amended the *Places to Grow Act, 2005*; and

WHEREAS Bill 41 would have ensured that a decision of a Municipal Council not to amend an Official Plan for stable residential areas would have been final, and the decision could not be appealed to the Ontario Municipal Board; and

WHEREAS the provisions of Bill 41 pertain exactly to the circumstances with respect to the Highland Gate Development proposal; and

WHEREAS Newmarket-Aurora MPP Chris Ballard has extensive knowledge and experience with provincial legislation, municipal land planning matters and the Highland Gate neighbourhood.

NOW THEREFORE BE IT HEREBY RESOLVED THAT Newmarket-Aurora MPP Chris Ballard be requested to immediately introduce in the Legislative Assembly of Ontario a private members Bill with the same provisions as Bill 41, the *Preserving Existing Communities Act, 2013*; and

BE IT FURTHER RESOLVED THAT the Highland Gate Ratepayers Association be advised of Council's resolution and requested to urge MPP Chris Ballard to do everything possible to amend provincial legislation to protect the Highland Gate Neighbourhood.

(b) Councillor Abel
Re: Aurora Winter Blues Festival

This motion was considered under “(ii) Motions for Which Notice Has Been Given” as Motion (d).

(ii) Motions for Which Notice Has Been Given

(a) Mayor Dawe
Re: Lake Simcoe Conservation Foundation – Street Naming Donation

Moved by Mayor Dawe
Seconded by Councillor Humfryes

WHEREAS Lake Simcoe Conservation Foundation’s (LSCF) mission is to raise funds from private individuals and organizations to invest in conservation, restoration, research and education projects of the Lake Simcoe Region Conservation Authority to ensure a healthy Lake Simcoe watershed today and tomorrow; and

WHEREAS several programs and opportunities are established by the LSCF in an effort to raise funds from private individuals and organizations to fulfill its mission statement; and

WHEREAS the 27th Annual Conservation Dinner is one such opportunity being held on May 27, 2015; and

WHEREAS Treasure Hill Homes has offered to donate a future street naming opportunity within their 2C Area Plan of Subdivision as part of the live Auction during the 27th Annual Conservation Dinner.

NOW THEREFORE BE IT HEREBY RESOLVED THAT Council approve the street naming donation; and

BE IT FURTHER HEREBY RESOLVED THAT the proposed street name, submitted by the successful bidder, require Council approval in accordance with the Town of Aurora Street Naming Policy.

CARRIED

- (b) **Mayor Dawe**
Re: Town of Richmond Hill – OMB Decision

Moved by Mayor Dawe
Seconded by Councillor Pirri

WHEREAS the Ontario Municipal Board (the “Board”) has imposed a cap on parkland dedication in the Town of Richmond Hill at 25% of the developable area of a site; and

WHEREAS the *Planning Act* (the “Act”) states that in the case of land proposed for development or redevelopment for residential purposes, a parkland dedication by-law and specific official plan policies may require the conveyance of land for park or recreational purposes at a rate of one (1) hectare of land for each 300 dwelling units; and

WHEREAS the Act in making such a requirement does not apply a 25% cap, as the Board has done in Richmond Hill; and

WHEREAS Richmond Hill is seeking leave to appeal the Board’s decision to the Ontario Divisional Court, and is also asking the Board to review its own decision; and

WHEREAS Richmond Hill is asking for support from other municipalities.

NOW THEREFORE BE IT HEREBY RESOLVED:

- (a) THAT the correspondence from D. Barrow, Mayor, Town of Richmond Hill, dated February 27, 2015 regarding an appeal to the Ontario Divisional Court on a Board decision to limit the amount of parkland that must be dedicated on new developments, be received; and
- (b) THAT the Town of Aurora appreciates and endorses the efforts of the Town of Richmond Hill to appeal and review the decision of the Board that capped parkland dedication at 25% of the developable area of a site, based on the Board having erroneously engaged in policy-making without consultation when it attempted to address a perceived conflict between the Act, the Growth Plan, and the Provincial Policy Statement; and
- (c) THAT the Town of Richmond Hill be notified of this resolution, with a copy to the other York Region municipalities.

CARRIED

(c) Councillor Mrakas
Re: Canada Post Community Mailboxes

Council consented to consider Motion (c) prior to the consideration of Item 1(3).

Main motion
Moved by Councillor Mrakas
Seconded by Councillor Humfries

WHEREAS the installation of community mailboxes raises several of the same concerns as the installation of above-ground plant (e.g., utility boxes) in municipally-owned right-of-way; and

WHEREAS the installation of community mailboxes might require installation requests for additional sidewalks where no sidewalks currently exist; and

WHEREAS the installation of community mailboxes might require installation of additional sidewalk approach ramps for easier access, for persons with disabilities or pushing strollers and/or seniors; and

WHEREAS increased snow clearing responsibilities for adjacent property owners and the Town would be needed; and

WHEREAS installation of additional sign posts, adjacent to community mailboxes for parking regulation changes will be needed; and

WHEREAS the installation of community mailboxes might require additional street light requests to improve visibility to and from community mailbox locations and security at these locations.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes; and

BE IT FURTHER RESOLVED THAT Council direct the Mayor to send a letter that would request the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and to revise its Five-point Action Plan, which includes the elimination of home mail delivery, and engage in full and meaningful consultation with all stakeholders, including the Town and its residents; and

BE IT FURTHER RESOLVED THAT Council direct staff to bring forward recommendations to the next General Committee meeting to align the Town's by-laws with the City of Hamilton's By-law Number 15-091 which regulates the installation of equipment on roads; and

BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Town to install community mailboxes in established neighbourhoods; and

BE IT FURTHER RESOLVED THAT staff bring back a new bylaw for Council's enactment at the next Council meeting.

Amendment No. 1
Moved by Councillor Mrakas
Seconded by Councillor Abel

THAT the second operative clause be amended by adding the words "copied to Members of Parliament, Ontario Members of Provincial Parliament, and all Ontario municipalities" following the word "letter"; and

THAT the second operative clause be amended by replacing the word "revise" with the words "adhere to"; and

THAT the second operative clause be amended by deleting the words "which includes the elimination of home mail delivery, and"; and

THAT the second operative clause be amended by adding the words "requirement to" following the word "Plan"; and

THAT the third operative clause be amended by replacing the word "General Committee" with the word "Council".

CARRIED

Amendment No. 2
Moved by Councillor Mrakas
Seconded by Councillor Kim

THAT the fourth operative clause be amended by adding the words "and maintain" following the word "install".

CARRIED

Main motion as amended
Moved by Councillor Mrakas
Seconded by Councillor Humfryes

WHEREAS the installation of community mailboxes raises several of the same concerns as the installation of above-ground plant (e.g., utility boxes) in municipally-owned right-of-way; and

WHEREAS the installation of community mailboxes might require installation requests for additional sidewalks where no sidewalks currently exist; and

WHEREAS the installation of community mailboxes might require installation of additional sidewalk approach ramps for easier access, for persons with disabilities or pushing strollers and/or seniors; and

WHEREAS increased snow clearing responsibilities for adjacent property owners and the Town would be needed; and

WHEREAS installation of additional sign posts, adjacent to community mailboxes for parking regulation changes will be needed; and

WHEREAS the installation of community mailboxes might require additional street light requests to improve visibility to and from community mailbox locations and security at these locations.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes; and

BE IT FURTHER RESOLVED THAT Council direct the Mayor to send a letter, ***copied to Members of Parliament, Ontario Members of Provincial Parliament, and all Ontario municipalities***, that requests the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and to ***adhere to*** its Five-point Action Plan ***requirement to*** engage in full and meaningful consultation with all stakeholders, including the Town and its residents; and

BE IT FURTHER RESOLVED THAT Council direct staff to bring forward recommendations to the next ***Council*** meeting to align the Town's by-laws with the City of Hamilton's By-law Number 15-091 which regulates the installation of equipment on roads; and

BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Town to install **and maintain** community mailboxes in established neighbourhoods; and

BE IT FURTHER RESOLVED THAT staff bring back a new bylaw for Council's enactment at the next Council meeting.

**On a recorded vote the first operative clause
CARRIED**

YEAS: 5	NAYS: 4
VOTING YEAS:	Councillors Gaertner, Humfryes, Kim, Mrakas, and Thompson
VOTING NAYS:	Councillors Abel, Pirri, Thom, and Mayor Dawe

**On a recorded vote the second operative clause
CARRIED AS AMENDED**

YEAS: 9	NAYS: 0
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	None

**On a recorded vote the third operative clause
CARRIED AS AMENDED**

YEAS: 8	NAYS: 1
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	Councillor Pirri

**On a recorded vote the fourth operative clause
CARRIED AS AMENDED**

YEAS: 8	NAYS: 1
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	Councillor Pirri

On a recorded vote the fifth operative clause
CARRIED

YEAS: 5	NAYS: 4
VOTING YEAS:	Councillors Gaertner, Humfryes, Kim, Mrakas, and Thompson
VOTING NAYS:	Councillors Abel, Pirri, Thom, and Mayor Dawe

(d) Councillor Abel
Re: Aurora Winter Blues Festival

Council consented to consider Motion (d) following the consideration of Motion (c), prior to the consideration of Item 1(3).

Moved by Councillor Abel
Seconded by Councillor Humfryes

WHEREAS the Aurora Winter Blues Festival (AWBF) is a musical event of significant importance to the Town of Aurora; and

WHEREAS the AWBF wishes to promote a collaborative approach to extend the 2015 Concerts in the Park series by one (1) additional week.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to report back to Council as soon as possible, on opportunities to extend the 2015 Concerts in the Park series by one (1) additional week in collaboration with the organizers of the Aurora Winter Blues Festival.

CARRIED

11. REGIONAL REPORT

None

12. NEW BUSINESS/GENERAL INFORMATION

Councillor Thom extended a reminder that May 8, 2015, was the 70th anniversary of the Victory in Europe (VE) Day.

13. READING OF BY-LAWS

**Moved by Councillor Mrakas
Seconded by Councillor Abel**

THAT the following by-laws be given first, second, and third readings and enacted:

- 5711-15** BEING A BY-LAW to adopt Official Plan Amendment No. 7.
- 5712-15** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (29 George Street – L. S. Consulting Inc.).
- 5725-15** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (49 Wellington Street East – The CAP Centre Inc.).

CARRIED

14. CLOSED SESSION

**Moved by Councillor Mrakas
Seconded by Councillor Thompson**

THAT Council resolve into a Closed Session meeting to consider the following item:

1. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239 (2)(e) of the *Municipal Act, 2001*); Re: Report No. LLS15-038 – Zoning By-law Violation – 14476 Yonge Street
(Added Item)

CARRIED

**Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT the Council meeting be reconvened into open session to rise and report from Closed Session.

CARRIED

**Moved by Councillor Humfries
Seconded by Councillor Thom**

THAT the following confidential recommendations of the Council Closed Session of May 11, 2015, be adopted:

1. **Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239 (2)(e) of the *Municipal Act, 2001*); Re: Report No. LLS15-038 – Zoning By-law Violation – 14476 Yonge Street**

(Added Item)

THAT the confidential recommendations regarding Report No. LLS15-038 – Zoning By-law Violation – 14476 Yonge Street, be approved and staff be authorized to proceed as directed by Council on May 11, 2015.

CARRIED

13. READING OF BY-LAWS

**Moved by Councillor Mrakas
Seconded by Councillor Thompson**

THAT the following confirming by-law be given first, second, and third readings and enacted:

5726-15 BEING A BY-LAW to Confirm Actions by Council Resulting from Council Meeting on May 11, 2015.

CARRIED

15. ADJOURNMENT

**Moved by Councillor Kim
Seconded by Councillor Pirri**

THAT the meeting be adjourned at 10:59 p.m.

CARRIED

GEOFFREY DAWE, MAYOR

STEPHEN M. A. HUYCKE, TOWN CLERK

THE MINUTES OF THE COUNCIL MEETING OF MAY 11, 2015 ARE SUBJECT TO FINAL APPROVAL BY COUNCIL ON MAY 26, 2015.



Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: TUESDAY MAY 26, 2015

SUBJECT: ENCROACHMENT AGREEMENT (CEDAR HEDGES) ON: 50 PINENEEDLE DRIVE, AURORA

NAME OF SPOKESPERSON: STEPHEN MACAULAY

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

TO REQUEST ENCROACHMENT AGREEMENT ON CEDAR HEDGES ALONG ORCHARD HEIGHTS BLVD.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

YES NO

IF YES, WITH WHOM? ALL COUNCILLORS AGAIN FOR SUPPORT

DATE:

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.



**50 Pineneedle Drive
Aurora**















Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: May 26, 2015

SUBJECT: Cedar Trees Hedge

NAME OF SPOKESPERSON: Terry Kawar

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

Explain to Council the background of this issue and the previous Town approval for the planting and the recent request to remove them.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

YES

NO

IF YES, WITH WHOM? All

DATE: February 2015

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.



**TOWN OF AURORA
GENERAL COMMITTEE MEETING REPORT**

Council Chambers
Aurora Town Hall
Tuesday, May 19, 2015

ATTENDANCE

COUNCIL MEMBERS	Councillor Gaertner in the Chair; Councillors Abel, Humfryes, Kim, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
MEMBERS ABSENT	None
OTHER ATTENDEES	Chief Administrative Officer, Director of Building and By-law Services, Director of Corporate and Financial Services/Treasurer, Director of Infrastructure and Environmental Services, Director of Legal and Legislative Services/Town Solicitor, Director of Parks and Recreation Services Director of Planning and Development Services, Town Clerk, and Council/Committee Secretary

The Chair called the meeting to order at 7 p.m.

Councillor Gaertner relinquished the Chair to Mayor Dawe at 8:31 p.m. and resumed the Chair at 8:34 p.m. during the discussion of Item 4.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

General Committee approved the agenda as circulated by Legal and Legislative Services, with the following addition:

- Closed Session Item 3 – The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: Highland Gate Development Application

3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2, 3, 4, 5, 6, 7, 8, 13, and 16 were identified for discussion.

4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 1, 9, 10, 11, 12, 14, and were identified as items not requiring separate discussion.

General Committee recommends:

THAT the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the General Committee and staff be authorized to take all necessary action required to give effect to same:

1. PL15-037 – Application for Site Plan Approval, Perwick Investments Limited, Northeast Corner of Wellington Street East and John West Way, File: SP-2013-13

THAT Report No. PL15-037 be received; and

THAT Site Plan Application File: SP-2013-13 (Perwick Investments Limited) be approved to permit the development of the subject lands for the construction of a one-storey 1,255 sqm Gross Floor Area (GFA) commercial plaza; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

9. IES15-037 – Facility Projects Status Report

THAT Report No. IES15-037 be received for information.

10. IES15-038 – Strategy for Traffic Signs Installation

THAT Report No. IES15-038 be received; and

THAT traffic signs and posts in the Town be audited; and

THAT road signs be combined onto a single post wherever possible; and

THAT unnecessary or redundant signs and posts be removed.

11. Memorandum from Manager of Special Projects

Re: Private Members Bill 74 – *Housing Services Corporation Accountability Act, 2015*

THAT the memorandum regarding Private Members Bill 74 – *Housing Services Corporation Accountability Act, 2015* be received for information.

12. Aurora Family Leisure Complex Liaison Committee Meeting Minutes of April 24, 2015

THAT the Aurora Family Leisure Complex Liaison Committee meeting minutes of April 24, 2015 be received for information.

14. Accessibility Advisory Committee Meeting Minutes of May 6, 2015

THAT the Accessibility Advisory Committee meeting minutes of May 6, 2015 be received for information.

15. Aurora Family Leisure Complex Liaison Committee Meeting Minutes of May 7, 2015

THAT the Aurora Family Leisure Complex Liaison Committee meeting minutes of May 7, 2015 be received for information.

CARRIED

5. DELEGATIONS

General Committee approved, on a two-thirds vote, that the requirements of section 3.8(c) of the Procedural By-law be waived to permit the delegation of Terry Kawar, Resident, to speak for more than five (5) minutes.

(a) Terry Kawar, Resident

Re: Cedar Tree Hedge; Re: Item 2 – LLS15-035 – Request for an Encroachment Agreement (29 Mendy's Forest)

Mr. Kawar provided background information, reviewed his communications with the Town, and presented photographs regarding the cedar tree hedge surrounding his property. He requested Council's approval to maintain the current location of the evergreen hedge.

General Committee received and referred the comments of the delegation to Item 2.

6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR

None

7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

2. LLS15-035 – Request for an Encroachment Agreement (29 Mendy’s Forest)

General Committee recommends:

THAT Report No. LLS15-035 be received; and

THAT the request of the owners of 29 Mendy’s Forest to enter into an encroachment agreement with the Town be denied; and

THAT the owners of 29 Mendy’s Forest be required to remove any encroachments from the Town’s lands no later than July 15, 2015; and

THAT, if the owners refuse to remove any encroachments from the Town’s lands, then Town staff shall remove the encroachments as soon as possible after July 31, 2015; *and*

THAT staff be directed to assist the owner of 29 Mendy’s Forest in relocating the cedar tree hedge, currently located on Town-owned lands, in accordance with the terms of the offer of assistance made by the Town Clerk on February 26, 2015.

CARRIED

3. LLS15-036 – Request for an Encroachment Agreement (50 Pineneedle Drive)

General Committee recommends:

THAT Report No. LLS15-036 be received; and

THAT the request of the owners of 50 Pineneedle Drive to enter into an encroachment agreement with the Town be denied; and

THAT the owners of 50 Pineneedle Drive be required to remove any encroachments from the Town’s lands no later than July 15, 2015; and

THAT, if the owners refuse to remove any encroachments from the Town’s lands, then Town staff shall remove the encroachments as soon as possible after July 31, 2015.

CARRIED

**4. PL15-041 – Proposed Zoning By-law, Medical Marihuana Production, File:
ZBA-2014-02**

General Committee recommends:

THAT Report No. PL15-041 be received; and

THAT staff be directed to schedule the draft Implementing Zoning By-law regulating Medical Marihuana Production for the next Council meeting for enactment; **and**

THAT staff be directed to investigate the possibility of the creation of a Town licensing regime for medical marihuana production facilities aligned to that of the City of Mississauga.

CARRIED

**5. PL15-042 – Bill 73 (Proposed *Smart Growth for our Communities Act, 2015*),
an Act to Amend the Development Charges and Planning Acts**

General Committee recommends:

THAT Report No. PL15-042 be received; and

THAT Planning and Development Services be authorized to send comments to the Ministry of Municipal Affairs and Housing prior to their June 3, 2015, deadline; **and**

THAT, in addition to supporting the staff comments identified in Report No. PL15-042, Council endorses restoring more decision-making authority for municipalities on local planning matters, and limiting the influence of the Ontario Municipal Board, essentially granting municipalities more powers to manage the demands caused by growth and intensification.

CARRIED

6. PL15-043 – Oak Ridges Moraine Conservation Plan Review (2015)

General Committee recommends:

THAT Report No. PL15-043 be received; and

THAT Council endorse the comments prepared by staff regarding the 2015 Provincial Review of the Oak Ridges Moraine Conservation Plan; and

THAT Report No. PL15-043 and related Council resolution be forwarded to York Region and the Ontario Ministry of Municipal Affairs & Housing by their May 28, 2015, deadline.

CARRIED

General Committee consented on a motion by Councillor Pirri seconded by Councillor Thompson to refer the following items to the Council meeting of May 26, 2015:

- 7. PR15-013 – Facility Sponsorship Program – Pfaff Motors Inc.**
- 8. Memorandum from Director of Infrastructure & Environmental Services
Re: Water Restriction Policy and Sewer and Water Allocation**
- 13. Finance Advisory Committee Meeting Minutes of April 28, 2015**
- 16. Memorandum from Mayor Dawe
Re: Lake Simcoe Region Conservation Authority Highlights – April 24, 2015 –
Meeting of the Board**

8. NOTICES OF MOTION

- (a) Councillor Gaertner
Re: Aurora Family Leisure Complex (AFLC) – Rear Door Access**

WHEREAS an increasing number of Aurora residents are utilizing the Aurora Family Leisure Complex pool and fitness areas for therapeutic and rehabilitation activities; and

WHEREAS the Town of Aurora offers eleven Aqua Fitness classes in the AFLC pool each week, including two classes that are specifically designed to help those suffering with arthritis, many of which are utilized by “older adults”, and two classes that are offered specifically to those persons over 55 years of age; and

WHEREAS many of these members are not disabled, just getting older, and do not display a disability parking permit in their vehicle; and

WHEREAS the rear entrance of the Complex has offered easier access for those residents with mobility issues for nearly 30 years, but no longer does so; and

WHEREAS the parking area at the rear of the Complex is now unusable due to the long walk back to the front entrance; and

WHEREAS much of the parking lot at the Complex has a substantial grade encumbering those with mobility issues; and

WHEREAS the rear and side parking lot provides the only flat, even area to walk to the Complex; and

WHEREAS ensuring that this facility is as accessible as possible, not just to meet legal compliance, but to demonstrate the Town of Aurora's philosophy and spirit of accessibility and inclusivity to enhance the quality of life for all Aurora residents; and

WHEREAS resuming access to the Aurora Family Leisure Complex via the rear door entrance would be in keeping with this spirit;

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to study the options and costs for users to access the rear door to enter the AFLC and bring this information back to Council as expediently as possible.

(b) Councillor Gaertner
Re: Draft Tree Protection By-law

WHEREAS on January 25, 2011, Council of the Town of Aurora directed the formation of a Town staff, multi-department, Tree Protection By-law Committee, to review the Town's current Tree By-law; and

WHEREAS the purpose of the committee was to review the existing Tree By-law and suggest changes and revisions for Council's consideration; and

WHEREAS the process to develop the Draft Tree Protection By-law was to include consultation with the public and all stakeholders; and

WHEREAS public and stakeholder consultation was accomplished through comprehensive staff discussions with stakeholders, an online survey, and a Public Planning meeting held on April 25, 2012; and

WHEREAS staff Report No. PR12-016 was presented at the Public Planning meeting; and

WHEREAS staff Report No. PR12-016 spoke to the advantage of the Draft Tree Protection By-law to enable residents to receive better service in the processing of permits, and better enforcement and tree protection for the municipality; and

WHEREAS the public and stakeholder consultation process allowed for input and advice on the actual By-Law changes; and

WHEREAS the Public Planning meeting was well-attended and included representation from all stakeholders; and

WHEREAS the Council direction from the meeting was that the recommendations from staff Report No. PR12-016 be received, and that comments presented at the Public Planning meeting be addressed in a comprehensive report outlining recommendations and options at a future General Committee meeting, and that all parties expressing interest at the Public Planning meeting and stakeholders be advised of the General Committee meeting date; and

WHEREAS that meeting was held on October 8, 2013, and Council directed staff to make further revisions and bring the Draft Tree Protection By-law back to Council for comments prior to releasing it again to the public for their input; and

WHEREAS the Draft Tree Protection By-Law was discussed by Council again on January 14, 2014, and January 21, 2014; and

WHEREAS Council referred the Draft Tree Protection By-law report back to staff without clarifying any next steps in the process; and

WHEREAS the Town's February 2015 Pending List makes notes that the matter is "Complete" along with the notation that Town staff reviewed the revised Tree Protection By-law in accordance with the Council direction of January 21, 2014, and determined that the current Tree By-law is satisfactory, and staff will continue to monitor the operation and enforcement of the current Tree By-law and may bring it forward for review to Council should the need arise; and

WHEREAS this public process started in 2011 and no Council decision has been made to date on the Draft Tree Protection By-law;

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff place the matter of the Draft Tree Protection By-law on a future General Committee agenda for discussion and direction, with a copy of all previous staff reports dealing with this matter as well as a copy of the Town's current Tree By-law and Tree Destruction Permit; and

BE IT FURTHER RESOLVED THAT staff be directed to prepare and bring a comprehensive report to General Committee prior to the end of September 2015 containing a written summary of the review process and all written or verbal input received from the general public at the Public Planning meeting and other Council meetings outlined in this motion; and

BE IT FURTHER RESOLVED THAT that staff be directed to provide Council with options for meeting dates for Council to invite the public to comment and offer input on the Draft Tree Protection By-law.

(c) Councillor Mrakas
Re: Community Recognition Review Ad Hoc Committee

WHEREAS volunteers are the driving force of community and without the support of volunteers facilitating the many events, sporting activities and community functions Aurora has become known for, our quality of life would not be the same; and

WHEREAS recognizing the value and contributions volunteers make in the Town of Aurora is of primary importance to the municipality; and

WHEREAS the Town recognizes the contribution of volunteers to the community through an annual event held each year; and

WHEREAS significant annual events should be reviewed from time to time to ensure that the event is the best and most effective it can be; and

WHEREAS the annual Community Recognition Event has not been reviewed for a number of years;

NOW THEREFORE BE IT HEREBY RESOLVED THAT a "Community Recognition Review Ad Hoc Committee" be established; and

BE IT FURTHER RESOLVED THAT the mandate of the Community Recognition Review Ad Hoc Committee be to review and make recommendations to Council on all aspects of the current Community Recognition event including:

1. the criteria and process by which various community recognition awards are currently bestowed; and
2. in the context of other similar community events, ensuring that the Aurora Community Recognition Event demonstrates how important and special our volunteers are and how deserving they are of recognition; and

BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be comprised of two (2) Members of Council and five (5) citizen members; and

BE IT FURTHER RESOLVED THAT in appointing citizen members of the Community Recognition Review Ad Hoc Committee, Council will give preference to applicants who have experience in the volunteer sector and/or community recognition awards; and

BE IT FURTHER RESOLVED THAT staff be directed to advertise, in accordance with the provisions of the "Policy for Ad Hoc/Advisory Committees and Local Boards", for applications from members of the public for appointment to the Community Recognition Review Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be directed to appoint one or more appropriate staff liaisons to support the work of the Community Recognition Review Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be required to report back to Council with recommendations for approval in time for preparation of the 2016 Community Recognition Awards.

(d) Councillor Abel
Re: Library Square Ad Hoc Committee

WHEREAS the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

WHEREAS during the last term of Council, the Town engaged the community as to what uses the Library Square might have to better enhance the community at large;

NOW THEREFORE BE IT HEREBY RESOLVED THAT that a "Library Square Ad Hoc Committee", to provide Council with advice on a potential vision and design for Library Square, be established; and

BE IT FURTHER RESOLVED THAT the Library Square Ad Hoc Committee be comprised of the Mayor, three (3) Councillors, and up to four (4) citizen members; and

BE IT FURTHER RESOLVED THAT in appointing citizen members to the Library Square Ad Hoc Committee, Council will give preference to applicants who have experience in planning, architecture, and community gathering design; and

BE IT FURTHER RESOLVED THAT staff be directed to advertise, in accordance with the provisions of the "Policy for Ad Hoc/Advisory Committees and Local Boards", for applications from members of the public for appointment to the Library Square Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be directed to appoint one or more appropriate staff liaisons to support the work of the Library Square Ad Hoc Committee.

(e) Councillor Humfries

Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart Drive, Pederson Drive, St. John’s Sideroad East, and Bayview Avenue

WHEREAS at the Public Planning meeting of February 25, 2015, Report No. PL15-010 was presented to propose a zoning by-law amendment for approval of a Motor Vehicle Sales Establishment; and

WHEREAS pedestrian and vehicle traffic concerns were reported by several residential owners in the area bounded by Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue; and

WHEREAS residents noted both vehicle and pedestrian accidents at these particular intersections;

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to work with York Region to perform appropriate traffic studies in the area bounded by Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue, and to report back to Council on the results of those studies including any recommendations for additional safety measures that may be required.

9. NEW BUSINESS/GENERAL INFORMATION

Councillor Thompson extended his appreciation to everyone that participated or helped with Team Aurora's achievement of raising more than \$7,000, placing fifth overall and first in the municipal challenge, in the Run or Walk for Southlake event held on April 26, 2015.

10. CLOSED SESSION

General Committee consented to resolve into a Closed Session meeting, following adjournment, to consider:

1. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act*, 2001); Re: PL15-045 – Appeal to the Ontario Municipal Board re Pechen OMB Case No.: PL141323, Committee of Adjustment Variance Applications – D13-(32A-F)-14, 251 Willis Drive, Lot 23, Plan 65M-3219
2. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act*, 2001); Re: Staff Performance (Deferred by Council on May 11, 2015)
3. The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act*, 2001); Re: Highland Gate Development Application
(Added Item)

11. ADJOURNMENT

The meeting was adjourned at 10:02 p.m.

WENDY GAERTNER, COUNCILLOR

STEPHEN M. A. HUYCKE, TOWN CLERK

THE REPORT OF THE GENERAL COMMITTEE MEETING OF MAY 19, 2015, IS SUBJECT TO FINAL APPROVAL AND COUNCIL ENDORSEMENT OF THE RECOMMENDATIONS ON MAY 26, 2015.



**TOWN OF AURORA
COUNCIL REPORT**

No. LLS15-039

SUBJECT: *General Committee Closed Session Report of May 19, 2015*
FROM: *Warren Mar, Director of Legal & Legislative Services/Town Solicitor*
DATE: *May 26, 2015*

RECOMMENDATIONS

THAT Report No. LLS15-039 be received; and

THAT Council adopt the following recommendations from the General Committee Closed Session meeting of May 19, 2015:

- 1. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: PL15-045 – Appeal to the Ontario Municipal Board re Pechen OMB Case No.: PL141323, Committee of Adjustment Variance Applications – D13-(32A-F)-14, 251 Willis Drive, Lot 23, Plan 65M-3219**

THAT Closed Session Report No. PL15-045 be received; and

THAT the confidential recommendations of General Committee on May 19, 2015 in respect of an appeal to the Ontario Municipal Board (Pechen) be approved.

- 2. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Staff Performance (Deferred by Council on May 11, 2015)**

THAT the confidential memorandum of the Chief Administrative Officer be received; and

THAT the confidential recommendations of General Committee on May 19, 2015 in respect personal matters about an identifiable individual, including a Town or Local Board employee (Staff Performance) be approved.

BACKGROUND

The General Committee Closed Session meeting convened at 10:10 p.m. on May 19, 2015 with the following Members present:

Committee Members: Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, and Thompson

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Report No. LLS15-039

Members Absent: None

The following items were dealt with:

1. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: PL15-045 – Appeal to the Ontario Municipal Board re Pechen OMB Case No.: PL141323, Committee of Adjustment Variance Applications – D13-(32A-F)-14, 251 Willis Drive, Lot 23, Plan 65M-3219
2. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Staff Performance (Deferred by Council on May 11, 2015)
3. The receiving of advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: Highland Gate development application

The meeting adjourned at 11:29 p.m.

Prepared by: Stephen M.A. Huycke, Town Clerk, ext. 4771



Warren Mar
Director of Legal & Legislative
Services/Town Solicitor



Neil Garbe
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PR15-013**

SUBJECT: *Facility Sponsorship Program – Pfaff Motors Inc.*
FROM: *Allan D. Downey, Director of Parks and Recreation Services*
DATE: *May 19, 2015*

RECOMMENDATIONS

THAT Report No. PR15-013 be received for information.

PURPOSE OF THE REPORT

To inform Council of the Facility Sponsorship commitment from Pfaff Motors Inc., to rename the Stronach Aurora Recreation Complex (SARC) East Arena to the “Pfaff Arena”.

BACKGROUND

At its meeting of June 11, 2013, Council adopted the Sponsorship Signage program for facility sponsorships. In 2014 staff started the process of soliciting potential recreation facility sponsors and has now received a commitment from Pfaff Motors Inc.

COMMENTS

Pfaff Motors Inc. has agreed to a five-year commitment at \$10,000.00/year for the naming rights of the Pfaff Arena. The East arena at the SARC will be renamed to the Pfaff Arena, and Pfaff Motors Inc. shall pay to the Town a sponsorship fee of \$10,000.00/year for five years.

In accordance with Report CFS15-006 these funds, less sponsorship program expenses (ie: signage), will be placed in the Recreation Sponsorships Reserve account to be drawn upon for Youth Programming.

This sponsorship is effective Friday, April 24, 2015 with a formal launch to be scheduled at a later date.

May 19, 2015

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Report No. PR15-013

LINK TO STRATEGIC PLAN

Facility sponsorship supports the Strategic Plan goal of Enabling a diverse, creative and resilient economy through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Leverage partnerships with local boards, chambers and business organizations to promote Aurora as a preferred location for business.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

N/A

FINANCIAL IMPLICATIONS

The Town shall receive additional revenue of \$50,000.00 paid at \$10,000.00 per year from 2015 through 2019, less program expenses.

CONCLUSIONS

That Council receive this report for information.

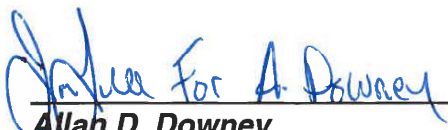
ATTACHMENTS

None.

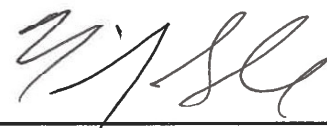
PRE-SUBMISSION REVIEW

Executive Leadership Team, Thursday, May 7, 2015.

Prepared by: John Firman, Manager of Business Support - Ext. 4328



Allan D. Downey
Director of Parks and Recreation



Neil Garbe
Chief Administrative Officer



100 John West Way,
Box 1000,
Aurora, ON L4G 6J1
Phone: 905-727-3123 ext. 4371
www.aurora.ca

**Infrastructure and Environmental
Services**

MEMORANDUM

DATE: May 19, 2015

TO: Mayor Dawe and Members of Council

FROM: Ilmar Simanovskis, Director of Infrastructure and Environmental Services

RE: **Water Restriction Policy and Sewer and Water Allocation**
Memo 11-15

RECOMMENDATIONS

THAT the memorandum regarding Water Restriction Policy and Sewer and Water Allocation be received for information.

BACKGROUND

This memo is in response to Council's request to provide information on the Town's policy on water restrictions as well as the water and sewer allocation process.

Water Conservation Policy and Water Demand

Summer water use is a significant component of a water conservation policy as outdoor water usage can create peak flows two to three times higher than average demands. The purpose of managing summer water demands is to avoid large investments in infrastructure required to meet these peak periods. Since these demands are seasonal and generally short lived, it is not financially prudent to overbuild the water treatment and distribution system based on expected sustained high peak demands.

For this reason, most municipalities have water conservation By-laws in place. The Town has had a by-law in place to regulate summer water usage as early as 1967. The current By-law (By-law 4420-03.E) was enacted March 2003 and outlines conditions under which water restrictions apply. These restrictions fall under three categories being:

- Standard watering restrictions- Take place between May 15 and Sept 30 and provides guidelines to limit outdoor water use.
- Stage 1 outdoor water advisory- is to refrain from outdoor water use.
- Stage 2 outdoor water ban- is to cease outdoor water use.

The standard restrictions are automatically in effect. The stage 1 or 2 levels must be declared by the Regional Director based on supply constraints deemed severe enough to impact community safety for basic water supply and fire protection demands.

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Water Restriction Policy and
Sewer and Water Allocation

The primary driver for water restrictions is hot dry weather. Much effort has been taken by municipalities to educate the community on outdoor water use and management of lawns and gardens.

The secondary driver is water supply constraints that impede overall water delivery to the end consumer and for fire protection. In the case of Aurora, this combination of factors was more acute prior to the introduction of lake based water in about 2006. In fact the last time a water restriction was declared in Aurora by the Region was in 2003.

The application of summer water restrictions therefore isn't related to insufficient water to meet consumer needs, it is related to the peak demands that occur when users significantly increase their water demand related to outdoor water use. Infrastructure is built to service current and future demands based on reasonable consumption patterns and not to meet sustained high summer water demands.

Water and Sewer Allocation

From a servicing allocation perspective, the system constraint is wastewater (sewer), as opposed to water supply.

As outlined in the February 24, 2015 memo to Council titled "Potential Impacts of Upper York Servicing Solution (UYSS) Delay, York Region 10 Year Capital Plan", based on current development growth projections, the Town of Aurora has approximately a three-year supply of allocation, to cover until 2018/2019. This allocation is for approximately 3,500 persons, divided into three pools (South Aurora, which would flow through Richmond Hill; the Aurora Promenade; and an 'unrestricted' pool). This remaining pool is above and beyond the development in the 2C Planning Area, which have already received allocation.

Allocation is essentially awarded to specific developments on a first-come, first-served basis, at the time of development application approval. Allocation is assigned from the Region in persons, because servicing infrastructure, such as wastewater pipes, are engineered to accommodate a certain amount of flows per person per day. It is no longer assigned directly in units, because different structure types will have differing household sizes. For example, a single detached dwelling in Aurora accommodates 3.28 persons per unit (PPU) on average, while an apartment accommodates only 1.71 persons. At these two extremes, the current allocation balance could accommodate approximately 1,100 to 2,000 units.

ATTACHMENTS

None



**TOWN OF AURORA
FINANCE ADVISORY COMMITTEE
MEETING MINUTES**

Date: Tuesday, April 28, 2015

Time and Location: 5 p.m., Leksand, Aurora Town Hall

Committee Members: Councillor Michael Thompson (Chair), Councillor Harold Kim, and Mayor Geoffrey Dawe

Member(s) Absent: None

Other Attendees: Councillor John Abel, Councillor Tom Mrakas, Neil Garbe, Chief Administrative Officer, Dan Elliot, Director of Corporate and Financial Services/Treasurer, Jason Gaertner, Manager of Financial Planning, Stephen Huycke, Town Clerk, and Samantha Kong, Council/Committee Secretary

The Town Clerk called the meeting to order at 4:55 p.m.

APPOINTMENT OF COMMITTEE CHAIR

The Town Clerk opened the floor to nominations for Chair of the Finance Advisory Committee for the 2014-2018 Term.

Mayor Dawe nominated Councillor Thompson as Chair of the Finance Advisory Committee (FAC). There being no other nominations, Councillor Thompson was appointed Chair of the Committee.

Councillor Thompson assumed the Chair at 5:02 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under *the Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Mayor Dawe
Seconded by Councillor Kim**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

None

4. DELEGATIONS

- (a) **Paul Duggan, Director of Audit Services, York Region and Travis Waite, Senior Internal Auditor, York Region**
Re: N6 Internal Audit Services

Mr. Duggan and Mr. Waite were present to provide an overview of the N6 Internal Audit Services which brings systematic and disciplined approaches to evaluate and improve the effectiveness of risk management, control, and governance processes. Mr. Duggan identified and examined areas of risk and discussed the Town's 2015 Audit Plan.

Moved by Mayor Dawe
Seconded by Councillor Kim

THAT the delegation by Paul Duggan and Travis Waite be received for information.
CARRIED

5. CONSIDERATION OF ITEMS

- 1. Memorandum from Town Clerk**
Re: Finance Advisory Committee – Terms of Reference

The Chair noted that the recommended revisions to section 6 of the approved FAC Terms of Reference, titled "Meetings, Times and Locations" were to ensure that the Committee has the flexibility to schedule its meetings to accommodate the attendance of all Committee members.

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the memorandum regarding Finance Advisory Committee – Terms of Reference be received; and

THAT the Finance Advisory Committee Terms of Reference be amended to reflect the changes recommended by staff.

CARRIED

2. 2015 Budget Process Debrief – Discussion

Staff noted that the 2015 budget process has progressed well to date and stated that the approach towards service levels has allowed Council to focus on areas of interest. Staff further noted that a key performance indicators (KPI) report card would be brought to Council in the near future. Staff recommended that a multi-year budget approach should be implemented throughout the coming years and that a line-by-line approach should be exercised at the Committee level. Staff further recommended that a budget target be determined at the beginning of the budget process. The Committee agreed that a multi-year budget approach should be implemented as a high level strategy with latitude to acquire detail to address variances. It was suggested that a detailed view of the budget be presented in the first year of the Council Term to determine a baseline for the upcoming budget years, or alternatively focusing detailed reviews on one or two departments each year on a planned cycle.

Moved by Mayor Dawe
Seconded by Councillor Kim

THAT the comments of the Finance Advisory Committee regarding 2015 Budget Process Debrief be referred to staff for consideration.

CARRIED

3. CFS15-021 – Multi-Year Budget Approach

Staff presented an overview of the implementation of multi-year budgets which would improve the operational efficiency of the municipality through improved long range planning and integration of Strategic Plan objectives, as well as promote discussion of service levels, rather than considering each budget line item throughout the Corporation annually. Staff indicated that such an approach would allow Council to consider the budget across a longer time horizon and plan for service level changes. The Committee expressed support for a multi-year budget approach and inquired about the establishment of guiding principles and a municipal price index (MPI), as well as the incorporation of new services each year. The Committee suggested that a budget workshop be included as part of the Council orientation for new Councillors.

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT Report No. CFS15-021 be received; and

THAT the comments of the Finance Advisory Committee regarding Report No. CFS15-021 be referred to staff for consideration.

CARRIED

**4. Memorandum from Director of Corporate & Financial Services/Treasurer
Re: Financial Information Systems – Pending Replacement Request**

Staff provided a brief overview of the systemic constraints with the current financial system that were identified prior to 2015 and noted that they have been working to optimize the existing systems in an attempt to bring internal resolutions to the issues. Staff further stated that a detailed report outlining the need for a financial system replacement would be presented to Council and would seek a mid-year budget amendment to add consulting funding to the 2016 capital budget. The Committee supported the request to replace the current financial information system and inquired about the types of financial systems that the N6 municipalities possess.

**Moved by Mayor Dawe
Seconded by Councillor Kim**

THAT the memorandum regarding Financial Information Systems – Pending Replacement Request be received for information.

CARRIED

5. Agenda Items for Future Meetings – Discussion
- **Citizen Budget**
- **Investment Income**
- **Other**

Staff introduced agenda items to be considered at future meetings, which were approved by the Committee.

**Moved by Councillor Kim
Seconded by Mayor Dawe**

THAT the Agenda Items for Future Meetings, as identified by the Finance Advisory Committee, be referred to staff.

CARRIED

6. NEW BUSINESS

None

7. ADJOURNMENT

**Moved by Councillor Kim
Seconded by Mayor Dawe**

THAT the meeting be adjourned at 6:35 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



**Town of Aurora
Office of the Mayor**

MEMORANDUM

DATE: May 19, 2015
TO: Members of Council
FROM: Mayor Geoffrey Dawe
RE: **Lake Simcoe Region Conservation Authority
Highlights – April 24, 2015 – Meeting of the Board**

RECOMMENDATION

THAT Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction



Board Meeting Highlights

April 24, 2015

Presentations:

Maple Lake Estates – Permit Application by Metrus Developments (DG Group)

The Board of Directors passed a resolution directing staff to not consider a permit application submitted April 16, 2015 by Metrus Development (now known as DG Group) and to return it along with the associated fee to DG Group. This decision was based on the legal, written promise (an undertaking) by Metrus Developments to LSRCA that an application would not be submitted prior to April 30, 2015.

The Board of Directors resolved to support a transfer of development rights from the original Maple Lake Estates site to the adjacent property owned by the ownership group and located directly to the south of the current plan approved site, in order to protect the natural heritage features on what is known as Maple Lake Estates. The Board of Directors also directed staff to continue to work with all parties and notify the Province, the Regional Municipality of York and the Town of Georgina of the Board's decisions.

The Board of Directors support the negotiation of a transfer of development rights as the best way to protect the wetland and forest features. By passing this resolution, they have reaffirmed LSRCA staff's participation in the land transfer discussions along with the property owner, DG Group, the Town of Georgina, York Region and the Province.

LSRCA 2014 Audit Findings by BDO Canada LLP

Representatives from LSRCA's audit firm, BDO Canada LLP, Mr. Michael Jones and Ms. Trudy White, were in attendance to report to the Board of Directors regarding the 2014 audit findings of LSRCA. Mr. Jones noted that the audit of LSRCA's financial statements as at December 31, 2014 proved to be a very clean audit, with no significant errors or exclusions discovered. Ms. White explained to Board members that a fraud assessment forms part of the audit, and BDO Canada LLP assessed internal control procedures and found no unusual or fraudulent activity.

Staff Reports:

2014 Draft Audited Financial Statements

The Board approved Staff Report No. 19-15-BOD, prepared by Jocelyn Lee, General Manager, Corporate & Financial Services, which sought the Board's approval of the 2014 Draft Audited Financial Statements, as well as the appropriations to reserve from operations and the new government transfer standard as outlined in financial statements.



LSRCA Revised Watershed Development Guidelines

The Board approved Staff Report No. 20-15-BOD, prepared by Beverley Booth, Manager, Planning, Regulations & Enforcement, which sought the Board of Directors' approval on the April 24, 2015 Watershed Development Guidelines, with an implementation date of June 1, 2015.

Watershed Restoration Key Performance Indicators for LSRCA Stewardship and Forestry Program Delivery, 2014 Program Delivery Update

The Board received Staff Report No. 21-15-BOD, prepared by Philip Davies, Manager, Forestry and Stewardship, which provided Board members with an update on the ongoing development of the Key Performance Indicators for reporting on the outcomes of LSRCA Stewardship and Forestry program delivery.

Authorization to Approve Awarding of LSRCA Funding Grants to Lake Simcoe Watershed Municipalities

The Board approved Staff Report No. 22-15-BOD, prepared by Jocelyn Lee, General Manager, Corporate & Financial Services, which authorized the Chief Administrative Officer/Secretary-Treasurer, along with the Chair or Vice-Chair, to approve LSRCA grants awarded to watershed municipalities for environmental restoration projects.

Naming of LSRCA Assets and Facilities Policy

The Board received Staff Report No. 23-15-BOD, prepared by Brian Kemp, General Manager, Conservation Lands, regarding a new policy for naming of LSRCA assets and facilities. The Board recommended some revisions to the draft policy and instructed staff to bring a revised policy back to the May 2015 Board of Directors' meeting for approval.

2015 Proposed Budget

The Board approved Staff Report No. 24-15-BOD, prepared by Jocelyn Lee, General Manager, Corporate & Financial Services, which sought the Board of Directors' approval of LSRCA's 2015 Proposed Budget estimates, projected revenues, the net reserve appropriations, as well as distribution to member municipalities. The Board also supported that each member municipality be formally advised of its respective share of general and special capital levies.



No. CFS15-018

SUBJECT: *2015 Final Operating Budget Approval*

FROM: *Dan Elliott, Director, Corporate & Financial Services - Treasurer*

DATE: *May 26, 2015*

RECOMMENDATIONS

THAT Report No. CFS15-018 be received; and

THAT the 2015 Operating Budget summarized in Attachment #2 which reflects all revisions recommended for approval by the Budget Committee, resulting in a total tax levy of \$36,996,300 and a total expenditure plan of \$56,020,700, generating a 3.91% Town of Aurora share tax increase, which results in an estimated 2.69% residential tax bill increase when combined with the regional and education shares of the tax bill, be approved; and

THAT the Town's full-time staff complement be increased by four (4) (two of which have already been preapproved by Council for hiring) and reduced by one (1) to 211 (excluding Library Board and Central York Fire Services staff) as presented in Attachment #6 and funded in the 2015 Operating Budget; and

THAT a general wage increase of 2.0% effective April 1, 2015, be applied to the Salary Schedule for Full-time Permanent Non-Bargaining Unit Positions, and to the Rate Schedule for Other-Than-Continuous-Full-time Non-Bargaining Unit Positions, both being Attachments to Policy #7; and

THAT By-law Number 5729-15 be adopted to set 2015 tax rates and payment dates.

PURPOSE OF THE REPORT

To present for formal adoption the 2015 Operating Budget as recommended for approval by the Budget Committee on May 4, 2015.

BACKGROUND

The Town prepares three distinct budgets each year: The Capital Budget, the Water and Sewer utilities budget, and the Operating Budget. Council has already approved the 2015 capital and utilities budgets. This report focuses only on the 2015 operating budget for the Town of Aurora.

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Report No. CFS15-018

Within the annual operating budget for Aurora, there are three distinct components which must be considered separately.

1. Base Operations budget includes all services, programs and activities of the Town operating departments which are in direct funding control of Aurora Council. This includes Library operational funding provided to the Aurora Public Library for their delivery of local services, as well as funding provided under an operating agreement with the Aurora Cultural Centre Board for delivery of cultural services at the Town owned Aurora Cultural Centre facility. This budget must accommodate increasing demand for services and resources arising from community growth, as well as addressing continuing inflationary pressures on the costs of materials, goods, services and human resources. This budget benefits from growth revenue arising from the increased assessment from community growth.
2. Central York Fire Services is the third distinct component of the Town's annual operating budget. This joint, seamless service provides Fire and Emergency response, prevention and education services to the communities of Newmarket and Aurora in an efficient manner. This collaborative shared services model for fire services is unique in Ontario. The operations and budget for the shared service is managed by a Joint Council Committee (JCC) with three representatives from each Council. Their budget is controlled by JCC, and is ultimately approved by Newmarket. Aurora has influence in the budget through their equal participation on JCC, as well as being able to provide Newmarket Council with any comments or suggestions regarding the annual budget prior to Newmarket making their final approval. The costs of CYFS are shared on a pro-rata type formula, using a four year weighted rolling average, using shares of assessment value, population and number of calls for services in the calculation.

The cost of Fire and Emergency Services is a significant cost for taxpayers, representing in excess of 25% of the total Town property taxes. Over the next six years, operational costs for CYFS costs is expected to increase by just over \$8Million, with Aurora's share of this being estimated at \$3.25Million. These costs arise due to the necessary implementation of Fire Master Plan recommendations, and the operation of new fire hall to be constructed in the next few years. At 2014 tax rates, this represents over 9% tax increase to residents. Although the exact timing of the on-lining of these costs is at the control of the JCC, Aurora Council has agreed to phase this tax pressure in over the next six years at a pace of 1.3% dedicated tax increase just for emergency services. Capital costs for the land, facility, equipment and truck/apparatus will be funded substantially through development charges collected from builders of new construction in Town, and will be shared with Newmarket.

3. The Fiscal strategy component includes strategic financial planning items to progressively secure a sustainable financial future for the Town of Aurora. Some of the tax pressure in this area arises from historical underfunding of reserve funds for

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Report No. CFS15-018

the sustainability of the Town's infrastructure assets. These aging assets deteriorate over time, and require periodic restoration, rehabilitation or replacement.

The Town has a comprehensive Asset Management Plan and long range capital planning regimen in place to optimize the service levels provided by these assets over time at the most cost effective plan of investment. Unfortunately past underfunding of infrastructure reserves requires incremental tax pressures in current times to bring annual tax funding up to necessary levels to sustain these assets. This tax pressure is being experienced by every municipality across Canada to varying degrees. Tax increases necessary in this regard must be considered above and beyond the tax rate pressures of the Base Operational Budget.

In addition, Council has seen it appropriate to reduce Operating Budget reliance upon interest income earned by the hydro proceeds reserves. This approximate \$34Million of proceeds has no specific identified purposes, however drawing interest earned from it is slowly eroding its purchasing power for future use. Small annual reduction in the amount of interest drawn into the Operating Budget as a revenue source is appropriate to slowly eliminate this unsustainable source of revenue.

COMMENTS

Fiscal Sustainability Index or Service Level Sustainability Index.

The City of Edmonton recently developed a budget indicator they called the "Fiscal Sustainability Index". It looks at gross expenditures in the budget, and measures growth of expenditures relative to the combination of inflationary pressure, and growth of the community (which demands additional operational services and costs).

An index value greater than one suggests:

- that expenditures are growing at an unsustainable level beyond the pressures of inflation and community growth; or
- reflects the impact of increasing service levels to the community; or
- reflects having to catch-up on historical underfunding of municipal needs; or
- some combination of the above.

An index less than one suggests:

- that timing of the impact of growth on costs is delayed; or
- the municipality has developed and leveraged operational efficiencies; or
- services have been reduced; or
- some combination of the above.

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Report No. CFS15-018

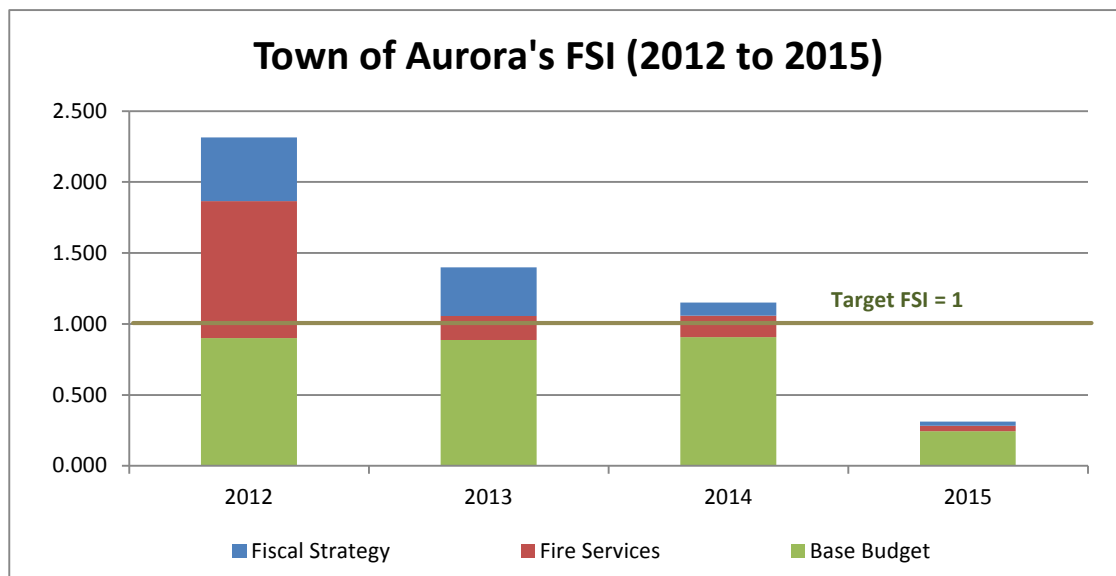
In the event that services have not been significantly affected, and that no major identifiable efficiency was reported, an index value of less than one suggests:

- significant general cost reductions in delivery of services; or
- funding reductions which may jeopardize the future provision of the expected service levels.

For this reason, the Fiscal Sustainability Index might be better referred to as the Service Level Sustainability Index. Index values significantly below one indicate potentially noticeable service level reductions are being made or will result due to funding curtailment.

The following table outlines the Town's Fiscal Sustainability Index values from 2012 through to 2015. Additional research and refinement on this index and its calculations will be conducted during 2015 for use during the 2016 budget process.

To preserve service levels while attempting to curtail tax rate increase pressures in the budget, rather than focus heavily on cost containment or funding reductions, the revenue side of the budget needs to be carefully examined to ensure all sources of revenue are increasing with inflation and with growth in a balance with the expenditure increases. For 2015, the non-tax revenues for the town are not increasing at a pace which matches the increase of expenses, causing increased pressure on the tax rate.



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Report No. CFS15-018

2015 Operating Budget

Attached to this report are several detailed schedules.

Attachment #1 details the value and tax rate impact of all budget adjustments made by General Committee reviews of the original staff draft budget. This tracks changes to all three components together, including Base Operating, Fiscal Strategy and Emergency Services.

Attachment #2 summarizes the combined budget by operating department and by expenses from revenues. Item x and x totalling \$110,000 from Attachment #1 are included on this schedule under Corporate Expenses, and have not yet been allocated internally to specific departments at time of preparation of this report.

Attachment #3 graphically identifies the three separate components of the budget and highlights key elements.

Attachment #4 outlines the combined budget, identifying all significant budgetary changes to allow better understanding of the budget pressures causing tax increases.

Attachment #5 identifies staffing changes recommended or pre-approved for inclusion during the budget review processes.

Attachment #6 shows a graphical history of the Town's tax rate increases over the past number of years for context.

Traditional Municipal Budget structure differs from Financial Accounting Requirements

Accounting standards and reporting requirements have undergone significant change since 2009, including the introduction of accounting for tangible capital assets, and their amortization. These new standards, however, do not require that budgets be prepared on this same, changed basis. The Town of Aurora, like most municipalities, prepared its 2014 budget in the traditional, cash based, balanced budget approach.

The Province of Ontario enacted a regulation (O.Reg. 284/09, s.1.) that allows the exclusion of costs related to amortization expense, post-employment benefits and solid waste landfill closure and post-closure expenses from a municipality's annual budgeted expenses. However, the regulation does require that the municipality report on the impact of these excluded costs.

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Report No. CFS15-018

The combined operating budget being approved by this report excludes the following costs to the Town:

1. An amount for the 2015 amortization of the Town's tangible capital assets. The Town owns \$443,584,000 of depreciating capital assets (excluding land), with an expected 2015 amortization of \$10,906,800. (See Attachment #8) In the 2015 Operating, Utilities and Library budgets, transfers to reserves for preservation of existing infrastructure is included which is short of the expected amortization by \$3,123,000. This amount is often referred to as the Current Year Infrastructure Deficit or Underfunding. This amount is understated in reality, as it is calculated using original cost of the assets, rather than factoring the much higher cost of replacing the asset.

Town of Aurora - 2015 Budget
Infrastructure Funding Deficit

	Operating + (Levy Funded)	Water & Sewer (Rate Funded)	+ Library (Self Funded)	= Total (\$000's)
Book Value of Owned Assets (Excl. Land)	\$ 224,537	\$ 214,951	\$ 4,096	\$ 443,584
Less: Accumulated Amortization	(86,670)	(57,896)	(2,444)	(147,010)
Net Book Value	137,867	157,055	1,652	296,574
Add: Land	99,153	-	-	99,153
Total Asset Value, As of Dec. 31, 2014	\$ 237,020	\$ 157,055	\$ 1,652	\$ 395,727
2014 Budgetted Contributions in support of Assets (incl. Fire)	4,374	2,800	130	7,304
2015 Increase in contributions	180	300	-	480
2015 Budgetted Contributions in support of Asset	4,554	3,100	130	7,784
Estimated 2015 Amortization	6,413	4,054	441	10,907
Current Year Infrastructure Funding Deficit	\$ (1,858)	\$ (954)	\$ (311)	\$ (3,123)

This Underfunding is being addressed through the Fiscal Strategy over a long term plan.

2. The current year's post-employment benefit obligation in relation to eligible employee early retirement and/or accrued sick leave is estimated to grow by approximately \$3,000 during 2015, creating a related accounting expense. This amount is not included in the combined operating budget of this report as these future actuarial costs will not be realized in the current year.

May 26, 2015

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Report No. CFS15-018

The 2015 budget was prepared on the cash basis of accounting whereby total revenues (including taxation) equal total expenditures, resulting in a “balanced” budget. Attachment #9 illustrates the differences between the 2015 Budget as prepared (on a cash basis) to what it would be if prepared under the PSAB guidelines on an accrual basis budgeting. The schedule shows the Town’s Operating Budget, the Library and the Water/Sewer Utilities budgets combining for a “Consolidated Municipal Standard Balanced Budget”. This technical required schedule then shows various puts and takes to identify and reconcile to the expected 2015 Accrual Based PSAB compliant budget. The accrual basis approach would result in an annual budget surplus before considering the above noted excluded non-cash items. If these items were included in the 2014 Budget, the result would be a \$2.222Million deficit for the year.

Detailed Budget Binder to be updated and reissued

Staff are in the process of updating the entire budget binder of details which was previously circulated to members of Budget Committee at the beginning of budget deliberations. The update will reflect all changes to budgets and updates to 2014 actuals and will be circulated to all existing binder holders. A copy of the Budget Detail Binder will be available for inspection by the public upon request at the Access Aurora Counter on the Ground Floor of Town Hall, and at the Aurora Public Library.

The Town’s website will be updated shortly to reflect any key 2015 budget highlights. Once the detailed binder material is completed, that too will be posted under the Budget section of the Town’s website.

LINK TO STRATEGIC PLAN

Approval of the 2015 Operating Budget provides funding support and approval for all initiatives, services and operations of the Town, all of which support and advance the Strategic Plan objectives. Overall, the budget leads to improving the quality of life of the community we serve.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council may make any changes to the budget as deemed appropriate prior to its final approval.

May 26, 2015

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Report No. CFS15-018

FINANCIAL IMPLICATIONS

The approval of the 2015 Operating Budget will provide the funding for approved Town programs, services and operational needs for the year.

Council previously approved the three 2015 capital budgets totalling \$17,932,600. The Water, Wastewater and Stormwater utility services budgets and rates have also already been approved under report IES15-022 on March 31, 2015.

The total approved expenditures for 2015 are as follows:

Operating Budget expenditures (this report)	\$56,020,700
Utilities Operations budget expenditures	18,392,000
2015 Capital Budget approvals (incl. conditional approvals)	<u>17,932,600</u>
	<u>\$92,345,300</u>

In addition to the above, a recent report to Council showed an outstanding amount of \$27,956,900 of approved funding remaining available to complete open capital projects from 2014 and prior.

CONCLUSIONS

In order to fund the needs of the Town in 2015, the total 2015 Operating Budget benefits from \$782,100 of new growth revenue, however still requires an increase in tax levy of \$1,391,500 for a total Municipal Tax Levy of \$36,996,300. This results in a tax rate increase to residents on average of 3.91% on the Town portion of the tax bill. When combined with the Region and School taxes, it is estimated the residential tax bill in total will increase by 2.69% on average. Some differences will occur due to differing assessment value changes for individual properties. Draft By-law #5729-15 necessary to set actual tax rates is included in the By-laws section of tonight's agenda.

PREVIOUS REPORTS

CFS15-003: Draft 2015 Business Plan with Operating and Capital Budgets – Overview Report for Committee Review, January 26, 2015.

CFS15-007: 2015 Final Capital Budget Report for Council Review & Approval, February 24, 2015

ATTACHMENTS

- Attachment # 1 – Budget Committee Changes made to Draft Budget
- Attachment # 2 – 2015 Operating Budget – Summary by Department
- Attachment # 3 – Tax Rate Pressures Summary (graphical)

May 26, 2015

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Report No. CFS15-018

- Attachment # 4 – Corporate Summary of Tax Pressures
- Attachment # 5 – Detail of Expenditure Pressures and Revenue Changes
- Attachment # 6 – Staff Complement Changes
- Attachment # 7 – Tax Rate History
- Attachment # 8 – Schedule of Estimated 2015 Tangible Asset Amortization
- Attachment # 9 – Reconciliation of 2015 Budget as approved to the budget as if prepared under PSAB 3150

PRE-SUBMISSION REVIEW

Executive Leadership Team – Wednesday, May 20, 2015 by email circulation

Prepared by: Dan Elliott, Director of Corporate & Financial Services - Treasurer



Dan Elliott, CPA, CA
Director of Corporate & Financial
Services - Treasurer



Neil Garbe
Chief Administrative Officer

Town of Aurora
2015 Operating Budget
BUDGET COMMITTEE CHANGES

Attachment 1

A D J U S T M E N T S				R E S U L T S					
Ref.	Date of Decision	Department	I T E M	Change to Operating Budget	Running Revised Budget Increase	Impact on Town Rate	Running Town Rate Pressure	Effective Combined Tax Impact	
								Residential	Commercial
				STARTING POINT - Draft Budget, As of January 27, 2015 = 1,767,700			4.96 %	3.06%	1.73%
1	Jan. 26	CYFS	Increase in CYFS requirement based upon draft budget	202,100	1,969,800	0.57 %	5.53 %	3.27%	1.85%
2	Mar. 2	AHS	Increased Town Grant in support of outreach educational program	10,000	1,979,800	0.03 %	5.56 %	3.28%	1.86%
3	Mar. 2	ACC	Increased Town grant in support of additional staffing need	10,000	1,989,800	0.03 %	5.59 %	3.29%	1.86%
4	Mar. 9	Corporate	Rate stabilization fund draw to balance CYFS tax pressure to 1.30%	(9,900)	1,979,900	(0.03 %)	5.56 %	3.28%	1.86%
5	Mar. 9	Various	CAO's proposed budget adjustments	(167,700)	1,812,200	(0.47 %)	5.09 %	3.11%	1.76%
6	Mar. 23	PRS	Purchase of equipment for a community Rebound Class	18,000	1,830,200	0.05 %	5.14 %	3.13%	1.77%
7	Mar. 23	PRS	Receipt of federal grant in support of community rebound class equipment purchase	(18,000)	1,812,200	(0.05 %)	5.09 %	3.11%	1.76%
8	May. 4	PDS	Additional growth related development revenues anticipated	(100,000)	1,712,200	(0.28 %)	4.81 %	3.01%	1.70%
9	May. 4	PDS	Removal of Economic Development Committee awards provision	(8,000)	1,704,200	(0.02 %)	4.79 %	3.00%	1.70%
10	May. 4	PRS	Reduction in community grants fund	(15,000)	1,689,200	(0.05 %)	4.74 %	2.98%	1.69%
11	May. 4	PRS	Payment to AKBA for enhanced baseball diamond maintenance services	7,000	1,696,200	0.02 %	4.76 %	2.99%	1.69%
12	May. 4	Various	Reduction in training & development	(100,000)	1,596,200	(0.28 %)	4.48 %	2.89%	1.64%
13	May. 4	LLS	Reduction in external legal services	(30,000)	1,566,200	(0.08 %)	4.40 %	2.86%	1.62%
14	May. 4	Various	Adoption of mandatory four month vacant position gapping	(50,000)	1,516,200	(0.14 %)	4.26 %	2.81%	1.59%
15	May. 4	PRS	Reduction in level of tax rate subsidization of various user pay town services	(10,000)	1,506,200	(0.03 %)	4.23 %	2.80%	1.59%
16	May. 4		Elimination of full time position	(108,000)	1,398,200	(0.30 %)	3.93 %	2.69%	1.52%
17	May. 4	Council	Reduction in Council Training/Conferences	(6,750)	1,391,450	(0.02 %)	3.91 %	2.69%	1.52%
18	May. 4	PRS	Additional Senior Centre Operating Expenditures	15,000	1,406,450	0.04 %	3.95 %	2.70%	1.53%
19	May. 4	PRS	Receipt of provincial grant in support of Elderly Persons Centre Operations	(15,000)	1,391,450	(0.04 %)	3.91 %	2.69%	1.52%
				(376,250)		(1.05 %)			

CALCULATION OF IMPACT ON OVERALL TAX BILL	Estimated Tax Rate Pressure (from above)	RESIDENTIAL		COMMERCIAL	
		Share of Tax Bill	Weighted Tax Rate Pressure	Share of Tax Bill	Weighted Tax Rate Pressure
Town of Aurora	3.91%	36.0 %	1.41%	20.4 %	0.80%
Region of York	2.97%	43.1 %	1.28%	24.4 %	0.72%
Education	0.00%	21.0 %	0.00%	55.3 %	0.00%
			2.69%		1.52%

Town of Aurora

Attachment 2

2015 Operating Budget

OPERATING BUDGET - SUMMARY BY DEPARTMENT

<u>Shown in \$.000's</u>	<u>2014 Approved Budget (adjusted)</u>	<u>2015 Base Budget</u>	<u>New Items for 2015</u>	<u>2015 Recommended Budget</u>	<u>Dollar Change</u> favourable / (unfavourable)	<u>Tax Pressure Change</u>
<u>Gross Expenses</u>						
Council	\$ 528.6	526.9	-	\$ 526.9	\$ 1.8	0.00 %
Chief Administrative Office	\$ 1,894.6	1,908.3	-	\$ 1,908.3	(13.8)	(0.04 %)
Legal & Legislative Services	\$ 2,419.3	2,543.3	-	\$ 2,543.3	(124.0)	(0.35 %)
Election 2018	\$ 262.5	82.5	-	\$ 82.5	180.0	0.51 %
Corporate & Financial Services	\$ 2,971.6	3,212.3	3.8	\$ 3,216.1	(244.5)	(0.69 %)
Building & By-law Services	\$ 3,809.6	3,990.5	27.4	\$ 4,017.9	(208.3)	(0.58 %)
Planning & Development Services	\$ 1,998.6	1,933.5	-	\$ 1,933.5	65.2	0.18 %
Infrastructure & Environmental Services	\$ 11,931.5	12,427.7	288.0	\$ 12,715.7	(784.1)	(2.20 %)
Parks & Recreation	\$ 8,160.5	8,358.1	85.3	\$ 8,443.4	(282.9)	(0.79 %)
Corporate Expenses*	\$ 7,397.8	7,601.2	205.9	\$ 7,807.1	(409.3)	(1.15 %)
Central York Fire Services	\$ 8,814.6	9,287.4	-	\$ 9,287.4	(472.8)	(1.33 %)
Funding Provided for Library Operations	\$ 3,439.2	3,439.2	99.5	\$ 3,538.7	(99.5)	(0.28 %)
Gross Expenditures	\$ 53,628.5	55,310.8	\$ 709.9	\$ 56,020.7	\$ (2,392.2)	(6.72 %)
<u>Gross Revenues</u>						
Council	\$ -	\$ -	\$ -	\$ -	\$ -	-
Chief Administrative Office	\$ -	-	\$ -	\$ -	-	-
Legal & Legislative Services	\$ (128.5)	(190.7)	\$ -	\$ (190.7)	62.1	0.17 %
Election 2014	\$ (119.0)	-	\$ -	\$ -	(119.0)	(0.33 %)
Corporate & Financial Services	\$ (2,553.2)	(129.0)	\$ -	\$ (129.0)	(2,424.2)	(6.81 %)
Building & By-law Services	\$ (1,577.9)	(2,661.9)	\$ -	\$ (2,661.9)	1,083.9	3.04 %
Planning & Development Services	\$ (1,132.3)	(1,610.5)	\$ -	\$ (1,610.5)	478.1	1.34 %
Infrastructure & Environmental Services	\$ (5,553.0)	(1,181.9)	\$ -	\$ (1,181.9)	(4,371.1)	(12.28 %)
Parks & Recreation	\$ (7,561.8)	(5,490.9)	\$ (30.0)	\$ (5,520.9)	(2,040.8)	(5.73 %)
Corporate Revenues	\$ -	(7,729.6)	\$ -	\$ (7,729.6)	7,729.6	21.71 %
	\$ (18,805.8)	\$ (18,994.4)	\$ (30.0)	\$ (19,024.4)	\$ 218.7	0.61 %
Taxation - 2014	(34,822.7)	(34,822.7)	-	(34,822.7)		
Taxation - Growth from New Assessor	-	-	(782.1)	(782.1)	782.1	
Taxation - Increase for 2015	-	-	-	\$ -		
Gross Revenues	\$ (53,628.48)	\$ (53,817.2)	\$ (812.1)	\$ (54,629.3)	\$ 1,000.8	2.81 %

<u>Net Expenditures/(Revenues)</u>						
Council	\$ 528.6	\$ 526.9	\$ -	\$ 526.9	\$ 1.8	0.00 %
Chief Administrative Office	\$ 1,894.6	1,908.3	-	1,908.3	(13.8)	(0.04 %)
Legal & Legislative Services	\$ 2,290.7	2,352.6	-	2,352.6	(61.9)	(0.17 %)
Election 2014	\$ 82.5	82.5	-	82.5	-	-
Corporate & Financial Services	\$ 2,852.6	3,083.3	3.8	3,087.1	(234.5)	(0.66 %)
Building & By-law Services	\$ 1,256.4	1,328.7	27.4	1,356.1	(99.7)	(0.28 %)
Planning & Development Services	\$ 420.7	323.0	-	323.0	97.7	0.27 %
Infrastructure & Environmental Services	\$ 10,799.2	11,245.8	288.0	11,533.8	(734.6)	(2.06 %)
Parks & Recreation	\$ 2,607.6	2,867.2	55.3	2,922.5	(314.9)	(0.88 %)
Corporate Expenses & Revenues*	\$ (164.0)	(128.4)	205.9	77.5	(241.4)	(0.68 %)
Central York Fire Services	\$ 8,814.6	9,287.4	-	9,287.4	(472.8)	(1.33 %)
Funding Provided for Library Operations	\$ 3,439.2	3,439.2	99.5	3,538.7	(99.5)	(0.28 %)
	\$ 34,822.7	\$ 36,316.4	\$ 679.9	\$ 36,996.3	\$ (2,173.6)	(6.10 %)
Taxation	\$ (34,822.7)	\$ (34,822.7)	(782.1)	(35,604.8)	\$ 782.1	2.20 %
NET	\$ -	\$ 1,493.7	\$ (102.2)	\$ 1,391.5	\$ (1,391.5)	(3.91 %)

* Includes \$110,000 of budget reductions not yet administratively allocated to individual departments

Attachment 3

**Town of Aurora
2015 Operating Budget
GRAPHIC SUMMARY OF TAX PRESSURE FOR 2015**

**Running Aurora
Today
1.82%**

- Improving Services, meeting Growth
- Increased insurance, employee benefit & software maintenance costs
- Increased facility costs
- Increased snow removal costs
- Increased library services costs
- Efficient & Accountable Government
- Closely aligned with inflation

**Expanding Fire
Services
1.30%**

- First of six years of phase in plan - operational costs only
- Capital expansion funded by development charges

**Fiscal
Strategy
0.79%**

- Infrastructure Sustainability Funding - Closing historical underfunding gap - Long term plan to keep our Town in good condition & working well
- Reducing our reliance on interest earned from Hydro Sale proceeds, while protecting the purchasing power of those proceeds.

**Town of Aurora
2015 Operating Budget
CORPORATE SUMMARY OF TAX PRESSURE FOR 2015**

<u>Shown in \$.000's</u>	2014 Approved	2015 Proposed	Variance Fav / (Unfav)	2015 Tax Rate Equivalent
1) <u>Running Today's Town of Aurora</u>				
- Changes to Full-Time Equivalent Staffing Costs:	\$ 20,816.2	\$ 21,211.7	\$ (395.5)	(1.11%)
- Changes to all Other:	1,560.0	1,812.8	(252.8)	(2.01%)
- Taxation Revenues (no growth):	(34,822.7)	(34,822.7)	-	- %
- Growth taxes from new properties:		(782.1)	782.1	2.20%
TOTAL TOWN PROVIDED SERVICES	\$ (12,446.5)	\$ (11,798.3)	\$ (648.3)	(1.82%)
2) <u>Expanding Fire Services</u>	8,814.6	9,277.5	(462.9)	(1.30%)
3) <u>Fiscal Strategy</u>				
- Increased contribution towards asset renewal:	4,031.9	4,212.2	(180.3)	(0.51%)
- Reduced Reliance upon Hydro Reserve Interest:	(400.0)	(300.0)	(100.0)	(0.28%)
Total Fiscal Strategy	\$ 3,631.9	\$ 3,912.2	\$ (280.3)	(0.79%)
NET TAX PRESSURE INCREASE	\$ -	\$ 1,391.5	\$ (1,391.5)	(3.91%)

Detailed Changes by each Category can be found on Schedule 5

Town of Aurora
2015 Operating Budget Impacts
Detail of Expenditure Pressures and Revenue Changes

		Change		Estimated Impact to Blended Res. Tax Rate
		Favourable / (UnFavourable)	percentage = tax pressure	
1. <u>RUNNING AURORA TODAY</u>				
BASE BUDGET				
a) Full-Time and Equivalent Staffing Costs:				
Cost of Living Allowance and Step Increases on existing positions	(144,200)			
Other Employee Benefits:	(34,300)			
Budget Committee Directed Salary Savings:	158,000			
<i>Total Staffing Costs</i>		(20,500)	(0.06%)	
b) Changes to all other expenses net of other revenue:				
Reduced reliance on Rate Stabilization Reserve*	(361,500)			
Supplementary Revenue Increases	325,000			
Energy Cost Increases	(268,700)			
Software Licensing & Maintenance Cost Increases	(186,700)			
Facility Related Repair & Maintenance Contract & Supply Increases	(132,200)			
Training & Development Reduction Savings	100,000			
Insurance Fee Increases	(58,300)			
Recognition of a further adjustment to overhead cost recovery from Building	(50,000)			
Road & Sidewalk Maintenance Contract & Supply Increases	(48,800)			
Recreation program revenue decreases	(40,000)			
Waste Management Contract & Supply Increases	(38,000)			
Snow Removal Contract Increases	(19,200)			
Other General Operational Cost Savings	18,500			
Payment to AKBA for enhanced diamond maintenance services	(7,000)			
Increase in Grant Funding to Aurora Historical Society	(7,500)			
Other Revenue Increases	44,400			
<i>Total Other Expense</i>		(730,000)	(2.05%)	
2015 BASE OPERATING BUDGET		(750,500)	(2.11%)	(0.76%)
NEW RECOMMENDED ITEMS:				
Staff Related:				
2015 Annualization of Approved Postions (part year in 2014):		(205,900)	(0.58%)	
Converted and New Position Requests (3 FTEs) (1.1 to 1.6):				
(1.1) Plan Examiner / Inspector (1 FTE) (100% Bldg)	-			
(1.2) Customer Service Representative (PT)	(27,400)			
(1.3) Water & Administration Clerk (1 FTE) (90% rate, 10% Tax)	(3,800)			
(1.4) Facility Booking Administrator (1 FTE)	(19,000)			
(1.5) Youth Room Climbing Wall Staff (PT)	(27,000)			
(1.6) Youth Programmer (1 FTE)	(39,300)	(116,500)	(0.33%)	
<i>Total Staff Related</i>		(322,400)	(0.91%)	
Library Operational Funding:		(99,500)	(0.28%)	
Other New Items:				
(2.3) Waste Management Advertising Increase	(22,000)			
(2.4) Sidewalk Snow Removal Services cost increase	(246,000)			
(2.5) Road Maintenance - Crack Filling Contract Increase	(20,000)			
(2.6) Increase in Special Event Revenues	30,000			
<i>Total Other New Items</i>		(258,000)	(0.72%)	
2015 RECOMMENDED NEW ITEMS		(679,900)	(1.91%)	
GROWTH TAX REVENUE FROM NEW ASSESSEMENT		782,100	2.20%	
NET TAX PRESSURE FOR RUNNING AURORA TODAY		(648,300)	(1.82%)	(0.65%)
2. <u>EXPANDING FIRE SERVICES</u>		(462,900)	1.30%	0.47%
3. <u>FISCAL STRATEGY</u>				
(2.1) Increased Contribution to Reserves for the Maintenance of the Town's Infrastructure Assets	(180,300)		(0.51%)	
(2.2) Reduction of operational reliance on Hydro Reserve Interest	(100,000)		(0.28%)	
NET TAX PRESSURE IN SUPPORT OF FISCAL STRATEGY		(280,300)	(0.79%)	
NET TAX PRESSURE RECOMMENDED FUNDING INCREASE		(1,391,500)	(3.91%)	(1.41%)

Town of Aurora
2015 Draft Operating Budget Impacts
CONVERTED AND NEW POSITIONS IN 2015 BUDGET

Attachment 6

2015 Budget Requests

	D o l l a r s			Full-Time Complement
	Gross Cost	Offsets	Net Cost	
2014 Budget Approved Full-Time Complement				207
Add: Heritage Curator*				1
Less: Deleted Full Time Position as per Budget Committee (May 2015)				(1)
Revised 2015 Base Full-Time Complement				207

FULL-Time Staffing - Conversion Requests

Water & Tax Administrative Clerk Position will be funded 90% from water and is costed for 6 months	37,648			1
		(33,883)		
Facility Bookings Administrator	18,971			1
Plan Examiner / Inspector (<i>Previously approved by Council</i>) Position will be funded 100% from Building Services and is costed for 6 months	51,238			1
		(51,238)		
Youth Programmer (<i>Previously approved by Council</i>) Position will be funded 100% from the Tax Levy and costed for 6 months	39,300			1
		-		
	<u>\$ 147,158</u>	<u>\$ (85,122)</u>	↓	
Net Full-Time			<u>\$ 62,036</u>	<u>211</u>

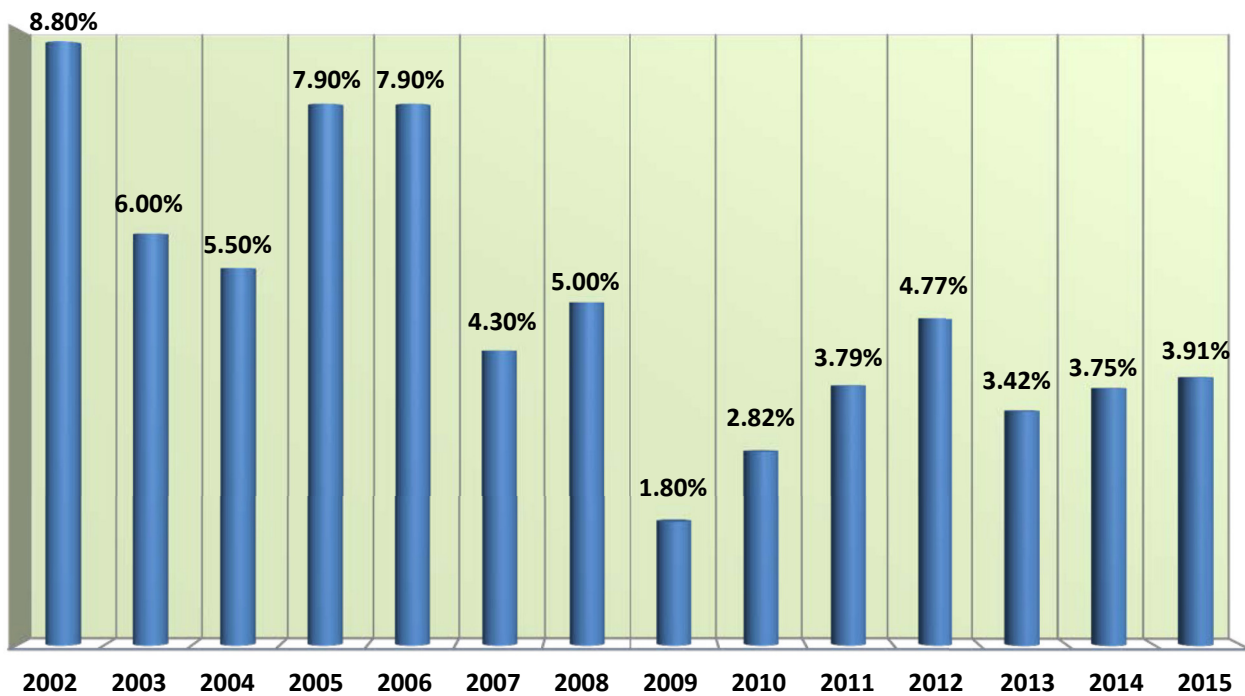
CONTRACT Staffing - Requests

Customer Service Representative	\$ 27,418			
Youth Leader - Climbing Wall (<i>Previously approved by Council</i>)	27,000			
	<u>\$ 54,418</u>	<u>\$ -</u>	↓	
Net Part-Time			<u>\$ 54,418</u>	
Total Net 2015 Budget Requests	<u>\$ 201,576</u>	<u>\$ (85,122)</u>		<u>\$ 116,454</u>

* Heritage Curator was approved by Council on July 29, 2014 via report PR14-036.

Attachment 7

Town of Aurora
2015 Operating Budget
HISTORY OF AURORA TAX RATE INCREASES



Attachment #8

Estimate of Tangible Capital Asset Amortization Expense for 2015:

<u>Category</u>	<u>Amortization Amount</u>	
		in \$'000's
<u>User Rate Supported Assets</u>		
Water Mains / Sanitary Sewer	\$ 2,000.6	
Storm Sewer / Ponds	1,751.8	
Pumping Station/Water Meters	<u>301.2</u>	
		\$ 4,053.6
<u>Tax Supported Assets</u>		
Buildings	\$ 2,015.9	
Roads/Sidewalks/Street Lighting	2,655.7	
Parks (Land Improvement)	742.7	
Other Vehicles	509.5	
Furniture & Fixtures	125.6	
Computer Related Equipment	<u>187.4</u>	
		<u>6,236.7</u>
Sub Total - Directly Supported Assets		\$ 10,290.3
<u>Indirectly Supported Assets (from Taxes)</u>		
Fire Vehicles & Equipment	\$ 175.7	
Aurora Public Library Assets	<u>440.8</u>	
		616.4
		<u>616.4</u>
Estimated Amortization Expense for 2015		<u><u>\$ 10,906.8</u></u>

**Town of Aurora - 2015 Budget
2015 Budget Presentation Differences
"Standard" Cash-Basis Budget vs. Presentation Requirement under P.S.A.B.**

In \$ 000 's	Town Budget (excl Library)	Library Budget	+ Budget	"Water" Rate Funded	= "Standard" (cash basis)	Reporting Change	Under PSAB Guidelines (accrual basis)
Revenues:							
Operating - Tax Levy / Water Rates	\$ 33,559.3	\$ 3,538.7	\$ 18,392.0	\$ 55,490.0	\$ -	\$ -	\$ 55,490.0
Operating - Receipts From Outside Sources	15,728.7	120.0	334.0	\$ 16,182.7	-	-	16,182.7
Operating - Transfers From Other Funds	3,194.0	-	523.8	\$ 3,717.8	(3,717.8) ⁽¹⁾	-	-
Capital - Receipts From Outside Sources	-	-	-	\$ -	-	-	-
Capital - Transfers From Other Funds	17,932.6	290.0	-	\$ 18,222.6	(18,222.6) ⁽¹⁾	-	-
Total Revenues	\$ 70,414.6	\$ 3,948.6	\$ 19,249.8	\$ 93,613.1	\$ (21,940.4)	\$ (21,940.4)	\$ 71,672.7
Expenses:							
Operating Expenses	\$ 43,686.7	\$ 3,528.6	\$ 16,149.8	\$ 63,365.1	\$ -	\$ -	\$ 63,365.1
Operating - Transfers To Capital Funds	4,551.8	130.0	-	4,681.8	4,681.8 ⁽²⁾	4,681.8	-
Operating - Transfers To Other Funds	2,359.4	-	3,100.0	5,459.4	5,459.4 ⁽²⁾	5,459.4	-
Operating - Debt Principal Payment	1,703.4	-	-	1,703.4	1,703.4 ⁽³⁾	1,703.4	-
Operating - Debt Interest Payment	180.7	-	-	180.7	180.7	-	180.7
Tangible Capital Additions	17,102.6	290.0	-	17,392.6	17,392.6 ⁽⁴⁾	-	-
Non-Tangible Capital Additions	830.0	-	-	830.0	830.0 ⁽⁵⁾	-	-
Total Expenses	\$ 70,414.6	\$ 3,948.6	\$ 19,249.8	\$ 93,613.1	\$ 29,237.2	\$ 29,237.2	\$ 64,375.9
Annual Surplus / (Deficit) with Exclusions	\$ -	\$ -	\$ -	\$ -	\$ 7,296.8	\$ 7,296.8	\$ 7,296.8
per O.Reg 284/09							
Exclusions Add Back:							
- Amortization of Tangible Capital Assets ⁽⁴⁾							\$ (10,906.8)
- Post Employee Benefits and Sick Leave liabilities							(3.0)
- Workplace Safety & Insurance Board Benefits							(141.9)
Total Exclusions							\$ (10,909.8)
Annual Surplus / (Deficit) - full PSAB Compliance - Audited Financial Statement Result							\$ (3,613.0)

Foot Notes:

- "Transfers From Other Funds" represents transfers from reserves for expenditures and is not considered a revenue source under accrual accounting.
- "Transfers To Other Funds" represents the contribution to reserves and is not considered an expense under accrual accounting.
- "Debt Principal Payments" are considered a repayment of a long term liability and are not considered an expense under accrual accounting - only the related Interest portion remains a valid expense
- Under accrual accounting, costs related to the acquisition of "Tangible Capital Assets" are recorded on the balance sheet - only the amortization of existing Tangible Assets is included as an expense. This amortization is generally excluded from traditionally prepared, cash basis, municipal budgets.
- Studies and Reports are examples on non-Tangible Assets and their acquisition is included as an expense.

**Under O.Reg 284/09, this schedule is to be presented
prior to or as part of the budget approval process**



TOWN OF AURORA
COUNCIL REPORT

No. PL15-047

SUBJECT: *Town Regulation of Canada Post Community Mailbox Installations on Municipal Roadways*

FROM: *Marco Ramunno, Director of Planning & Development Services, and Warren Mar, Director of Legal & Legislative Services/Town Solicitor*

DATE: *May 26, 2015*

RECOMMENDATIONS

THAT Report No. PL15-047 be received for information.

PURPOSE OF THE REPORT

The purpose of this report is to provide Council with information regarding a new by-law which, among other matters, regulates the installation of Canada Post community mailbox equipment on municipal roads.

BACKGROUND

Canada Post is in the process of a five-year community mailbox initiative to convert households that still receive their mail door-to-door to community mailbox delivery. Planned installation of said community mailboxes will begin in the spring of 2015.

Canada Post has not consulted with Town staff on the location of said community mailboxes, only providing basic information as noted below. Canada Post is currently preparing final plans for the community mailbox locations in Aurora.

At the May 11, 2015 Council meeting, Aurora Council adopted the following notice of motion regarding Canada Post Community Mailboxes:

"WHEREAS the installation of community mailboxes raises several of the same concerns as the installation of above-ground plant (e.g., utility boxes) in municipally-owned right-of-way; and

WHEREAS the installation of community mailboxes might require installation requests for additional sidewalks where no sidewalks currently exist; and

WHEREAS the installation of community mailboxes might require installation

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Report No. PL15-047

of additional sidewalk approach ramps for easier access, for persons with disabilities or pushing strollers and/or seniors; and

WHEREAS increased snow clearing responsibilities for adjacent property owners and the Town would be needed; and

WHEREAS installation of additional sign posts, adjacent to community mailboxes for parking regulation changes will be needed; and

WHEREAS the installation of community mailboxes might require additional street light requests to improve visibility to and from community mailbox locations and security at these locations.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora endorse the City of Hamilton's opposition to the elimination of home mail delivery and installation of community mailboxes; and

BE IT FURTHER RESOLVED THAT Council direct the Mayor to send a letter, copied to Members of Parliament, Ontario Members of Provincial Parliament, and all Ontario municipalities, that requests the Federal Minister of Transport, who oversees Canada Post, to require Canada Post to halt installation of community mailboxes immediately and to adhere to its Five-point Action Plan requirement to engage in full and meaningful consultation with all stakeholders, including the Town and its residents; and

BE IT FURTHER RESOLVED THAT Council direct staff to bring forward recommendations to the next Council meeting to align the Town's by-laws with the City of Hamilton's By-law Number 15-091 which regulates the installation of equipment on roads; and

BE IT FURTHER RESOLVED THAT Council direct staff to develop appropriate standards to require Canada Post to apply for permits with an appropriate fee that reflects the resources required and costs incurred by the Town to install and maintain community mailboxes in established neighbourhoods; and

BE IT FURTHER RESOLVED THAT staff bring back a new bylaw for Council's enactment at the next Council meeting."

COMMENTS

Community Mailbox Locations

Canada Post is proposing 127 community mailbox locations within Aurora. Canada Post has advised Town staff that notice has been mailed to residents affected by the

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Report No. PL15-047

switch from door-to-door delivery to community mailboxes indicating the location of their new community mailbox. Mailbox locations can also be found on a map on the Canada Post website.

Through staff discussions with representatives from Canada Post (IES staff are the main contact with Canada Post), Canada Post has been adamant that they will make the final decisions regarding locations of the community mailboxes. As a federal agency, Canada Post has indicated that they have the mandate to use the municipal road allowance to accommodate the installation of community mailboxes and municipalities do not have a role in the location of the community mailboxes. Council recognizes that community mailboxes will be installed within the Town of Aurora, but would like to have residents of Aurora consulted on the locations.

City of Hamilton v. Canada Post

Litigation between Hamilton and Canada Post will be heard in court the week of May 25, and will likely address the scope of federal powers in relation to mail delivery and the ability of municipalities to regulate such powers.

In that matter, under its own by-law recently enacted (April 15) to address the placement of Canada Post community mailboxes, Hamilton has sought to impose the condition on Canada Post to stop work on the placement of community mailboxes in established neighbourhoods until proper regulations can be enacted by Hamilton. Canada Post has ignored the requirement of the by-law; in response, Hamilton sought a stop work order. Canada Post requested that the by-law be quashed, likely on grounds that the by-law is outside of municipal authority.

Federal Jurisdiction Over Community Mailbox Placement

Paragraph 5, section 91 of *The Constitution Act, 1867* makes it clear that the Canadian government has exclusive legislative authority to regulate the postal service. As part of that authority, the federal government has passed the *Canada Post Corporation Act*.

Section 19 of the *Canada Post Corporation Act* is also clear that only Canada Post has the authority to pass regulations to, among other things, govern the “design, placement, and use of any receptacle or device intended for the posting, insertion, reception, storage, transmission or delivery of mailable matter,” and provide for the “closure of post offices, the termination of rural routes and the termination of letter carrier routes.”

The federal *Mail Receptacles Regulation* passed under the *Canada Post Corporation Act* states (in section 3) that Canada Post “may install, erect or relocate or cause to be installed, erected or relocated in any public place, including a public roadway, any receptacle or device to be used for the collection, delivery or storage of mail.” Furthermore, in section 4 it states that “no person shall relocate or remove any receptacle or device referred to in section 3 without prior authorization by the Corporation [Canada Post]”.

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Report No. PL15-047

Given the existing legislation, it is entirely incumbent on Canada Post to be clear to residents about the location process. It is not believed that there is a formal requirement for Canada Post to give notice to municipalities of the placement of community mailboxes in established neighbourhoods or to conduct open houses (unlike Industry Canada's minimum requirements for the placement of cell phone towers). However, Canada Post does attempt to work with municipalities when community mailboxes are placed in new subdivisions, such as providing warning clauses that certain lots will be in close proximity to community mailboxes.

It would be preferable if the federal government would require Canada Post to consult meaningfully and provide advance notice to municipalities and its residents in the placement of community mailboxes. Ideally, the federal legislation would be amended to give municipalities real approval rights to the placement of mailboxes, having respect to municipal services and operations.

New Town By-law Number 5733-15

Town staff reviewed existing by-laws to assist with the drafting of a new by-law that would regulate the placement of community mailboxes on Town highways. Currently, the Town has a road excavation by-law in place (By-law Number 4741-05.P) which regulates the excavation or construction within Town boulevards. A permit is required to be obtained from the Town prior to any such work being undertaken. Under the Town's Fees and Charges By-law, the fee charged for such permit is \$128.00 or 10% of the cost of the works, whichever is greater.

However, on further analysis it is unclear whether By-law Number 4741-05.P would apply to the installation of community mailboxes within the Town's boulevards, as it does not address in a sufficient basis the jurisdictional concerns regarding the municipal attempt to regulate a federal matter.

As such, in order to address those concerns and have a new by-law apply to community mailboxes, and align the Town's by-law with the City of Hamilton's By-law Number 15-091 which regulates the installation of equipment on municipal roadways, a new by-law has been drafted (By-law Number 5733-15) which roughly merges those two by-laws together and directly mentions community mailboxes (mail receptacles).

While it may have been preferable for Council to have a by-law directly targeted at Canada Post, the requirement for the payment of a permit fee in such a by-law would be contrary to the Fees and Charges regulation (O. Reg. 584/06) to the *Municipal Act, 2001*, which states that a municipality does not have the power to impose a fee on a class of person that is comprised solely of the Crown. As Canada Post is a Crown corporation, a by-law directing a permit fee to be collected solely for Canada Post works would be outside of the Town's powers. If Council wishes to impose a permit fee on Canada Post (as opposed to charging no fee for such permit), then the proposed new by-law which updates By-law Number 4741-05.P is required, which does not single out

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Canada Post and instead treats it as just another person seeking to do work within the Town's boulevard. This also has the benefit of utilizing the existing fee contained in the Town's Fees and Charges By-law.

However, Council should be aware that this new by-law may fall within the prohibitions contained in section 14 of the *Municipal Act, 2001*, which state:

- "14. (1) A by-law is without effect to the extent of any conflict with,*
- (a) a provincial or federal Act or a regulation made under such an Act; or*
 - (b) an instrument of a legislative nature, including an order, licence or approval, made or issued under a provincial or federal Act or regulation.*
- (2) Without restricting the generality of subsection (1), there is a conflict between a by-law of a municipality and an Act, regulation or instrument described in that subsection if the by-law frustrates the purpose of the Act, regulation or instrument."*

In reviewing permit applications for community mailbox installations, IES will be examining items such as spacing of community mail boxes to ensure there are no conflicts with underground services and utilities. In addition, staff will review permits for community mailboxes to determine where they are approximately located from driveway, curbs and sidewalks.

Enforcement of Proposed By-law

Staff have contacted the Director of Prosecutions with the Region of York who indicated that if Canada Post were to place community mailboxes in contravention of the Town's new by-law regulating the placement of mailboxes, the Region would hold off on prosecution pending the City of Hamilton versus Canada Post court decision on the validity of the by-law.

The other enforcement tool available is the issuance of tickets under Part 1 of the *Provincial Offences Act*. Part 1 tickets and the associated set fines are subject to approval from the Ontario Court of Justice. An application to the court may be made upon enactment of a by-law and may take several weeks for approval or may be denied.

Given the current litigation between the City of Hamilton and Canada Post regarding the attempted municipal regulation of community mailbox placement, and the above issues regarding any attempted enforcement of the new by-law, Council may wish to defer passage of this new by-law until such time as the court provides a ruling on such issues.

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Report No. PL15-047

LINK TO STRATEGIC PLAN

The subject application supports the Strategic Plan goal of *supporting an exceptional quality of life for all* through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Invest in sustainable infrastructure: approval of the enacting By-law will assist in promoting the adaptability and flexibility of services to respond to demographic shifts.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. THAT Council defer the consideration and passage of By-law Number 5733-15 until such time as the court provides a ruling in the litigation between the City of Hamilton and Canada Post regarding the municipal regulation of community mailbox placement.

FINANCIAL IMPLICATIONS

The existing road excavation control permit fee of \$128.00 or 10% of the cost of the works being undertaken will apply under By-law Number 5733-15 for any permit applications regarding the placement of community mailboxes, and will cover the administrative costs associated with the permit review.

PREVIOUS REPORTS

None.

CONCLUSIONS

Staff have drafted a new by-law, being By-law Number 5733-15, for Council's consideration regarding the regulation of new community mailboxes in existing Town neighbourhoods. This new by-law updates the Town's existing road excavation by-law (By-law Number 4741-05.P) and attempts to include the placement of community mailboxes as part of the existing regulatory regime. Existing permit fees would continue to apply under this new by-law, and would be extended to permits for the placement of community mailboxes. However, given the current legal battle between the City of Hamilton and Canada Post, Council may wish to defer consideration and passage of this new by-law pending the outcome of that court case.

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Report No. PL15-047

ATTACHMENTS

None.

Prepared by: Drew MacMartin, Planner - Ext. 4347



**Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services**



**Neil Garbe
Chief Administrative Officer**



**Warren Mar
Director of Legal & Legislative
Services/Town Solicitor**



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Town of Aurora
Planning & Development Services

MEMORANDUM

DATE: May 26, 2015

TO: Mayor and Members of Council

COPY: Neil Garbe, Chief Administrative Officer

FROM: Marco Ramunno, Director of Planning & Development Services

RE: Additional Information, May 19, 2015 General Committee Agenda
Item 6, Report No. PL15-043
Oak Ridges Moraine Conservation Plan Review (2015)

RECOMMENDATIONS

That this Memorandum regarding additional information, Report No. PL15-043 be received for information.

BACKGROUND

Report No. PL15-043 was discussed at the General Committee Meeting held on May 19, 2015. This report contains the staff comments regarding the Provincial review of the Oak Ridges Moraine Conservation Plan (ORMCP). At this meeting, the General Committee requested additional information with respect to the following staff comments:

- Consideration should be given to providing greater flexibility with respect to the land severance policies for large parcels in the "Countryside" designation; providing that there would no adverse impact on any Natural Heritage or Hydrological Features.
- Consideration should be given to providing greater flexibility in the ORMCP policies in the review of small-scale developments; for example, eliminating the need for onerous approval requirements such as zoning amendments and minor variances for minor expansions to existing permitted uses.

COMMENTS

Lot Creation

Currently the lot creation policies of the ORMCP outside of the "Settlement Area" are extremely restrictive to the point where land division would not be permitted in the vast majority of circumstances. Lot creation can only occur in the following instances:

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Additional Information to
Report No. PL15-043
ORMCP Review (2015)

1. Severance, from a rural lot, of a farm retirement lot or a lot for residence surplus to a farming operation.
2. Severance of two or more rural lots that have merged in title.
3. Allowing land acquisition for transportation, infrastructure and utilities; but only if the need for the project has been demonstrated and there is no reasonable alternative.
4. The addition of adjacent land to an existing lot, but only if the adjustment does not result in the creation of a lot that is undersized for the purpose for which it is being or may be used.
5. Facilitating conveyance to public bodies or non-profit entities for natural heritage conservation.
6. Severance of parts of a lot that are devoted to different uses, but only if the uses are legally established at the time of the application for severance.

Staff made a general comment that consideration should be given to providing greater flexibility with respect to the land severance policies for large parcels in the "Countryside" designation. It was staff's intention to keep the comment general and not recommend a specific minimum lot size. Prior to the ORMCP, lots designated and zoned "Countryside" were zoned Rural and were required to maintain a minimum lot size of 4 hectares (10 acres). The staff comment was meant to suggest that in a large rural lot situation (100 plus acres for example), where it can be demonstrated that there would not be any negative impact on Natural Heritage or Hydrology, prohibiting the creation of an additional lot would be overly restrictive.

Small-scale Developments

Staff are requesting that the Province consider providing greater flexibility in the ORMCP policies in the review of small-scale developments. This comment is intended to get the Province thinking about allowing small-scale developments which would inevitably be allowed through a minor variance. Other than the example referenced in the staff comment, another example is permitting a detached dwelling on a vacant lot whose development potential is frozen due to a -ORM suffix after the zone. Instead of permitting the dwelling subject to a minor variance, a process could be established where the review of any required materials such as a Natural Heritage Evaluation could take place through the Building Permit review process.

Generally, the proposed comments do not intend to expand the number and types of small-scale developments on the Oak Ridges Moraine. The focus is on continuing to allow the same type of developments through a simpler, less onerous process.

ATTACHMENTS

None.



100 John West Way,
Box 1000,
Aurora, ON L4G 6J1
Phone: 905-727-3123 ext. 4371
www.e-aurora.ca

**Infrastructure and Environmental
Services**

MEMORANDUM

DATE: May 26, 2015

TO: Mayor Dawe and Members of Council

FROM: Ilmar Simanovskis, Director of Infrastructure and Environmental Services

RE: **Parking Restrictions and Intersection Stop Sign Regulations in Brookvalley Development**
Memo 12-15

RECOMMENDED

THAT this memorandum be received; and

THAT Council enact By-law Number 5730-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to No Parking on Carisbrooke Circle and Longthorpe Court in the Town of Aurora"; and

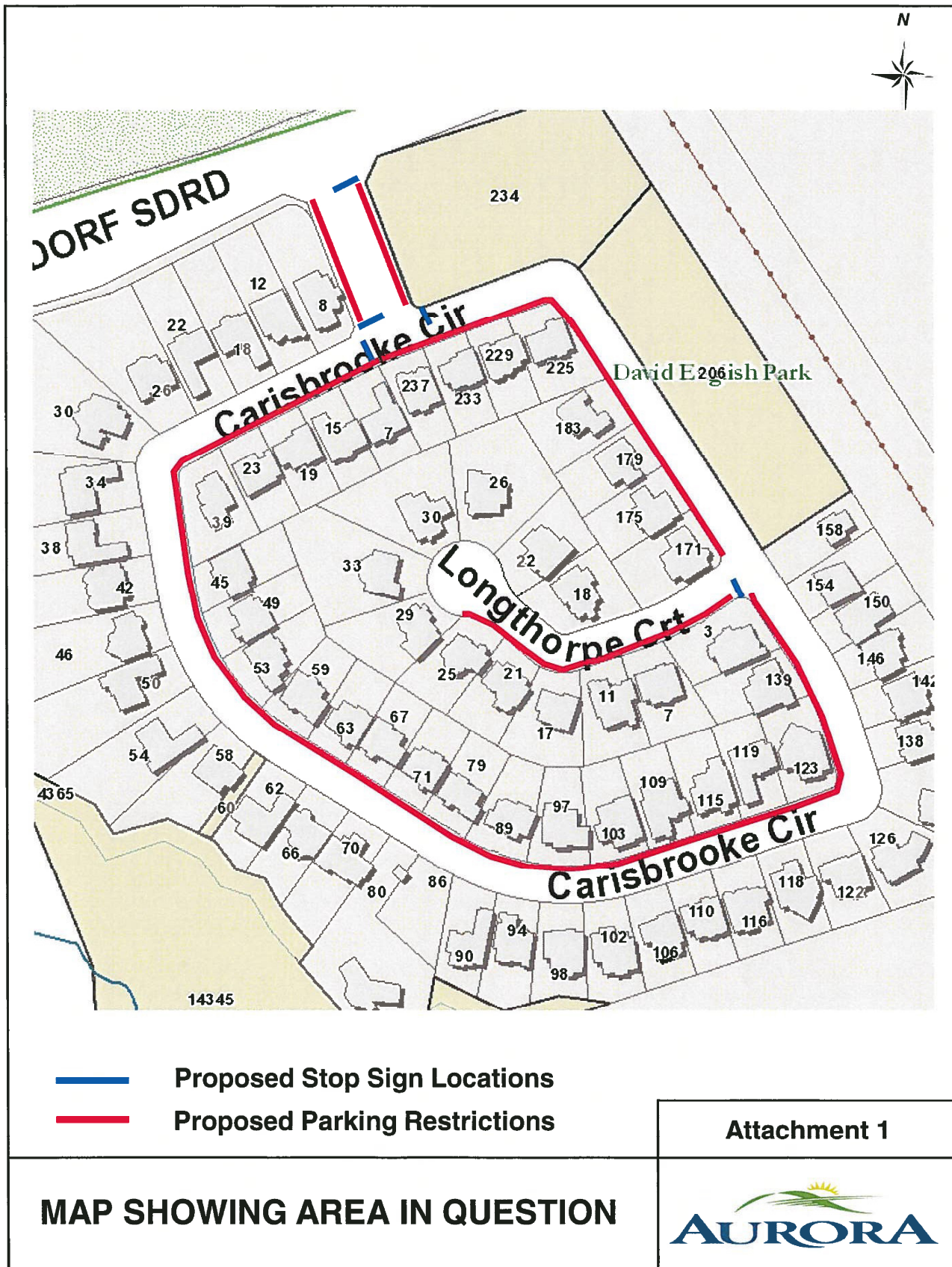
THAT Council enact By-law Number 5731-15, "BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, to designate and erect stop signs at various intersections in the Town of Aurora."

DISCUSSION

The by-laws were created to identify parking restrictions and intersection traffic regulations in the new Brookvalley subdivision located at the southeast corner on Vandorf Sideroad and Bayview Avenue intersection in the Town of Aurora. The parking restrictions and intersection right-of-way are based on the approved traffic control plan that was submitted by the developer and approved by staff during the application review process.

ATTACHMENT

Attachment 1: Map showing area in question



- Proposed Stop Sign Locations
- Proposed Parking Restrictions

Attachment 1

MAP SHOWING AREA IN QUESTION





NOTICE OF MOTION

Councillor John Abel

DATE: May 26, 2015
TO: Mayor and Members of Council
FROM: Councillor Abel
RE: Highland Gate Neighbourhood

WHEREAS the Highland Gate Golf Course has been closed; and

WHEREAS ClubLink, owner of the Golf Course, has partnered with Geranium Homes to form Highland Gate Developments Inc.; and

WHEREAS Highland Gate Developments Inc. has applied to develop 184 homes and a ten (10) storey condominium building on the golf course lands; and

WHEREAS Highland Gate is an established residential neighbourhood with measures within the Secondary Plan to protect the green space and safeguard against development encroachment within the Highland Gate neighbourhood; and

WHEREAS residents of the community expect that any development proposal would preserve and strengthen their neighbourhood; and

WHEREAS the Province of Ontario alone can enact amendments to the *Planning Act*, R.S.O. 1990 and *Places to Grow Act*, 2005; and

WHEREAS, the Province is currently reviewing the *Greenbelt Act*, the *Places to Grow Act*, and scrutinizing the Ontario Municipal Board and its role within the *Places to Grow Act* under Bill 73; and

WHEREAS one of the provisions of Bill 73 being considered would consider giving municipal councils greater decision authority on planning matters, specifically the decision not to amend or re-zone their Official Plan in established stable residential areas, and that the decision not to amend would be final, and that the decision by Council could not be appealed to the Ontario Municipal Board; and

WHEREAS these provisions of Bill 73 being considered pertain exactly to the circumstances with respect to the Highland Gate Development proposal;

May 26, 2015

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Notice of Motion
Highland Gate Neighbourhood

NOW THEREFORE BE IT HEREBY RESOLVED THAT a letter signed by Members of Council be sent to Newmarket-Aurora MPP Chris Ballard expressing support for the provisions in Bill 73 that would give municipal councils more power and responsibility in planning decisions, and requesting that those provisions be enacted as soon as possible; and

BE IT FURTHER RESOLVED THAT copies of the letter also be sent to the Ministry of Municipal Affairs and Housing, The Regional Municipality of York, all municipalities within York Region, all municipalities within the Greenbelt (Golden Horseshoe) area, and the Association of Municipalities of Ontario (AMO).



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor Wendy Gaertner

Date: May 26, 2015

To: Mayor and Members of Council

From: Councillor Gaertner

Re: Aurora Family Leisure Complex (AFLC) – Rear Door Access

WHEREAS an increasing number of Aurora residents are utilizing the Aurora Family Leisure Complex pool and fitness areas for therapeutic and rehabilitation activities; and

WHEREAS the Town of Aurora offers eleven Aqua Fitness classes in the AFLC pool each week, including two classes that are specifically designed to help those suffering with arthritis, many of which are utilized by “older adults”, and two classes that are offered specifically to those persons over 55 years of age; and

WHEREAS many of these members are not disabled, just getting older, and do not display a disability parking permit in their vehicle; and

WHEREAS the rear entrance of the Complex has offered easier access for those residents with mobility issues for nearly 30 years, but no longer does so; and

WHEREAS the parking area at the rear of the Complex is now unusable due to the long walk back to the front entrance; and

WHEREAS much of the parking lot at the Complex has a substantial grade encumbering those with mobility issues; and

WHEREAS the rear and side parking lot provides the only flat, even area to walk to the Complex; and

WHEREAS ensuring that this facility is as accessible as possible, not just to meet legal compliance, but to demonstrate the Town of Aurora's philosophy and spirit of accessibility and inclusivity to enhance the quality of life for all Aurora residents; and

WHEREAS resuming access to the Aurora Family Leisure Complex via the rear door entrance would be in keeping with this spirit;

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to study the options and costs for users to access the rear door to enter the AFLC and bring this information back to Council as expediently as possible.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor Wendy Gaertner

Date: May 26, 2015
To: Mayor and Members of Council
From: Councillor Gaertner
Re: Draft Tree Protection By-law

WHEREAS on January 25, 2011, Council of the Town of Aurora directed the formation of a Town staff, multi-department, Tree Protection By-law Committee, to review the Town's current Tree By-law; and

WHEREAS the purpose of the committee was to review the existing Tree By-law and suggest changes and revisions for Council's consideration; and

WHEREAS the process to develop the Draft Tree Protection By-law was to include consultation with the public and all stakeholders; and

WHEREAS public and stakeholder consultation was accomplished through comprehensive staff discussions with stakeholders, an online survey, and a Public Planning meeting held on April 25, 2012; and

WHEREAS staff Report No. PR12-016 was presented at the Public Planning meeting; and

WHEREAS staff Report No. PR12-016 spoke to the advantage of the Draft Tree Protection By-law to enable residents to receive better service in the processing of permits, and better enforcement and tree protection for the municipality; and

WHEREAS the public and stakeholder consultation process allowed for input and advice on the actual By-Law changes; and

WHEREAS the Public Planning meeting was well-attended and included representation from all stakeholders; and

WHEREAS the Council direction from the meeting was that the recommendations from staff Report No. PR12-016 be received, and that comments presented at the Public Planning meeting be addressed in a comprehensive report outlining recommendations and options at a future General Committee meeting, and that all parties expressing interest at the Public Planning meeting and stakeholders be advised of the General Committee meeting date; and

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Motion for Which Notice Has Been Given
Draft Tree Protection By-law

WHEREAS that meeting was held on October 8, 2013, and Council directed staff to make further revisions and bring the Draft Tree Protection By-law back to Council for comments prior to releasing it again to the public for their input; and

WHEREAS the Draft Tree Protection By-Law was discussed by Council again on January 14, 2014, and January 21, 2014; and

WHEREAS Council referred the Draft Tree Protection By-law report back to staff without clarifying any next steps in the process; and

WHEREAS the Town's February 2015 Pending List makes notes that the matter is "Complete" along with the notation that Town staff reviewed the revised Tree Protection By-law in accordance with the Council direction of January 21, 2014, and determined that the current Tree By-law is satisfactory, and staff will continue to monitor the operation and enforcement of the current Tree By-law and may bring it forward for review to Council should the need arise; and

WHEREAS this public process started in 2011 and no Council decision has been made to date on the Draft Tree Protection By-law;

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff place the matter of the Draft Tree Protection By-law on a future General Committee agenda for discussion and direction, with a copy of all previous staff reports dealing with this matter as well as a copy of the Town's current Tree By-law and Tree Destruction Permit; and

BE IT FURTHER RESOLVED THAT staff be directed to prepare and bring a comprehensive report to General Committee prior to the end of September 2015 containing a written summary of the review process and all written or verbal input received from the general public at the Public Planning meeting and other Council meetings outlined in this motion; and

BE IT FURTHER RESOLVED THAT that staff be directed to provide Council with options for meeting dates for Council to invite the public to comment and offer input on the Draft Tree Protection By-law.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor Tom Mrakas

Date: May 26, 2015

To: Mayor and Members of Council

From: Councillor Mrakas

Re: Community Recognition Review Ad Hoc Committee

WHEREAS volunteers are the driving force of community and without the support of volunteers facilitating the many events, sporting activities and community functions Aurora has become known for, our quality of life would not be the same; and

WHEREAS recognizing the value and contributions volunteers make in the Town of Aurora is of primary importance to the municipality; and

WHEREAS the Town recognizes the contribution of volunteers to the community through an annual event held each year; and

WHEREAS significant annual events should be reviewed from time to time to ensure that the event is the best and most effective it can be; and

WHEREAS the annual Community Recognition Event has not been reviewed for a number of years;

NOW THEREFORE BE IT HEREBY RESOLVED THAT a "Community Recognition Review Ad Hoc Committee" be established; and

BE IT FURTHER RESOLVED THAT the mandate of the Community Recognition Review Ad Hoc Committee be to review and make recommendations to Council on all aspects of the current Community Recognition event including:

1. the criteria and process by which various community recognition awards are currently bestowed; and
2. in the context of other similar community events, ensuring that the Aurora Community Recognition Event demonstrates how important and special our volunteers are and how deserving they are of recognition; and

BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be comprised of two (2) Members of Council and five (5) citizen members; and

May 26, 2015

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BE IT FURTHER RESOLVED THAT in appointing citizen members of the Community Recognition Review Ad Hoc Committee, Council will give preference to applicants who have experience in the volunteer sector and/or community recognition awards; and

BE IT FURTHER RESOLVED THAT staff be directed to advertise, in accordance with the provisions of the "Policy for Ad Hoc/Advisory Committees and Local Boards", for applications from members of the public for appointment to the Community Recognition Review Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be directed to appoint one or more appropriate staff liaisons to support the work of the Community Recognition Review Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Community Recognition Review Ad Hoc Committee be required to report back to Council with recommendations for approval in time for preparation of the 2016 Community Recognition Awards.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor John Abel

Date: May 26, 2015
To: Mayor and Members of Council
From: Councillor Abel
Re: Library Square Ad Hoc Committee

WHEREAS the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

WHEREAS during the last term of Council, the Town engaged the community as to what uses the Library Square might have to better enhance the community at large;

NOW THEREFORE BE IT HEREBY RESOLVED THAT that a "Library Square Ad Hoc Committee", to provide Council with advice on a potential vision and design for Library Square, be established; and

BE IT FURTHER RESOLVED THAT the Library Square Ad Hoc Committee be comprised of the Mayor, three (3) Councillors, and up to four (4) citizen members; and

BE IT FURTHER RESOLVED THAT in appointing citizen members to the Library Square Ad Hoc Committee, Council will give preference to applicants who have experience in planning, architecture, and community gathering design; and

BE IT FURTHER RESOLVED THAT staff be directed to advertise, in accordance with the provisions of the "Policy for Ad Hoc/Advisory Committees and Local Boards", for applications from members of the public for appointment to the Library Square Ad Hoc Committee; and

BE IT FURTHER RESOLVED THAT the Chief Administrative Officer be directed to appoint one or more appropriate staff liaisons to support the work of the Library Square Ad Hoc Committee.



**MOTION FOR WHICH NOTICE HAS
BEEN GIVEN (May 19, 2015)**

Councillor Sandra Humfries

Date: May 26, 2015

To: Mayor and Members of Council

From: Councillor Humfries

Re: Pedestrian and Vehicle Traffic Concerns – Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue

WHEREAS at the Public Planning meeting of February 25, 2015, Report No. PL15-010 was presented to propose a zoning by-law amendment for approval of a Motor Vehicle Sales Establishment; and

WHEREAS pedestrian and vehicle traffic concerns were reported by several residential owners in the area bounded by Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue; and

WHEREAS residents noted both vehicle and pedestrian accidents at these particular intersections;

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to work with York Region to perform appropriate traffic studies in the area bounded by Earl Stewart Drive, Pedersen Drive, St. John’s Sideroad East, and Bayview Avenue, and to report back to Council on the results of those studies including any recommendations for additional safety measures that may be required.



**Town of Aurora
Office of the Mayor**

MEMORANDUM

DATE: May 26, 2015
TO: Members of Council
FROM: Mayor Geoffrey Dawe
RE: York Regional Council Highlights ~ May 21, 2015 ~

RECOMMENDATION

THAT Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction

Council Highlights

For Immediate Release

The Regional Municipality of York | york.ca



Friday, May 22, 2015

York Regional Council - May 21, 2015

York University coming to Markham Centre

The Government of Ontario has announced its support to bring a new York University campus to Markham Centre in the City of Markham in collaboration with The Regional Municipality of York, City of Markham and Seneca College.

The new York University-Markham Centre campus will serve approximately 4,000 students in York Region and offer a range of business, arts and social sciences programs.

Last year, York Region announced a proposed campus site in the City of Markham with York Regional Council approving up to \$25 million in funding. For more information, please visit yestoyork.ca or read the [provincial media release](#).

National Public Works Week May 17 to 23, 2015

[National Public Works Week](#) is an annual public education campaign recognized across North America. This year National Public Works Week is taking place from May 17 to 23. Events throughout the week aim to increase awareness of the important work done by public works employees in communities.

Events taking place during National Public Works Week include:

- Family Fun Day Open House on Saturday, May 23
- Paint a Plow contest
- York Region student tours of Emergency Medical Services, Water and Wastewater and Transit facilities

Community Safety Village celebrates 10th anniversary

York Region Chairman and CEO Wayne Emmerson highlighted the 10th anniversary of the Community Safety Village. Located within Bruce's Mill Conservation Area in the Town of Whitchurch-Stouffville, the Community Safety Village is an interactive facility where children learn about fire, traffic and personal safety.

Since its opening in May 2005, more than 400,000 students from kindergarten to Grade 5 have benefited from this important, educational and fun community resource.

York Region recognizes Pride Week June 13 to June 21

Pride Week will be recognized in York Region June 13 to 21, 2015.

This year marks the 15th anniversary of Pride Week in York Region and recognizes the lives and contributions of people of all sexual orientations and gender identities living in York Region. For event information, please visit yorkpridefest.com

YRT/Viva 2014 Enforcement and Security Annual Report

York Regional Council received a [2014 Enforcement and Security Annual Report](#) outlining YRT/Viva Special Constable activities throughout the year.

YRT/Viva Enforcement and Security staff travel the transit system to monitor use of fares and Viva's proof-of-payment system. They also monitor rider behaviour on vehicles and properties to ensure the safety, security and comfort of all customers.

Enforcement and security activities in 2014 include:

- Partnered with Crime Stoppers of York Region, providing customers an anonymous outlet to report crime on transit
- Established a community partnership with 360° Kids Youth Outreach program focusing on youth in need travelling on transit
- Partnered with GTA Transit Enforcement agencies in information sharing
- Increased fare revenue recovery by monitoring data, cash and ticket deposits into fareboxes

New YRT/Viva advertising policy

York Regional Council approved an [advertising policy](#) for YRT/Viva to ensure advertising on vehicles and property is consistent with Canadian Code of Advertising Standards and York Region's corporate values, image and strategic goals.

The YRT/Viva advertising policy allows staff and advertising contractors to consistently and transparently manage advertising throughout the entire YRT/Viva system.

Doane Road improvements from Winged Foot Trail to 2nd Concession

York Regional Council approved a funding contribution [agreement with Winged Foot Development](#) to complete improvements on Doane Road from Winged Foot Trail to 2nd Concession in the Town of East Gwillimbury.

This section of Doane Road is scheduled to undergo major reconstruction and widening in 2024. Because of current road conditions and development in the area, interim improvements are needed to accommodate traffic and lift the current year-round load restriction.

York Region proactive tobacco control efforts promote healthy, smoke-free communities

York Region continues to focus on tobacco control, prevention and education activities to improve the health and well-being of York Region residents. Many accomplishments have been achieved with the support of York Regional Council including:

- Assuming a leadership role in the *Play, Live, Be Tobacco-Free* campaign, working with community groups and sports organizations, promoting the creation of bylaws, tobacco-free policies and promoting the adoption of healthy, smoke-free lifestyles
- Encouraging York Region's nine area municipalities to consider bylaws that make outdoor spaces and play areas smoke-free
- Implementing a no smoking policy in social housing communities
- Achieving a compliance rate of 97 per cent for tobacco vendors in not selling tobacco to youth, well above provincial government targets
- In the year 2000, enacting a no-smoking bylaw to protect employees in their workplaces and the public in restaurants, bars and bingo halls

York Region will continue [tobacco control efforts](#) to maintain safe and healthy communities.

York Region Public Health enforcing *Skin Cancer Prevention Act* with tanning bed operators

York Region Public Health is working with local tanning bed operators to enforce the *Skin Cancer Prevention Act* which prohibits youth under age 18 from using tanning beds.

In 2014, public health inspectors identified and recorded all tanning bed businesses in York Region as well as assisting operators with education and awareness. Under the legislation, operators must post restrictions and warnings about UV radiation, ask clients for identification if they appear under 25 years of age and ensure tanning service marketing is not aimed at youth.

Enforcement activities will include inspections beginning this summer.

Housing Stability Program helps social assistance clients find and keep housing

York Regional Council received an update on the first two years of the Housing Stability Program pilot which provides housing support for social service clients across York Region. Since the pilot began in 2013, 87 per cent of Ontario Works and Ontario Disability Support Program clients at risk of homelessness or already homeless became and remain housed.

The Housing Stability Program works individually with clients to provide wrap-around services catered to individual needs. Support services include financial assistance, help with finding housing, life skills, education, training or employment, as well as access to mental health and addictions services or transportation.

York Region's Housing Stability Program will continue to focus not only on addressing housing crisis, but on preventing housing loss before crisis. Staff will work with clients to identify solutions and increase independence over time.

York Region supports more than 85,000 residents through Community Investment Strategy

More than 85,000 York Region residents benefited from community agency projects funded through The Regional Municipality of York Community Investment Strategy in 2014.

A total of \$6.1 million in funding was provided for 65 community agency projects supporting low and moderate income residents. Investments made in 2014 supported a variety of projects including:

- More than \$5.5 million invested in 51 community-based services
- Approximately \$319,000 invested in four partnership development projects that helped agencies provide more integrated community services
- Funding for 16 social inclusion projects that enhanced services for more than 12,000 residents of all ages

To view a summary of the 2014 projects funded under the Community Investment Strategy, please visit york.ca/cis To learn more about York Region's role in supporting community agencies, [view the new Community Investment Strategy video.](#)

York Region invests more than \$13.9 million in hospital construction

York Regional Council approved a capital contribution of more than \$13.9 million in 2015 for four local hospitals in York Region. The funding is assigned under the Hospital Capital Funding Memorandum of Understanding (MOU) which provides potential funding of at least \$12 million per year for hospital construction now through 2031.

York Region has a long history of hospital expansion support, providing \$51 million up to the year 2000, and an additional \$62.4 million from 2001 to 2009.

Research studies explore enhancements to paramedic service delivery

York Region Emergency Medical Services recently completed the ATLANTIC cardiac arrest treatment study and is participating in four clinical research studies to explore ways to enhance paramedic services for York Region residents.

The ATLANTIC study examined the safety and effectiveness of paramedics treating heart attack patients with Ticagrelor medication before hospital admission. Study results showed significant health benefits and no safety concerns. A recommendation to allow paramedics throughout Ontario to treat patients with Ticagrelor is now being reviewed by the Provincial Medical Advisory Committee.

York Region paramedics are currently participating in four clinical research trials to test additional cardiac arrest medications, investigate lowering body temperature to increase cardiac arrest survival, reduce emergency visits and hospitalizations through the Expanding Paramedicine in the Community trial, as well as provide health assessments and programs for social housing residents in York Region.

York Region Public Health meeting and exceeding program and service targets

York Region Public Health is meeting and exceeding performance targets for community health programs and services for residents.

Performance targets for public health units are set by the Ministry of Health and Long Term Care. York Region's positive performance results were linked to food premises inspection, immunizations, sexually transmitted disease case followup, tobacco vendor compliance and other areas.

York Region Public Health will continue to track and report performance to identify ongoing ways to enhance and improve services for residents.

York Region tap water once again receives top score

York Region continues to lead the Greater Toronto Area in drinking water quality and in Ministry of the Environment and Climate Change inspection reports.

The Region achieved the highest scores for samples meeting provincial water quality standards and compliance scores for facility inspections.

The [2013-2014 Ontario Chief Drinking Water Inspector's Report](#) is available online.

Durham York Energy Centre Update

The [Durham York Energy Centre](#), York and Durham Regions' energy-from-waste facility, is in its final testing phase with operation expected to begin shortly. Annually, the facility will process 30,000 tonnes of waste from York Region.

As part of ongoing operations, the Durham York Energy Centre will require periodic shutdown for routine maintenance. York Regional Council approved an increase to the contract with Emerald Energy from Waste Inc. to assist in managing waste during this time.

2014 Waste Diversion Report forecasts 64 per cent diversion from landfill rate

York Regional Council received a copy of the [2014 Waste Diversion Report](#) forecasting a diversion from landfill rate of 64 per cent, a 5.42 per cent increase over 2013. When including the Region's energy-from-waste program, the diversion from landfill rate increases to 85 per cent.

Key findings in the 2014 Diversion Report include:

- 87,646 tonnes of blue box recyclables processed and 94,700 tonnes of organics collected
- 4,936 tonnes of tires, clean fill, textiles, wood waste, scrap metal and other diversion received at public drop-off facilities
- 52,457 tonnes of yard waste collected curbside and from public drop-off areas
- \$6.9 million revenue generated from blue box recyclable sales

Fuel Price Hedging Program Annual Report update

York Regional Council received a report of the Region's fuel price hedging program which provides greater cost certainty for transit and fleet vehicle fuel prices. Fuel hedging contracts with financial institutions set a price for fuel over a period of time.

The Region hedged 80 per cent of its 2014 fuel requirements at a net price of \$1.07 per litre and received net payments of \$132,617 from hedging settlements. The fuel hedging program produced a net gain of \$964,358 since the program began in 2010.

Hedging agreements are in place for 2015 and 2016 at a net price of \$1.04 and \$1.05 per litre respectively. Fuel consumption for the Region is forecasted to be 23.6 million litres for 2015 and 24.5 million litres for 2016. With HST of 13 per cent, the diesel price at the pump would be approximately \$1.16 per litre for both years.

Hedging program savings are deposited into a fuel cost stabilization reserve fund to address differences between actual and budgeted fuel rates during the year. Over the past three years, this reserve has distributed \$6.4 million to departments to offset higher fuel costs.

At the end of 2014, the reserve had a balance of \$3,753,050, with approximately \$1 million contributed from the fuel hedging program. These savings will continue to help offset higher fuel costs for the Region's transit and fleet vehicles.

Timeline established for 2016 Regional budget

York Regional Council approved a timeline for the 2016 operating and capital budget. The 2016 budget will be tabled with Council in November 2015. Budget review will take place at December Committee meetings and final approval is anticipated by Council in December.

An outlook for 2016 to 2018 was approved as part of the 2015 multi-year budget process. This outlook will be the starting point for the 2016 budget. If any revisions to the approved outlook are required, they will be presented to Council as part of the 2016 budget process.

The 2016 budget will correspond to the remaining term of Council and cover the years 2016 to 2018. Council will be asked to approve the budget for 2016 and outlook for 2017 and 2018.

The approved outlook in 2015 included proposed tax levy increases of 2.85 per cent, 2.69 per cent and 2.35 per cent for 2016, 2017 and 2018, respectively.

York Region issued permits for \$2.86 billion in construction this year

York Regional Council received the Region's *Growth and Development Review 2014*, a publication showcasing key development and population indicators and reports on the competitiveness of York Region's economy within the Greater Toronto and Hamilton Area (GTHA), the Province and Canada.

York Region businesses are expected to benefit from lower energy costs and a lower Canadian dollar as they increase output to meet demands from a strengthening United States economy. York Region exports an average of \$4 billion worth of goods and services annually, largely to the U.S.

Highlights of 2014 economic activities point to an upbeat outlook for York Region in 2015. In 2014, York Region:

- Issued \$2.86 billion in construction building permits
- Ranked second highest in residential building activity in Ontario behind Toronto, and seventh highest in Canada
- Completed \$963 million or a 32 per cent increase in Industrial, Commercial and Institutional (ICI) construction, ranking seventh in Canada and third highest in the GTHA
- Added 13,300 jobs, totalling 564,600 jobs
- Grew by 23,000 people or 2.1 per cent to reach 1,144,800 by year end, ranking as the sixth largest municipality in Canada
- Accounted for 26 per cent of GTHA population growth, and 16.1 per cent of the total GTHA population

The *Growth and Development Review 2014* provides local municipalities with an evaluation of economic trends that becomes the basis for informing decision making, devising strategies and attracting new businesses to the Region. For more information, please visit york.ca

“New downtowns” are coming alive in Regional centres and corridors

York Regional Council received an update on successful efforts underway to make Regional centres and corridors the new downtowns.

Growth in York Region's centres and corridors is progressing well, including:

- 5,600 apartment units in 25 multi-storey residential buildings currently under construction
- 64,526 square metres of office space in four new projects commenced construction in 2014, including the KPMG Tower in the Vaughan Metropolitan Centre and Aviva Canada's new head office in Markham Centre
- 7,700 businesses supporting 112,000 jobs, representing 25 per cent of all jobs Region-wide
- Six kilometres of rapidway now operating along Highway 7 from Bayview Avenue to Enterprise Boulevard in Markham Centre
- 202 units of mixed-income affordable rental housing as well as services for at-risk youth under construction in the Richmond Hill Housing and Community Hub

Regional centres and corridors are the preferred locations for the greatest development densities and mix of uses that help meet minimum density targets of 200 people and jobs per hectare.

The policy and structure for a network of Regional centres and corridors was established in the Region's first *Official Plan* in 1994 and further strengthened in the *Regional Official Plan 2010*. For more information, please visit york.ca/candc

YorkInfo Partnership highlights 2014 achievements

York Regional Council received the 2014 YorkInfo Partnership annual report demonstrating the value of combining resources to share knowledge, data management expertise, technology development and analytics.

In 2014, the YorkInfo Partnership delivered eight projects supporting quality public service including:

- Developing a common All-Pipes database to provide understanding and support water and wastewater delivery across York Region
- Working towards standards for submission of digital planning and engineering drawings
- Recommending service improvements for Municipal Property Assessment Corporation (MPAC) data
- Developing a common parks data model and database to support many business needs
- Jointly acquiring aerial imagery to reduce individual costs
- Conducting Geographic Information System training and technical knowledge sharing sessions

Since 1996, the Region has joined the nine area municipalities, York Region and York Catholic District School Boards and the Lake Simcoe and Toronto Region conservation authorities to work together as the YorkInfo Partnership to maximize their collective investment in Geographic Information Systems (GIS).

In 2015, the partnership will build on work initiated in 2014, including acquiring more data, developing technology solutions needed for business support. Partners will also collaborate on enabling mobile and accessibility-compliant web mapping, access to shared data, acquiring 2015 orthophotography and searching for additional historical imagery.

Next meeting of York Regional Council

The next meeting of York Regional Council will take place Thursday, June 25 at 9:30 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket.

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THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5689-15

BEING A BY-LAW to amend By-law Number 5553-13, as amended, to establish various Reserve Funds for the Town of Aurora.

WHEREAS section 9 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under the Act or any other statute;

AND WHEREAS subsection 11(2) of the Act provides that lower-tier municipalities may pass by-laws respecting, among other items, the financial management of the municipality and its local boards;

AND WHEREAS over time, The Corporation of the Town of Aurora (the "Town") has established various reserve accounts for various purposes without the benefit of separate formalizing bylaws;

AND WHEREAS on November 26, 2013, the Council of the Town enacted By-law Number 5553-13 to establish various reserve funds for the Town;

AND WHEREAS on April 14, 2015, the Council of the Town adopted a resolution that directed staff to bring forward the necessary by-law to further amend By-law Number 5553-13 to create additional reserve funds as detailed in Report No. CFS15-006;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT By-law Number 5553-13, as amended, be and is hereby further amended by adding the reserve funds set out in the schedules attached hereto, and forming part of this by-law.
2. THAT this by-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: Waven Mac
Date: May 22, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

By-law Number 5689-15

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Schedule:	RR13
Reserve Fund Category:	Infrastructure Sustainability/Repair and Replacement
Reserve Fund Name:	Ontario Community Infrastructure Fund (OCIF)

The Ontario Community Infrastructure Fund (OCIF) Repair and Replacement Reserve Fund (the "Fund") is hereby established to receive and hold all funds received from the Province of Ontario under their OCIF Program. Due to their nature, funds must be budgeted and recorded as a revenue in the annual Operating Budget, together with a matching contribution to this reserve.

Balances in the Fund will be planned for specific projects, compliant to the conditions of the OCIF program and the Contribution Agreement executed by the Town with the Province. Such funding allocations are to be recommended to or by Council during the annual budget process, or other times throughout the year.

The conditions of the OCIF program require that funds must be allocated to specific qualifying capital projects during the year in which funding is received by the municipality. Completion of the project by year end is not required. Accordingly, year end balances of this account are expected to be \$NIL.

Funds in this reserve must be used only for capital projects which qualify under the provincial funding program which may change from time to time. Council may not reallocate these funds for any non-qualifying purposes.

The Fund is to be established with a \$NIL balance.

By-law Number 5689-15

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Schedule:	SP8
Reserve Fund Category:	Special Purposes
Reserve Fund Name:	Recreation Sponsorships

The Recreation Sponsorships Reserve fund (the "Fund") is hereby established to receive and hold recreation sponsorship funds received from donors until allocated under the specific program administered by the Parks & Recreation Department.

Balances in the Fund will be planned for specific capital projects or operating initiatives to be recommended to or by Council during the annual budget process, or other times throughout the year in support of the purposes and intents of on-going Sponsorships Program of the Town.

Due to the nature of this fund, there is no specific target balance identified.

As the funds in this reserve have been donated to the Town for specific purposes as set out in the Program, Council does not have the liberty to reallocate these amounts for any purpose other than those directly in support of the Program and purpose for which they were given.

The Fund is to be established with a \$NIL balance.

By-law Number 5689-15

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Schedule:	SP9
Reserve Fund Category:	Special Purposes
Reserve Fund Name:	John West Memorial Scholarship Award

The John West Memorial Scholarship Award fund (the "Fund") is hereby established to receive and hold one-time funding received from the estate of former mayor John West, in support of the John West Memorial, Leaders of Tomorrow Scholarship Award program. Funds will be held until allocated under the specific program administered by the Parks & Recreation Department as established by Report No. PR15-009 adopted by Council March 31, 2015.

Balances in the Fund will be planned for the annual scholarships of the program during the annual budget process, or other times throughout the year in support of the purposes and intents of the Program.

Due to the nature of this fund, there is no specific target balance identified.

As the funds in this reserve have been donated to the Town for specific purposes as set out in the Program, Council does not have the liberty to reallocate these amounts for any purpose other than those directly in support of the Program and purpose for which they were given.

The Fund is to be established with a \$NIL balance, with the donation transferred to it upon receipt.

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5710-15

**BEING A BY-LAW to
define the public notice
policies and procedures
for The Corporation of
the Town of Aurora.**

WHEREAS paragraph 4 of subsection 270(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended provides that a municipality shall adopt and maintain policies with respect to the circumstances in which the municipality shall provide notice to the public and, if notice is to be provided, the form, manner and times notice shall be given;

AND WHEREAS on February 11, 2003, Council of the Town passed By-law Number 4405-03.D, being a by-law to prescribed the form, manner, and time for the provision of notice to the public;

AND WHEREAS on March 25, 2008 the Town adopted a public notice provision policy, being Town Administration Procedure No. 62;

AND WHEREAS it is deemed necessary to adopt a policy by by-law with respect to the Town's public notice policies and procedures to replace By-law Number 4405-03.D and Administration Procedure No. 62;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA HEREBY ENACTS AS FOLLOWS:

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SCHEDULE "A" – NOTICE REQUIREMENTS

SCHEDULE "B" – NEWSPAPERS WITH GENERAL CIRCULATION IN TOWN

PART 1: DEFINITIONS, PURPOSES, APPLICATION AND AUTHORITY

1. DEFINITIONS OF THIS BY-LAW

1.(1) In this by-law, the following words have the following meanings:

- (a) **“AODA”** means the *Accessibility for Ontarians with Disabilities Act, 2005*, S.O. 2005, c. 11, as amended;
- (b) **“CAO”** means the person appointed as the Chief Administrative Officer of the Town pursuant to the Municipal Act, or his/her designate;
- (c) **“Clerk”** means the person appointed as the Town Clerk of the Town pursuant to the Municipal Act, or his/her deputy or designate;
- (d) **“Council”** means the Council of The Corporation of the Town of Aurora;
- (e) **“Department”** means an administrative unit of the Town as determined or designated the CAO;
- (f) **“Department Head”** means a Director, or his/her designate, of the Town who is responsible for a Department, and shall include the CAO with respect to his/her direct responsibilities for a Department;
- (g) **“Emergency”** means a situation or an impending situation caused by the forces of nature, an accident, an intentional act or otherwise, that constitutes a danger to life or property;
- (h) **“Municipal Act”** means the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended;
- (i) **“Newspaper”** means a document that:
 - (i) is printed in sheet form,
 - (ii) consists primarily of news of current events of general interest, and
 - (iii) is published at regular intervals normally of a week or less and has such circulation within the Town of Aurora as to provide reasonable notice;
- (j) **“Procedural By-law”** means Town By-law Number 5330-11 as amended, or a successor by-law thereof;
- (k) **“Town”** means The Corporation of the Town of Aurora;
- (l) **“Treasurer”** means the person appointed as the Treasurer of the Town pursuant to the Municipal Act, or his/her deputy or designate;
- (m) **“Website”** means the Town’s official website at www.aurora.ca, or at an alternate internet address as designated by the CAO from time to time.

1.(2) For the purposes of providing notice by the Town, the Newspapers set out in Schedule “B” shall be deemed to have general circulation in Aurora.

2. PURPOSES, GOALS, AND OBJECTIVES OF THIS BY-LAW

2.(1) The purpose of this by-law is to establish procedures for public notice and engagement that promote open and transparent governance of the town.

2.(2) The Town’s commitment to public notice and engagement shall include the following guiding principles:

- (a) valuing inclusiveness – ensuring public notice and engagement is based on building trust and relationships that seek to involve all members of the community;
- (b) promoting open two-way communication – working with the community in a co-operative and collaborative way to share information and provide opportunities for open and constructive dialogue;
- (c) providing timely communication – ensuring information is available in a timely manner;
- (d) providing clear and accessible communication – ensuring the use of plain language, where appropriate, in a wide variety of formats and channels of communication;
- (e) being fiscally sustainable – ensuring methods and resources for public notice and engagement reflect the magnitude and complexity of the initiative;
- (f) being transparent and accountable – sharing information and having open public engagement processes, final decisions and outcomes;
- (g) being environmentally sustainable – ensuring environmentally friendly public notice and engagement methods; and
- (h) striving for continuous improvement – seeking better ways of engaging the community and providing efficient and effective public notice and engagement processes.

2.(3) In notifying the public, staff will consider the following factors:

- (a) statutory requirements – legislation that specifies notification criteria;
- (b) financial considerations – budget availability/allocation will be a high priority consideration;
- (c) geographic area of impact – Town-wide or area-specific impacts;
- (d) community impact – Town-wide impact or impact limited to certain groups;
- (e) target audience – individuals who are directly or indirectly affected;
- (f) timeframe of notification – ensure sufficient lead time and recognize seasonal constraints;
- (g) nature of issue/initiative – may be high profile, controversial or routine in nature;
- (h) type of engagement – ranges from inform to empower;
- (i) form of notification – web and electronic means will be used as the primary form of notification, other forms of notification may be considered to reflect the scope of the initiative; and
- (j) health and public safety risk – providing notice as quickly and widely as possible to protect and inform residents.

3. APPLICATION

3.(1) The list of prescribed notice requirements set out in Schedule “A” attached to this by-law is not to be considered as all-inclusive. Public notice shall be provided when required by the Municipal Act or any other legislation or regulation, specific Town policies, by-laws or practices.

3.(2) This by-law, with the exception of Section 1(2), does not apply to the provision of notice in relation to:

- (a) meetings of Council, the General Committee or any other Committee, as defined under the Procedural By-law, or any matter to which the Procedural By-law applies;
 - (b) any matter to which the Procurement By-law applies;
 - (c) the purchase or sale of land by the Town; and
 - (d) any matter pursuant to the *Building Code Act, 1992*, S.O. 1992, c. 23, the *Municipal Elections Act, 1996*, S.O. 1996, c. 32, Sched., the *Ontario Heritage Act*, R.S.O. 1990, c. O.18, and the *Planning Act*, R.S.O. 1990, c. P.13, all as amended.
- 3.(3) The notice requirements of this by-law may be waived when in the opinion of the CAO:
- (a) a matter arises that is considered to be of an urgent or time-sensitive nature which could affect the health or well-being of the residents of the Town;
 - (b) a matter arises that is an Emergency; or
 - (c) a "state of emergency" is declared pursuant to the Town's Municipal Emergency Management Program and Emergency Response Plan.

4. NOTICE REQUIREMENTS AND RESPONSIBILITIES

- 4.(1) Notice shall be provided in situations and for matters identified in Schedule "A" and in the form, manner and time as prescribed therein.
- 4.(2) The person identified in Schedule "A" as being 'Responsible' in relation to notice requirements for a given situation or matter shall ensure that the notice requirements prescribed in Schedule "A" are satisfied in relation to applicable situations or matters.
- 4.(3) In all cases where notice is to be provided by any form of mail, courier or electronic mail, such notice may also be provided by personal service.
- 4.(4) If public notice of a by-law is required to be given pursuant to this by-law, the form of the public notice shall, at minimum, include:
- (a) a description of the purpose and effect of the proposed by-law;
 - (b) the date, time and location of the intended by-law passage; and
 - (c) the name, e-mail address and telephone number of the person who can provide information related to the by-law.
- 4.(5) Where no notice requirements are specified in any Town by-law, legislation or regulation, and the CAO deems it prudent to provide notice of a certain matter, notice may be provided by posting sufficient detail relating to such matter on the Website prior to the final consideration or outcome of such matter.
- 4.(6) When the notice requirements are waived pursuant to Section 3(3), the CAO shall be responsible for making his/her best efforts to provide as much public notice on the matter as is reasonable under the circumstances.

5. AUTHORITY

- 5.(1) Notwithstanding the notice requirements prescribed in this by-law, Council may prescribe, at its discretion, additional methods of giving notice, as follows:
- (a) where the giving of public notice is required by legislation, Council may provide additional notice requirements, provided that it adheres to any legislative requirements, through the passage of a resolution at a meeting of Council, provided that the resolution dictates the required method of giving notice; or

(b) where the giving of public notice is not required by legislation, Council may provide at any time by resolution that public notice be given on any subject matter, provided that the resolution dictates the required method of giving notice and provision of such notice would not conflict or frustrate any provincial or federal Act, a regulation made under any such Act or any instrument of a legislative nature.

5.(2) The Clerk may prescribe additional methods of giving notice that shall be undertaken in order to provide reasonable notice to the public.

5.(3) In the event that this by-law prescribes notice to be provided in a format or manner that is not functional or reasonably available, and cannot be rendered functional or available through reasonable means in order to provide notice in satisfaction of the time requirement, the notice of such matter may be provided in an alternate form and manner that is deemed by the CAO to provide as much public notice on the matter as is reasonable under the circumstances.

5.(4) The CAO may make administrative changes to Schedules "A" and "B" regarding specific responsibilities and applicable Newspapers, as required.

6. RESTRICTIONS AND CONFLICT

6.(1) In case of conflict between any Town policy and this by-law relating to matters of public notice, the provisions contained in this by-law shall prevail. In case of conflict between this by-law and any other Town by-law, the provisions of the by-law that is more specific in addressing the matter in conflict shall prevail.

6.(2) No notice shall be required under this by-law where the provision of such notice would interfere with the ability of Council to conduct business with respect to a matter that is closed to the public pursuant to the Municipal Act.

6.(3) Notwithstanding the provisions of this by-law, the provisions of notice by the Town shall comply with any provincial or federal Act, or a regulation made under any such Act, and any instrument of a legislative nature.

7. ACCESS TO INFORMATION

7.(1) The disclosure of information in relation to the provision of public notice or in any notice by the Town shall be made in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c. M.56 and the *Personal Health Information Protection Act, 2004*, S.O. 2004, c. 3, Sched. A, all as amended.

8. ACCESSIBILITY CONSIDERATIONS

8.(1) The Town is committed to giving people with disabilities the same opportunity to access and participate in the decision-making processes of the Town and allowing them to benefit from the same services and public participation opportunities as other constituents, pursuant to the provisions of the AODA. Where reasonable and in keeping with the guiding principles of this by-law, the Town will strive to ensure that public notice is provided in a manner that is accessible to people with disabilities.

PART 2: GENERAL ITEMS

9. BY-LAW REVIEW

9.(1) This by-law shall be monitored and evaluated for effectiveness continuously by the CAO and shall be comprehensively reviewed upon specific request by the Council.

10. SEVERABILITY

10.(1) If any provision of this by-law or the application thereof to any person or circumstance is held to be invalid by a court of competent jurisdiction, the invalidity does not affect other provisions or applications of this by-law which

can be given effect without the invalid provision or application, and to this end the provisions of this by-law are severable.

11. REPEAL AND TRANSITION

11.(1) By-law Number 4405-03.D, as amended, is hereby repealed on the day of this by-law coming into full force and effect.

12. SHORT TITLE

12.(1) This by-law may be referred to as the "Public Notice By-law".

13. IN FORCE

13.(1) This by-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services
Signature: Nancy Ma
Date: May 22, 2015*

STEPHEN M.A. HUYCKE, TOWN CLERK

SCHEDULE "A" – NOTICE REQUIREMENTS

SUBJECT OF NOTICE AND/OR MUNICIPAL ACT PROVISION	FORM, MANNER AND TIME OF NOTICE	RESPONSIBILITY
<p>Permanent Highway Closure – Section 34 of Municipal Act</p> <p>Before passing a by-law to permanently close a highway, the Town shall give public notice of its intention to pass the by-law.</p>	<p>Informational sign to be posted on the side of the highway that is to be closed and that is visible to all traffic using the highway.</p> <p>Notice to be provided at least 14 days prior to the consideration of by-law.</p>	<p>Department Head of Infrastructure & Environmental Services</p>
<p>Permanent Highway Alteration</p> <p>Before passing a by-law for permanently altering a highway, if the alteration is likely to deprive any person of the sole means of motor vehicle access to and from the person's land over any highway, the Town shall give public notice of its intention to pass the by-law.</p>	<p>Written notice to be delivered personally or by courier to property owners directly affected by the alteration. Also, an informational sign to be posted on the side of a highway at or near the area(s) affected by such by-law and to be visible by all traffic using the highway.</p> <p>Notice to be provided at least 14 days prior to consideration of the by-law.</p>	<p>Department Head of Infrastructure & Environmental Services</p>
<p>Permanent Closing of Private Road</p> <p>If a municipality requires the owner of any land to permanently close up any private road, entrance, gate or other structure that is constructed or is being used as a means of access to a controlled access highway or other highway in contravention of a by-law, it shall give notice.</p>	<p>Written notice to be delivered personally or by courier to property owners directly affected by the closing. Also, an informational sign to be posted on the side of the highway that is to be closed and that is visible to all traffic using the highway.</p> <p>Notice to be provided at least 14 days prior to consideration of the by-law.</p>	<p>Department Head of Infrastructure & Environmental Services</p>
<p>Naming or Changing Name of Private Road – Section 48 of Municipal Act</p> <p>A local municipality may name or change the name of a private road after giving public notice of its intention to pass the by-law.</p>	<p><u>Naming a Private Road</u></p> <p>Written notice posted on the Website.</p> <p>Notice to be provided prior to consideration of by-law.</p> <hr/> <p><u>Changing the Name of a Private Road</u></p> <p>Written notice to be delivered personally or by courier to the to property owners directly affected by the change.</p> <p>Notice to be provided at least 14 days prior to consideration of by-law.</p>	<p>Department Head of Planning & Development Services</p>
<p>Sign By-law – Section 99 of the Municipal Act</p> <p>Before passing a by-law regulating advertising devices, including signs, or amending an existing by-law, the Town shall give public notice of its intention to pass the by-law.</p>	<p>Written notice posted on the Website.</p> <p>Notice to be provided at least 14 days prior to consideration of by-law.</p>	<p>Department Head of Building & By-law Services</p>

SCHEDULE "A" – NOTICE REQUIREMENTS

SUBJECT OF NOTICE AND/OR MUNICIPAL ACT PROVISION	FORM, MANNER AND TIME OF NOTICE	RESPONSIBILITY
<p>Licensing of Businesses – Part IV of Municipal Act</p> <p>Before passing of by-law regulating a system of licences, or amending an existing by-law, the Town shall give public notice of its intention to pass the by-law.</p>	<p>Written notice posted on the Website.</p> <p>Notice to be provided at least 14 days prior to consideration of by-law.</p>	<p>Department Head of Building & By-law Services</p>
<p>Notice of Temporary Disruptions – Section 5 of O. Reg. 429/07</p> <p>Notice of temporary disruption to be provided as required by Town Administration Policy No. 63, as amended or successor thereof.</p>	<p>As required by Town Policy.</p>	<p>Department Head of Building & By-law Services</p>
<p>Restructuring of Municipality – Section 173 of Municipal Act</p> <p>Before the Council votes on whether to support or oppose a restructuring proposal, the Town shall give public notice of public meeting.</p>	<p>Written notice posted on the Website and in a Newspaper. Notice to be provided at least 14 days prior to public meeting.</p> <p>Also, written notice to be mailed to persons prescribed by the Minister as per the Municipal Act.</p>	<p>Clerk</p>
<p>Changing the Name of Municipality – Section 187 of the Municipal Act</p> <p>Public notice to be provided.</p>	<p><u>Notification of Public Meeting</u></p> <p>Written notice posted on the Website and in a Newspaper. Notice to be provided at least 14 days prior to public meeting.</p> <hr/> <p><u>Notification of Passing of By-law to Change Name</u></p> <p>To be provided as required by the Municipal Act.</p>	<p>Clerk</p>
<p>Business Improvement Areas – Sections 204 to 210 of the Municipal Act</p> <p>A municipality may designate an area as an improvement area and may establish a board of management.</p>	<p>Written notice of a proposed by-law to establish or restructure a business improvement area to be sent at least 60 days prior to passage of the by-law as required by the Municipal Act.</p>	<p>Clerk</p>
<p>Business Improvement Areas - Repeal of By-law – Section 211 of the Municipal Act</p> <p>Council shall give notice of a proposed by-law to repeal a by-law establishing a business improvement area.</p>	<p>Written notice of a proposed by-law to repeal a by-law establishing a business improvement area to be sent by mail or courier as required by the Municipal Act.</p>	<p>Clerk</p>

SCHEDULE "A" – NOTICE REQUIREMENTS

SUBJECT OF NOTICE AND/OR MUNICIPAL ACT PROVISION	FORM, MANNER AND TIME OF NOTICE	RESPONSIBILITY
<p>Composition of Council – Section 217 of the Municipal Act</p> <p>A municipality may change the composition of its Council.</p>	<p>Written notice posted on the Website and in a Newspaper.</p> <p>Notice to be provided at least 14 days prior to consideration of by-law to change composition.</p>	<p>Clerk</p>
<p>Creation or Re-division or Dissolving of Electoral Wards – Section 222 of the Municipal Act</p> <p>A municipality may divide or re-divide the municipality into wards or dissolve existing wards.</p>	<p><u>Before the Passing of the By-law</u></p> <p>Written notice posted on the Website and in a Newspaper. Notice to be provided at least 14 days prior to public meeting.</p> <p><u>After the Passing of the By-law</u></p> <p>Written notice posted on the Website and in a Newspaper as required by the Municipal Act.</p>	<p>Clerk</p>
<p>Adoption of Policies - Section 270 of the Municipal Act</p> <p>A municipality shall adopt and maintain policies required under Section 270.</p>	<p>Written notice posted Website upon adoption of policy.</p>	<p>Clerk</p>
<p>Local Improvement Charges By-law - O. Reg. 586/06</p> <p>Before passing a by-law to undertake a work as a local improvement, the Town shall give notice of its intention to pass the by-law.</p>	<p>As required by O. Reg. 586/06.</p>	<p>Clerk</p>
<p>Publication of Financial Statements – Section 295 of the Municipal Act</p> <p>Financial statements to be published by the Town as required by the Municipal Act.</p>	<p>As required by the Municipal Act.</p>	<p>Treasurer</p>
<p>Sale of Seized Property – Section 351 of the Municipal Act</p> <p>Subject to certain conditions, personal property may be seized and sold to recover taxes and costs of the seizure.</p>	<p>Written notice posted on the Website.</p> <p>Notice to be provided at least 14 days prior to public auction.</p>	<p>Treasurer</p>
<p>Tax Increase due to Erroneous Undercharge – Section 359 of the Municipal Act</p> <p>Upon receipt of an application by the Treasurer, the Town may increase the taxes levied when the taxes were undercharged due to a gross or manifest error.</p>	<p>As required by the Municipal Act.</p>	<p>Treasurer</p>

SCHEDULE "A" – NOTICE REQUIREMENTS

SUBJECT OF NOTICE AND/OR MUNICIPAL ACT PROVISION	FORM, MANNER AND TIME OF NOTICE	RESPONSIBILITY
Cancellation, Reduction or Refund of Taxes – Section 365 of the Municipal Act	As required by the Municipal Act.	Treasurer
Cancellation of Taxes, Rehabilitation and Development Period – Section 365.1 of the Municipal Act	As required by the Municipal Act.	Treasurer
Tax reduction for heritage property – Section 365.2 of the Municipal Act	As required by the Municipal Act.	Treasurer
<p>Fees and Charges – Section 391 of the Municipal Act</p> <p>The Town has authority to impose fees and charges, which are established through the Town's Fees and Charges By-law and amended from time to time through by-laws.</p>	<p>Written notice of intention to pass by-law to be posted on the Website.</p> <p>Notice to be provided at least 14 days prior to consideration of by-law.</p>	Treasurer
<p>Allocation or Expenditure of the Principal from the Hydro Investment Reserve Funds</p> <p>Notice to be provided as required by Town By-law Numbers 5439-12 or 5440-12, as applicable, as amended or successor by-law thereof.</p>	As required by Town By-law(s).	Treasurer

SCHEDULE "B" – NEWSPAPERS WITH GENERAL CIRCULATION IN TOWN

The following papers shall be deemed to have general circulation in Aurora:

- (a) The Auroran;
- (b) The Aurora Banner; and
- (c) any other Newspaper(s) designated by the Clerk from time to time.

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5729-15

**BEING A BY-LAW to set
and levy the rates of
taxation for the taxation
year 2015.**

WHEREAS for the purposes of raising the general local municipality levy, subsection 312(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS the Council of The Corporation of the Town of Aurora (the "Town") considers it necessary and desirable to levy certain tax rates on the whole of the rateable property according to the last revised assessment roll for the Town for the purpose of raising the Town's estimated tax levy requirement of \$36,996,300 adopted for the taxation year 2015, and the said tax rates are included in the tax rates set out in Schedule "A" to this By-law;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the *Assessment Act*, R.S.O. 1990, c. A.31, as amended, and Regulations thereto;

AND WHEREAS The Regional Municipality of York has approved the tax rates and tax ratios to raise its estimated expenditures adopted for the year 2015;

AND WHEREAS pursuant to Ontario Regulation 400/98, amended to Ontario Regulation 75/15, made under the *Education Act*, R.S.O. 1990, c. E.2, as amended, the Minister of Finance has established the Education Tax Rates for all property classes for the year 2015;

AND WHEREAS on December 16, 2014, the Council of the Town enacted By-law Number 5674-14 which levied an Interim Property Tax on the Residential, Multi-Residential, Commercial, Industrial, Pipeline, Farmlands and Managed Forest classes of property, before the adoption of the estimates for the taxation year 2015;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT for the property taxation year 2015, the Town shall levy upon the Residential Assessment, Multi-Residential Assessment, Commercial Assessment, Industrial Assessment, Pipeline Assessment, Farmland Assessment and Managed Forest Assessment the rates of taxation per current value assessment, as adjusted by the provisions of the *Continued Protection for Property Taxpayers Act*, S.O. 2000, c. 25, and which are set out in Schedule "A" to this By-law.
2. THAT the levy provided for in Schedule "A" to this By-law shall be reduced by the amount of the Interim Property Tax levy set out in By-law Number 5674-14 for the taxation year 2015 on the Residential, Multi-Residential, Commercial, Industrial, Pipeline, Farmlands and Managed Forest classes of property.
3. THAT for the payments-in-lieu of taxes due and payable to the Town, the actual amount due to the Town shall be based on the assessment roll as returned and the rates as prescribed in Schedule "A" to this By-law for the taxation year 2015, the revenue from which is considered as non-tax revenue for the Town in its budgets.
4. THAT for the railway right-of-way taxes due and payable to the Town in accordance with Ontario Regulation 387/98, as amended and as established by the Minister of Finance, the actual amount due to the Town shall be based on the assessment roll as returned and the rates as prescribed in Schedule

"A" to this By-law for the taxation year 2015, the revenue from which is considered as tax revenue for the Town in its budgets.

5. THAT for the utility transmission line taxes due and payable to the Town in accordance with Ontario Regulation 387/98, as amended and as established by the Minister of Finance, the actual amount due to the Town shall be based on the assessment roll as returned and the rates as prescribed in Schedule "A" to this By-law for the taxation year 2015, the revenue from which is considered as tax revenue for the Town in its budgets.
6. THAT all rates and taxes levied under the authority of this By-law shall, pursuant to section 342 of the Act, be due and payable in two instalments on Monday, July 27, 2015 and Thursday, September 24, 2015. These due dates are subject to amendment by the Director of Corporate & Financial Services - Treasurer, or his designate, if required, to meet the statutory notice period set out in section 343 of the Act, and may be changed for all properties in any or all property tax classes, but not for individual tax accounts.
7. THAT all taxes payable to the Town under the Pre-authorized Tax Payment Plans shall be due and payable on the last business day of each calendar month, starting in January 2015, and continuing as required until and including December 31, 2015, in the manner established for each of the said Plans.
8. THAT the Director of Corporate & Financial Services - Treasurer or his designate shall add to the Collector's Roll all or any municipal charges in arrears for water and sewer billings, cutting weeds, property standards infractions, or any other charges which should be levied pursuant to any statute or by-law against the respective properties chargeable therewith and that the same shall be collected in the same manner and at the same time as all other rates or levies.
9. THAT a late payment penalty charge at the rate of one and one quarter percent (1.25%) shall be levied on the non-payment of any instalment of the taxes or any portion thereof as at the first day of each calendar month following the instalment date.
10. THAT if any taxes levied pursuant to this By-law remain unpaid on the first day of the month following the date a late payment penalty charge was added pursuant to section 9 of this By-law, interest at the rate of one and one quarter percent (1.25%) of the unpaid taxes as at the date of calculation shall be levied, and likewise again on the first day of each month thereafter for as long as there are taxes remaining unpaid.
11. THAT partial payments are to be applied to accounts in accordance with section 347 of the Act. Despite the provisions of subsection 347(3) of the Act, the Director of Corporate & Financial Services - Treasurer or his designate shall apply all payments received, including partial payments, to accounts in a consistent manner.
12. THAT the Director of Corporate & Financial Services - Treasurer or his designate is hereby authorized to mail or cause to be mailed the notices specifying the amount of taxes payable by a person liable for property taxes, addressed to them at their place of residence or place of business.
13. THAT Schedule "A" attached hereto shall be and form a part of this By-law.
14. THAT where there is a conflict between a provision(s) of this By-law and any other by-law of the Town, the provision(s) of this By-law shall prevail to the extent of the conflict.
15. THAT in the event any part or provision of this By-law, including any part or provisions of a Schedule(s), is declared by a court of competent jurisdiction to be void, illegal or invalid, the offending part or provision shall be considered as separate, severable and struck out from the remaining parts or provisions of this By-law, which parts or provisions shall remain valid, binding and of full

By-law Number 5729-15

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force and effect.

16. THAT the provisions of this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: Wanda Ma
Date: May 22, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

Schedule "A" to By-law Number 5729-15		
TOWN OF AURORA		
2015 PROPERTY TAX RATES AND RATES FOR PAYMENTS-IN-LIEU OF TAXES		
TAX CLASS	QUALIFIER	2015 Town Rate
Residential Taxable: Full	RT	0.344677%
Multi-Residential Taxable: Full	MT	0.344677%
Commercial Taxable: Full	CT	0.385073%
Commercial Taxable: Excess Land	CU	0.269551%
Commercial Taxable: Vacant Land	CX	0.269551%
Office Buildings Taxable: Full	DT	0.385073%
Office Buildings Taxable: Excess Land	DU	0.269551%
Shopping Centre Taxable: Full	ST	0.385073%
Shopping Centre Taxable: Vacant Land	SU	0.269551%
Commercial New Construction Taxable: Full	XT	0.385073%
Commercial New Construction Taxable: Excess Land	XU	0.269551%
Office Buildings New Construction Taxable: Full	YT	0.385073%
Office Buildings New Construction Taxable: Excess Land	YU	0.269551%
Shopping Centre New Construction Taxable: Full	ZT	0.385073%
Shopping Centre New Construction Taxable: Excess Land	ZU	0.269551%
Industrial Taxable: Full	IT	0.452354%
Industrial Taxable: Full Shared as PIL	IH	0.452354%
Industrial Taxable: Excess Land	IU	0.294030%
Industrial Taxable: Vacant Land	IX	0.294030%
Industrial Taxable: Full (New Construction)	JT	0.452354%
Large Industrial Taxable: Full	LT	0.452354%
Pipelines Taxable: Full	PT	0.316758%
Farm Taxable: Full	FT	0.086169%
Managed Forests Taxable: Full	TT	0.086169%
Railway Right-of-Way Taxable: Full	WT	\$ 280.54
Utility Trans/Distrib Taxable: Full-Shared as PIL	UH	\$ 382.73

PAYMENT IN LIEU CLASS	QUALIFIER	2015 Town Rate
Residential PIL General Rate	RG	0.344677%
Commercial PIL Full Rate	CF	0.385073%
Commercial PIL General Rate	CG	0.385073%
Commercial PIL Tenant of the Province	CP	0.385073%
Commercial PIL General Rate - Excess Land	CW	0.269551%
Industrial PIL General Rate-Vacant Land	IZ	0.294030%
Railway Right-of-Way PIL General Rate	WG	\$ 280.54

For all properties, property taxes are calculated by multiplying the assessed value by the appropriate rate above.
 Example calculation: \$100,000 RT assessment x .344677% = \$344.68 (Aurora portion of property taxes due).

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5730-15

**BEING A BY-LAW to amend
Parking and Traffic Control
By-law Number 4574-04.T, as
amended, with respect to No
Parking on Carisbrooke Circle
and Longthorpe Court in the
Town of Aurora.**

WHEREAS paragraph 1 of subsection 11(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a lower-tier municipality may pass by-laws respecting highways, including parking and traffic on highways;

AND WHEREAS the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 4574-04.T, as amended, being the Parking and Traffic Control By-law, on September 28, 2004;

AND WHEREAS the Council of the Town deems it necessary and expedient to further amend By-law Number 4574-04.T, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT Schedule I to By-law Number 4574-04.T, as amended, respecting No-Parking, be and is hereby amended by inserting the following:

HIGHWAY	SIDE	FROM: TO:	PROHIBITED TIMES OR DAYS
Carisbrooke Circle	East/West	From: Vandorf Sideroad To: Carisbrooke Circle	Anytime
Carisbrooke Circle	Inside Sides	From: Carisbrooke Circle To: Carisbrooke Circle	Anytime
Longthorpe Court	South/West	From: Carisbrooke Circle To: End	Anytime

2. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: Naime Ma
Date: May 22, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5731-15

**BEING A BY-LAW to amend
Parking and Traffic Control
By-law Number 4574-04.T, as
amended, to designate and
erect stop signs at various
intersections in the Town of
Aurora.**

WHEREAS section 137 of the *Highway Traffic Act*, R.S.O. 1990, c. H.8, as amended, provides that the council of a municipality may by by-law provide for the erection of stop signs at intersections on highways under its jurisdiction;

AND WHEREAS the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 4574-04.T, as amended, being the Parking and Traffic Control By-law, on September 28, 2004;

AND WHEREAS the Council of the Town deems it necessary and expedient to further amend By-law Number 4574-04.T, as amended;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT Schedule IX to By-law Number 4574-04.T, as amended, respecting Stop Controlled Intersections, be and is hereby amended by inserting the following:

COLUMN 1 - INTERSECTION	COLUMN 2 - DIRECTION/STOP STREET
Carisbrooke Circle and Vandorf Sideroad	Northbound on Carisbrooke Circle
Carisbrooke Circle and Carisbrooke Circle	All
Longthorpe Court and Carisbrooke Circle	Eastbound on Longthorpe Court

2. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: Nansen Ma
Date: May 22, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5732-15

**BEING A BY-LAW to amend
Zoning By-law Number 2213-78,
as amended (Medical Marihuana
Production Use).**

WHEREAS section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that the councils of local municipalities may pass zoning by-laws;

AND WHEREAS the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 2213-78, including amendments thereto (the "Zoning By-law");

AND WHEREAS the Council of the Town enacted By-law Number 5626-14 on May 27, 2014, being a by-law to prohibit the use of the Town's Employment Zones for Medical Marihuana Production Use for a period of one year;

AND WHEREAS the Town has undertaken a study to determine the appropriate locations and zoning provisions to regulate Medical Marihuana Production Use;

AND WHEREAS the Council of the Town deems it necessary and expedient to amend the Zoning By-law in order to regulate Medical Marihuana Production Use;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA HEREBY ENACTS AS FOLLOWS:

1. THAT the Zoning By-law be and is hereby amended to add the following:

"27.D.19 MEDICAL MARIHUANA PRODUCTION USE

27.D.19.1 "Medical Marihuana Production Use" means the use of land, buildings, or structures for the purpose of growing, cultivating, drying, harvesting, packing, processing, testing, treating, storing, shipping, and/or selling "marihuana", "dried marihuana", or "cannabis", as defined by Health Canada under Regulation SOR/2013-119, and includes facilities used for such purposes.

27.D.19.2 Medical Marihuana Production Use shall only be permitted on the lands zoned Business Park (BP) Zone and Business Park (BP) Exception Zone, subject to the following:

- i) Medical Marihuana Production Use shall have a minimum distance separation of 150 metres from any zone other than a Business Park (BP) Zone and Business Park (BP) Exception Zone.
- ii) Medical Marihuana Production Use shall have a minimum distance separation of 150 metres from any sensitive land use, such as but not limited to: dwelling units, long term care facilities, public schools, private schools, day nurseries, community centres, parks, places of worship and hospitals. For the purpose of this provision, minimum distance separation is the closest distance measured from the lot line on which the sensitive land use is located to the lot line of the lot on which the Medical Marihuana Production Use is located.

Despite the required minimum distance separation noted above, no Medical Marihuana Production Use lawfully established under these provisions shall be deemed to be in violation under this section by the subsequent location of a sensitive land use constructed on another lot.

By-law Number 5732-15

Page 2 of 3

- iii) Medical Marihuana Production Use shall have a minimum distance separation of 150 metres from one another, measured from the closest lot line to the closest lot line.
- iv) A lot containing a Medical Marihuana Production Use shall not be used for any other purpose.
- v) Retail is prohibited on any lot which a Medical Marihuana Production Use is located.
- vi) Advertising is prohibited on any lot which a Medical Marihuana Production Use is located.
- vii) All activities associated with a Medical Marihuana Production Use shall be carried out in a wholly enclosed building.
- viii) Outdoor storage of goods, materials or supplies is prohibited on any lot which a Medical Marihuana Production Use is located.
- ix) Loading Spaces for a Medical Marihuana Production Use shall be located in a wholly enclosed building.

27.D.19.3 Notwithstanding the provisions of Section 27.D.19.2, Medical Marihuana Production Use shall not be permitted on the lands zoned Business Park Holding (H)(BP-3) Exception Zone and Business Park (BP-3) Exception Zone."

2. THAT this By-law shall come into full force subject to compliance with the provisions of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: Wanda Man
Date: May 22, 2015

STEPHEN M.A. HUYCKE, TOWN CLERK

By-law Number 5732-15

Page 3 of 3

Explanatory Note

Re: Zoning By-law Number 5732-15

By-law Number 5732-15 has the following purpose and effect:

To amend By-law Number 2213-78, as amended, being the Zoning By-law in effect in the Town of Aurora, to regulate the location and zoning standards with respect to Medical Marihuana Production Use.

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5733-15

BEING A BY-LAW to regulate the manner in which persons may enter onto boulevards, rights-of-way, and highways within the Town of Aurora for the purpose of constructing access driveways, service connections, mail receptacles, or other works and equipment.

WHEREAS subsection 8(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act") states that the powers of a municipality under this or any other statute shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS subsection 8(2) of the Act states that in the event of ambiguity in whether or not a municipality has the authority under this or any other statute to pass a by-law or to take any other action, the ambiguity shall be resolved so as to include, rather than exclude, powers the municipality had on the day before the Act came into force;

AND WHEREAS subsection 8(3) of the Act states that, without limiting the generality of subsections 8(1) and 8(2) of the Act, a by-law under sections 10 and 11 of the Act respecting a matter may: (a) regulate or prohibit respecting the matter; (b) require persons to do things respecting the matter; or (c) provide for a system of licences respecting the matter;

AND WHEREAS subsection 8(4) of the Act states that, without limiting the generality of subsections 8(1), 8(2) and 8(3) of the Act and except as otherwise provided, a by-law under the Act may be general or specific in its application and may differentiate in any way and on any basis a municipality considers appropriate, save and except for a by-law regarding municipal taxation issues or municipal debt and investment;

AND WHEREAS section 9 of the Act states that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other statute;

AND WHEREAS the application of section 11 of the Act permits The Corporation of the Town of Aurora (the "Town") to pass by-laws regarding: (a) economic, social and environmental well-being of the municipality; (b) health, safety and well-being of persons; (c) protection of persons and property, including consumer protection; (d) highways, including parking and traffic on highways; (e) culture, parks, recreation and heritage; and (f) structures, including fences and signs;

AND WHEREAS subsection 27(1) of the Act states that, except as otherwise provided in this Act, a municipality may pass by-laws in respect of a highway only if it has jurisdiction over the highway;

AND WHEREAS section 14 of the Act states that a by-law is without effect to the extent of any conflict with a federal statute or regulation, and a conflict may exist between a municipal by-law and a federal statute or regulation if the by-law frustrates the purpose of the federal statute or regulation;

AND WHEREAS the intent of Council in passing this by-law is not to frustrate, impair, or paralyze the intent or operation of any federal statute or regulation regarding the placement of community mailboxes on municipal boulevards, but instead intends to ensure (among other things) that the placement of community mailboxes is in a safe location within such boulevards, having due consideration to public safety, accessibility, municipal services and utilities (both above-and below-ground), and municipal operations;

AND WHEREAS Council believes that it is possible to comply with this by-law and any federal statute and regulation that authorizes the placement of community mailboxes (and related cement foundation pads and supports) on municipal boulevards, insofar as this by-law simply requires that basic investigations and consultations be conducted before the installation of such community mailboxes (and related works) as with any other works being installed on municipal boulevards, which investigations and consultations the Canada Post Corporation has already indicated that it intends to do as part of its due diligence;

AND WHEREAS such due diligence will require the assistance and approval of the Town prior to the placement of such community mailboxes, for which the Town is entitled to recover its reasonable cost for such assistance and approval as a fee or charge pursuant to subsection 391(1) of the Act;

AND WHEREAS the payment of such fee or charge is not specific to a class of person that is solely comprised of the Crown or a Crown corporation, but rather to all persons conducting excavation and construction work within Town-owned boulevards and roadways, and therefore such fee or charge does not conflict with the provisions of section 1 of O. Reg. 584/06 (Fees and Charges) to the Act;

AND WHEREAS the Town may collect such securities as necessary to ensure compliance with this by-law, and to ensure the proper construction of any works on Town-owned boulevards and roadways;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

DEFINITIONS

1. In this by-law, the following terms shall have the following meanings:
 - (a) **"Act"** means the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended;
 - (b) **"Canada Post"** means the Canada Post Corporation, established pursuant to the CPC Act, including its employees, agents, contractors, successors and assigns, and those acting under its direction or authority;
 - (c) **"Council"** means the Council of The Corporation of the Town of Aurora;
 - (d) **"CPC Act"** means the *Canada Post Corporation Act*, R.S.C. 1985, c. C-10, as amended;
 - (e) **"Director"** means the Director of Infrastructure & Environmental Services of the Town, and his or her designate or successor;
 - (f) **"highway"** means any portion of any highway, as defined in the Act, and shall include, without limiting the generality of the foregoing, all boulevards, roadways and rights-of-way which are owned by the Town, and includes the area between the lateral property lines thereof;
 - (g) **"mail receptacle"** means any receptacle or device to be used for the collection, delivery or storage of mail pursuant to the CPC Act and its regulations, and includes, without limiting the generality of the foregoing, community mailboxes, mail storage boxes, pickup mailboxes, and accessory works (e.g., cement foundation pads or support structures for the mail receptacle);
 - (h) **"person"** includes a natural individual and a corporation, association, or partnership, and includes, without limiting the generality of the foregoing, a Crown corporation such as Canada Post; and
 - (i) **"Town"** means The Corporation of the Town of Aurora.

REQUIREMENT FOR PERMIT

2. No person shall do or shall cause to be done or shall attempt to do on any portion of any highway any of the following actions, without previously obtaining a permit pursuant to this By-law from the Director and agreeing to comply with the terms and regulations of the permit and this By-law:
 - (a) excavate, dig-up, break, tear-up, connect to, alter, obstruct, or destroy any portion of the land within a highway, including the following:
 - (i) sidewalk;
 - (ii) boulevard;
 - (iii) road structure, including the paved surface of any highway and fill;
 - (iv) curb or gutter;
 - (v) municipal services, including storm sewer, sanitary sewer, water mains, ditches, foundation drain collectors or culverts;
 - (vi) top-soil or sub-soil; or
 - (vii) vegetation, including grass and trees;whether for the purpose of constructing a means of access, for the installation of a mail receptacle, or for any other purpose; or
 - (b) place, construct, or cause to be placed or constructed any object, equipment, material, mail receptacle, or works on any portion of the highway.
3. In addition to the requirement for a permit to comply with subsection 2(b) of this By-law, no person shall place, construct, or cause to be placed or constructed any object, material, mail receptacle, or works on any portion of the highway except in accordance with applicable standards for such works then current in the Town and such works shall be installed in a good and workmanlike manner.

PURPOSE OF PERMIT

4. The purpose for the requirement of such permit as provided for in this By-law is to ensure that:
 - (a) the placement of any object, equipment, material, mail receptacle, or works is within an area that does not impact public safety, municipal services (both above- and below-ground), and other utility installations; and
 - (b) any excavation, alteration, digging, or destruction within a highway is regulated by the Town and that the Town is notified of such activities in order to: ensure public safety, accessibility, compatibility with the neighbourhood, protection of municipal services and utilities (both above-and below-ground), minimize interruptions to municipal operations, and minimize liability to the Town for such activities occurring within its highways.

PERMIT DETAILS

5. Every applicant for a permit to perform any regulated activities on Town highways pursuant to this By-law shall:
 - (a) furnish such plans, surveys and other information to the Director as may be required, with respect to the identity and contact information of

- the applicant, the nature of the activities proposed to be performed, and timeframes for the proposed works or activities to be performed;
- (b) if installing a mail receptacle, provide such written evidence to the Director that the applicant has consulted with and notified adjoining landowners regarding the installation of a mail receptacle;
 - (c) pay such fee as may be prescribed from time to time by Council;
 - (d) provide a reasonable estimate of the cost of performing that portion of the proposed work which will lie entirely in the highway;
 - (e) provide a minimum deposit of \$100.00 for each \$1000.00 of the estimated cost of the works on the highway; this deposit represents an estimate of liquidated damages in the event of the applicant's breach of the terms of such permit and does not represent a penalty;
 - (f) agree to sign the permit and to abide by the terms and conditions therein, which shall generally include the applicable standards then current in the Town for the construction of such works and the restoration of the highway or municipal services or boulevard;
 - (g) agree that should the applicant fail to perform the work proposed in the permit application and it becomes necessary, in the opinion of the Director acting reasonably, to repair that portion of the highway affected by the activities of the applicant, the Town may use the deposit to engage contractors or may perform the work itself and invoice the applicant according to the standard policy and credit the amount of the deposit against such invoice; otherwise, such deposit shall be returned to the applicant upon final inspection and approval of the restoration works;
 - (h) agree to indemnify and hold harmless the Council and the Town from any form of claim, action, suit, or lien (including any and all legal costs required to defend the same) whatsoever caused by the work performed on the highway by the applicant; and
 - (i) at the discretion of the Director, maintain certain general liability insurance coverage for the conduct of such work or activity on the highway by the applicant.
6. The Director may issue a permit after receipt of a completed application, including any revised or additional information as required, and the payment of the prescribed fees.
7. The Director may refuse to issue a permit if the person responsible for the work is not in compliance with this By-law, has submitted an incomplete application, or has not addressed any previous non-compliance with this By-law by remedying the outstanding non-compliance.
8. A permit expires on the date the work is completed or as set out in the permit, whichever comes first, or on notice of revocation by the Director.
9. A permit holder may apply for an extension to the permit, and the Director may approve of such extension, having regard to:
- (a) the work to be completed during the extension;
 - (b) the progress of the work up until the date of the application;
 - (c) the performance of the permit holder up until the date of the application;
 - (d) any potential conflict that may result from the extension with other planned or ongoing work; and

- (e) the safety and convenience of the public.
- 10. For clarity, a permit is required under this By-law prior to the installation of each mail receptacle on a highway.
- 11. A permit issued under this By-law is the property of the Town and is not transferrable.
- 12. A permit holder shall immediately inform the Director of any change to:
 - (a) the information contained in an application for a permit;
 - (b) the information contained in a permit that has been issued;
 - (c) the characteristics of the work for which the permit has been issued; or
 - (d) the cancellation of the work.
- 13. The Director may require any one or more of revised or additional information, additional prescribed fees, or a new application with respect to a change under section 12 of this By-law.
- 14. The Director may impose conditions as a requirement for obtaining or continuing to hold a permit issued under this By-law that he or she considers appropriate for the protection of a highway, any property abutting a highway, or of any person.
- 15. The Director may, on his or her own initiative, acting reasonably:
 - (a) alter or revoke the terms and conditions of a permit after it has been issued; or
 - (b) impose new terms and conditions in a permit.
- 16. The Director may immediately suspend or revoke a permit issued under this By-law, in writing, where the Director is satisfied that a suspension or revocation is necessary in an emergency situation of immediate threat or danger to a highway, any property abutting a highway, or to any person.
- 17. The Director may revoke a permit if:
 - (a) in his or her opinion the permit holder:
 - (i) fails to comply with the conditions of a permit or this By-law;
 - (ii) fails to notify the Director immediately of any of the changes referred to in section 12 of this By-law;
 - (iii) fails, within thirty (30) days after the issuance of the permit, to seriously commence the work for which the permit was obtained;
 - (iv) substantially discontinues the work for a period of more than (thirty) 30 days;
 - (v) provides false or inaccurate information in the application for the permit; or
 - (b) any person doing work on behalf of the permit holder has failed to comply with any applicable statutes, regulations, standards, codes, by-laws, rules or similar requirements.
- 18. The Director may give notice of the suspension or revocation of a permit by contacting a permit holder in writing, by telephone or by email in accordance with the contact information provided on the permit application.

MAINTENANCE REQUIREMENT – MAIL RECEPTACLES

19. Canada Post is responsible for the maintenance of all mail receptacles once constructed on a highway, including such area and land around the mail receptacle which is regularly travelled by the public in order to access the mail receptacle. By placing a mail receptacle on a highway, Canada Post agrees to and shall indemnify and hold harmless the Town from any liability, claims, actions, or suits (including any and all legal costs required to defend the same) regarding the maintenance of such areas containing a mail receptacle.

ADMINISTRATION AND ENFORCEMENT

20. The Director is authorized to negotiate and enter into agreements with respect to work as required to ensure compliance with this By-law and to generally protect the Town's interests.
21. The Director is authorized to administer and enforce this By-law, including prescribing the format and content of any forms, applications, or other documents required under this By-law.
22. If the Director is satisfied that a contravention of this By-law has occurred, the Town may make an order requiring the person who contravened the By-law or who caused or permitted the contravention, or the owner or occupier of the property on which the contravention occurred, to discontinue the contravening activity.
23. An order under section 22 of this By-law shall set out:
 - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the premises on which the contravention occurred; and
 - (b) the date or dates by which there must be compliance with the order, which may be of immediate effect should the Director determine that the circumstances warrant.
24. If the Director is satisfied that a contravention of this By-law has occurred, the Town may make an order requiring the person who has contravened this By-law or who caused or permitted the contravention, or the owner or occupier of a premises on which the contravention occurred, to do work to correct the contravention.
25. An order under section 24 of this By-law shall set out:
 - (a) reasonable particulars of the contravention adequate to identify the contravention and the location of the premises on which the contravention occurred;
 - (b) the work to be completed which may include but is not limited to requiring that prior to performing any work, all necessary permits or other approvals be applied for and obtained;
 - (c) the date or dates by which the work must be completed; and
 - (d) notice that if the order is not complied with, then the work may be done at the expense of the person ordered to do the work.
26. An order under section 22 or 24 of this By-law may be given by contacting a permit holder in writing or by email in accordance with the information provided on the permit application or, if there is no permit application, by contacting the person the Director determines to be responsible for the work personally or by registered mail at their last known address.
27. Where a time frame is set out in an order or other document for carrying out any action, the Director may extend the time for compliance beyond the

established time frame provided such extension is required and is acceptable to the Director.

28. Where a person does not comply with a direction or a requirement, including an order or a condition of a permit under this By-law to do a matter or thing, the Director, with such assistance by others as may be required, may carry out such direction, requirement or order at the person's expense.
29. The Town may recover the costs of doing a matter or thing under section 28 of this By-law by means of any one or more of:
 - (a) bringing an action;
 - (b) adding the costs to the tax roll and collecting them in the same manner as property taxes and such costs shall include an annual interest rate of fifteen (15) per cent commencing on the day the Town incurs the costs and ending on the day the costs, including the interest, are paid in full;
 - (c) realizing on security provided for this purpose; or
 - (d) charging a fee as set out in the Town's Fees and Charges By-law or as otherwise set and approved by Council from time to time.
30. The amount of the Town's costs, including interest to the date payment is made in full, constitutes a lien upon the land, upon the registration of a notice of lien upon the land, as applicable.

PENALTIES

31. Every person, other than a corporation, who contravenes any provision of this By-law is guilty of an offence and upon conviction is liable for every day or part thereof upon which such offence occurs or continues, to a fine of not more than \$10,000 for a first offence and not more than \$25,000 for a subsequent offence.
32. Every corporation that contravenes any provision of this By-law is guilty of an offence and upon conviction is liable for every day or part thereof upon which such offence occurs or continues, to a fine of not more than \$50,000 for a first offence and not more than \$100,000 for a subsequent offence.
33. Any person who contravenes an order made under this By-law, or an officer or director of a corporation who knowingly concurs in such a contravention by the corporation, is guilty of a continuing offence and upon conviction is liable to a daily fine or penalty of a maximum of \$10,000 for each day or part of a day that the offence continues, and despite sections 31 and 32 of this By-law, the total of all the daily fines imposed for an offence is not limited by the fine amounts listed in those sections.
34. Every person who is convicted of an offence under this By-law may be liable, in addition to the fines established under sections 31, 32, and 33 of this By-law, to a special fine, which may exceed \$100,000, designed to eliminate or reduce any economic advantage or gain from contravening this By-law or failing to comply with an order made under this By-law.
35. Where a person has been convicted of an offence, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may, in addition to any other remedy and to any penalty imposed by this By-law, make an order prohibiting the continuation or repetition of the offence by the person convicted.
36. Where any person contravenes any provision of this By-law, such person shall be responsible for all costs incurred by the Town related to the contravention.
37. Where any person has contravened the provisions of this By-Law, the Director may issue a Notice of Violation setting forth details of the contravention and

By-law Number 5733-15

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the steps required to rectify the contravention and a time period for such rectification. Issuance of such a Notice shall not be a requirement under this By-law.

APPLICATION OF BY-LAW

38. This By-law applies to all highways within the geographic boundaries of the Town.
39. This By-law does not apply to any work carried out by the Town, its employees, agents, or contractors.
40. This By-law does not apply to any work being carried out pursuant to the terms of a subdivision agreement, site plan agreement, or any other development agreement where the Town is a party to such agreement.

GENERAL PROVISIONS AND SHORT TITLE

41. If a court of competent jurisdiction declares any provision, part, or section of this By-law to be invalid or *ultra vires* of the Town, the offending provision, part, or section of this By-law shall be deemed severable, and the remainder of this By-law shall continue to be valid and of full force and effect.
42. This By-law may be referred to as the "Excavation and Installation on Highways By-law".
43. By-law Number 4741-05.P be and is hereby repealed.
44. This By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 26th DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26th DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

STEPHEN M.A. HUYCKE, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5728-15

***BEING A BY-LAW to Confirm Actions by Council
Resulting From Council Meeting on May 26, 2015***

**THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA HEREBY
ENACTS AS FOLLOWS:**

1. THAT the actions by Council at its Council meeting held on May 26, 2015 in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is, except where prior approval of the Ontario Municipal Board is required, hereby adopted ratified and confirmed.
2. THAT the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

READ A FIRST AND SECOND TIME THIS 26TH DAY OF MAY, 2015.

READ A THIRD TIME AND FINALLY PASSED THIS 26TH DAY OF MAY, 2015.

GEOFFREY DAWE, MAYOR

STEPHEN M. A. HUYCKE, TOWN CLERK