



100 John West Way
Aurora, Ontario
L4G 6J1
(905) 727-3123
aurora.ca

Driveway Windrow Removal Application

The Corporation of the Town of Aurora (“The Town”) is offering a Driveway Windrow Snow Removal Program to clear snow (one car width) left by street plows at the end of residential driveways. This service begins after an eight-centimetre snowfall and once primary and secondary roads have been cleared. It may take up to 24-hours after a snowstorm to clear the windrows. Please see below for the full terms and conditions.

This pilot program is available for the 2024-2025 winter season and operates from December 1, 2024 to April 1, 2025.

New for 2024, there is a \$100 non-refundable fee per household, though residents who meet the financial assistance criteria may be exempt from paying a fee.

Personal information on this form is collected pursuant to the [Municipal Freedom of Information and Protection of Privacy Act](#) and will be used for the purpose of reviewing this Application. For more information, please visit www.aurora.ca/privacy.

Application Deadline November 1, 2024 – Applications accepted in-person at one of the following locations:

Town Hall
100 John West Way
Aurora, Ontario, L4G 6J
Monday – Friday
8:30 AM – 4:30 PM

Joint Operations Centre
229 Industrial Parkway N.
Aurora, Ontario, L4G 4C4
Monday – Friday
8:30 AM – 4:30 PM

First Name *

Last Name *

Phone Number (Day) *

Email Address *

Street Number and Name *

City/ Town *

Province *

Postal Code *

Date of Birth

Note: Applicants will be required to provide valid government ID as proof of age upon making payment.

Declaration of Assessment of Health (required if under the age 65)

- Health assessment form signed by a Canadian regulation health practitioner
- Accessible parking permit

Were you enrolled in the program in 2023 / 2024?

- Yes
- No

Please list the family members who reside at the main Applicant's household. Persons 16 years of age and older must initial beside their name.

First Name

Last Name

Date of Birth

Able-bodied

Yes

No

First Name

Last Name

Date of Birth

Able-bodied

Yes

No

First Name

Last Name

Date of Birth

Able-bodied

Yes

No

First Name

Last Name

Date of Birth

Able-bodied

Yes

No

Financial Assistance

If you are applying for a fee exemption you will be required to show proof of enrollment or an approval letter in one of the following income support programs. Each of these programs have statements or form letters which can be requested. Please bring a printed copy of one of the following documents when submitting your application.

Note: These documents will not be retained by the Town.

Document Type

- Guaranteed Income Supplement (GIS)
- Ontario Disabilities Support Program monthly statement, or Drug Benefit Eligibility Card (ODSP)
- Ontario Sales Tax Credit / Ontario Trillium Benefit Form
- Ontario Works (OW) Drug Card or Dental Benefit Eligibility Card
- Resettlement Assistance Program (RAP)

Terms and Conditions

By submitting this Application for the Driveway Windrow Removal Program (the "Program"), and in consideration of the program services to be provided by The Corporation of the Town of Aurora (the "Town"), the Applicant agrees to the following terms and conditions:

I, the undersigned Applicant, confirm the information set forth in this Application is true and complete to the best of my knowledge and belief.

I acknowledge that any falsified statements on this application may result in the termination of the Driveway Windrow Snow Removal Program and/or a charge-back for any services provided by the Town in relation to the Program, based on the fees set out in the Town's Fees and Charges By-law No. 6562-23, Schedule "E", or its successors, or as otherwise stipulated.

I further agree with and state the following:

- I reside as the owner or legal tenant in the residential property for which the Program is requested.
- No able-bodied person aged 16 to 65 is living at the same residence where the Program is requested.
- I am not living in a high-rise, multi-unit building, condominium, or within a commercial property, nor do I reside on a private road, rear lane, or regional road.
- The Town reserves the right to determine, in its sole discretion, when a driveway windrow snow clearing activity will be performed.
- I understand that only the windrow at the base of the driveway, approximately three meters (3 m/10 ft) wide, will be cleared, and that it may take up to 24 hours after the end of a snowstorm before windrows are cleared. Clearing to bare pavement cannot be guaranteed and may not be provided.
- I am aware that the Program does not include the clearing of windrows left by any sidewalk plow.
- I will ensure that vehicles or other obstructions at the base of my driveway are removed, and my house number will be clearly visible.
- I agree that final approval of this Application is subject to site inspection/verification by the Operations Department.
- I understand that this Application is valid for the upcoming winter season only.
- I agree to the following level of service: Snow will be cleared from the base of the driveway after a minimum eight centimeter (8 cm) snowfall event, which may take up to 24 hours after the end of a snowstorm, and the clearing will be approximately three meters (3 m/10 ft) wide.

I, the Applicant, understand and agree that any level of service outlined in this Application or otherwise communicated in any form is an estimate only and that the Town is not guaranteeing or representing any guaranteed service level. Service levels are dependent on weather conditions, resources, and municipal priorities, which shall at all times be at the sole discretion of the Town.

I understand that the Town may cancel or suspend the Program at any time, at the sole discretion of the Town, with respect to my property or all properties in Aurora, and I agree to assume any risk associated with the cancellation or suspension of the Program.

I, the undersigned Applicant, acknowledge that the process of snow removal, including the use of shovels, plows, snow blowers, or other equipment, involves inherent risks. These risks include, but are not limited to, property damage; physical damage to landscaping, pavement, or surrounding structures; and personal injury. The Applicant acknowledges and accepts that these are risks of the Driveway Windrow Snow Removal Program, including as a result of the nature of the snow removal activities or the manner in which they are conducted, and agrees to assume such risks.

In consideration of the Town agreeing to provide the Program, and in exchange for me paying to the Town the prescribed fee, as applicable, I, the undersigned, on behalf of myself and any occupants, other owners of the residence, invitees, heirs, successors, and assigns, do hereby voluntarily waive, release, and forever discharge, and further agree to indemnify, defend, and hold harmless, the Town, its agents, employees, officers, directors, officials, contractors, subcontractors, and any other representatives, from and against any and all claims, liabilities, actions, expenses, causes of action, demands, and any other proceedings, that may arise from or relate to any losses, damages, or injuries sustained directly or indirectly in relation to this Program. This includes but is not limited to claims for personal injury, property damage, and economic losses caused by the actions or omissions of the Town or its representatives.

BY SIGNING below, I acknowledge having read, understood, and agree to the above noted terms and conditions, including the waiver and release of rights. I acknowledge that the Town may recover any costs incurred should there be any misrepresentation by the undersigned.

Signature *

Date