



**SPECIAL EVENTS**  
**FOOD VENDOR APPLICATION FORM**  
COMMUNITY SERVICES DEPARTMENT

**AURORA'S CANADA DAY 2025**

The Town of Aurora's Canada Day Celebrations are a fun family friendly day, filled with activities, entertainment, and a great time for everyone.

**DATE:** Tuesday, July 1, 2025

**TIME:** 11 a.m. to 4 p.m.

**LOCATION:** Lambert Willson Park, 135 Industrial Parkway North, Aurora

**NON-REFUNDABLE NON-PROFIT FOOD VENDOR FEE:** \$57.12 + HST = \$64.55

**NON-REFUNDABLE FOOD VENDOR FEE:** \$150 + HST = \$169.50

**NOTES:**

- Category and product exclusivity are not guaranteed. Vendors must be ready to serve before the opening of the event and must remain on-site for the duration of the event.
- There is NO power available. If you require power, you will need to provide your own.
- To align with the Single-use Plastics Prohibition Regulations that came into affect 2024, single use plastics will not be permitted at Town of Aurora events. Town of Aurora will provide information and support to source alternative options, if required.
- FOOD TRUCK AND TRAILER LICENCE REQUIREMENTS - All food trucks and trailers are required to hold a full time or temporary licence with the Town of Aurora to participate in Town of Aurora Special Events. To be considered for a temporary licence, food trucks and trailers must have a full-time licence with another Ontario municipality. If you do not currently hold a full time or temporary licence with the Town of Aurora, please contact [smason@aurora.ca](mailto:smason@aurora.ca) to complete the license process prior to applying to be a food vendor for Canada Day. Full time license fee: \$414 (Vehicle \$298 & Vendor \$116); Temporary licence fee: \$60

**VENDOR INFORMATION:** (PLEASE PRINT CLEARLY)

BUSINESS NAME: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ BUSINESS PHONE #: \_\_\_\_\_

\_\_\_\_\_ CELL PHONE #: \_\_\_\_\_

City

Province

Postal Code

DESCRIPTION OF MENU ITEMS TO BE SOLD:

---

---

A MINIMUM OF ONE (1) PROTON CERTIFIED FOOD HANDLER MUST BE ON SITE AT THE EVENT.  
NUMBER OF CERTIFIED FOOD HANDLERS THAT WILL BE ON SITE: \_\_\_\_\_

BOOTH SIZE (MEASUREMENT IN FEET OF YOUR BOOTH AREA): \_\_\_\_\_

SITE CONTACT NAME: \_\_\_\_\_ CONTACT NUMBER: \_\_\_\_\_

Please send this application form along with the below mentioned items to:

**Town of Aurora**  
**Erin Hamilton**  
**E-mail: [ehamilton@aurora.ca](mailto:ehamilton@aurora.ca)**

- APPLICATION FORM
- HEALTH UNIT FORMS
- FOOD TRUCK OR TRAILER FULL TIME OR TEMPORARY LICENCE, where applicable
- CERTIFICATE OF INSURANCE (The Corporation of the Town of Aurora shown as co-insured)
- AUTOMOBILE INSURANCE for any vehicles that will be driving into the event space

**PLEASE CHECK WHICH FORM OF PAYMENT WILL BE USED and an invoice will be issued:**

Visa       MasterCard       Cheque

Each individual vendor chosen to participate in this Town of Aurora Special Event will be responsible to meet the York Region Public Health Services rules and regulations for their food service to the public. Each vendor is responsible for their own individual expenses incurred in the setting up and operating of their food booth including their own liability insurance. A copy of your insurance policy, naming the The Corporation of the Town of Aurora as 'additional insured', must be submitted to the Town of Aurora in order to get final approval to attend the event.

By signing below you are acknowledging that you have received, read and understand these Town of Aurora Special Event Food Vendor Guidelines and are committed to adhering to them at all times.

Vendor Contact Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Upon receipt of your application, you will be contacted to confirm the status of your application for the event you have applied for. Should you have any questions please contact Erin Hamilton, Special Events and Sponsorship Coordinator at 365-500-3165 or [ehamilton@aurora.ca](mailto:ehamilton@aurora.ca).